

The Village of Wheeling's new Village Hall, currently under construction, is due to open to the public in early 2009.

2008 Annual Budget



Wheeling, Illinois



2003D09.01

ELAINE E. SIMPSON  
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**ANNUAL OPERATING BUDGET**  
**VILLAGE OF WHEELING, ILLINOIS**  
**JANUARY 1, 2008 – DECEMBER 31, 2008**

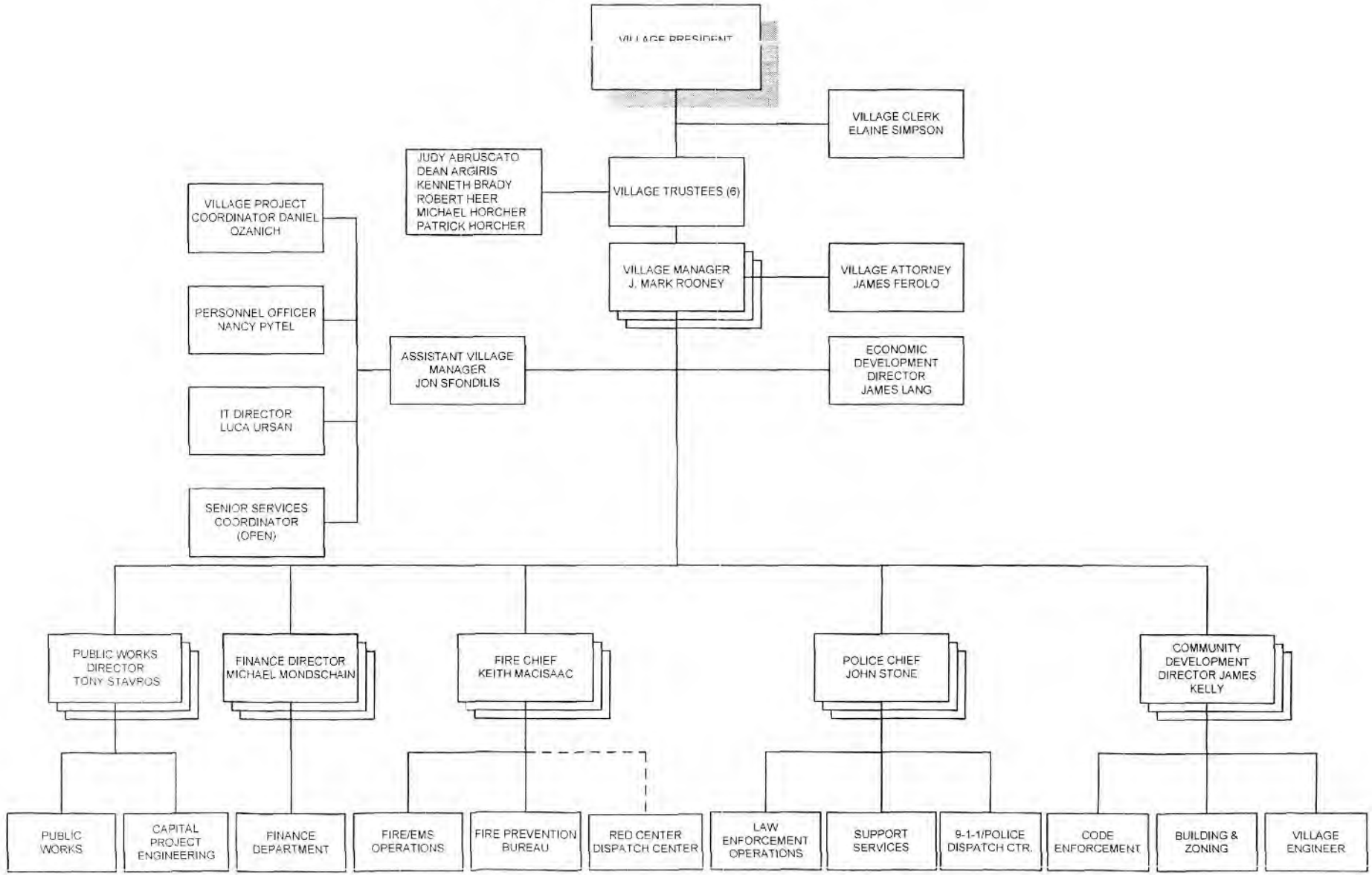
Judy Abruscato  
*Acting Village President*

Judy Abruscato  
Dean Argiris  
Kenneth Brady  
Robert Heer  
Michael Horcher  
Patrick Horcher  
*Village Trustees*

Elaine Simpson  
*Village Clerk*

J. Mark Rooney - *Village Manager*  
Michael Mondschain - *Director of Finance and Administrative Services*  
James Kelly - *Director of Community Development*  
John Stone - *Police Chief*  
Keith Maclsaac - *Fire Chief*  
Anthony Stavros - *Director of Public Works*  
Sara Sondergaard - *Director of Senior Services*  
James Lang - *Economic Development Director*  
Jon Sfondilis – *Assistant Village Manager*

# VILLAGE OF WHEELING WHEELING, ILLINOIS





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Village of Wheeling  
Illinois**

For the Fiscal Year Beginning

**January 1, 2007**

*Charles S. Cox*

President

*Jeffrey R. Egan*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Wheeling for its annual budget for the fiscal year beginning January 1, 2007. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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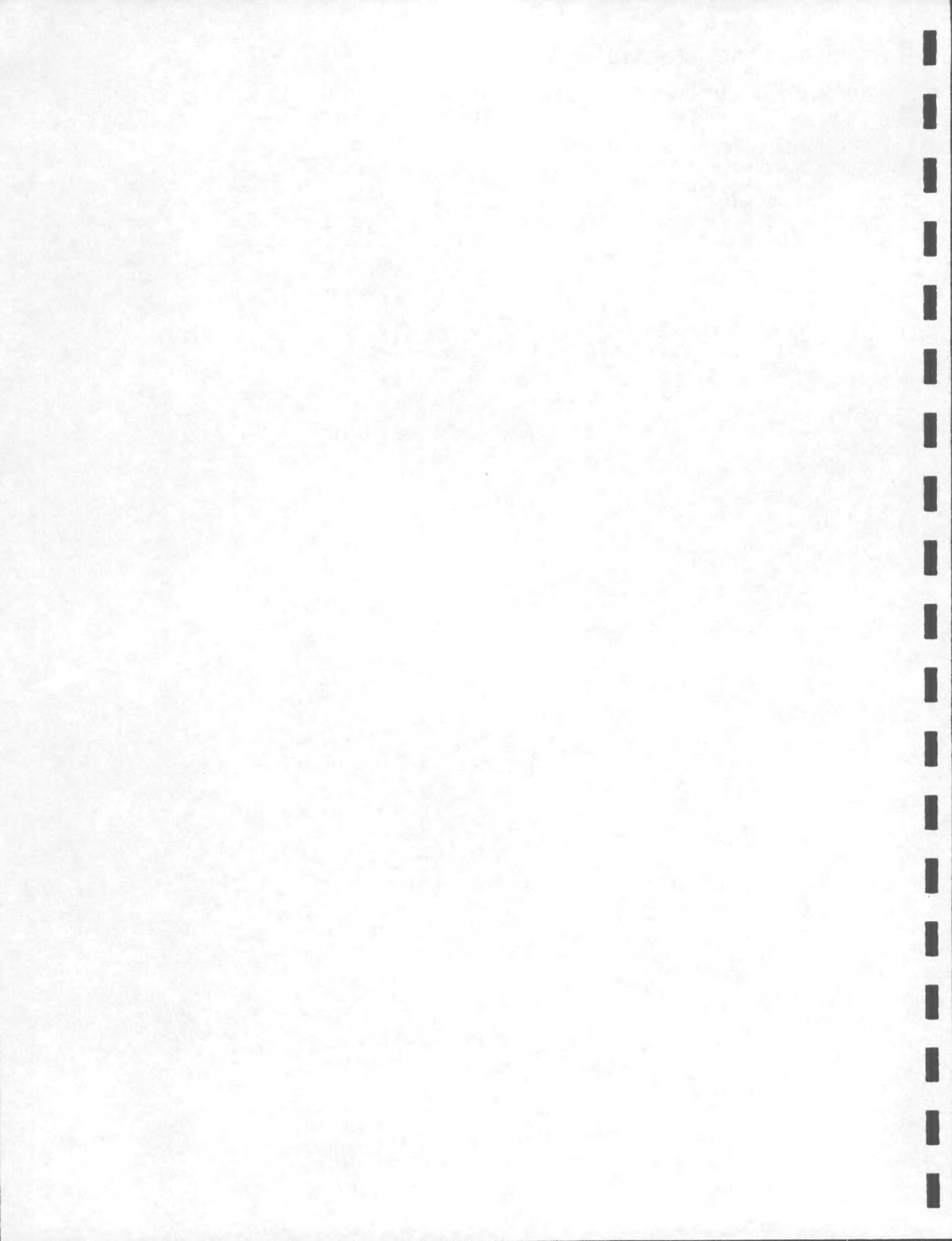
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**BUDGET CALENDAR**  
**FISCAL YEAR 2008 BUDGET**  
 (Revised 2/14/08)

<u>DATE</u>	<u>ACTIVITY</u>
Friday, July 20, 2007	Budget worksheets available in Pentamation. Departments may begin entering their budget justification in Pentamation.
Wednesday, August 8, 2007	Finance Supplied numbers (subject to revision as necessary) distributed to departments.
Thursday, August 30, 2007	Budget goal setting session with Village Board and Police, Fire and Senior Services Departments (Tentative Date - Subject to Change)
Thursday, September 6, 2007	Budget goal setting session with Village Board and Public Works, CD, Engineering, Administration and Finance Departments (Tentative Date - Subject to Change)
Tuesday, September 11, 2007	Target & Expanded level requests due to Finance Department.
Week of October 1, 2007	Meetings to review budget requests with individual departments & Village Manager (Schedule to be announced).
Week of October 8, 2007	Second budget review (if necessary) with departments & Village Manager.
Friday, October 12, 2007	Village Manager finalizes budget recommendations for Board.
Friday, October 26, 2007	Send proposed budget to Board.
Saturday, November 10, 2007	Budget Workshop Meeting with Village Board.
Friday, November 30, 2007	Public notice (at least one week before public hearing as required by law) published in the newspaper concerning date of budget public hearing & availability of draft budget for public review.
Monday, December 17, 2007	Public hearing & Board approval of FY 2008 Annual Budget.
Monday, February 25, 2008	Board meeting to decide funding for social service agencies.

## **FISCAL POLICIES**

### **PURPOSE**

The Village of Wheeling has a responsibility to its citizens to carefully account for public funds, to manage municipal finances wisely, and to plan for the funding of services and facilities required by the public.

The fiscal policies of the Village of Wheeling have specific objectives designed to ensure the continued fiscal health of the Village. These objectives are:

- To maintain Board policy making ability by ensuring that important fiscal decisions are not driven by emergencies or financial problems.
- To provide the Board with accurate and timely information so that policy decisions can be made in a timely and accurate manner.
- To provide sound financial principles to guide the Board and management in making decisions.
- To use sound revenue policies which prevent undue reliance on a single source of revenue and which distributes the cost of municipal services fairly among all programs.
- To protect and maintain the Village's credit rating.
- To ensure legal compliance with the budget through systems of internal control.

### **DEBT POLICIES**

- The Village will issue debt only for capital improvements to the Village infrastructure.
- The Village will not issue debt to finance operating expenditures.
- The Village will publish and distribute an official statement for each bond issue.
- The Village will market its debt through competitive bids whenever possible.

### **ACCOUNTING POLICIES**

- The Village will use generally accepted accounting principles (GAAP) in all financial records and transactions. These principles will be monitored and updated as mandated by the Governmental Accounting Standards Board (GASB).
- An independent annual audit will be performed pursuant to state statute by a public accounting firm with the final report to be presented to the Board including a management letter detailing any recommended changes.
- The financial systems will be monitored by the Director of Finance with regular reports presented to the Board on the status of the system.

### **FUND RESERVES POLICIES**

Fund balance or reserve policies are established to avoid cash flow interruptions, generate investment income, and reduce the need for borrowing. The following levels are the minimums necessary to accomplish these objectives.

- The operating reserve shall equal at least 25% of the annual expenditures for the General Fund.
- The operating reserve shall equal at least 15% of the annual expenditures for the E911 Fund.
- Water and Sewer Fund operating reserves shall be maintained at a level equal to 3 months worth of operating expenditures.

### **REVENUE POLICIES**

- A diversified revenue base shall be maintained to prevent revenue shortfalls due to a single revenue source.
- Revenue projections shall be prepared and presented to the Board annually. All such forecasts shall be conservative.

- All revenue sources shall be closely examined during the budget process to ensure that revenue trends are kept current.
- Every effort shall be made to minimize year-to-year fluctuations in the property tax levy.
- Regular reports of revenue status will be prepared and presented to the Board.
- All Village funds shall be invested in accordance with the approved investment policy.
- User fees shall be reviewed annually to insure that the costs of services are charged to users where appropriate.
- Enterprise fund fees shall be based on the cost of providing the services, providing for debt service, and maintaining the capital structure of the systems.

### **OPERATING POLICIES**

- Current expenditures will not exceed current revenues.
- Regular reports comparing actual expenditures to budgeted expenditures will be prepared and distributed to the Board and management.
- The Village will maintain a competitive pay and benefit structure for its employees.
- The annual financial report and annual budget will be submitted to the Government Finance Officers Association for the purposes of obtaining the awards presented in each category.

### **CAPITAL BUDGET POLICIES**

- The Village will develop a multi-year plan for capital improvements, update it annually and make all capital improvements in accordance with the plan.
- The Village will maintain its physical assets at a level adequate to protect the Village's capital investment and minimize future maintenance and replacement costs.
- All assets with an initial cost of greater than \$10,000 and a life expectancy greater than one year shall be incorporated into the Capital Equipment Replacement Fund and schedule, to provide for the orderly replacement of these items while minimizing the annual fluctuations in expenditures from the operating funds.

### **FIXED ASSET POLICY**

The Village shall establish and maintain fixed asset records to comply with governmental financial reporting standards, to provide a basis for determining appropriate insurable values, and to establish responsibility for property control.

Fixed assets shall include land, infrastructure, buildings, machinery, equipment, and vehicles with a life expectancy of more than one year, subject to the capitalization threshold below.

Infrastructure shall include roads (including curbs and gutters), bridges, water and sewer mains, pumping stations, lift stations, traffic lights, streetlights, sidewalks, bike paths, etc. These projects shall be accounted for separately in the Infrastructure cost center within the Capital Projects Fund (unless required to be accounted for in another fund - e.g. Water & Sewer Capital, TIF, Motor Fuel Tax, etc.).

All other capital projects, including brick pavers, fences, entrance signs, tree planting, burial of electrical lines, streetscape improvements (done for aesthetic reasons), fountains, parks, buildings, building improvements, equipment and land are not considered infrastructure and shall be accounted for separately in the Non-Infrastructure cost center within the Capital Projects Fund (unless required to be accounted for in another fund - e.g. Water & Sewer Capital, TIF, Motor Fuel Tax, etc.).

Road projects shall be capitalized when the cost exceeds the capitalization threshold and the work materially extends the life of the street. All expenditures related to an infrastructure project will also be capitalized (engineering, legal services, etc.). All other street projects (e.g. surface treatment, patching, etc) are considered maintenance and are not capitalized.

Water and sewer improvements will be capitalized when the project constructs additional infrastructure or

replaces infrastructure and meets the capitalization threshold below. Repairs of water and sewer assets will only be capitalized when they materially extend the life of the original asset, and meet the capitalization threshold below.

The capitalization threshold or minimum value of an asset at the time of acquisition is established at \$10,000 on a per unit basis for machinery, equipment and vehicles, \$50,000 for buildings and improvements, and \$100,000 for land and infrastructure.

Responsibility for control of assets rests with the operating department wherein the asset is located. The Director of Finance shall ensure that control over fixed assets is maintained by establishing a fixed asset inventory that is updated annually and documents all additions and deletions to the fixed asset records. Operating departments shall report the disposal or relocation of a fixed asset promptly to the Director of Finance or his designee. Assets acquired during the year shall be recorded as an expenditure against the appropriate capital expenditure account, which shall be used for financial reporting purposes.

Assets shall be recorded in the fixed asset inventory by using an appropriate description and by recording serial numbers where applicable. Tagging of assets will not be required.

Assets, which do not meet the definition of "fixed assets" under this policy, but in the aggregate account for a substantial asset group, shall not be capitalized for financial accounting purposes. Rather, the responsible operating department shall maintain control of these assets using a system suitable for doing so. Examples of asset groups (and the department responsible for them) which shall be inventoried and maintained separately from the Village's fixed asset inventory include computers and related equipment (MIS Department), guns (Police), vehicles (Fleet Services) and any other asset group identified by the Director of Finance.

All assets will be depreciated using the straight-line method of depreciation over the useful life of the asset. The Director of Finance will assign useful lives to each asset according to the guidelines below.

Type of Asset	Useful Life
Buildings	30-50 Years
Vehicles and Equipment	5-30 Years
Land	Not Depreciated
Land Improvements	10-20 Years
Street Improvements (Residential)	17 Years (Surface), 50 Years (Base)
Street Improvements (Industrial)	12 Years (Surface), 40 Years (Base)
Water & Sewer Infrastructure	20-50 Years
Other Infrastructure	20-50 Years

Adopted June 6, 2002

## FUND STRUCTURE

The financial activities of a governmental unit are carried out through the use of fund accounting. Fund accounting simply means that each separate activity of a government has its own set of records (a fund) that is used to account for these activities. Examples include the Capital Projects Fund, and the Water and Sewer Operating Fund.

### Governmental Funds

Governmental funds are used to account for governmental activities carried on by the Village. Such activities are usually provided only by a government such as police and fire protection, street maintenance, building inspection, and improvements to the infrastructure of the Village.

**The General Fund** is the major operating fund of the Village and is used to track the majority of Village activities such as police and fire protection, planning, engineering, and administration.

**Special Revenue Funds** are used to track the activities of revenue that is restricted to a specific purpose. The Village of Wheeling has three special revenue funds: Motor Fuel Tax, Emergency Telephone System and Grant. Each of these funds provides a unique service or activity and is funded through taxes and/or user charges that are legally limited to being spent only for the purpose of that fund.

**Capital Projects Funds** account for the financial resources and expenses of constructing or acquiring major capital facilities or equipment. The Village of Wheeling has six capital project funds: the Capital Projects Fund, Capital Equipment Replacement Fund, Crossroads Redevelopment TIF Fund, South Milwaukee Avenue TIF Fund, Town Center TIF Fund and the North Milwaukee/Lake Cook Road TIF Fund.

**Debt Service Funds** accumulate resources for payment of general long-term debt principal and interest. The Village has seven outstanding general obligation bonds: Series 1999 (A&B), 2001, 2003 (A&B), 2004A, 2005, 2007 and 2008. Only the 1999, 2001, 2003, 2007 and 2008 bond issues have debt service funds set up to manage the property taxes levied for the purpose of making those debt service payments. Since there is no property tax levy related to the other bonds, the debt service payments are made out of the funds (e.g. Capital Projects or one of the TIF Funds) responsible for those payments.

### **Proprietary Funds**

Proprietary funds are used to track those activities of the Village that are carried out in a fashion similar to private enterprise or that may also be carried out by private firms.

**Enterprise Funds** account for activities financed and operated in a fashion similar to private business enterprises. These funds charge users based on the cost of supplying services in much the same fashion private enterprises charge for the cost of making or delivering their products and services. The Village has two enterprise funds: The Water & Sewer Fund and the Airport Fund. The Water & Sewer Fund tracks activity intended to ensure safe water to the citizens of the Village and is responsible for transport of sanitary waste generated by the citizens to the regional waste treatment facilities. The Chicago Executive Airport is a joint enterprise activity of the Village and the City of Prospect Heights. As such, its budget and operating results are reported separately as an intergovernmental cooperative.

### **Fiduciary Funds**

Fiduciary funds are used to track the trustee activities of the Village. Trustee activities are those activities where the Village holds the assets in trust.

**Pension Trust Funds** are used to account for the accumulation of resources used to pay pension benefits. The Village has two Pension Trust Funds: the Police Pension and Firefighter's Pension.

**Agency Funds** are used to account for assets held by the Village as agent for individuals, private organizations, other governments or other funds. The Village has no agency funds.

## **BUDGET INFORMATION**

### **Statutory Authority**

The Wheeling Municipal Code (Chapter 2.21.060) requires that the Village Manager direct the preparation of the annual budget. In order to comply with the provisions of the State of Illinois Statutes (65 ILCS 5/8-2-9.1 et. seq.) under which the Village operates with regard to budget preparation and adoption, the budget must be approved by the elected officials before the beginning of the fiscal year for which the budget applies. In accordance with the same statutes, the budget serves as the annual appropriations ordinance.

State law stipulates that the proposed budget be readily available for public inspection at least ten days prior to its adoption. The President and Board of Trustees are required to conduct a public hearing on the contemplated budget not less than one week after publication of the availability of the budget proposal and prior to its approval.

### **Basis of Budgeting and Accounting**

The Village prepares the budgets for all funds using the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available to fund liabilities of the current period. Expenditures are recorded when the liability is incurred. Exceptions include un-matured principal and interest on general long-term debt, which is recognized when due. The Village does not budget for liabilities related to the accrual basis of accounting, such as depreciation expense or compensated absences.

The basis of budgeting differs from the basis of accounting primarily with respect to the Village's enterprise fund. The enterprise fund (Water and Sewer) is converted from the modified accrual basis of accounting to the accrual basis at year-end for financial statement purposes. Under the accrual basis, revenues are recognized when they are earned, and expenses are recognized when they are incurred. The conversion at year-end to the accrual basis of accounting involves accruing interest expense and compensated absences, recognizing depreciation expense, and adjusting capital outlay and debt service.

### **Process Required to Amend the Village Budget**

Pursuant to village ordinance the budget may be amended in the following manner:

- Board approval of budget amendments is necessary only when expenditures exceed the approved budget at the fund level. The village manager or his designee has the authority to delete, add, change or create line item accounts and other subclasses within divisions or departments and divisions and departments themselves, and to transfer previously budgeted amounts between line item accounts, divisions and departments within the same fund. In no case shall the approved budget be increased or decreased without Board approval.
- By a vote of two-thirds of the members of the Board, the annual budget may be revised by deleting, adding to, or changing line item accounts within divisions or departments and divisions and departments themselves.
- No amendment may be made to the budget in any case unless funds are available for the change.

### **Budget Procedure**

The budget process is described in more detail along with the relevant dates in the Budget Calendar contained in the *Supplemental Information* section.

### **Capital Improvement Program**

A separate five-year capital improvement program is also reviewed and approved by the Village Board. Projects, which are applicable to this year's budget, are contained in the appropriate fund/function and are cross-referenced to the CIP by assignment of project numbers.

TO: Village President, Village Clerk & Board of Trustees

FROM: J. Mark Rooney, Village Manager  
Michael Mondschain, Director of Finance

DATE: December 17, 2007

RE: Letter of Transmittal - 2008 Budget

We are pleased to present to you the 2008 budget for the Village of Wheeling. The budget incorporates the total program of Village expenditures and supporting revenues for the coming year, and maintains the Village's operating reserves at more than their minimum recommended levels. The operating and capital budgets contained herein have been prepared in accordance with Illinois Statutes, the Village Code and generally accepted accounting principles.

The 2008 budget is based upon the Village Board's direction as set forth in the following Mission Statement:

**"The mission of the Village of Wheeling is to provide all residents and businesses of the community with high quality public service. Essential services are provided to all citizens, regardless of their social, economic, racial, or ethnic background. In order to achieve this goal, we, the employees and elected officials of the Village of Wheeling, shall treat all citizens with respect and dignity."**

The budget is a comprehensive document containing detailed revenues and expenditures for all funds operated by the Village. Details of the budget can be found in the pages immediately following this budget message.

The annual budget is prepared under the direction of the Village Manager. Each department director formulates that segment of the budget related to his or her department, presents it to the Village Manager and Finance Director, and then makes revisions as necessary. After revenue and expenditure estimates are finalized, the full draft budget is then given to the President and Board of Trustees for review and comment. If necessary, further revisions are made. Finally, the recommended budget is offered for public comment and subsequent adoption by the President and Board of Trustees.

### **BUDGET PROCESS**

The Village's budget has again been prepared using a "target-based" approach. There are three main reasons for using this process: first, to identify and eliminate unnecessary or duplicative costs in the budget; second, to provide elected officials with a variety of program and service options; and third, to consciously reevaluate the benefits of funding particular service requests.

The target-based budget has two primary components: 1) a "target level" budget which finances a basic level of municipal services; and 2) an unspecified number of incremental expenditure requests called "service levels." Each service level is a separate and autonomous set of expenditures required to provide a particular service or to fund a particular program, project or piece of equipment, and represents an additional level of service that a department can provide.

The following steps were employed in the development of the budget:

- 1) A "Target Level" expenditure base was established for all departments within the General Fund and the Water & Sewer Fund. The "Target Level" was defined as the amount necessary to provide the same or lesser level of service as last year, with no new programs, staff, or one-time capital outlays with the exception of Expanded Level requests approved by the Village Manager.
- 2) The department heads prepared additional service level (i.e. Expanded Level) requests. If expanded service levels or programs were approved by the Village Manager, those services and programs were added to the Target Level budget. Expanded level requests not approved by the Village Manager are identified but were not added to the Target level budget.
- 3) The department head ranked Expanded level requests in priority order.
- 4) Revenues for the General Fund and Water and Sewer Fund were estimated and the budget was finalized by funding the service level requests that, in the Village Manager's opinion, were of the highest priority within our revenue constraints.
- 5) Budgets were also prepared for all special revenue, internal, debt service, enterprise, and capital project funds.

### **CHICAGO EXECUTIVE AIRPORT**

The Village of Wheeling and the City of Prospect Heights jointly own and operate Chicago Executive Airport. This joint venture is treated as a distinct entity and is considered an enterprise fund or activity. The revenue required to support Airport functions is derived from property leases, an aircraft fuel flowage fee, federal grants, state grants, and interest income.

The annual fiscal year budget for Chicago Executive Airport is prepared by the Airport Manager and his staff, and then forwarded to the Airport Commission for review and recommendation. Final approval authority for the Airport's yearly budget rests with the President and Board of Trustees of the Village of Wheeling and the Mayor and Council of the City of Prospect Heights.

## BUDGET OVERVIEW

The Fiscal Year 2008 annual budget totals \$92,043,181, excluding interfund transfers (see Attachment 1). Of this amount, \$23,753,349 is budgeted for personnel services (including salaries and pension benefits) representing nearly 60% of the total operating budget\* (\$39,708,231). An additional \$13,067,340 is budgeted for contractual services, which includes items such as employee health insurance, liability and workers compensation insurance, and consulting services. Commodities total \$2,294,326 and include items such as office and operating supplies, uniforms and janitorial products.

Principal and interest expenses for the Village's outstanding debt are budgeted at \$4,512,071; of that amount, only \$1,967,945 is supported by the Village's property tax levy. The remaining debt service is paid by the Village's Water and Sewer Fund and transfers from the Village's capital and tax increment financing (T.I.F.) funds. Finally, the budget includes \$37,336,768 for capital improvements and capital outlay including street, water and sewer system infrastructure work as well as equipment purchases and building construction and improvements. The capital improvements and outlay categories represent the single largest portion (over 46%) of the total budget.

\*The operating budget includes the General, Water & Sewer (excluding capital improvements), E911, Liability and Grant Funds.

## GENERAL FUND

### FY 2007 –ESTIMATED RESULTS

The FY 2007 original budget reflected a revenue to expenditure surplus of \$231,668. We now estimate that 2007 actual revenue will exceed budgeted revenue by \$1,327,507 while actual expenditures will trail budgeted expenditures by \$439,652. The result is that as of today's date, we anticipate the Village will end the year with a surplus of \$1,998,827.

The increase in FY 2007 revenue is due primarily to the following 3 factors:

1. We budgeted FY 2007 sales tax revenue to increase by 3.4% over FY 2006 adjusted (i.e. to take out the impact of two large Use Tax transactions) actual sales tax revenue due to several consecutive years of flat or slightly declining receipts. In fact, sales tax revenue has been much stronger than anticipated and we now expect FY 2007 receipts to be 8.75% higher than FY 2006 adjusted actual receipts. The result is that we now expect to receive \$505,550 more in sales tax revenue in 2007 than we anticipated.
2. State Income Tax receipts are higher than expected (\$115,000) due to stronger than anticipated corporate earnings. Our original estimates were based on information provided to us by the Illinois Municipal League.

3. Hotel/Motel tax receipts are now anticipated to exceed the budget by \$258,000 due to stronger than expected receipts from the new Westin Hotel. The figures we used in the budget were based on projections made by the Village's financial analyst.
4. Food & Beverage tax receipts are expected to exceed the budget by \$215,000 due to better than expected receipts from Restaurant Row and several new restaurants that opened in late 2006 or early 2007.
5. Telecommunications Tax receipts have increased significantly after a sharp decline in FY 2006. We now estimate that we will receive \$135,570 more than we budgeted.

These events have added \$1,229,120 in unanticipated funds to the budget and are the primary reasons (along with lower than budgeted expenditures) for what will be a larger than anticipated surplus budget. The FY 2007 surplus will be the second consecutive surplus for the General Fund, a very positive trend related to new development, the Board's decision to implement new sources of revenue (such as the 1% food and beverage tax) and a conservative approach to adding new programs and services.

#### **FY 2008 - REVENUE ASSUMPTIONS**

The FY 2008 General Fund budget is based upon projected revenues from taxes, fees, and other sources totaling \$31,449,527. This represents an increase of \$489,499 or 1.56% over estimated 2007 receipts. The decision to not increase the General Fund's share of the property tax levy and the intentional use of fund balance to pay for a portion of the debt service costs related to the building projects are the primary reasons why we are projecting a deficit in the General Fund next year.

Several major categories of Village revenue are described in greater detail as follows:

**State & Home Rule Sales Tax** – We anticipate that sales tax revenue will increase by \$374,000 (3.6%) over FY 2007 estimated receipts due primarily to recent trends and two new restaurants expected to open in 2008.

The Village's sales tax represents 33% of total General Fund revenue and reflects Wheeling's one percentage point share of the State sales tax rate and our one percentage point (1.0%) home rule sales tax rate. All sales tax revenue is allocated to the General Fund to support the Village's operating expenditures.

Sales tax proceeds are collected by the State of Illinois and remitted to the Village monthly. The FY 2008 budget projects sales tax revenue of \$10,734,000. As we have discussed, sales tax receipts have increased significantly during the last two years after remaining relatively flat for several prior years so we have taken a less conservative approach in our projections than we have traditionally.

**Property Tax** - The property tax levy is the second largest source of revenue for the Village's General Fund comprising 17.0% of all receipts. Revenue from the General Fund tax levy will decrease by \$1,251,899 to \$5,345,107 next year primarily due to the Village Board's decision to use some of the existing fund balance to maintain the total tax levy at last year's level and to offset an increase in the levy for debt service expenses. The Village will be selling \$40 million of general obligation debt between 2007 and 2009 to pay for the construction of a new Village Hall building, two new fire stations and expansion of the Public Works facility. Because other sources of revenue are expected to remain strong and the fund balance is higher than required by the Village's financial policy, the Board decided to allocate more property tax revenue to the debt service funds and pension funds and reduce the amount going to the General Fund. Hence, we have intentionally budgeted a deficit in the General Fund in order to maintain the total tax levy at 2006 Tax Year levels and to offset the impact of the new debt on the residents and businesses.

**State Income Tax** - We expect state income tax revenue to increase by \$160,000 compared to FY 2007 estimated receipts and \$275,000 compared to the FY 2007 budget. Our projections are based on information provided by the Illinois Municipal League which expects significant increases next year as the economy continues to improve and corporations remit more tax to the State.

State Income Tax is the third largest source (11.05%) of General Fund revenue. As with sales tax, income taxes are collected by the State of Illinois on behalf of the Village. The 2008 budget for income tax revenue is \$3,475,000.

More than most other sources of revenue, the state income tax is affected by changes in the economy. As such, staff will continue to monitor this source of revenue closely to avoid problems resulting from a drop in revenue.

**Telecommunications Tax** - In January 2003, the State of Illinois began collecting telecommunications tax on behalf of all municipalities that levied a tax and since then, they have remitted it to us on a monthly basis. The Village's 6% tax on telephones, cellular phones, fax machines, and similar services is estimated to generate \$2,084,000 next year, reflecting an increase of \$60,000 compared to estimated 2007 receipts.

The Village's telecommunications tax receipts dropped to their lowest level in three years in FY 2006 when we received only \$1,912,732 (our previous high was FY 2004 when we received \$2,126,250). The drop was due in part to a Federal Government decision to exempt DSL service from the tax. The other reason for the decrease was a trend in the cellular phone industry to offer free long distance service, which dramatically reduced the revenue they collected (and therefore the tax they remit) from roaming charges.

Nonetheless, FY 2007 year to date receipts are up over 5% compared with the same period in FY 2006 and are trending at the same levels we experienced prior to last year's drop. As a result, we expect to see better returns in FY 2008 and have budgeted a 3.0% increase over FY 2007 estimated receipts.

**Food & Beverage Tax** – The Village's 1% tax on food & beverages applies to all restaurants that provide seating for their customers (it does not apply to carry-out only businesses). Our budget for FY 2008 is \$943,000 or \$27,300 (3.0%) more than FY 2007 estimated receipts. Receipts continue to grow at a strong rate due primarily to several new restaurants that opened in late 2006 or early 2007 including Claim Jumper, Osteria Di Tramonto, Tramonto's Steak and Seafood, TGI Friday's and the banquet facilities at the Westin Hotel.

**Hotel/Motel Tax** – The Village Board approved a 5% hotel/motel tax on April 22, 2002 and prior to the opening of the Westin Hotel in late 2006, it resulted in revenue of approximately \$50,000 annually. This year we expect receipts to increase to \$761,000 and we have budgeted a 5.9% increase to \$806,000 for FY 2008.

**Interest Income** – Interest income for FY 2008 is estimated at \$500,000 based on the amount of money we have in General Fund reserves and current interest rates. Short-term (defined as a maturity of 5 years or less) interest rates have dropped recently as a result of the Federal Reserve Board's recent decision to reduce the Fed Funds rate to 3.0%. The Village invests its funds in negotiable Certificates of Deposit, government agency debt and the Illinois Metropolitan Investment Fund (i.e. a 1-3 year bond fund). We also receive interest income as a result of our contract with Fifth Third Bank which pays us the Fed Funds rate plus 25 basis points.

## EXPENDITURE ASSUMPTIONS

**General Fund** – FY 2008 expenditures in the General Fund reflect general operations of the Village and total \$32,437,792 including interfund transfers. This represents an increase of \$2,955,607 (9.2%) compared with the FY 2007 budget. What is important to note about this increase is that much of it is due to factors outside the control of the departments. When one considers that \$913,400 or 30.5% of the total increase in General Fund expenditures is due to the increasing cost of salaries, pension and health insurance benefits and liability insurance costs, the "real" increase in General Fund expenditures is 6.96%, which includes the expanded level items approved by the Village Board.

Many of the expanded level items were items that the Village Board identified as priorities in their budget planning meetings held in late August. Attachment 2 is Greg Kuhn's report from that meeting which includes the budgetary priorities identified by the Board and staff.

As mentioned earlier, General Fund revenue is projected at \$31,449,527, which is \$988,265 less than budgeted expenditures. In order to maintain the deficit at this level, we have continued the following budgetary practices:

- Reduce the budget for salaries and benefits by two percent (\$439,392) across the board. History has shown that, due to vacancies, departments seldom spend the full amount of salary and benefits that are budgeted;
- Transfer the entire cost of fire dispatch from the General Fund to the 9-1-1 Fund resulting in General Fund savings of \$195,000;
- Budget the cost (\$400,000) of engineers engaged in capital improvement planning in the Capital Projects and Water and Sewer Funds, rather than the General Fund;

The total savings to the General Fund attributable to these recommendations is \$1,034,392.

Overall, the General Fund budget is projected to end the 2007 fiscal year with a fund balance as a percentage of total operating expenditures of 63.4%, well above the Village's fund balance guideline of 25%. The Village Board's conservative approach to spending and proactive approach to revenue enhancement has enabled us to use fund balance to maintain the property tax levy at last year's level and reduce the impact of the new debt service levies on the residents and businesses.

## WATER & SEWER FUND

### REVENUE ASSUMPTIONS

Revenue for FY 2008 is based on selling 1.480 billion gallons of water with a 2.31% increase in water and sewer rates that would be effective for water sold beginning January 1, 2008. The increase in rates is necessary to continue to pay for the Board's pro-active water and sewer main replacement program which was adopted as part of the Water and Sewer Rate Study recommendations. The increase will allow the Village to maintain a 25% fund balance reserve through FY 2012 while providing funding for the Village's C.I.P. projects.

Anticipated revenues for next year are \$8,418,964, which is \$302,063 more than budgeted expenditures. The additional funds are necessary to ensure that we have adequate funding in the years ahead to pay for water and sewer repair and replacements projects that are included in the five year C.I.P.

A history of water and sewer rate increases for the last 13 years is shown below. All numbers are per 1,000 gallons of water sold.

FY	Water Rate	Sewer Rate	Total	% Increase
Jan 2008	\$4.25	\$1.06	\$5.31	2.31%
Jan 2007	\$4.15	\$1.04	\$5.19	3.75%
Jan 2006	\$4.00	\$1.00	\$5.00	6.4%
Aug 2004	\$3.76	\$.94	\$4.70	18.7%
02/03	\$3.35	\$.61	\$3.96	3.94%
2001	\$3.30	\$.51	\$3.81	4.10%

1999	\$3.17	\$ .49	\$3.66	4.87%
1998	\$3.02	\$ .47	\$3.49	4.18%
1997	\$2.90	\$ .45	\$3.35	5.02%
1995	\$2.76	\$ .43	\$3.19	

Including the 2008 rate increase, the average increase over the last 13 years has been 5.1%. Staff recommends that the Village Board raise rates regularly in order to avoid the need for large increases or to issue debt to pay for repair and replacement projects.

### EXPENDITURE ASSUMPTIONS

FY 2008 expenditures for water and sewer *operations* are projected at \$6,291,901 excluding \$1,825,000 budgeted for capital projects and \$400,000 budgeted for debt service. This represents an operating increase of 8.2% (or \$474,791) over FY 2006 budgeted expenditures of \$5,817,110.

As noted earlier in this budget message, rate generated revenue for FY 2008 is based on a 2.31% rate increase and the assumption that we will sell 1.480 billion gallons of water. Total revenue accruing to the Water and Sewer Fund is estimated at \$8,418,964 or \$302,063 more than total expenditures of \$8,116,901. The surplus represents the necessary build up of fund balance to pay for water and sewer repair and replacement (R&R) costs as outlined in the rate study. This will result in an ending fund balance by FY 2012 of approximately 24.0% which is in keeping with the Village's 25% fund balance policy. The fund balance in this fund will fluctuate significantly from year to year due to changes in spending on R&R projects.

The water and sewer rate of \$5.31 per 1,000 gallons would cost the average residential customer using 8,000 gallons per month an additional \$.96 per month or \$11.52 annually.

### OTHER MAJOR FUND EXPENDITURES

The *Expenditure Section* of the 2008 fiscal year budget is divided into several subsections, primarily by fund type (General Fund, Special Revenue Funds, Enterprise Funds, etc.). Line item detail and narrative information is given along with expenditure figures. Also found in the *Expenditure Section* are the Capital Equipment Replacement, Tax Increment Financing, Emergency 911, Liability Insurance, Grant, Debt Service and Police and Firefighter Pension Funds. A discussion of some of these funds follows:

**TIF Funds** – The Fiscal Year 2008 budget includes \$11,923,507 in TIF expenditures in the Crossroads, South Milwaukee, North Milwaukee/Lake-Cook and Town Center TIF districts. The majority of these expenditures have been budgeted for land acquisition costs, development incentives and debt service on bonds related to the Westin Hotel and Prairie Park condominium projects. In addition, the budget includes \$3,297,400 for capital improvements consisting primarily of \$1,471,400 for the first year cost of the Dundee Road new intersection and entryway to the Village Hall campus and \$1,237,900

for the Wolf Road sanitary sewer rehabilitation project. A detailed breakdown of these improvements is included in the Capital Improvement Program worksheets.

**Debt Service** – The Village's principal and interest debt payments for FY 2008 are budgeted at \$4,512,071. Of that amount, only \$1,967,951 is supported by the property tax levy; the remaining amount will be paid by existing funds in the TIF, Water & Sewer and Capital Projects Funds.

As it stands now, the Village of Wheeling's total debt service burden is low when measured against standards established by the bond rating companies. One such standard suggests that a community should not pay more than 20% of its annual operating revenue for debt service payments. In FY 2008, 4.65% of Wheeling's operating revenue (defined as General Fund, Water & Sewer Fund and Capital Projects Fund revenue) is earmarked for debt service - well within the 20% standard.

A second standard examines a community's ratio of debt to the equalized assessed valuation (EAV) of all property within its taxing authority. Averages are in the range of 3% to 4%. At the beginning of FY 2008, the Village will have \$59,135,490 in outstanding general obligation (G.O.) debt. Based on Wheeling's 2006 tax year EAV of \$1,166,555,624, the Village's ratio is 5.08%, slightly higher than the average for other communities.

**Liability Insurance Fund** – In late 1999, the Village prepared a request for proposal (RFP) for property, liability and worker's compensation insurance coverage to take effect January 1, 2000. As a result of the RFP process, the Village implemented a program including self-insured retentions for all lines of coverage and excess insurance to cover unusually large claims. In calendar year 2008, the Village is responsible for paying \$50,000 to \$100,000 (depending on type) for each property and casualty claim. A third party administrator processes claims on the Village's behalf.

In addition, the Village has worker's compensation coverage through a policy provided by Safety National, Inc. with a maximum exposure per claim of \$500,000 for police and fire claims and \$450,000 for all others. As of December 31, 2006, the Village's property and liability losses for the last five (5) years of the self-insurance program averaged \$233,000 per year while workers' compensation losses averaged \$608,000.

In 2006, the Village hired Milliman, Inc. to conduct an actuarial study of the Village's loss history to help ensure that we adequately fund the Liability Insurance Fund in the future. Due to a bad workers compensation claim year in 2005, the fund balance at the end of 2006 was essentially depleted and we need to build that up to ensure we have enough funds on hand to pay future claims.

The budget includes a \$1,276,500 contribution from the General Fund and Water and Sewer Fund in FY 2008. The good news is that insurance premiums have stabilized in recent years and we received a slight decrease (i.e. \$15,000) in costs. Next year's budget includes a total of \$1,282,300 for liability insurance costs.

**Health Insurance** - The Village participates in the Intergovernmental Personnel Benefit Cooperative (IPBC), a public entity risk pool established by certain units of local government in Illinois to administer its medical and life insurance program. Under the medical insurance plan, the Village offers an indemnity medical benefit program (i.e. PPO) wherein it is responsible for the first \$30,000 of each individual employee's claims. IPBC members share claims between \$30,000 and \$125,000, and the pool maintains stop-loss insurance to cover claims in excess of \$125,000. The pool also offers a HMO plan for member employees, which provides coverage without a per employee self-insured retention.

Increases in health insurance premiums have averaged 15% per year since plan year 2001-2002; however, due to good claim experience and a change in our PPO network to Cigna (which provides better claims discounts than PHCS), the Village received a 5.8% increase in PPO plan rates while HMO rates increased only 4.1% for the plan year that began July 1, 2007. The FY 2008 budget reflects an anticipated increase in rates of 10% reflecting our recent claim experience.

Staff was able to negotiate a number of cost saving measures with the Village's unions a few years ago. Some of these measures include higher employee deductibles, higher out of pocket maximums and lower out of network benefits. These changes should reduce the Village's cost of providing health insurance benefits in the future.

**Police and Firefighters' Pension Funds** – Contributions to the Police and Firefighters' Pension Funds consist primarily of employee payroll deductions and the Village's annual contribution. An independent actuary determines the Village's contribution by annually reviewing actuarial assumptions and the fund's financial position. The Village Board annually approves a property tax levy, which provides for the employer's contribution.

Included in the budget is an increase in the Police Pension Fund levy of \$20,885 (2.6%) from \$802,115 to \$823,000. Also included is an increase in the Fire Pension Fund levy of \$214,830 (45.7%) from \$470,170 to \$685,000. In November of 2007, the Village changed actuaries and the new actuary recommended a change to the way in which the Village was valuing the Funds' assets from a smoothing method to a straight market method. The large increase in the employer contribution for the Fire Pension Fund is due to this change. The same change was made to the Police Pension Fund but the impact on the employer's contribution was much less significant.

You may also recall that in recent years the Village changed the actuarial assumptions it has relied on to determine its contribution to the pension funds. In the past, the actuary had used an investment return assumption of 8.0% to 8.5% for both funds, and a salary increase assumption of 5%. When compared to actual investment returns and salary increases, these assumptions have proven to be too "fiscally liberal."

To address that issue, the investment return assumptions were lowered to 7.75% for the Police Pension Fund and 8.0% for the Fire Pension Fund. The salary increase assumptions were increased to 5.75% and 5.25% respectively. These changes should help improve the financial strength of both funds going forward.

As of December 31, 2006, the Police Pension Fund was 84.2% funded and the Fire Pension Fund was 86.3% funded.

**CAPITAL IMPROVEMENTS**

The Village Board's commitment to maintaining and improving Wheeling's infrastructure is evident by the amount of funds designated for capital improvements. The FY 2008 Capital Improvement Program represents a one-year expenditure of \$37,336,768.

What follows is a summary of the capital (excluding debt service) expenditures by Fund:

General Fund	\$30,000
Capital Projects Fund	\$31,034,368
Water & Sewer Capital Projects Fund	\$1,775,000
Motor Fuel Tax Fund	\$1,200,000
Crossroads TIF Fund	\$213,100
North Milwaukee/Lake-Cook TIF Fund	\$1,345,900
Town Center TIF	\$1,738,400
 Total:	 \$37,336,768

The CIP document, which has been distributed separately, provides more detailed information on each of the projects for FY 2008.

**2007 PROPERTY TAX LEVY OVERVIEW**

Shown below is a table comparing the 2006 tax levy with the approved tax levy for 2007 (collected in 2008):

<b>Levy Description</b>	<b>2006</b>	<b>2007</b>	<b>From 2006</b>	<b>From 2006</b>
<b>General Fund</b>	6,597,006	5,345,106	-1,251,900	(19.0%)
<b>Debt Service</b>	951,760	1,967,945	1,016,185	106.8%
<b>Police Pension</b>	802,115	823,000	20,885	2.6%
<b>Fire Pension</b>	470,170	685,000	214,830	45.7%
 <b>Totals</b>	 8,821,051	 8,821,051	 0	 0.0%

There is no increase in the total 2007 property tax levy as a result of the Village Board's decision to use existing General Fund fund balance to maintain the tax levy at last year's levels.

In future years, increases to the tax levy will be necessary to pay for increases in operating and pension costs and the new debt service related to the building projects. To address concerns about the affordability of the building projects, we recommended in December of 2006 that the Board adopt a multi-year plan for the property tax levy that will produce enough revenue to pay the debt service on the new bonds and to pay for annual increases to the General Fund (4.0%) and Police and Fire Pension Funds (10%). To accomplish that goal, 5.25% annual increases in future levies will be necessary.


**2008 PROGNOSIS**

The Village is healthy with respect to its finances. Expenditures are under control, and our revenue picture is better than many other municipalities in the area. The Village Board's decision to increase the home rule sales tax rate and implement a food & beverage tax has gone a long way towards reducing the budget deficits we experienced in the recent past. So too has the annexation of property that has increased Wheeling's total EAV and property tax revenue and the emphasis on economic development that has resulted in projects like the Westin Hotel and the Staples office supply store as well as three new restaurants scheduled to open in 2008. Those projects will represent a significant source of General Fund revenue for years to come.

Although the Village's financial condition is strong, we caution the Board to take a conservative approach with regard to new positions and programs so as to avoid deficit budgets in the future. At the same time, staff is committed to continued scrutiny of ongoing expenditures and reductions in spending wherever possible.

In closing, we would like to express our appreciation to the members of the Village staff who worked long hours to identify departmental needs and to prepare budget proposals based upon these needs. Special thanks go to the members of the Finance Department, who put the attached document together in a timely and highly professional fashion.

Respectfully submitted,

  
J. Mark Rooney  
Village Manager

  
Michael Mondschain  
Director of Finance

2008 BUDGET SUMMARY

PROJECTED REVENUE	WATER	G.O.	E911	MOTOR	POLICE &	CAPITAL			TOTAL	FY 2007	% CHGE.			
	AND	BOND &	EMERG.	LIABILITY	FUEL	FIRE	GRANT	PROJ.				TOTAL		
FUND TYPE	GENERAL*	SEWER	INTEREST	PHONE	INSUR.	TAX	PENSION	TIF*	FUND	CERF	FUND	BUDGET	BUDGET	
	GENERAL	ENTERPRISE	DEBT	SPECIAL	INTERNAL	SPECIAL	TRUST	CAPITAL	SPECIAL	CAPITAL	CAPITAL			
			SERVICE	SERVICE	SERVICE			PROJECTS	PROJECTS	PROJECTS				
Property Tax	5,345,107		1,967,951				1,508,000					8,821,058	8,821,051	0.0
Sales Tax	10,734,000											10,734,000	9,745,129	10.1
State Income Tax	3,475,000											3,475,000	3,200,000	8.6
Food & Beverage Tax	968,000											968,000	700,388	38.2
Use Tax (Gas/Electricity)											2,000,000	2,000,000	1,950,000	2.6
Telecommunications Tax	2,084,000											2,084,000	1,888,430	10.4
Solid Waste/SWANCC Fees	860,000											860,000	849,600	1.2
Hotel/Motel Tax	806,000											806,000	503,924	59.9
Pers. Prop. Replacement	190,450											190,450	184,900	3.0
Fines	373,500	107,363										480,863	373,500	28.7
Licenses, Permits, Insp.	610,471											610,471	633,790	-3.7
Water Sales		6,290,000										6,290,000	6,225,000	1.0
Water & Sewer Conn. Fees		213,000										213,000	178,000	19.7
W/S Fund Reimb	1,076,000											1,076,000	1,039,610	3.5
Sewer Use Fees		1,539,200										1,539,200	1,556,250	-1.1
Investment Income	500,000	224,435	10,000	7,552	6,840	43,900	400,000	193,175		128,272	140,145	1,654,319	1,496,240	10.6
Intergovernmental Revenue	722,450					1,118,100			240,000		1,047,200	3,127,750	3,983,168	-21.5
Increment Taxes	180,712							5,611,449				6,792,161	5,454,598	24.5
Bond Proceeds								4,500,000			15,500,000	20,000,000	19,266,000	3.8
Other	3,523,837	44,966		375,000			890,000	1,200,000			100,000	6,133,803	5,844,671	4.9
Revenue Sub-Total	31,449,527	8,418,964	1,977,951	382,552	6,840	1,162,000	2,798,000	12,504,624	240,000	128,272	18,787,345	77,856,075	73,894,249	5.4
Adjust (To)/From Fund Bal.	988,265	(302,063)	(6,850)	89,180	(1,040)	38,000	(190,983)	(999,717)	0	291,160	13,004,654	12,910,606	13,580,431	-4.9
Interfund Transfer In			136,347		1,276,500			418,600	6,506	997,728		2,835,681	7,468,552	-62.0
BUDGETED REVENUES	31,449,527	8,418,964	2,114,298	382,552	1,283,340	1,162,000	2,798,000	12,923,224	246,506	1,126,000	18,787,345	80,691,756	81,362,801	-0.8
								LESS INTERFUND TRANSFER				(2,835,681)	(7,468,552)	-62.0
								NET NEW REVENUE				77,856,075	73,894,249	5.4
BUDGETED EXPENDITURES														
Personnel Services	21,412,783	1,813,200		1,500	2,500		0		223,366		300,000	23,753,349	22,011,677	7.9
Contractual Services	8,103,074	778,532		379,695	1,279,800		55,350	2,439,589	23,140	8,160		13,067,340	12,299,276	6.2
Commodities	1,624,275	590,320		17,100			500	62,131				2,294,326	1,739,770	31.9
Capital Outlay	147,160							3,765,000		1,409,000	35,000	5,356,160	11,249,479	-52.4
Capital Improvements	30,000	1,775,000				1,200,000		3,297,400			31,034,368	37,336,768	31,770,689	17.5
Debt Service		83,952	2,107,448					1,898,040			422,631	4,512,071	4,043,704	11.6
Other		2,847,000					2,551,167	325,000				5,723,167	5,580,394	2.6
Interfund Transfer Out	1,120,500	228,897		73,437				136,347				1,559,181	7,468,553	-79.1
BUDGETED EXPEND.	32,437,792	8,116,901	2,107,448	471,732	1,282,300	1,200,000	2,607,017	11,923,507	246,506	1,417,160	31,791,999	93,602,362	96,163,542	-2.7
								LESS INTERFUND TRANSFER				(1,559,181)	(7,468,553)	-79.1
								NET EXPENDITURES				92,043,181	88,694,989	3.8

\* INDICATES MAJOR GOVERNMENTAL FUND.

# Summary Report

## **Village of Wheeling**

### **Board / Staff Strategic Budget Planning Sessions - 2007**

September, 2007

*prepared by Greg Kuhn, Ph.D.*  
**Northern Illinois University**  
**Center for Governmental Studies**

**WHEELING, ILLINOIS  
BUDGET PLANNING  
SEPTEMBER 2007  
Outline of Discussion Phases**

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**OPENING REMARKS BY THE FACILITATOR**

I'd like to begin the summary by congratulating both the Board and staff for the time and effort that was invested the evenings preceding your budget work for the upcoming fiscal year. The discussion allowed for a good deal of information and ideas to be exchanged in a relatively short period of time. Group members demonstrated a high degree of reflection on the critical roles the Village's departments play in the delivery of services and quality of life for Wheeling's residents.

In my view, Board members were engaged and provided their input in an open and supportive manner. Participants shared their feelings and perspectives on critical issues and day-to-day services. This report captures the key elements of the sessions including an overview of the process, a flavor of the discussions, some observations on how the session went, and, some observations on what may lie ahead as the budget issues raised are transformed into action plans and objectives in the near and long term.

**PROCESS OBSERVATIONS**

Group members and staff seem to have a good handle on the need to look to both the near term and long term future. There seems little doubt or disagreement on the part of those at the session that the operational environments in which their various departments exist are part of a continually evolving and changing service and policy environment.

One of the powerful outcomes of the session was the opportunity for members of the staff and the Board to share great reflections on the importance of the policies and services the Village is responsible for. Just having this awareness will be helpful in addressing the challenges ahead with a clear appreciation of what's involved, and, what can be achieved in the end for the good of the community, and, the organization.

## SESSION OUTLINE AND OUTCOMES

The group session used during the Group Planning process was designed to review foreseeable needs for the next budget year. As is the case with focus group sessions, the group's charge was to provide feedback on specific questions and identify issues for further development and action. Identifying solutions is not the intended outcome of the focus group process, although suggested solutions are often presented during the discussion. The major goal was the identification of key budget-related issues for next fiscal year. The session segments and the views of discussion participants are outlined below:

### AGENDA

#### Welcome 2007 Strategic Budget Planning

1. Intros
2. Setting the stage
  - a. Looking back & looking forward
3. Police Services
  - a. Board
  - b. Staff
4. Fire / EMS Services
  - a. Board
  - b. Staff
5. Finance / Administration
  - a. Board
  - b. Staff
6. Public Works/Community Development
  - a. Board
  - b. Staff

### DEPARTMENT BY DEPARTMENT SESSIONS

The Board Members and Department Directors were asked, in a round-table format, to share their views of critical issues, needs or changing circumstances for the upcoming budget cycle. These budget goals were surfaced on a topic-by-topic, or department-by-department basis.

Each participant was allotted time to develop/express two to three short term and long term goals [for the department under review] that he or she thinks the Village should address in the next 2-5 years. Participants were advised that the goals should fall within 4 categories: Short-term complex, Long-term Complex, Short-term Routine and Long-term Routine. All statements were recorded on chart paper.

#### Police- Board Identification of Key Issues

1. Staffing
  - a. Building, growth, development and community changes call for more staff

- b. We need to have additional police presence,
    - i. possible additional substation
    - ii. Or, expanded hours or variable hours
  - c. Demand for service has increased with population – we have same # of officers as 20 yrs. Ago-we need more
  - d. We need to work to fund and maintain or increase quality
- 2. We must make sure we make the best use of the staff we have before we just around expanding
- 3. Need to better control gangs & drugs perhaps develop a specialized program or unit
- 4. We need to add to the depth of staffing to not only account for growth of services, but to manage the normal ebb & flow of vacancies for a 24 hour agency
- 5. We need to upgrade our use of technology in police – info sharing, data sharing – perhaps security cameras
- 6. We need to develop a clear facility plan—be sure to plan for all the services we want / expect, now, and for the future
- 7. Maintaining or increasing social police services is equally as important as traditional
- 8. Don't forget importance of physical presence and highly visible patrol

Police-

Staff Response and Goals

- 1. Maintain staffing/address staffing needs
- 2. Update/upgrade 9-1-1 Center (complete space needs) & equip modernization
- 3. Explore revising patrol officer testing process (bringing back in house or smaller consortium)
- 4. Pod-cam expansion to problem areas in village or "hot-spots", airport etc.
- 5. Most of what the Board listed, in fact nearly all, are on our list as well
  - a. Personnel / staffing are key and critically important to focus on this budget cycle
- 6. We must address mandates (e.g. sex offender list) homeland security req., etc.
- 7. We will be requesting 3 additional sworn officers to address needs
- 8. We would like to explore/study establishing admin officers & est. admin. fees for eligible offenses e.g. towing potential \$480,000 of income (explore other options that would come under admin. officer)
- 9. Prisoner transport vehicle ( to increase efficiency) – convert current vehicle
- 10. Present an analysis and recommendation to establish a full time animal warden position

Fire-

Board Identification of Key Issues

- 1. Maintain quality of service – assure our ability to meet demands for growing population as well as, growing kinds of services
- 2. Develop plans to meet our long-term need for facilities, complete siting & construction of 2 Fire Stations
- 3. Technology demands need be met for the changing environment, homeland security etc. (make sure technology is built into our new stations)
- 4. Maintain morale – make certain that the quality of facilities & equipment is top-rate
- 5. Maintain quality EMS services---they are very important in our village

6. Explore alternate staffing models –can we add to staff w/ out adding all F.T. positions?
7. Explore bullet proof vests for fire dept.
8. Explore options for use of non-sworn positions / duties in non-response services

#### Fire Dept.-

##### Staff Response and Goals

1. Conduct a complete review of our service demands / calls
2. Need to update technology for breathing apparatus
3. Work to resolve station siting decisions in the next year
  - a. Design-build v. traditional
  - b. Schematics
  - c. Construction
4. Complete analysis and recommendation for staffing demands, growth in E.M.S. calls look like we will need 9 new positions in future
5. Explore the need for a dedicated Fire training / medical officer
6. Research and recommend changes for new radio technology upgrades to keep up with changes to narrow – banding frequency
7. Maintain our quality medical services –be ready for changes as a result of shrinking medical facilities for trauma, and, the impact/demands for more home health care

#### Finance & Administration

##### Combined Board Goals and Staff Response / Goals

1. Complete selection/recommendation of a new Financial Advisor
2. Develop alternate strategies to place the Village's upcoming issuance of \$30 mil bonds
  - a. \$10 mil bank qualified this year
  - b. \$20 mil bonds next year
  - c. Capture lowest interest rates poss.
  - d. Keep property taxes low
  - e. Reduction of fund balance to reduce amount of bond issue (\$8 mil surplus balance)
3. Examine and make recommendations on our overall G.I.S. system & the role of the Finance Director managing the I.T. function
  - a. We need to manage I.T. more strategically
  - b. Develop a reorganization plan
  - c. Demands for I.T. staff expertise are reaching saturation – additional staff will be needed in approx. 1 year
4. Overlaps in Development & Engineering
  - a. Storm water utility – explore creation of Storm Water Utility as a fee for service utility v. funding via pro tax increase.
  - b. Need to fund stormwater improvements (raise \$775k per year est.)
  - c. Before initiate a stormwater utility – develop a strategic storm water plan & vision & then fund it.
5. Prepare to meet/comply with GASB 45: where the Village will be required to book future post retirement benefits as a liability on CAFR – requires actual study – trust fund choice
6. Upgrade additional part-time finance clerk to a F.T. position
- 7.

Community Development  
Board Identification of Key Issues

1. Examine and recommend enhancements for Code enforcement
  - a. Review Staffing / Capacity
  - b. Is full time the only answer-can we contract out?
  - c. How do we achieve consistency in application of laws
  - d. How can we manage/provide weekend coverage?
2. Code upgrades
  - a. Are our codes sufficient
  - b. Do they have "teeth" /strong enough penalties
3. Comp Plan has been updated and is done ☺
4. Review our Permitting Process and Systems
  - a. Address the time lag for service
  - b. Examine a "one stop shop" concept
    - i. Too many assumptions by staff that applicant knows what to do
    - ii. Consider an Ombudsman concept
5. Design and provide training for plan commission members -
6. Condo conversion enforcement
7. Implement a "Fleet watch" v code enforcement program where village employees from other depts. helping out picking up signs – call in violations, etc.
8. Promote the use of the "459-code" for citizens complaints anonymously
9. Explore stricter over-crowding laws / regulations where 10-12 people living in 1 house
10. Develop a Storm water management strategy (Long / Short Term)

Community Development  
Staff Response and Goals

1. Consider use of "one" traveling cell phone for "weekend call"
2. Looking at tougher regulations
3. Will explore the concept of shared storm water management facility for development, maybe using an SSA, FED \$ or other partners (private park dist.)
4. Will recommend traffic study(ies) for our major corridors – we should be "pro-active" not reactive
5. Explore concept of village-initiated redevelopment like swapping land / buildings for a targeted parcel
6. Complete implementation of GIS
  - a. Explore implementing a computer friendly search system available to trustees, staff developers (live/online)
7. Create a "development guidebook"
8. Endorse the idea raised by police for a municipal adjudication process

Public Works  
Board Identification of Key Issues

1. Finish one of our 3 yr. goals to expand the PW facility – salt dome, parking etc. We need to get it done!
2. Conduct an analysis of our PW personnel & the overall organization of the dept. Are we properly staffed for additional growth in village?
3. Technology – where does tech fit into future PW services etc.? We need to hear more about the use of tech in PW

4. Explore PW maintenance of village parkways on major thoroughfares – should it be in-house, contract, or forget it?
5. Explore costs and operational needs to implement a village – wide leaf pickup program by Public Works.

#### Public Works

##### Staff Response and Goals

1. Staffing & capacity is an issue – we foresee the need to create a new Division “Forestry & Grounds” ; est. with 4 personnel & Div. Head
2. Do further study on our street light replacement program. It was started 6 yrs. ago – but it was only a replacement program with limited expansion. Conduct survey to find dark areas, etc.
3. Need short- term / long- term solution for neighborhood flooding on Jackson Drive
4. Implement our GPS program
5. Create a storm water utility division to comply with unfunded mandate for stormwater regs.

#### Engineering

##### Board Identification of Key Issues

1. How do we become more efficient in a timely manner for engineering related matters for development, redevelopment, capital budgeting, organizations, etc.?
2. Staffing – Where are we? Enough, not enough?
3. Engineering seems to wear a lot of hats – crosses departments, are we being effective?
4. 40 items / goals in June goals list, how are we doing?
5. Review residential lighting brightness
6. Do we have infrastructure in place to support development

#### Engineering

##### Staff Response and Goals

1. Generate a manual for engineering processes
2. Need to establish clear funding sources for our existing capital project list – how / when
3. Additional 25% (est.) increase in funding for roads will be required to keep up / catch up
4. Explore putting fund balance surplus in a “Capital Improvement Fund”

#### Senior Services

##### Board Identification of Key Issues

1. Explore / study the long – term Village role in these services. Is this an area that the Village should be in long term?
  - a. They do a great job, I'd like to make sure quality stays high – no matter where it's run administratively / financially
2. Room / Space for the types of services at the Sr. Center are needed. It was a priority 2 yrs ago & now its “disappeared”

3. Explore providing this service on a cooperative venture with the park dist. Maybe the Park Dist. does admin. & village helps finance it
4. Would / could Senior programs being @ park dist. be more beneficial for seniors?
5. Is park dist. willing to talk?

#### Senior Services

#### Staff Response and Goals

1. Look @ list of where senior services are provided @ municipal level
2. Parks focus on recreation not programs (particularly sr. services)
3. What kind of facility do we need, should we have, long-term short-term etc.?
4. There is a pressing need for a pt. time employee @ Sr. services
5. What is the long term view of the services we currently provide at the Center?

#### Classification

At the end of the open discussion, participants were asked to preliminarily classify each goal according to a matrix model of complexity and time. Agreed criterion were used to classify a goal as short or long term and as complex or routine. The purpose of the exercise is to group goals of roughly the same "type" together so when prioritization occurs, the participants can avoid the problem of comparing "apples to oranges".

The goals and their classifications as short or long term, complex or routine should be part of the budget review process in the coming months

### SUMMARY COMMENTS AND VIEWS

- An examination of the goals identified above continues to demonstrates the breadth of several key issue areas
- Board and staff should work to refine the goals identified here and continue to develop or act upon action items to address them via budget allocations and administrative analysis and recommendations.
- Working on the key issues identified here and "Beta test" some of the more complex ideas for feasibility should be considered before changing things wholesale
- Do not fear change and/or re-engineering of certain services or policies. Adaptation is the key to success and effectiveness

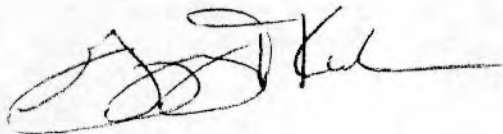
### CONCLUSION

This report's value will be as a working guide to the Board and Departments as they pursue budget questions and implementation issue that relate to the issues raised and developed during the session. Remember, try for broad agreements first; don't try to resolve every detail at once. In an organization made up of diverse members with admittedly different needs and perspectives that *one best answer* to any of the issues

discussed can be elusive. That's where judgment, thorough review, and an eye on your long-term mission in serving the overall community will come heavily into play. Leadership, vision and some risk-taking will likely make the difference in the ever-changing face of our dynamic communities.

Good luck in your ambitious year ahead.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read 'Greg Kuhn', with a long horizontal flourish extending to the right.

Greg Kuhn, Ph.D.  
Center for Governmental Studies, NIU

Project Note: Use of the Open Group Discussion Approach. Leadership Focus groups are widely used to develop specific feedback from small groups on defined questions or issues. The facilitator's role is to elicit--to the best of his/her abilities- the equal participation of all involved. The facilitator offers comments, ask for clarifications and elaborations or probe reasoning, the facilitator does not evaluate or judge an individual's, or, the group's ideas.

At the beginning of the day ground rules were laid out for the entire group. The ground rules are based on very successful and simple techniques that are designed to keep things moving and avoid personal debates and the monopolization of time by energetic or more talkative members. An open discussion of ideas generally leads to a consensus view of the issues presented or identifies areas where strong differences of opinion lay.

Facilitator: Greg Kuhn, Ph.D., is a Sr. Associate NIU Center for Governmental Studies. Greg, a former city manager, is a public management consultant, graduate instructor and researcher who holds a doctorate in Public Administration, Organization Development and Public Policy from Northern Illinois University.

**FISCAL YEAR 2008  
OPERATING FUNDS DETAIL**

ACCT. #	EXPENDITURE CATEGORY	WATER &			TOTAL OPERATING FUNDS	FY 2007 OPERATING FUNDS	YR/YR CHGE
		GENERAL FUND	SEWER FUND	E911 FUND			
<b>PERSONNEL SERVICES</b>							
5101	Longevity	79,700	8,700	0	88,400	83,600	5.7%
5102	Overtime	999,584	95,000	0	1,094,584	1,033,173	5.9%
5103	Seasonal Help	85,000	25,500	0	110,500	97,200	13.7%
5104	Salaries	16,824,449	1,415,960	0	18,240,409	16,941,561	7.7%
5105	Training	164,680	10,500	1,500	176,680	163,108	8.3%
5106	Uniform/Tool Allowance	158,882	10,850	0	169,732	158,535	7.1%
5108	Employer's Contribution/Pension	1,521,668	244,370	0	1,766,038	1,647,001	7.2%
5109	Employer's Contribution/Police Pensior	1,508,000	0	0	1,508,000	1,169,111	29.0%
5110	College Incentive	10,500	0	0	10,500	10,500	0.0%
5111	Unemployment Comp.	0	0	0	0	0	N/A
5112	Health Insurance Opt Out	0	0	0	0	0	N/A
5115	Post Employment Health Plan	47,000	2,320	0	49,320	16,420	200.4%
5116	Sick Leave Buy Back	13,320	0	0	13,320	16,420	-18.9%
	<b>TOTAL PERSONNEL SERV.</b>	<b>21,412,783</b>	<b>1,813,200</b>	<b>1,500</b>	<b>23,227,483</b>	<b>21,320,209</b>	<b>8.9%</b>
<b>CONTRACTUAL SERVICES</b>							
5201	Publishing	17,500	0	0	17,500	17,500	0.0%
5202	Animal Impound	5,000	0	0	5,000	4,500	11.1%
5203	Audit	40,220	0	0	40,220	38,640	4.1%
5204	Codification	4,500	0	0	4,500	4,500	0.0%
5205	Conferences & Meetings	106,548	6,000	1,685	114,233	98,063	16.5%
5206	Consulting Services	147,000	10,000	0	157,000	155,720	0.8%
5207	IS Service & Maintenance Agreement	385,065	10,000	63,650	458,715	194,400	136.0%
5208	Debris	17,400	42,000	0	59,400	39,900	48.9%
5209	Energy	110,000	79,000	0	189,000	229,300	-17.6%
5210	Extermination Services	4,550	0	0	4,550	4,500	1.1%
5211	Extinguisher Service	1,750	0	0	1,750	1,400	25.0%
5212	Employee Group Insurance	3,032,183	257,650	0	3,289,833	2,892,854	13.7%
5213	General Liability Insurance	1,129,700	146,800	0	1,276,500	1,220,310	4.6%
5214	Testing / Hydrants	0	30,000	0	30,000	30,500	-1.6%
5215	Janitorial Service	123,096	0	0	123,096	119,236	3.2%
5216	Laundry Service	1,000	0	0	1,000	1,600	-37.5%
5217	Landscape Maintenance	129,690	54,110	0	183,800	168,000	9.4%
5218	Legal Services	443,500	0	0	443,500	378,500	17.2%
5219	Bank Charges	12,520	12,921	0	25,441	34,260	-25.7%
5220	Maint. of Office/Specil. Equip.	105,606	5,500	29,150	140,256	139,931	0.2%
5221	Maint. of Radio Equipment	16,635	1,050	44,500	62,185	63,515	-2.1%
5222	Membership Dues	47,662	1,130	250	49,042	47,663	2.9%
5224	Newsletter / Mailing	47,000	0	0	47,000	55,000	-14.5%
5225	Actuarial Services	8,000	0	0	8,000	0	N/A
5226	Personnel Testing	35,000	0	0	35,000	35,000	0.0%
5227	Postage	32,080	15,520	0	47,600	47,050	1.2%
5228	Printing and Binding	68,034	10,961	0	78,995	77,360	2.1%
5229	Prisoner Welfare	6,000	0	0	6,000	4,700	27.7%
5230	Recording Fees	1,200	0	0	1,200	1,500	-20.0%
5231	Regional Special Agency	861,611	0	220,560	1,082,171	1,221,457	-11.4%
5232	Rental Agreements	9,280	0	0	9,280	65,050	-85.7%
5233	Rental Equipment	10,800	5,000	0	15,800	20,650	-23.5%
5234	Service to Maintain Trees	44,300	30,000	0	74,300	74,300	0.0%
5236	Credit Card Fees	11,200	0	0	11,200	8,200	36.6%
5237	Telemetric Equipment	0	18,500	0	18,500	16,500	12.1%
5238	Tele-Communication Serv.	207,464	0	19,900	227,364	190,900	19.1%
5239	Cellular Services	77,780	0	0	77,780	57,020	36.4%
5240	Travel and Transportation	0	0	0	0	0	N/A
5242	Retiree Health Insurance	390,950	18,890	0	409,840	497,860	-17.7%
5243	Pump House Maintenance	0	17,500	0	17,500	17,350	0.9%
5244	Duplication Services	38,100	0	0	38,100	39,100	-2.6%

**FISCAL YEAR 2008  
OPERATING FUNDS DETAIL**

ACCT. #	EXPENDITURE CATEGORY	WATER &			TOTAL OPERATING FUNDS	FY 2007 OPERATING FUNDS	YR/YR CHGE
		GENERAL FUND	SEWER FUND	E911 FUND			
5246	Medical Exams	53,890	0	0	53,890	50,590	6.5%
5247	Pavement Marking	13,000	0	0	13,000	13,000	0.0%
5250	Pedestrian Overpass	0	0	0	0	0	N/A
5251	Street Light Maintenance	60,000	0	0	60,000	40,000	50.0%
5299	Misc. Contractual Services	246,260	6,000	0	252,260	301,520	-16.3%
	<b>TOTAL CONTRACTUAL</b>	<b>8,103,074</b>	<b>778,532</b>	<b>379,695</b>	<b>9,261,301</b>	<b>8,718,899</b>	<b>6.2%</b>
	<b>COMMODITIES</b>						
5301	Auto Petrol. Products	291,800	57,000	0	348,800	315,850	10.4%
5302	Books and Subscriptions	16,835	3,420	0	20,255	19,620	3.2%
5303	Chemicals	118,350	17,500	0	135,850	20,850	551.6%
5305	Firefighting Supplies	76,530	0	0	76,530	103,760	-26.2%
5306	Health Test Supplies	200	0	0	200	200	0.0%
5307	Heating Fuel	0	250	0	250	500	-50.0%
5308	Water Samples	0	20,000	0	20,000	7,500	166.7%
5309	Janitorial Supplies	25,100	500	0	25,600	23,100	10.8%
5310	Vehicle Maintenance	178,250	34,500	0	212,750	192,140	10.7%
5311	Building/Ground Maint.	131,875	42,800	0	174,675	220,800	-20.9%
5312	Medical Supplies	14,181	0	0	14,181	25,057	-43.4%
5313	IS Misc Equipment & Supplies	122,959	7,000	12,000	141,959	75,400	88.3%
5314	Minor Street Repairs	80,000	0	0	80,000	18,000	344.4%
5315	Small Tools and Equip.	118,121	38,500	1,100	157,721	163,776	-3.7%
5316	Range Supplies	33,000	0	0	33,000	26,900	22.7%
5317	Misc. Operating Supplies	103,106	4,500	1,000	108,606	95,450	13.8%
5318	Office Supplies	45,435	0	0	45,435	45,435	0.0%
5319	Protective Clothing	45,668	7,350	0	53,018	46,080	15.1%
5320	Street Signs	47,000	0	0	47,000	15,000	213.3%
5322	Water Charge	20,500	0	0	20,500	8,000	156.3%
5323	Awards/Decorations	26,815	0	0	26,815	26,465	1.3%
5325	Investigative Funds	3,000	0	0	3,000	2,800	7.1%
5327	IS Misc. Software	40,550	0	3,000	43,550	71,010	-38.7%
5333	Business Recruitment	85,000	0	0	85,000	25,000	240.0%
5340	Lift Stations	0	68,000	0	68,000	20,000	240.0%
5341	Meters	0	75,000	0	75,000	40,000	87.5%
5342	Sewer Lines	0	122,000	0	122,000	27,000	351.9%
5344	Water Mains	0	60,000	0	60,000	45,000	33.3%
5345	Water Storage	0	32,000	0	32,000	32,000	0.0%
	<b>TOTAL COMMODITIES</b>	<b>1,624,275</b>	<b>590,320</b>	<b>17,100</b>	<b>2,231,695</b>	<b>1,712,693</b>	<b>30.3%</b>
	<b>CAPITAL OUTLAY</b>						
5401	Mobile Equipment	92,500	0	0	92,500	0	N/A
5402	Radio Equipment	0	0	0	0	0	N/A
5404	Firefighting Equipment	0	0	0	0	0	N/A
5405	Medical Equipment	0	0	0	0	0	N/A
5406	Misc. Equipment	42,000	0	0	42,000	0	N/A
5407	Office Equipment	0	0	0	0	0	N/A
5408	Building Equipment	0	0	0	0	16,000	-100.0%
5411	Special Equipment	0	0	0	0	0	N/A
5413	IS Capital Software	12,660	0	0	12,660	0	N/A
5420	Land Acquisition	0	0	0	0	0	N/A
	<b>TOTAL CAPITAL OUTLAY</b>	<b>147,160</b>	<b>0</b>	<b>0</b>	<b>147,160</b>	<b>16,000</b>	<b>819.8%</b>
	<b>CAPITAL IMPROVEMENTS</b>						
5502	Sanitary Sewer Improvements	0	370,000	0	370,000	0	N/A
5503	Water Imprvmnts.	0	1,405,000	0	1,405,000	0	N/A
5504	Storm System Imprvmnts.	0	0	0	0	0	N/A
5506	Streetscape Improvements	0	0	0	0	0	N/A
5507	Sidewalk Improvements	0	0	0	0	0	N/A
5508	Pavement Improvements	30,000	0	0	30,000	0	N/A
5509	Building Improvements	0	0	0	0	10,500	-100.0%

**FISCAL YEAR 2008  
OPERATING FUNDS DETAIL**

ACCT. #	EXPENDITURE CATEGORY	WATER &			TOTAL OPERATING FUNDS	FY 2007 OPERATING FUNDS	YR/YR CHGE
		GENERAL FUND	SEWER FUND	E911 FUND			
5513	Waterway Improvements	0	0	0	0	0	N/A
	TOTAL CAPITAL IMPROVE.	30,000	1,775,000	0	1,805,000	10,500	17090.5%
	DEBT SERVICE						
5609	Fiscal Agent Fees	0	800	0	800	0	N/A
5623	Bond Principal	0	0	0	0	0	N/A
5624	Bond Interest	0	83,152	0	83,152	0	N/A
	TOTAL DEBT SERVICE	0	83,952	0	83,952	0	N/A
	OTHER						
5701	Contingencies	0	0	0	0	0	N/A
5703	Misc. Overhead	0	1,076,000	0	1,076,000	1,039,610	3.5%
5705	NWWC Water Charge	0	1,771,000	0	1,771,000	1,750,000	1.2%
5706	Debt Service Payment	0	0	0	0	0	N/A
5707	Transfer to CERF	695,394	228,897	73,437	997,728	706,756	41.2%
5709	Transfer to W/S Capital	0	0	0	0	4,718,578	-100.0%
5834	Transfer to Capital PR FD	0	0	0	0	300,000	-100.0%
5839	Transfer to North TIF	418,600			418,600		N/A
5855	Transfer to Grant Fund	6,506	0	0	6,506	98,319	-93.4%
	TOTAL OTHER	1,120,500	3,075,897	73,437	4,269,834	8,613,263	-50.4%
	GRAND TOTAL	32,437,792	8,116,901	471,732	41,026,425	40,391,564	1.6%
	LESS INTERFUND TRANSFERS				(1,422,834)	(2,046,366)	-30.5%
	TOTAL OPERATING BUDGET				39,603,591	38,345,198	3.3%

**FISCAL YEAR 2008  
SUPPORT FUND BUDGET DETAIL**

#	EXPENDITURE CATEGORY	MOTOR	FIRE &	G.O.		CAPITAL			TOTAL	FY 2007 TOTAL	
		FUEL TAX	POLICE PENS.	CAPITAL PROJ.	DEBT SERVICE	TIF IMPLEMT.	EQUIP. REPLAC.	LIABILITY INSUR.			GRANT
5102	Overtime	0	0	0	0	0	0	0	75,650	75,650	102,000
5104	Salaries	0	0	300,000	0	0	0	0	124,708	424,708	496,234
5108	Employer Contribution	0	0	0	0	0	0	0	23,008	23,008	90,734
5125	Safety Program	0	0	0	0	0	0	2,500	0	2,500	2,500
	<b>TOTAL PERSONNEL SERV.</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,500</b>	<b>223,366</b>	<b>525,866</b>	<b>691,468</b>
5203	Audit/Annual Report	0	9,650	0	0	0	0	0	0	9,650	9,550
5205	Conferences/Meetings	0	3,500	0	0	750	0	0	0	4,250	4,250
5206	Consulting Services	0	3,250	0	0	50,000	0	67,800	0	121,050	235,675
5209	Energy	0	0	0	0	28,000	0	0	0	28,000	28,000
5212	Employee Health Insurance	0	0	0	0	0	0	0	23,140	23,140	66,676
5213	General Liability Insurance	0	0	0	0	0	0	400,000	0	400,000	405,825
5217	Landscape Maintenance	0	0	0	0	0	0	0	0	0	0
5218	Legal/Medical Services	0	6,000	0	0	85,000	0	0	0	91,000	31,000
5219	Bank Charges	0	31,200	0	0	0	0	0	0	31,200	28,800
5222	Membership Dues	0	750	0	0	0	0	0	0	750	750
5225	Steno Services	0	0	0	0	0	0	0	0	0	1,500
5227	Postage	0	0	0	0	0	0	0	0	0	0
5233	Rental Equipment	0	0	0	0	0	8,160	0	0	8,160	4,560
5240	Travel & Transportation	0	0	0	0	0	0	0	0	0	0
5246	Medical Exams	0	1,000	0	0	0	0	0	0	1,000	1,000
5271	Insurance Claims Admin.	0	0	0	0	0	0	38,000	0	38,000	39,900
5272	Insurance Claims	0	0	0	0	0	0	774,000	0	774,000	721,560
5299	Misc. Contractual Services	0	0	0	0	2,275,839	0	0	0	2,275,839	2,001,331
	<b>TOTAL CONTRACTUAL</b>	<b>0</b>	<b>55,350</b>	<b>0</b>	<b>0</b>	<b>2,439,589</b>	<b>8,160</b>	<b>1,279,800</b>	<b>23,140</b>	<b>3,806,039</b>	<b>3,580,377</b>
5311	Bldg/Grounds Maintenance	0	0	0	0	0	0	0	0	0	0
5313	IS Misc. Equipment & Supplies	0	0	0	0	0	0	0	0	0	0
5317	Misc. Operating Supplies	0	0	0	0	52,131	0	0	0	52,131	26,577
5318	Office Supplies	0	500	0	0	0	0	0	0	500	500
5322	Water Charge	0	0	0	0	10,000	0	0	0	10,000	0
	<b>TOTAL COMMODITIES</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>62,131</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>62,631</b>	<b>27,077</b>
5401	Automotive Equipment	0	0	0	0	0	1,197,000	0	0	1,197,000	1,535,479
5406	Misc. Equipment	0	0	0	0	0	0	0	0	0	0
5407	Office Equipment	0	0	0	0	0	0	0	0	0	40,000
5408	Building Equipment	0	0	35,000	0	0	0	0	0	35,000	35,000
5411	Special Equipment	0	0	0	0	0	207,000	0	0	207,000	23,000
5412	IS Capital Equipment/Supplies	0	0	0	0	0	5,000	0	0	5,000	0
5420	Land Acquisition	0	0	0	0	3,765,000	0	0	0	3,765,000	9,600,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>35,000</b>	<b>0</b>	<b>3,765,000</b>	<b>1,409,000</b>	<b>0</b>	<b>0</b>	<b>5,209,000</b>	<b>11,233,479</b>
5502	Sanitary Sewer Improvements	0	0	0	0	1,237,900	0	0	0	1,237,900	1,587,900
5503	Water System Improvements	0	0	0	0	0	0	0	0	0	1,928,450
5504	Storm System Improvements	0	0	1,742,500	0	0	0	0	0	1,742,500	25,000
5506	Streetscape Improvements	0	0	528,600	0	511,100	0	0	0	1,039,700	1,199,100
5507	Sidewalk Improvements	0	0	244,600	0	77,000	0	0	0	321,600	379,500
5508	Pavement Improvements	1,200,000	0	785,158	0	1,471,400	0	0	0	3,456,558	3,253,225
5509	Building Improvements	0	0	25,973,000	0	0	0	0	0	25,973,000	19,126,500
5512	Bridge Improvements	0	0	45,000	0	0	0	0	0	45,000	0
5513	Waterway Improvements	0	0	1,715,510	0	0	0	0	0	1,715,510	4,130,514
5531	General Maintenance	0	0	0	0	0	0	0	0	0	130,000
	<b>TOTAL CAPITAL IMPROVE.</b>	<b>1,200,000</b>	<b>0</b>	<b>31,034,368</b>	<b>0</b>	<b>3,297,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,531,768</b>	<b>31,760,189</b>
5609	Agent Fees	0	0	400	3,150	5,200	0	0	0	8,750	1,950
5623	Principal Payments	0	0	220,000	840,000	414,840	0	0	0	1,474,840	2,109,985
5624	Interest Payments	0	0	199,738	1,264,298	1,478,000	0	0	0	2,942,036	1,931,769
5628	Amortization-Bond Interest	0	0	2,493	0	0	0	0	0	2,493	0
5635	Interest Expense	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL DEBT SERVICE</b>	<b>0</b>	<b>0</b>	<b>422,631</b>	<b>2,107,448</b>	<b>1,898,040</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,428,119</b>	<b>4,043,704</b>
5702	Refund Pension Contribution	0	1,000	0	0	0	0	0	0	1,000	1,000
5704	Retirement Pension	0	1,906,830	0	0	0	0	0	0	1,906,830	1,847,317
5706	Transfer to Debt Service	0	0	0	0	0	0	0	0	0	0
5714	Non-Duty Disability Pension	0	53,695	0	0	0	0	0	0	53,695	41,300
5716	Duty Disability Pension	0	299,280	0	0	0	0	0	0	299,280	285,805
5718	Surviving Spouse Pension	0	290,362	0	0	0	0	0	0	290,362	290,362
5750	TIF Incentive Payments	0	0	0	0	325,000	0	0	0	325,000	325,000
5821	Transfer to 2004 Bond	0	0	0	0	0	0	0	0	0	0
5822	Transfer to 2008 Bond	0	0	0	0	136,347	0	0	0	136,347	0
5826	Transfer to 1999 Bond	0	0	0	0	0	0	0	0	0	0
5828	Transfer to 2003 Bond	0	0	0	0	0	0	0	0	0	504,900
5839	Transfer to North TIF	0	0	0	0	0	0	0	0	0	1,140,000
	<b>TOTAL OTHER</b>	<b>0</b>	<b>2,551,167</b>	<b>0</b>	<b>0</b>	<b>461,347</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,012,514</b>	<b>4,435,684</b>
	<b>GRAND TOTAL</b>	<b>1,200,000</b>	<b>2,607,017</b>	<b>31,791,999</b>	<b>2,107,448</b>	<b>11,923,507</b>	<b>1,417,160</b>	<b>1,282,300</b>	<b>246,506</b>	<b>52,575,937</b>	<b>55,771,978</b>

## FY 2008 FUND BALANCE SUMMARY - ALL FUNDS

FUND	FY 2008 EST. BEGINNING FUND BALANCE	FY 2008 BUDGETED REVENUES	FY 2008 BUDGETED EXPEND.	FY 2008 SURPLUS (DEFICIT)	FY 2008 PROJECTED ENDING FUND BALANCE	FUND BALANCE AS A % OF EXPEND.	FUND BALANCE RESERVE POLICY
<b>OPERATING FUNDS:</b>							
GENERAL CORPORATE FUND	18,311,779	31,449,527	32,437,792	(988,265)	17,323,514	53.41%	25%
W/S OPERATING FUND	5,852,478	8,418,964	8,116,901	302,063	6,154,541	75.82%	25%
GRANT FUND	0	246,506	246,506	0	0	0.00%	N/A
E911 FUND	412,738	382,552	471,732	(89,180)	323,558	68.59%	N/A
<b>DEBT SERVICE FUNDS:</b>							
GENERAL OBLIGATION BONDS	151,387	2,114,298	2,107,448	6,850	158,237	7.51%	N/A
<b>PENSION &amp; TRUST FUNDS:</b>							
POLICE PENSION FUND	27,424,759	1,508,000	1,231,705	276,295	27,701,054	N/A	N/A
FIRE PENSION FUND	26,466,615	1,290,000	1,375,312	(85,312)	26,381,303	N/A	N/A
<b>CAPITAL PROJECTS FUNDS:</b>							
CAPITAL PROJECTS FUND	14,064,181	18,787,345	31,791,999	(13,004,654)	1,059,527	3.33%	N/A
MOTOR FUEL TAX FUND	985,352	1,162,000	1,200,000	(38,000)	947,352	78.95%	N/A
<b>TAX INCREMENT FINANCING FUNDS:</b>							
CROSSROADS TIF FUND	835,187	3,988,811	5,292,439	(1,303,628)	(468,441)	-8.85%	N/A
SOUTH MILWAUKEE TIF FUND	1,764,338	1,515,445	1,060,250	455,195	2,219,533	209.34%	N/A
TOWN CENTER TIF FUND	(1,239,455)	5,338,768	1,899,747	3,439,021	2,199,566	115.78%	N/A
LAKE COOK/MILWAUKEE TIF FUND	3,860,476	2,080,200	3,671,071	(1,590,871)	2,269,605	61.82%	N/A
<b>INTERNAL SERVICE FUNDS:</b>							
CAPITAL EQUIPMENT REPL FUND	3,619,989	1,126,000	1,417,160	(291,160)	3,328,829	234.89%	N/A
LIABILITY INSURANCE FUND	253,138	1,283,340	1,282,300	1,040	254,178	19.82%	N/A
<b>TOTALS:</b>	<b>102,762,962</b>	<b>80,691,756</b>	<b>93,602,362</b>		<b>89,852,356</b>		

# VILLAGE OF WHEELING

## FUND SUMMARY

FISCAL YEAR ENDING 2008

### GENERAL FUND (01)

DESCRIPTION	ACTUAL 2006	BUDGET 2007	ESTIMATE 2007	DEPT REQUEST 2008	BOARD APPROVED 2008
Beginning Balance					\$ 18,311,779
Revenues	29,469,396	29,541,800	30,960,028	31,449,527	31,449,527
Total Available					49,761,306
Expenditures	27,437,947	29,310,131	28,870,479	32,437,792	32,437,792
Ending Balance					\$ 17,323,514

# VILLAGE OF WHEELING

## FUND SUMMARY FISCAL YEAR ENDING 2008

### MOTOR FUEL TAX FUND (11)

DESCRIPTION	ACTUAL 2006	BUDGET 2007	ESTIMATE 2007	DEPT REQUEST 2008	BOARD APPROVED 2008
Beginning Balance					\$ 985,352
Revenues	1,198,153	1,161,900	1,174,440	1,162,000	1,162,000
Total Available					2,147,352
Expenditures	1,786,792	1,851,220	1,975,880	1,200,000	1,200,000
Ending Balance					\$ 947,352

# VILLAGE OF WHEELING

## FUND SUMMARY

FISCAL YEAR ENDING 2008

### EMERGENCY 911 SYSTEM FUND (15)

DESCRIPTION	ACTUAL 2006	BUDGET 2007	ESTIMATE 2007	DEPT REQUEST 2008	BOARD APPROVED 2008
Beginning Balance					\$412,738
Revenues	377,881	374,030	544,328	382,552	382,552
Total Available					\$795,290
Expenditures	341,509	545,745	473,099	471,732	471,732
Ending Balance					\$ 323,558

# VILLAGE OF WHEELING

## FUND SUMMARY

FISCAL YEAR ENDING 2008

### GENERAL OBLIGATION & REVENUE BOND FUNDS (21-29)

DESCRIPTION	ACTUAL 2006	BUDGET 2007	ESTIMATE 2007	DEPT REQUEST 2008	BOARD APPROVED 2008
Beginning Balance					\$151,387
Revenues	2,131,406	1,487,660	1,487,660	2,114,298	2,114,298
Total Available					2,265,685
Expenditures	2,081,963	1,457,810	1,457,810	2,107,448	2,107,448
Ending Balance					\$ 158,237

# VILLAGE OF WHEELING

## FUND SUMMARY

FISCAL YEAR ENDING 2008

### TOWN CENTER TIF DISTRICT FUND (30)

DESCRIPTION	ACTUAL 2,006	BUDGET 2007	ESTIMATE 2007	DEPT REQUEST 2008	BOARD APPROVED 2008
Beginning Balance					(\$1,239,455)
Revenues	734,331	2,006,095	555,763	5,338,768	5,338,768
Total Available					4,099,313
Expenditures	1,159,836	7,130,567	1,673,117	1,899,747	1,899,747
Ending Balance					\$ 2,199,566

# VILLAGE OF WHEELING

## FUND SUMMARY FISCAL YEAR ENDING 2008

### CROSSROADS TIF DISTRICT FUND (31)

DESCRIPTION	ACTUAL 2006	BUDGET 2007	ESTIMATE 2007	DEPT REQUEST 2008	BOARD APPROVED 2008
Beginning Balance					\$835,187
Revenues	3,203,914	2,960,439	3,343,381	3,988,811	3,988,811
Total Available					4,823,998
Expenditures	6,093,331	7,269,731	3,488,606	5,292,439	5,292,439
Ending Balance					(\$ 468,441)

# VILLAGE OF WHEELING

## FUND SUMMARY

FISCAL YEAR ENDING 2008

### SOUTH MILWAUKEE TIF DISTRICT FUND (32)

DESCRIPTION	ACTUAL 2006	BUDGET 2007	ESTIMATE 2007	DEPT REQUEST 2008	BOARD APPROVED 2008
Beginning Balance					\$ 1,764,338
Revenues	1,233,195	1,342,264	1,234,460	1,515,445	1,515,445
Total Available					3,279,783
Expenditures	828,237	250	68,364	1,060,250	1,060,250
Ending Balance					\$ 2,219,533

# VILLAGE OF WHEELING

## FUND SUMMARY

FISCAL YEAR ENDING 2008

### CAPITAL EQUIPMENT REPLACEMENT FUND (33)

DESCRIPTION	ACTUAL 2006	BUDGET 2007	ESTIMATE 2007	DEPT REQUEST 2008	BOARD APPROVED 2008
Beginning Balance					\$ 3,619,989
Revenues	804,664	839,696	926,571	1,126,000	1,126,000
Total Available					4,745,989
Expenditures	559,914	1,603,039	1,251,848	1,417,160	1,417,160
Ending Balance					\$ 3,328,829

# VILLAGE OF WHEELING

## FUND SUMMARY

FISCAL YEAR ENDING 2008

### CAPITAL PROJECTS FUND (34)

DESCRIPTION	ACTUAL 2006	BUDGET 2007	ESTIMATE 2007	DEPT REQUEST 2008	BOARD APPROVED 2008
Beginning Balance					\$ 14,064,181
Revenues	2,214,861	21,646,450	12,605,178	18,787,345	18,787,345
Total Available					32,851,526
Expenditures	2,327,512	21,395,188	2,274,938	31,791,999	31,791,999
Ending Balance					\$ 1,059,527

**VILLAGE OF WHEELING**  
**FUND SUMMARY**  
**FISCAL YEAR ENDING 2008**

**NORTH MILWAUKEE/LAKE COOK TIF DISTRICT FUND (39)**

<b>DESCRIPTION</b>	<b>ACTUAL 2006</b>	<b>BUDGET 2007</b>	<b>ESTIMATE 2007</b>	<b>DEPT REQUEST 2008</b>	<b>BOARD APPROVED 2008</b>
Beginning Balance					\$ 3,860,476
Revenues	3,604,668	1,864,983	1,209,950	2,080,200	2,080,200
Total Available					5,940,676
Expenditures	4,130,748	4,903,951	1,952,803	3,671,071	3,671,071
Ending Balance					\$ 2,269,605

**VILLAGE OF WHEELING**  
**FUND SUMMARY**  
**FISCAL YEAR ENDING 2008**

**WATER & SEWER FUND (40)**

<b>DESCRIPTION</b>	<b>ACTUAL 2006</b>	<b>BUDGET 2007</b>	<b>ESTIMATE 2007</b>	<b>DEPT REQUEST 2008</b>	<b>BOARD APPROVED 2008</b>
Beginning Balance					\$ 5,852,478
Revenues	8,243,860	8,016,410	12,659,174	8,418,964	8,418,964
Total Available					14,271,442
Expenditures	8,043,172	10,535,688	12,913,301	8,116,901	8,116,901
Ending Balance					\$ 6,154,541

# VILLAGE OF WHEELING

## FUND SUMMARY

FISCAL YEAR ENDING 2008

### LIABILITY INSURANCE FUND (51)

DESCRIPTION	ACTUAL 2006	BUDGET 2007	ESTIMATE 2007	DEPT REQUEST 2008	BOARD APPROVED 2008
Beginning Balance					\$ 253,138
Revenues	1,313,294	1,229,830	1,265,270	1,283,340	1,283,340
Total Available					1,536,478
Expenditures	1,302,750	1,234,810	1,175,599	1,282,300	1,282,300
Ending Balance					\$ 254,178

**VILLAGE OF WHEELING**  
**FUND SUMMARY**  
**FISCAL YEAR ENDING 2008**

**GRANT FUND (55)**

<b>DESCRIPTION</b>	<b>ACTUAL 2006</b>	<b>BUDGET 2007</b>	<b>ESTIMATE 2007</b>	<b>DEPT REQUEST 2008</b>	<b>BOARD APPROVED 2008</b>
Beginning Balance					\$ 0
Revenues	372,876	186,244	240,600	246,506	246,506
Total Available					246,506
Expenditures	372,876	288,244	240,600	246,506	246,506
Ending Balance					\$ 0

# VILLAGE OF WHEELING

## FUND SUMMARY FISCAL YEAR ENDING 2008

### POLICE PENSION FUND (61)

DESCRIPTION	ACTUAL 2006	BUDGET 2007	ESTIMATE 2007	DEPT REQUEST 2008	BOARD APPROVED 2008
Beginning Balance					\$ 27,424,759
Revenues	3,350,550	1,494,115	883,021	1,508,000	1,508,000
Total Available					28,932,759
Expenditures	1,159,497	1,238,750	1,272,653	1,231,705	1,231,705
Ending Balance					\$ 27,701,054

# VILLAGE OF WHEELING

## FUND SUMMARY FISCAL YEAR ENDING 2008

### FIREFIGHTERS' PENSION FUND (62)

DESCRIPTION	ACTUAL 2006	BUDGET 2007	ESTIMATE 2007	DEPT REQUEST 2008	BOARD APPROVED 2008
Beginning Balance					\$ 26,466,615
Revenues	2,592,196	1,045,710	2,701,300	1,290,000	1,290,000
Total Available					27,756,615
Expenditures	1,153,084	1,281,884	1,287,597	1,375,312	1,375,312
Ending Balance					\$ 26,381,303

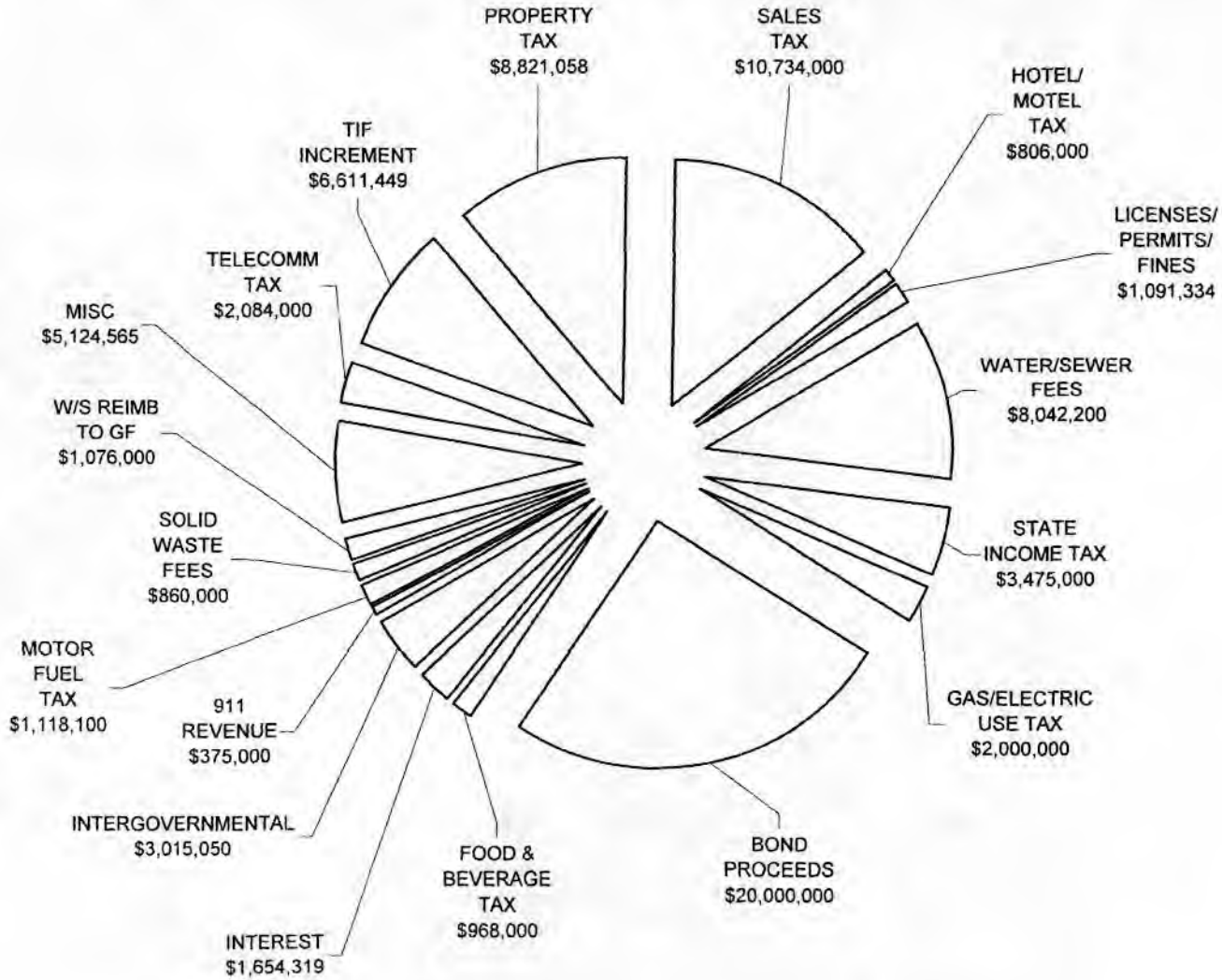
**IMPACT OF MAJOR (>\$250,000) CAPITAL PROJECTS (BY FUND)  
ON OPERATING BUDGET**

PROJECT	TOTAL PROJECT COST	FUNDING SOURCE	FY 2008 COST	DESCRIPTION	OPERATING BUDGET IMPACT
NEW PUBLIC WORKS FACILITY ON HINTZ ROAD	6,528,000	CAPITAL PROJECTS FUND/BOND PROCEEDS	4,228,000	233 Hintz (aka Excel Screw) - Possible Land Acquisition & Building Addition and Improvements for the Village's permanent Public Works facility.	Estimated Janitorial Costs 12 mo. @ \$2,600 = \$31,200 annually plus another \$10,000 in building maintenance.
NEW VILLAGE HALL FACILITY	19,700,000	CAPITAL PROJECTS FUND/BOND PROCEEDS	17,700,000	New Village Hall Facility to be located east of the existing Village Hall. This facility will house the following Departments: Administration & Finance, Community Development/Engineering Department.	Minimum operating costs expected for 2007. Estimated Janitorial Costs 12 mo. @ \$2,100 = \$25,200 annually plus another \$10,000 in building maintenance.
STREET IMPROVEMENT PROGRAM	6,960,000	MOTOR FUEL TAX FUND	1,200,000	Resurfacing or reconstruction of existing streets in accordance with the 5-year pavement management program.	Timely planned, resurfacing and reconstruction of roadways will help preserve our roadways and minimize annual maintenance costs (Est. \$50,000 annual savings).
WATER MAIN REPLACEMENT PROGRAM	5,000,000	WATER R & R FUND	1,000,000	Replacement of existing thin wall cast iron water mains within various older subdivisions and developments throughout the Village.	We estimate approximately \$4,000 per year in savings because of the reduction in water main breaks due to the replacement of the old thin walled cast iron water main with the new ductile iron water main.
CORRUGATED METAL ARCH PIPE REPLACEMENT - CREEK TO 7TH/8TH STREET	1,717,500	CAPITAL PROJECTS FUND	1,717,500	Rehabilitate or replace 960 ft of 72"x44" corrugated metal arch pipe (CMAP), 500 ft of 65"x40" CMAP, 230 ft of 58"x36" CMAP & 430 ft of 50"x31" CMAP & 315 ft of 15" corrugated metal pipe (CMP) 12 ft of 12" CMP. These trunk lines serve as the main storm sewer crucial to overall storm water management of this area of the Village.	Ongoing maintenance (e.g. repairing cave-ins and deteriorated pipes) at a cost of approximately \$1,500 per year.
BUFFALO CREEK STREAM BANK STABILIZATION	4,876,780	CAPITAL PROJECTS FUND/FEDERAL GRANT	1,665,510	Stream bank stabilization along Buffalo Creek throughout the Village. For Phase I approximately 60% EPA grant funds are available from Federal/State participation with a 40% local agency contribution.	Ongoing maintenance (e.g. tree trimming and clearing and debris removal from the creek after rain events) at a cost of approximately \$30,000 per year.
DUNDEE ROAD/NEW ROAD AND INTERSECTION	4,166,400	TOWN CENTER TIF	1,471,400	Final design, Plan and Specification preparation, right-of-way, easement and property acquisition; permitting; and construction of the proposed Dundee Road/new Road Signalized Intersection and the new north and south spur roads to serve the Post Office and future development on the north and the new Village Hall and Wheeling Park District campus on the south.	Ongoing maintenance for the new signal and street lights along IDOT's Dundee Road for the new Village Hall/Municipal Campus (Est. \$5,000 annual maintenance cost).
WOLF ROAD SANITARY SEWER REHABILITATION	1,237,900	NORTH MILW/LAKE COOK TIF FUND	1,237,900	The construction and replacement of sanitary sewer to the new burgeoning North TIF district on Wolf Road from Wolf Court to Crescent Drive.	Ongoing maintenance (e.g. televising and cleaning) at a cost of approximately \$1,000 per year.

**IMPACT OF MAJOR (>\$250,000) CAPITAL PROJECTS (BY FUND)  
ON OPERATING BUDGET**

PROJECT	TOTAL PROJECT COST	FUNDING SOURCE	FY 2008 COST	DESCRIPTION	OPERATING BUDGET IMPACT
WHEELING ROAD IMPROVEMENT	650,000	CAPITAL PROJECTS FUND	650,000	Overlay of Wheeling Road from 800' north of Hintz Road to Dundee Road with patching programmed for the 800' section north of Hintz Road.	Timely planned, overlaying of roadway will help preserve our roadway and minimize annual maintenance costs. (Est. \$18,000 annual savings).
WOLF ROAD - ELECTRICAL SERVICE RECONNECTION	300,000	CAPITAL PROJECTS FUND	300,000	All individual electric services users will be converted from overhead to underground after burial of electric facilities on Wolf Road between Hintz Road and Milwaukee Avenue.	Once completed, there will be no future operating budget impact.
NEW FIRE DEPARTMENT HEADQUARTERS /STATION	4,000,000	CAPITAL PROJECTS FUND/BOND PROCEEDS	2,000,000	Construction and site development of a new standalone Fire Department Headquarters and Station.	Building maintenance costs of approximately \$6,000 per year.
NEW FIRE DEPARTMENT STATION	4,000,000	CAPITAL PROJECTS FUND/BOND PROCEEDS	2,000,000	Land acquisition, construction and site development of a new standalone Fire Department Station.	Building maintenance costs of approximately \$3,000 per year.

### FY 2008 REVENUES BY SOURCE ALL FUNDS



REVENUES - THREE YEAR COMPARISON BY FUND

FUND	FUND TITLE	ACCT	ACCOUNT TITLE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET	FY 2008 PROPOSED MINUS FY 2007 BUDGET
01	GENERAL FUND	4111	PROPERTY TAX-CURRENT YEAR	5,759,879	6,597,006	5,345,107	-1,251,899
		4113	PROPERTY TAXES-POLICE PEN	735,844	1,272,285	823,000	-449,285
		4114	PROPERTY TAXES - FIRE PEN	333,032	0	685,000	685,000
		4131	HOME RULE SALES TAX	3,877,296	4,106,165	4,557,000	450,835
		4132	STATE SALES TAX	6,518,149	5,638,965	6,177,000	538,035
		4133	AUTO RENTAL TAX	14,878	9,500	17,500	8,000
		4136	HOTEL/MOTEL TAX	181,359	503,924	806,000	302,076
		4137	GAS/ELECTRICITY USE TAX	0	0	0	0
		4138	FOOD AND BEVERAGES TAX	652,464	700,388	968,000	267,612
		4141	TELECOMMUNICATIONS TAX	1,912,732	1,888,430	2,084,000	195,570
		4142	REFUND IMF - PP ADJUST.	0	0	0	0
		4210	BUSINESS LICENSES	44,486	70,180	71,555	1,375
		4211	LIQUOR LICENSES	64,989	106,367	100,000	-6,367
		4212	COIN-OPERATED LICENSES	7,668	11,283	11,500	217
		4213	DELIVERY LICENSES	1,312	1,971	2,184	213
		4214	ANIMAL LICENSES	6,814	6,760	500	-6,260
		4215	RESIDENTIAL RENTAL LIC	42,545	49,296	35,360	-13,936
		4217	DETECTION/ALARM PERMITS	5,037	5,000	6,720	1,720
		4218	SUPPRESSION/SPRINKLERS	9,830	6,500	11,110	4,610
		4219	PATIO/SIDEWALK PERMITS	51	0	0	0
		4220	BUILDING PERMITS	689,517	245,216	200,000	-45,216
		4221	SIGN PERMITS	25,051	18,720	20,000	1,280
		4222	FENCE PERMITS	0	0	0	0
		4223	ELECT INSPECTION	84,539	62,727	83,545	20,818
		4224	PLUMBING INSPECTIONS	41,518	28,791	45,000	16,209
		4227	DRIVEWAY PERMITS	8,418	8,500	8,000	-500
		4228	ALARM SYSTEM PERMITS	7,948	12,480	15,000	2,520
		4229	RIGHT OF WAY PERMIT FEE	0	0	0	0
		4310	FEDERAL GRANTS	0	0	0	0
		4311	COMM DEVELOP BLOCK GRANT	0	0	0	0
		4313	BIKE PATH GRANT	0	0	0	0
		4315	LLEBG/OUTREACH/SHOCAP	0	0	0	0
		4316	FEMA	1,053	0	0	0
		4351	PHOTOPROCESSING TAX	0	0	0	0
		4352	INCOME TAXES	3,047,017	3,200,000	3,475,000	275,000
		4353	LOCAL USE TAX	500,254	489,900	532,000	42,100
		4355	POLICE TRAINING REIMBURSE	3,582	0	0	0
		4356	FIRE TRAINING REIMBURSE	657	0	0	0
		4359	PULL TABS & JAR GAMES TAX	1,248	0	0	0
		4360	PERS PROP REPLACEMENT TAX	178,416	184,900	190,450	5,550
		4363	RTA GRANT	0	0	0	0
		4370	STATE OF ILLINOIS GRANTS	0	0	0	0
		4376	DIVERSION CHANNEL GRANT	0	0	0	0
		4377	SAFE COMMUNITIES PROGRAM	0	0	0	0
		4381	TOWNSHIP PROPERTY TAX	68,661	65,000	71,750	6,750
		4382	TWNSHP PERS PROP REPLACE	1,002	6,000	6,000	0
		4386	BIKE PATH CONTRIBUTIONS	0	0	0	0
		4387	TIF SURPLUS DISTRIBUTION	179,571	183,162	180,712	-2,450
		4409	AMBULANCE FEES	349,621	349,005	456,628	107,623
		4410	FLOOD PLAIN DETERM FEES	105	100	100	0
		4411	ZONING HEARING FEES	0	0	0	0
		4412	PLANNING HEARING FEES	9,611	7,000	7,000	0
		4413	SUBDIVISION PRE-FILE FEES	2,792	1,750	1,500	-250
		4414	PLAN REVIEW FEES	300,252	70,000	65,000	-5,000
		4415	DUPLICATING SERVICES	11,191	8,000	10,000	2,000
		4416	MAPS AND CODEBOOKS	593	500	600	100
		4417	WATER & SEWER REIMBURSE	919,060	1,039,610	1,076,000	36,390

**REVENUES - THREE YEAR COMPARISON BY FUND**

FUND	FUND TITLE	ACCT	ACCOUNT TITLE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET	FY 2008 PROPOSED MINUS FY 2007 BUDGET
		4419	IND REV BOND & 6-B FEES	31,813	1,200	1,200	0
		4421	POLICE LIASON REIMBURSE	119,078	123,340	126,730	3,390
		4423	IMPOUNDING FEES	165	0	40	40
		4426	FALSE ALARM FEES	4,733	12,000	12,000	0
		4427	CPR FEES	3,316	2,200	3,000	800
		4428	EROSION CONTROL FEES	1,422	800	800	0
		4429	ENGINEERING INSPECTION	193,311	105,000	150,000	45,000
		4431	SOLID WASTE SERVICE CHRGE	618,087	620,100	630,000	9,900
		4432	SWANCC FEES	236,384	229,500	230,000	500
		4433	HOST COMMUNITY FEE	51,665	53,458	54,333	875
		4436	FLOOD DETERMINATION FEE	0	0	0	0
		4460	SENIOR MEMBERSHIP FEES	6,051	4,700	4,000	-700
		4470	PAVILION PROGRAM FEES	16,128	18,000	16,500	-1,500
		4481	ENGINEERING BLUE PRINTS	85	150	150	0
		4491	MONTHLY PERMIT FEES	21,614	22,000	22,000	0
		4492	PARKING DEBIT CARD	8,216	8,460	8,500	40
		4493	DAILY PARKING FEES	24,353	24,250	25,000	750
		4499	PARKING PERMIT HANGER	99	68	50	-18
		4511	COURT FINES	180,257	210,000	210,000	0
		4512	LOCAL ORDINANCE FINES	172,693	140,000	95,000	-45,000
		4513	TRAFFIC JUDGMENTS	3,184	5,000	0	-5,000
		4514	DUI FINES	14,034	15,000	15,500	500
		4515	ADMINISTRATIVE CITATION	3,000	2,500	3,000	500
		4516	ADMINISTRATIVE TOW FEE	0	0	240,000	240,000
		4517	HOUSING FINES	4,577	1,000	0	-1,000
		4518	RED LIGHT VIOLATORS	0	0	285,000	285,000
		4519	COURT SUPERVISION FEES	0	0	0	0
		4610	INTEREST REVENUE	482,230	350,000	500,000	150,000
		4613	INTEREST RATE SWAP	0	0	0	0
		4620	GAIN(LOSS) SALE INVESTMTS	894	0	0	0
		4630	UNREALIZED GAIN (LOSS)	45,421	0	0	0
		4653	DONATIONS	2,000	0	1,500	1,500
		4655	FOURTH OF JULY DONATIONS	24,936	24,000	25,000	1,000
		4656	HURRICANE RELIEF DONATION	0	0	0	0
		4658	SIDEWAK/TREE DONATIONS	9,595	0	0	0
		4660	RENTAL INCOME	4,133	6,200	6,200	0
		4701	CABLE TV FRANCHISE FEES	318,049	315,883	345,000	29,117
		4702	INFRASTRUCTURE MAINT FEE	0	0	0	0
		4703	ALARM SVC FRANCHISE FEES	32,946	32,600	32,600	0
		4704	WASTE MGMT FRANCHISE FEE	77,498	80,210	81,103	893
		4710	FOREIGN FIRE INSURE TAX	46,373	46,000	46,000	0
		4720	AUCTION PROCEEDS	31,293	30,000	30,000	0
		4721	SIDEWALK CONSTRUCTION REV	0	0	0	0
		4722	BIKE PATH REVENUES	700	0	0	0
		4730	RECYCLING PROGRAM REVENUE	8,286	7,800	8,500	700
		4732	DANCING TO THE FUTURE	0	0	0	0
		4751	RECYCLING BINS	0	0	0	0
		4752	BEACON LIGHT BULB	5	0	0	0
		4753	FORFEITURE SEC125 BALANCE	0	0	0	0
		4790	OTHER MISC. REVENUE	61,257	95,000	95,000	0
		4795	REFUND-SINGE FAM REV BOND	0	0	0	0
		4833	TRANS FROM CAP EQUIP REPL	0	0	0	0
				29,459,917	29,541,800	31,449,527	1,907,727
11	MFT	4354	MOTOR FUEL TAX	1,071,418	1,102,670	1,118,100	15,430
		4362	MFT-HIGH GROWTH CITIES	30,196	0	0	0
		4610	INTEREST REVENUE	91,110	59,230	43,900	-15,330

**REVENUES - THREE YEAR COMPARISON BY FUND**

FUND	FUND TITLE	ACCT	ACCOUNT TITLE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET	FY 2008 PROPOSED MINUS FY 2007 BUDGET
		4620	GAIN(LOSS) SALE INVESTMTS	0	0	0	0
		4630	UNREALIZED GAIN (LOSS)	5,430	0	0	0
				1,198,154	1,161,900	1,162,000	100
15	EMERGENCY TELEPHONE SYS	4420	911 WIRELESS EMERG SURCH	166,745	160,000	175,000	15,000
		4424	911 EMERGENCY SURCHARGES	192,121	200,000	200,000	0
		4610	INTEREST REVENUE	16,096	14,030	7,552	-6,478
		4630	UNREALIZED GAIN (LOSS)	2,919	0	0	0
		4790	OTHER MISC. REVENUE	0	0	0	0
				377,881	374,030	382,552	8,522
21	2007 GEN OBLIG BOND FUND	4111	PROPERTY TAX-CURRENT YEAR	0	0	393,090	393,090
		4610	INTEREST REVENUE	0	0	2,000	2,000
		4831	TRANS FROM TIF IMPLEMENT	0	0	0	0
		4834	TRANSFER FROM CAP PROJ FD	72	0	0	0
		4839	TRANS FROM NORTH TIF	42	0	0	0
				115	0	395,090	395,090
22	2008 GEN OBLIG BOND FUND	4111	PROPERTY TAX-CURRENT YEAR	0	0	623,813	623,813
		4610	INTEREST REVENUE	0	0	2,000	2,000
		4830	TRF FROM TOWN CENTR TIF	0	0	136,347	136,347
		4839	TRANS FROM NORTH TIF	0	0	0	0
				0	0	762,160	762,160
23	2005 SALES TAX REV BOND	4111	PROPERTY TAX-CURRENT YEAR	0	0	0	0
		4610	INTEREST REVENUE	0	0	0	0
		4839	TRANS FROM NORTH TIF	0	0	0	0
		4840	TRANS FROM WATER/SEWER	0	0	0	0
				0	0	0	0
24	1995 GEN OBLIG BOND FUND	4111	PROPERTY TAX-CURRENT YEAR	0	0	0	0
		4610	INTEREST REVENUE	0	0	0	0
				0	0	0	0
25	1996 GEN OBLIG BOND FUND	4111	PROPERTY TAX-CURRENT YEAR	0	0	0	0
		4610	INTEREST REVENUE	0	0	0	0
		4831	TRANS FROM TIF IMPLEMENT	0	0	0	0
				0	0	0	0
26	1999 GEN OBLIG BOND FUND	4111	PROPERTY TAX-CURRENT YEAR	382,398	379,990	380,753	763
		4610	INTEREST REVENUE	10,623	7,000	2,000	-5,000
		4840	TRANS FROM WATER/SEWER	0	0	0	0
				393,021	386,990	382,753	-4,237
27	2001 GEN OBLIG BOND FUND	4111	PROPERTY TAX-CURRENT YEAR	384,681	383,345	385,170	1,825
		4610	INTEREST REVENUE	8,082	4,000	2,000	-2,000
				392,764	387,345	387,170	-175
28	2003 GEN REFUNDING BOND	4111	PROPERTY TAX-CURRENT YEAR	804,334	188,425	185,125	-3,300
		4610	INTEREST REVENUE	37,230	20,000	2,000	-18,000
		4831	TRANS FROM TIF IMPLEMENT	503,630	504,900	0	-504,900
		4900	BOND PROCEEDS	0	0	0	0

**REVENUES - THREE YEAR COMPARISON BY FUND**

FUND	FUND TITLE	ACCT	ACCOUNT TITLE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET	FY 2008 PROPOSED MINUS FY 2007 BUDGET
				1,345,194	713,325	187,125	-526,200
29	2003B GEN OBLIG BOND FUND	4610	INTEREST REVENUE	0	0	0	0
		4900	BOND PROCEEDS	0	0	0	0
				0	0	0	0
30	TOWN CENTER TIF FUND	4111	PROPERTY TAX-CURRENT YEAR	678,208	704,588	838,768	134,180
		4370	STATE OF ILLINOIS GRANTS	0	1,300,000	0	-1,300,000
		4610	INTEREST REVENUE	10,732	1,507	0	-1,507
		4790	OTHER MISC. REVENUE	45,391	0	0	0
		4900	BOND PROCEEDS	0	0	4,500,000	4,500,000
				734,331	2,006,095	5,338,768	3,332,673
3000	TOWN CENTER TIF	4900	BOND PROCEEDS	0	0	0	0
				0	0	0	0
31	CROSSROADS TIF FUND	4111	PROPERTY TAX-CURRENT YEAR	2,682,566	2,779,626	2,761,840	-17,786
		4370	STATE OF ILLINOIS GRANTS	150,000	0	0	0
		4610	INTEREST REVENUE	148,174	180,813	26,971	-153,842
		4620	GAIN(LOSS) SALE INVESTMTS	0	0	0	0
		4630	UNREALIZED GAIN (LOSS)	30,348	0	0	0
		4660	RENTAL INCOME	1,000	0	0	0
		4790	OTHER MISC. REVENUE	4,081	0	1,200,000	1,200,000
				3,016,169	2,960,439	3,988,811	1,028,372
32	SOUTH MILW TIF FUND	4111	PROPERTY TAX-CURRENT YEAR	1,203,129	1,313,839	1,459,679	145,840
		4610	INTEREST REVENUE	29,847	28,425	55,766	27,341
		4620	GAIN(LOSS) SALE INVESTMTS	0	0	0	0
		4630	UNREALIZED GAIN (LOSS)	220	0	0	0
		4790	OTHER MISC. REVENUE	0	0	0	0
		4796	RENT REVENUE	0	0	0	0
				1,233,195	1,342,264	1,515,445	173,181
33	CAPITAL EOPT REPL FUND	4310	FEDERAL GRANTS	0	0	0	0
		4610	INTEREST REVENUE	196,799	132,940	128,272	-4,668
		4620	GAIN(LOSS) SALE INVESTMTS	14,777	0	0	0
		4630	UNREALIZED GAIN (LOSS)	16,646	0	0	0
		4790	OTHER MISC. REVENUE	0	0	0	0
		4801	TRANSFER FROM GEN FUND	516,206	502,906	695,394	192,488
		4815	TRANSFER FROM 911 EMERG	60,236	40,690	73,437	32,747
		4840	TRANS FROM WATER/SEWER	0	163,160	228,897	65,737
				804,664	839,696	1,126,000	286,304
34	CAPITAL PROJECTS FUND	4131	HOME RULE SALES TAX	0	0	0	0
		4137	GAS/ELECTRICITY USE TAX	1,918,187	1,950,000	2,000,000	50,000
		4313	BIKE PATH GRANT	0	0	1,047,200	1,047,200
		4375	DCCA	0	0	0	0
		4378	DNR GRANT	30,763	0	0	0
		4610	INTEREST REVENUE	143,424	100,150	140,145	39,995
		4611	INTEREST REV - 2004A GOB	13,050	0	0	0
		4613	INTEREST RATE SWAP	0	0	0	0
		4620	GAIN(LOSS) SALE INVESTMTS	0	0	0	0
		4630	UNREALIZED GAIN (LOSS)	15,845	0	0	0
		4660	RENTAL INCOME	59,798	30,300	0	-30,300

**REVENUES - THREE YEAR COMPARISON BY FUND**

FUND	FUND TITLE	ACCT	ACCOUNT TITLE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET	FY 2008 PROPOSED MINUS FY 2007 BUDGET
		4790	OTHER MISC. REVENUE	3,185	0	100,000	100,000
		4801	TRANSFER FROM GEN FUND	30,000	300,000	0	-300,000
		4837	TRANSFER FROM 1999 CPF	0	0	0	0
		4838	TRANSFER FROM 2001 CPF	0	0	0	0
		4900	BOND PROCEEDS	0	19,266,000	15,500,000	-3,766,000
				2,214,251	21,646,450	18,787,345	-2,859,105
37	2005 SALES TAX PROJECTS	4610	INTEREST REVENUE	0	0	0	0
				0	0	0	0
38	2001 CAPITAL PROJECTS	4610	INTEREST REVENUE	0	0	0	0
				0	0	0	0
39	LAKE COOK/MILW TIF FUND	4111	PROPERTY TAX-CURRENT YEAR	636,884	656,545	1,551,162	894,617
		4370	STATE OF ILLINOIS GRANTS	3,669	0	0	0
		4610	INTEREST REVENUE	162,635	68,438	110,438	42,000
		4611	INTEREST REV - 2004A GOB	0	0	0	0
		4620	GAIN(LOSS) SALE INVESTMTS	312	0	0	0
		4630	UNREALIZED GAIN (LOSS)	9,740	0	0	0
		4777	REMEDIATION COST REIMBURS	151,429	0	0	0
		4790	OTHER MISC. REVENUE	0	0	0	0
		4801	TRANSFER FROM GEN FUND	0	0	418,600	418,600
		4831	TRANS FROM TIF IMPLEMENT	2,640,000	0	0	0
		4900	BOND PROCEEDS	0	0	0	0
		4901	DISCOUNT ON BOND ISSUED	0	0	0	0
				3,604,669	724,983	2,080,200	1,355,217
40	WATER AND SEWER FUND	4441	WATER	5,903,739	6,225,000	6,290,000	65,000
		4442	WATER-CONSTRUCTION	8,092	8,970	8,752	-218
		4443	WATER-CONNECTIONS	0	0	78,000	78,000
		4444	TURN-ON FEES	5,745	6,190	6,214	24
		4445	WATER METER SALES	173,992	30,000	10,000	-20,000
		4446	WATER-PENALTIES	94,590	90,000	92,025	2,025
		4451	SEWER	1,255,630	1,566,250	1,539,200	-17,050
		4452	SEWER-CONNECTIONS	104	0	135,000	135,000
		4453	SEWER-PENALTIES	23,806	15,000	15,338	338
		4610	INTEREST REVENUE	107,109	75,000	224,435	149,435
		4620	GAIN(LOSS) SALE INVESTMTS	0	0	0	0
		4630	UNREALIZED GAIN (LOSS)	13,208	0	0	0
		4780	LEGAL SETTLEMENT	0	0	0	0
		4790	OTHER MISC. REVENUE	19,263	10,000	20,000	10,000
		4799	INVEST IN JOINT VENTURE	-53,854	0	0	0
				7,551,423	8,016,410	8,418,964	402,554
43	WATER/SEWER CAPITAL FUND	4370	STATE OF ILLINOIS GRANTS	0	0	0	0
		4443	WATER-CONNECTIONS	97,318	78,000	0	-78,000
		4452	SEWER-CONNECTIONS	301,420	100,000	0	-100,000
		4610	INTEREST REVENUE	178,064	30,190	0	-30,190
		4620	GAIN(LOSS) SALE INVESTMTS	3,093	0	0	0
		4630	UNREALIZED GAIN (LOSS)	8,317	0	0	0
		4780	LEGAL SETTLEMENT	0	0	0	0
		4790	OTHER MISC. REVENUE	0	1,238,410	0	-1,238,410
		4801	TRANSFER FROM GEN FUND	0	0	0	0
		4840	TRANS FROM WATER/SEWER	3,035,605	4,718,578	0	-4,718,578
		4899	RESIDUAL EQUITY TRANSFER	0	0	0	0

**REVENUES - THREE YEAR COMPARISON BY FUND**

FUND	FUND TITLE	ACCT	ACCOUNT TITLE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET	FY 2008 PROPOSED MINUS FY 2007 BUDGET
		4900	BOND PROCEEDS	0	0	0	0
				3,623,816	6,165,178	0	-6,165,178
51	LIABILITY INSURANCE FUND	4610	INTEREST REVENUE	36,119	9,520	6,840	-2,680
		4630	UNREALIZED GAIN (LOSS)	2,860	0	0	0
		4790	OTHER MISC. REVENUE	95	0	0	0
		4801	TRANSFER FROM GEN FUND	1,193,110	1,079,970	1,129,700	49,730
		4840	TRANS FROM WATER/SEWER	81,110	140,340	146,800	6,460
				1,313,294	1,229,830	1,283,340	53,510
55	GRANT FUND	4310	FEDERAL GRANTS	318,616	0	0	0
		4370	STATE OF ILLINOIS GRANTS	54,260	87,925	240,000	152,075
		4610	INTEREST REVENUE	0	0	0	0
		4801	TRANSFER FROM GEN FUND	0	98,319	6,506	-91,813
		4833	TRANS FROM CAP EQUIP REPL	0	0	0	0
				372,876	186,244	246,506	60,262
61	POLICE PENSION FUND	4111	PROPERTY TAX-CURRENT YEAR	735,844	802,115	823,000	20,885
		4360	PERS PROP REPLACEMENT TAX	0	0	0	0
		4610	INTEREST REVENUE	326,852	215,000	200,000	-15,000
		4620	GAIN(LOSS) SALE INVESTMTS	-24,749	0	0	0
		4630	UNREALIZED GAIN (LOSS)	1,853,321	0	0	0
		4651	POLICE PENS EMP CONTRIBS	459,682	477,000	485,000	8,000
		4653	DONATIONS	0	0	0	0
		4790	OTHER MISC. REVENUE	1,000	0	0	0
				3,351,950	1,494,115	1,508,000	13,885
62	FIRE PENSION FUND	4111	PROPERTY TAX-CURRENT YEAR	333,032	470,170	685,000	214,830
		4360	PERS PROP REPLACEMENT TAX	0	0	0	0
		4610	INTEREST REVENUE	445,051	200,000	200,000	0
		4620	GAIN(LOSS) SALE INVESTMTS	-1,825	0	0	0
		4630	UNREALIZED GAIN (LOSS)	1,481,374	0	0	0
		4652	FIRE PENSION EMP CONTRIBS	361,446	375,540	405,000	29,460
		4653	DONATIONS	350	0	0	0
		4790	OTHER MISC. REVENUE	0	0	0	0
				2,619,428	1,045,710	1,290,000	244,290
				63,607,113	80,222,804	80,691,756	

## MAJOR REVENUE SOURCES BY FUND

The principal revenue sources for fiscal year 2008 are ad valorem taxes on real property located within the Village, the Village's portion of the State sales tax on retail sales as well as the home rule sales tax, the sale of water (and sewer use fees associated with those sales), bond proceeds for capital projects, the Village's share of State Income tax and other significant sources. This section describes the major revenue sources for each fund and includes a discussion of the trends and significant events, if any, affecting these sources. All figures are based on the inclusion of interfund transfers.

### GENERAL FUND

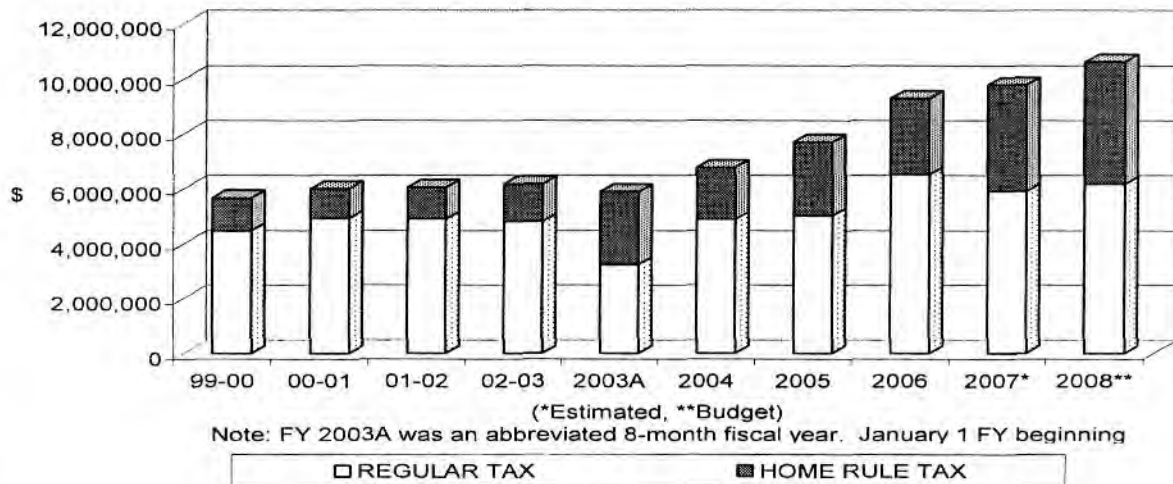
The General Fund accounts for most of the operating functions of the Village and has the most diverse sources of revenue. The primary sources of revenue are the property tax, sales tax, per capita share of the state income tax, and telecommunications tax.

**PROPERTY TAXES - \$5,345,107 (17.0%).** The Village's 2007 tax year levy for the General Fund includes funding for operations. Revenue from the General Fund tax levy will decrease by \$1,251,900 next year as a result of the Village Board's decision not to increase the total tax levy and the need to reduce the General Fund levy in order to increase the levies for the Police and Fire Pension Funds and debt service. The Village's contribution to the Pension Funds (as determined by an actuary) has increased \$235,715 and the debt service levy has increased by \$1,016,185 (to pay for new debt related to the building projects). In order to maintain the total tax levy at 2006 levels and pay for the increases to these other levies, it was necessary to reduce the amount of property taxes going to the General Fund. This has created a deficit budget in the General Fund; however, the Board felt that the existing fund balance was higher than necessary and it was appropriate to use some of those funds to provide tax relief to the Village's residents and businesses.

**SALES TAX - \$10,734,000 (34.1%).** Village staff has included a 3.6% increase in State and home rule sales tax revenue as compared to 2006 estimated receipts (see chart below). The budget includes \$50,000 in new sales tax revenue related to new restaurants that are expected to open in 2008. While the Village's existing sales tax base remained relatively flat between 2001 and 2006, the Village has experienced significant growth since then due to the opening of the Westin Hotel and several new stores and restaurants. The budget for next year assumes that sales tax proceeds will grow modestly due to these recent trends.

Village staff monitors sales tax revenue closely since receipts are dependent on the economy and it is the largest source of revenue to the fund. The Village's economic development program helps recruit and retain businesses that support this source of revenue.

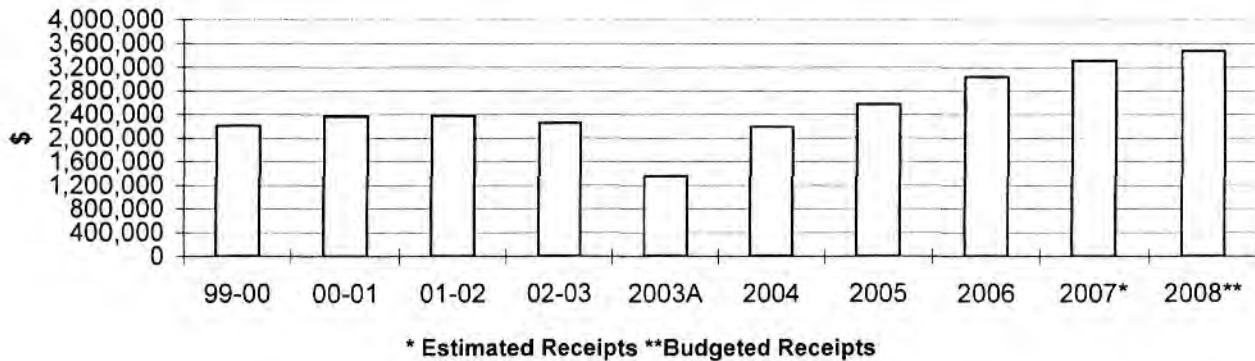
### SALES TAX REVENUE



**STATE INCOME TAX - \$3,475,000 (11.05%).** The Village receives a portion of the 3.0% State income tax on individuals and 4.8% tax on corporations. The total amount distributed to local governments is determined on a per capita basis and is dependent on the overall condition of the state's economy. This source reflects a 4.8% increase from Fiscal Year 2007 estimated receipts reflecting the projections made by the Illinois Municipal League, an organization that monitors this source of revenue on behalf of municipalities.

In 2006, the Village conducted a special census in some areas that have experienced significant growth since the 2000 census. As a result of this process, the Village's population increased by 4,059 special people, which will lead to an annualized increase of \$365,841 in our share of the State's income tax. The municipal share of State income tax is controlled by the state legislature and is subject to change at any time.

### STATE INCOME TAX REVENUE

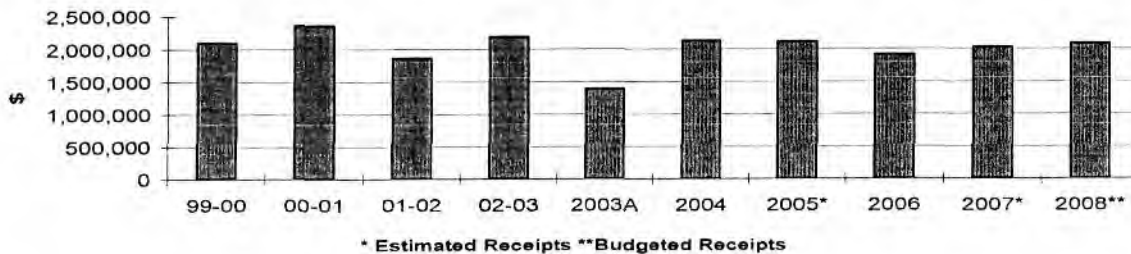


Note: 2003A was an 8-month FY.

**SIMPLIFIED MUNICIPAL TELECOMMUNICATIONS TAX - \$2,084,000 (6.6%).** The Village levies a 6% tax on all telecommunications activity. Telecommunications includes messages or information transmitted through use of local, toll, and wide area telephone service, private line services, channel services, telegraph services, teletypewriter, computer exchange services, cellular mobile telecommunications service, specialized mobile radio, stationary two-way radio, paging service, or any other form of mobile and portable one-way or two-way communications, or any other transmission of messages or information by electronic or similar means, between or among points by wire, cable, fiber optics, laser, microwave, radio, satellite, or similar facilities.

Beginning in January 2003, the State Department of Revenue began collecting this tax on behalf of all municipalities and remitting payment monthly. This has greatly simplified the process of collecting and tracking this revenue. In recent years, telecommunications tax receipts have declined because many cellular phone providers are offering free long distance services and competition has driven down the cost of service. Additionally, a new law which went into effect in January 2007 exempted DSL service from the tax. As the chart shows, telecom revenue has been relatively flat for the last 4 years and the Village expects a 3% increase in revenue in 2008.

### TELECOMMUNICATIONS TAX REVENUE



Note: 2003A was an 8-month FY.

**INTERGOVERNMENTAL REVENUE – \$722,450 (2.3%).** The Village receives Personal Property Replacement Tax (PPRT) and Local Use Tax from the State of Illinois. PPRT is a tax imposed by the General Assembly to replace revenue lost by units of local government as a result of the abolition of ad valorem personal property taxes several years ago. Local Use Tax is a tax imposed on the privilege of using, in Illinois, any item of tangible personal property (e.g. vehicles, boats, aircraft) that is purchased outside the State at retail and then registered in Illinois or is sold by a retailer outside of Illinois and then shipped to Illinois residents and businesses (e.g. office supplies, clothing, etc). The tax is collected by the State of Illinois and with a few exceptions, is remitted to each municipality based on population. FY 2008 revenue estimates are based on projections provided by the Illinois Municipal League and the State of Illinois Department of Revenue.

**LICENSES, PERMITS INSPECTION FEES AND FINES - \$983,970 (3.1%).** This revenue source includes building permits, business licenses and liquor license fees. It also includes revenue from court fines and traffic judgments. Revenue from these sources is fairly consistent from year to year. In late 2005, the Village Board approved an ordinance that automatically increases these fees by the change in the Consumer Price Index (C.P.I.) each year. The ordinance helps ensure that Village fees keep pace with inflation and cover the costs of providing these services.

**FOOD & BEVERAGE TAX - \$968,000 (3.1%) -** On August 15, 2005, the Village established a 1% Restaurant and Other Places for Eating Tax. The tax applies to the sale of "prepared food", which is defined as food or liquid, including alcoholic beverages that are prepared for immediate consumption at Restaurants and Other Places for Eating. Places for Eating is defined as a place where prepared food is sold at retail for immediate consumption with seating provided on the premises (including any outdoor seating on the premises), whether the food is consumed on the premises or not. Carry-out only restaurants are exempt from the tax.

In late 2006, two new restaurants, Osteria Di Tramonto and Tramonto's Steak and Seafood, opened at the Westin Hotel in Wheeling. In early 2007, Claim Jumper and Fridays opened as well. The Village anticipates that these restaurants as well as two others set to open in 2008 will push total tax receipts for 2008 to \$968,000, a significant increase over 2006 actual receipts of \$652,000, the first full year the tax was in place.

**HOTEL/MOTEL OPERATORS OCCUPATION TAX - \$806,000 (2.6%).** The Village implemented a 5% hotel operators occupation tax on April 22, 2002. The tax is imposed upon the use and privilege of renting, leasing or letting of rooms in a motel or hotel in the Village at a rate of 5% of the gross rental receipts from such rental, leasing or letting. The ultimate incidence of and liability for payment of said tax is borne by the user, lessee or tenant of the room(s). Prior to 2007, the tax was collected from 3 hotels/motels in Wheeling and produced about \$50,000 each year in revenue; however, a 411 room Westin hotel opened in October 2006 and as a result, receipts are expected to increase to over \$800,000 each year.

**INVESTMENT INCOME - \$500,000 (1.6%).** The Village Treasurer is directed by State statute to invest idle funds in order to offset revenue requirements. The treasurer invests in short-term (i.e. maturities up to 5 years) federally insured certificates of deposit, US government agencies, and US Treasury securities. This revenue is dependent on short-term interest rates and investable funds. Revenue for 2008 is higher than in prior years due to the large fund balance in the General Fund.

**SOLID WASTE SYSTEM REVENUE- \$860,000 (2.7%).** The Village contracts with a private firm to pick up waste and deliver it to the Solid Waste Agency of Northern Cook County (SWANCC) transfer station. The contractor bills the residents directly for the Village and collects its hauling fee and a tipping fee for the Village. The Village is responsible for the payment of the tipping fees to SWANCC and this revenue represents these fees (\$4.48 per single family and multi-family housing unit per month), which are passed through the Village. In addition, the Village collects a fixed cost fee of \$1.35 per month on all residential units (approximately 14,012) via the water billing system to partially offset the SWANCC debt service or fixed cost facility fees. The fees collected have offset the payments to SWANCC and no increase in the near future is foreseen.

**WATER & SEWER FUND REIMBURSEMENT - \$1,076,000 (3.4%).** This source of revenue represents the Water & Sewer Operating Fund's share of overhead and salary costs borne by the General Fund. This annual transfer is based on a formula that takes into account a number of services benefiting the W&S Fund.

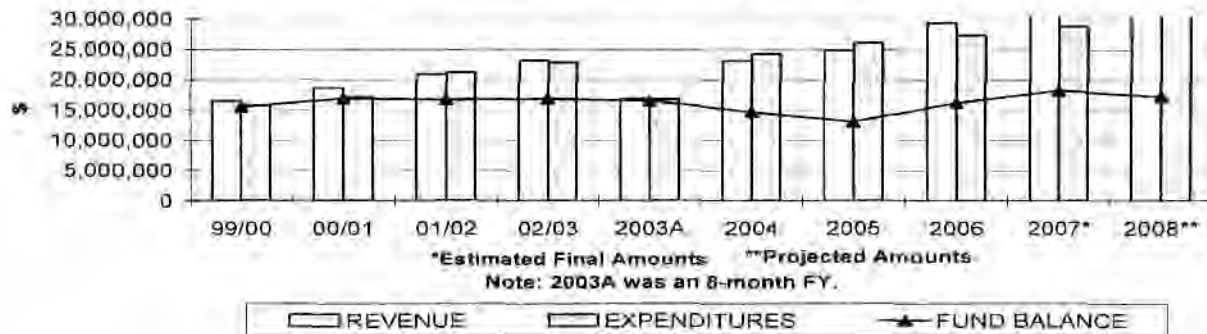
**OTHER - \$3,523,837 (11.2%).** The majority of revenue in this category comes from one source: the Police and Fire Pension Funds' share of the property tax levy (\$1,508,000). "Other" also includes personal property replacement tax, cable television and other utility franchise fees, state intergovernmental transfers, commuter station revenue, ambulance fees, senior citizens center revenue, and miscellaneous charges.

The Village's contribution to the Police Pension Fund is increasing 2.6% from \$802,115 to \$823,000 and the Fire Pension Fund's contribution will increase 46% from \$470,170 to \$685,000. The total amount allocated to the two pension funds has increased due to the Board's decision to adopt more conservative investment return and salary adjustment actuarial assumptions and a change in the way assets are valued. The increase is also due to the interest rate environment and lower investment returns than the Funds have earned in the past. The changes in actuarial assumptions were made to help ensure the long term viability of each Fund.

### GENERAL FUND RESERVES

The chart below shows the end of year results for the General Fund with the effect on fund balance. The trend line gives the reader an idea of how fund balance has changed from year to year. Fund balance is generally expressed as a percentage of operating expenditures, with three to six months (25% to 50%) of operating expenditures representing a conservative amount to retain for use in funding Village services in the event of emergencies, unanticipated events or a downturn in the economy. Staff estimates that fund balance in this fund will represent 53% of annual operating expenditures by the end of FY 2008.

### GENERAL FUND REVENUES VS EXPENDITURES



### WATER AND SEWER FUND

The Water and Sewer Fund is a proprietary fund and is responsible for the direct operation and maintenance of the water supply system through the Water Division, the Sewer Division, and the operation and maintenance of the sanitary collection and storm sewer systems. Water is purchased wholesale from the

Northwest Water Commission, a four member joint agency. The source of the water is Lake Michigan. Treatment of sanitary sewerage is the responsibility of the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC), which is a separate taxing agency.

**WATER AND SEWER USE FEES - \$8,149,563 (96.8%).** This consists of fees derived from the retail sale of water and sewer use fees, which are based on amount of water billed. The budget reflects an increase of 2.31% from \$5.19 to \$5.31 per 1,000 gallons of water. This increase follows the recommendations included in the Water and Sewer Rate Study.

The Village conducted a water and sewer rate study in 2004 with recommendations for establishing future rates. The purpose of the study was to review the Village's rates and fee structure, taking into consideration the different types of users of the system and the operating and capital costs associated with providing these services to them. The study has provided the basis for which future rate increases will be considered.

**INVESTMENT INCOME - \$224,435.** This represents investment income from available funds. Investment income has been decreasing due to lower interest rates and smaller fund balances (i.e. retained earnings) as cash is used in the operation of the system. Income for next year is based on a 4.0% return on investments.

**OTHER - \$44,966 -** Includes revenue from the sale of water meters to customers and other miscellaneous charges.

## MOTOR FUEL TAX FUND

This fund accounts for the intergovernmental revenue from the State's tax on motor fuel products sold at retail. A statutory formula is used which results in the distribution to local governments of approximately \$29.00 per capita this year, up slightly from last year. The total anticipated revenue to the Fund consists of this State transfer of \$1,118,100 and interest earnings of \$43,900. The size of the road program affects the amount of MFT used for capital improvements.

## GENERAL OBLIGATION BOND DEBT SERVICE FUND

Property tax is the primary source of funds used to pay the principal and interest payments on the outstanding bond issues. The Village's outstanding GO debt consists of the following issues and principal amounts as of December 31, 2007:

1999A	715,000
1999B	545,000
2001	1,390,000
2003	710,000
2003A	1,875,000
2003B	1,110,491
2004A	7,650,000
2005	5,140,000
2007	10,000,000
2008	20,000,000
2009	10,000,000
Total:	\$59,135,491

The 1999 issue refunded a substantial portion of the 1994 issue (now retired), which had been issued for water and sewer capital improvement projects. In addition, the 1999 issue provided new money for street improvements. Both water and sewer revenue and property taxes will be used to make the debt service payments.

The 2001 obligation was issued to fund infrastructure needs including public streets, water mains and sanitary sewers. It will be retired using property tax revenue.

The 2003 issue refunded most of the 1995 and 1996 issues at a present value savings to the Village of approximately \$100,000. Originally, the 1995 bonds were issued to pay for the commuter train station and parking facility and were retired using property taxes. The 1996 issue was for water system improvements and infrastructure improvements in the Crossroads Tax Increment Financing (TIF) District. The 2003 issue will be retired using a combination of property taxes and TIF revenues.

Proceeds from the 2003A issue were used to pay for water and sewer system capital improvements and will be retired using revenue from water and sewer fees. The 2003B issue paid for a water and sewer system improvement in the Village's Lake Cook/Milwaukee TIF District. The project will allow for redevelopment of the property included in the TIF. Tax increment revenue will be used to make the debt service payments on this issue.

The 2004A issue paid for the purchase of the new public works department building and related improvements (\$5,000,000). The annual property tax levy for that portion of the bond issue will be abated using Capital Project Fund revenue. The remaining proceeds (\$3,000,000) from the 2004A issue are being used to fund a development incentive for the Prairie Park condominium development. The property tax levy for this portion of the bond issue will be abated annually using Lake Cook/Milwaukee TIF funds.

The 2005 debt issue was necessary to help pay for a development incentive for the Westin hotel project located within the Village's Lake Cook/Milwaukee TIF district. The Village will use sales tax revenue generated from the TIF project to abate this bond issue's property tax levy.

Finally, the 2007 through 2009 bonds were issued to pay for the new Village Hall building, two new fire stations, expansion of the existing public works facility and the cost of a new intersection to the Village campus at 255 West Dundee. The Village will rely on property tax proceeds to pay the debt service on these bonds.

Anticipated revenue for the fiscal year from property taxes is \$1,967,951. Other sources of revenue to the fund include \$10,000 in interest income and a \$136,347 transfer from the Town Center TIF Fund for its share of the 2008 issue.

#### **POLICE PENSION FUND**

The Police Pension Fund is a statutory board established to provide benefits to sworn police personnel of the Village. The sources of revenue to the fund include employee contributions, investment income, and a Village contribution through a property tax levy. The Village contribution is determined by an actuarial analysis of the fund performed each year. The proposed level of funding for this fiscal year from property taxes is \$823,000. Other sources of revenue to the Fund include employee contributions of \$485,000 and investment income of \$200,000.

#### **FIREFIIGHTERS PENSION FUND**

The Firefighters' Pension Fund is a statutory board established to provide benefits to sworn fire department personnel of the Village. The sources of revenue to the Fund are similar to the Police Fund and subject to the same variables as described before. As a result of a change in actuarial assumptions for the fund, an employer contribution of \$685,000 is required in 2008.

An actuary evaluates this fund annually to determine future property tax levies. As the liabilities (and personnel) increase, the levy may increase in the future. Sources of revenue to the Fund include employer contributions of \$685,000, employee contributions of \$405,000 and investment income of \$200,000.

Pension benefits are determined by the state legislature and are subject to the political process at that level. Benefits have increased in recent years without a like increase in the required employee contribution, which has caused the Village contribution to increase. However, prudent investment of the assets of the Fund has eased this increase somewhat. It is difficult to project the future level of taxes necessary to fund pensions since this is subject to the State political process. Since personnel continue to be added to the department, it is likely that future levies for this fund will increase.

#### **TAX INCREMENT FINANCING DISTRICTS**

The *Tax Increment Financing (TIF) District Implementation Funds* utilize revenue from the Village's four (4) TIF districts. The major sources of revenue to these funds are property taxes, bond proceeds and investment income from available fund balances. The projected funds from these sources are: property tax increment of \$6,611,449, investment income of \$193,175, and bond proceeds of \$4,200,000. Also included is a \$418,600 transfer from the General Fund to pay for debt service expenses related to the Westin Hotel bonds.

Development proposals continue to be evaluated for sites in the districts. Increment taxes should continue to increase as sites are developed and increase in value.

#### **MISCELLANEOUS FUNDS**

Several funds were closed beginning in FY 2002-2003 and merged with the General Fund. The reason for consolidating these funds was so the Village could more easily comply with the requirements of GASB 34. Among the funds closed include: the Road and Bridge Fund, Cemetery Fund, Solid Waste System Fund, and the Commuter Station Operating Fund. Other miscellaneous funds have been kept open for legal or internal accounting purposes. These include the following:

**CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) - \$1,126,000.** The CERF Fund is an internal service fund intended to smooth the annual costs of replacement of major equipment and vehicles in all departments. The revenue is a fund transfer (\$997,728) from the various operating departments and is based on the expected life and replacement costs of the equipment. Also included is \$128,272 in interest earnings.

**CAPITAL PROJECTS FUND - \$18,787,345.** The purpose of the fund is to earmark revenue to pay for infrastructure (e.g. streets, sidewalks, streetlights, bridges, bike paths, etc.) and non-infrastructure (e.g. building improvements, land acquisition, streetscape projects, etc.) improvements not related to the Village's water and sewer system or tax increment financing districts. Revenue consists of a Use Tax on electricity and gas.

(\$2,000,000), a federal grant (\$1,047,200) for the Buffalo Creek Bank Stabilization project, interest income (\$140,145), other sources (\$100,000) and bond proceeds (\$15,500,000). The bond proceeds are intended to pay for the cost of constructing a new Village Hall building, two new fire stations and a public works facility expansion.

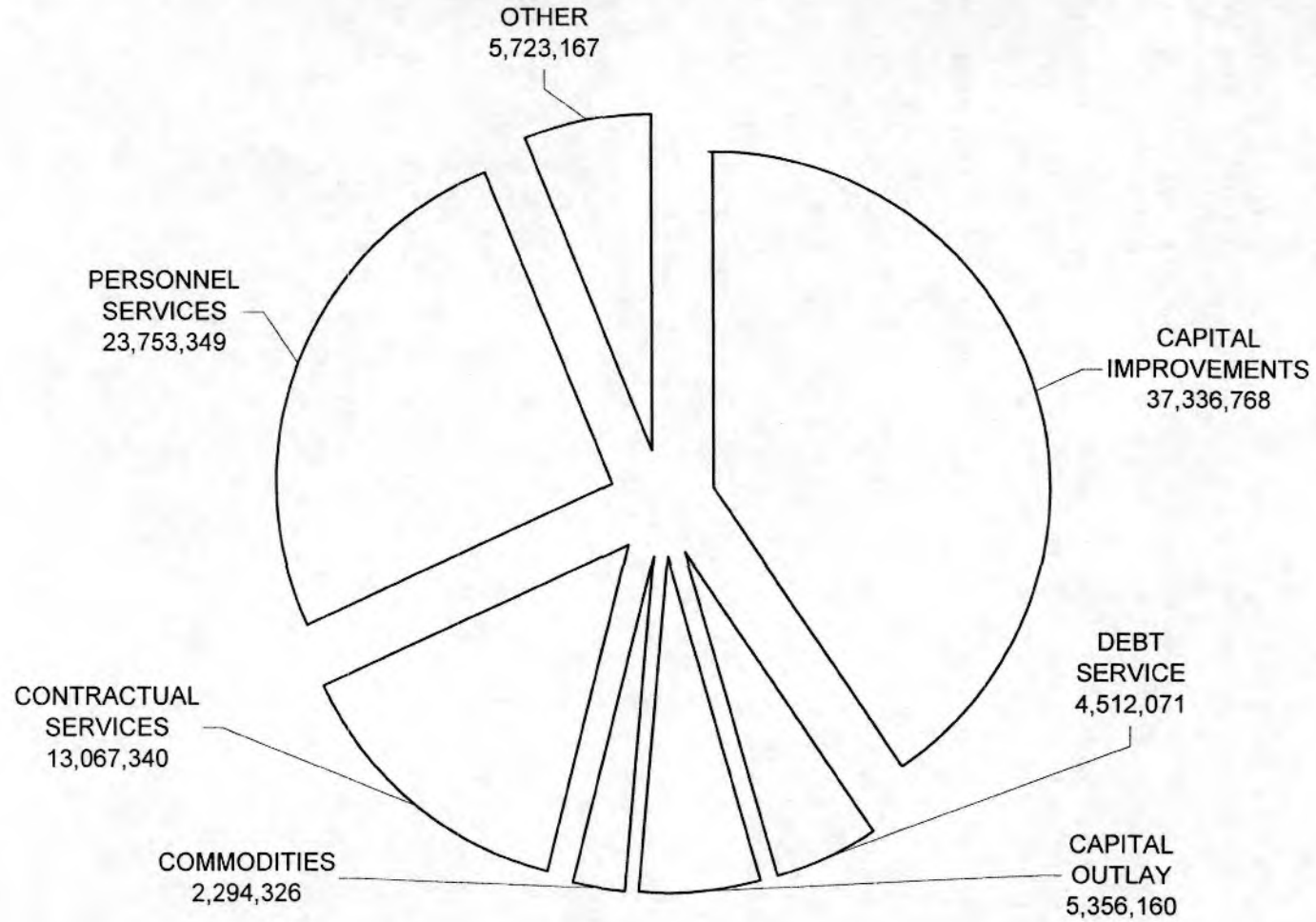
**EMERGENCY TELEPHONE SYSTEM (E-911) - \$382,552.** The operation of the E911 system is funded through a monthly charge of \$0.75 per telephone landline and cellular phone line (\$375,000). The landline portion has declined over the years because many people have dropped their home phone service and use their cellular phones exclusively. The Emergency Telephone System Board determines the expenditure budget for the E911 Fund.

**LIABILITY INSURANCE FUND - \$1,283,340.** The Liability Insurance Fund is an internal service fund used to provide for the payment of claims and insurance premiums for the Village's liability and workers' compensation insurance policies. The fund is designed to retain a surplus from year to year to eventually permit more flexibility in the design of coverage and self-insured retention limits. Revenue to the fund consists primarily of transfers from other operating funds. The transfers represent each fund's share of liability coverage.

**GRANT FUND - \$246,506.** The Village receives grants from State and Federal agencies periodically to fund law enforcement programs, flood control projects etc. The FY 2008 budget includes grant funds that will help pay for Police Department related programs and the cost of a full-time social worker.

Grant revenue is one-time only revenue and fluctuates significantly from year to year depending on availability.

### FY 2008 BUDGETED EXPENDITURES BY CATEGORY - ALL FUNDS



**EXPENDITURES - THREE (3) YEAR COMPARISON BY ACCOUNT  
ALL FUNDS COMBINED**

ACCT #	ACCT TITLE	FY2005 ACTUAL	FY2006 ACTUAL	FY2007 YTD ACTUAL	FY2008 BUDGET
5101	LONGEVITY	51,547	55,600	120,684	88,400
5102	OVERTIME	1,163,222	1,173,394	1,337,925	1,170,234
5103	SEASONAL HELP	77,500	62,948	73,329	110,500
5104	SALARIES	15,628,950	16,399,670	17,443,513	18,665,117
5105	TRAINING	102,390	121,076	111,227	176,680
5106	UNIFORM ALLOWANCE	104,609	111,788	120,085	169,732
5107	EXTRA DUTY PAY	98	433	0	0
5108	EMPLOYER CONTRIBUTIONS	1,578,834	1,705,271	1,727,144	1,789,046
5109	POL/FIR PENS EMPLR CNTRB	886,576	1,068,876	0	1,508,000
5110	COLLEGE INCENTIVE	9,520	7,897	5,865	10,500
5111	UNEMPLOYMENT COMPENSATION	0	15,083	0	0
5112	HEALTH INSURANCE OPT OUT	8,021	0	0	0
5115	POST EMPLOYMENT HEALTH PL	0	0	0	49,320
5116	SICK LEAVE BUY BACK N.U.E	0	0	0	13,320
5125	SAFETY PROGRAM	0	0	0	2,500
5201	ADVERTISING & PUBLISHING	23,545	17,874	20,340	17,500
5202	ANIMAL IMPOUND	2,993	4,688	6,343	5,000
5203	AUDIT	39,972	41,442	43,076	49,870
5204	CODIFICATION	7,379	7,039	8,943	4,500
5205	CONFERENCES & MEETINGS	79,360	86,490	83,946	118,483
5206	CONSULTING SERVICES	643,552	1,298,736	1,915,177	278,050
5207	IS SERV & MAINT AGREEMENT	131,000	137,180	187,993	458,715
5208	DEBRIS DUMP CHARGES	55,538	38,007	41,036	59,400
5209	ENERGY	171,806	197,144	193,181	217,000
5210	EXTERMINATION SERVICE	4,338	4,215	5,631	4,550
5211	EXTINGUISHER SERVICE	954	539	446	1,750
5212	EMPLOYEE HEALTH INSURANCE	2,355,099	2,595,084	2,848,796	3,312,973
5213	GEN LIABILITY INSURANCE	1,342,057	1,338,706	1,644,006	1,676,500
5214	HYDRANT MAINTENANCE	23,403	27,046	25,685	30,000
5215	JANITORIAL SERVICES	83,727	96,062	95,692	123,096
5216	LAUNDRY SERVICE	1,326	0	1,343	1,000
5217	LANDSCAPE MAINTENANCE	117,439	130,784	144,780	183,800
5218	LEGAL SERVICES	484,559	510,261	605,897	534,500
5219	BANK CHARGES	47,303	51,265	109,032	56,641
5220	MAINT OFF/SPEC EQUIPMENT	117,190	96,510	108,422	140,256
5221	MAINT RADIO EQUIPMENT	50,020	71,771	56,205	62,185
5222	MEMBERSHIP DUES	43,189	45,706	42,275	49,792
5223	ENGINEERING & DESIGN SERV	178	0	19,500	0
5224	VILLAGE NEWSLETTER	40,329	50,604	44,846	47,000
5225	ACTUARIAL SERVICES	0	0	1,250	8,000
5226	PERSONNEL SERVICES	44,675	14,625	33,683	35,000

**EXPENDITURES - THREE (3) YEAR COMPARISON BY ACCOUNT  
ALL FUNDS COMBINED**

ACCT #	ACCT TITLE	FY2005 ACTUAL	FY2006 ACTUAL	FY2007 YTD ACTUAL	FY2008 BUDGET
5227	POSTAGE	46,361	33,476	64,911	47,600
5228	PRINTING & BINDING	86,181	67,352	75,391	78,996
5229	PRISONER WELFARE	4,657	4,090	6,609	6,000
5230	RECORDING FEES	2,027	2,830	291	1,200
5231	REG & SPCL AGENCY ASSESS	1,140,154	1,190,522	1,072,594	1,082,171
5232	RENTAL AGREEMENTS	72,070	63,718	65,924	9,280
5233	RENTAL EQUIPMENT	21,288	17,003	8,566	23,960
5234	TREE MAINT SERVICE	61,751	64,244	65,134	74,300
5236	CREDIT CARD FEES	4,988	11,959	13,700	11,200
5237	TELEMETRY EQUIP MAINT	15,279	14,456	7,993	18,500
5238	TELE-COMMUNICATION SERV	192,481	169,368	173,765	227,364
5239	CELLULAR SERVICES	80,410	74,860	87,291	77,780
5240	TRAVEL & TRANSPORTATION	210	0	0	0
5242	RETIREE HEALTH INSURANCE	352,526	387,317	483,330	408,840
5243	PUMPHOUSE MAINTENANCE	26,973	18,798	19,388	17,500
5244	DUPLICATION SERVICES	21,866	33,260	19,581	38,100
5246	MEDICAL EXAMS	43,523	36,804	35,430	54,890
5247	PAVEMENT MARKINGS	9,978	14,272	12,445	13,000
5251	STREET LIGHT MAINTENANCE	44,234	41,844	45,722	60,000
5271	INSURANCE CLAIMS ADMIN	35,301	26,130	33,053	38,000
5272	INSURANCE CLAIMS	1,121,993	804,180	713,183	774,000
5298	IMF SETTLEMENT	335,522	0	0	0
5299	MISC CONTRACTUAL SERVICES	2,533,205	2,635,535	2,299,330	2,528,099
5301	AUTO PETROL PRODUCTS	219,279	254,854	302,724	348,800
5302	BOOKS & SUBSCRIPTIONS	14,957	17,447	18,139	20,255
5303	CHEMICALS	19,788	12,533	16,504	135,850
5305	FIREFIGHTING SUPPLIES	88,279	74,318	80,924	76,530
5306	HEALTH TEST SUPPLIES	259	251	160	200
5307	HEATING FUEL	0	0	16	250
5308	WATER SAMPLES	5,450	5,411	6,480	20,000
5309	JANITORIAL SUPPLIES	21,465	21,365	23,636	25,600
5310	VEHICLE MAINTENANCE	168,240	169,005	198,122	212,750
5311	BLDG/GROUNDS MAINTENANCE	178,283	197,807	214,289	174,675
5312	MEDICAL SUPPLIES	19,960	24,470	19,735	14,181
5313	IS MISC EQPT & SUPPLIES	35,435	228,623	97,833	141,959
5314	MINOR STREET REPAIRS	13,879	17,853	26,100	80,000
5315	SMALL TOOLS & EQUIPMENT	177,989	85,295	152,333	157,721
5316	RANGE SUPPLIES	30,977	27,558	29,285	33,000
5317	MISC OPERATING SUPPLIES	141,369	121,528	117,859	160,737
5318	OFFICE SUPPLIES	52,303	45,057	46,577	45,935
5319	PROTECTIVE CLOTHING	39,192	41,392	34,954	53,018

**EXPENDITURES - THREE (3) YEAR COMPARISON BY ACCOUNT  
ALL FUNDS COMBINED**

ACCT #	ACCT TITLE	FY2005 ACTUAL	FY2006 ACTUAL	FY2007 YTD ACTUAL	FY2008 BUDGET
5320	STREET SIGNS	18,022	11,157	10,473	47,000
5322	WATER CHARGE	9,377	54,509	18,555	30,500
5323	AWARDS/DECORATIONS	20,290	26,694	19,415	26,815
5324	POLICE DUI FUND EXPENSES	15,858	20,974	7,227	0
5325	INVESTIGATIVE FUNDS	2,598	979	2,785	3,000
5326	OFFICIAL ADVANCE FUNDS	0	0	0	0
5327	IS MISC SOFTWARE	0	33,574	60,668	43,550
5333	BUSINESS RECRUITMENT	21,620	42,095	31,481	85,000
5340	LIFT STATIONS	10,659	4,520	16,814	68,000
5341	METERS	26,192	49,560	30,916	75,000
5342	SEWER LINE MAINTENANCE	32,507	27,440	72,261	122,000
5344	WATER MAIN MAINTENANCE	62,424	63,445	58,062	60,000
5345	WATER STORAGE MAINT	7,537	30,475	23,349	32,000
5401	MOBILE EQUIPMENT	521,266	415,010	2,057,333	1,289,500
5402	RADIO EQUIPMENT	0	0	0	0
5404	FIREFIGHTING EQUIPMENT	0	0	0	0
5406	MISCELLANEOUS EQUIPMENT	13,475	22,566	0	42,000
5407	OFFICE EQUIPMENT	39,824	128,919	52,560	0
5408	BUILDING EQUIPMENT	43,264	227,593	19,852	35,000
5411	SPECIAL EQUIPMENT	166,559	109,536	19,860	207,000
5412	IS CAPITAL EQPT/SUPPLIES	0	0	0	5,000
5413	IS CAPITAL SOFTWARE	0	0	6,000	12,660
5420	LAND ACQUISITION	14,475,821	804,338	2,238,151	3,765,000
5502	SANITARY SEWER IMPROVEMNT	363,002	411,166	203,643	1,607,900
5503	WATER IMPROVEMENTS	0	1,486,655	1,670,826	1,405,000
5504	STORM SEWER IMPROVEMENTS	0	8,820	4,300	1,742,500
5506	STREETScape IMPROVEMENTS	455,685	853,315	388,180	1,039,700
5507	SIDEWALK IMPROVEMENTS	154,165	296,877	329,711	321,600
5508	PAVEMENT IMPROVEMENTS	521,763	1,251,588	1,940,717	3,486,558
5509	BUILDING IMPROVEMENTS	723,326	14,703	1,199,947	25,973,000
5512	BRIDGE IMPROVEMENTS	0	0	6,393	45,000
5513	WATERWAY IMPROVEMENTS	0	293,848	516,496	1,715,510
5531	GENERAL MAINTENANCE	105,185	47,315	217,438	0
5609	FISCAL AGENT FEES	19,292	15,866	14,679	9,550
5623	BOND PRINCIPAL	1,815,000	1,880,000	2,109,985	1,474,840
5624	BOND INTEREST EXPENSE	969,167	1,819,005	1,931,768	3,025,187
5625	86 CROSSROADS REDEV/PRIN	0	0	85,000	0
5628	AMORTIZATION - BOND INTER	0	0	0	2,493
5629	BOND ISSUANCE COSTS	0	0	92,500	0
5635	INTEREST EXPENSE	0	0	0	0
5701	CONTINGENCIES	0	0	0	0

**EXPENDITURES - THREE (3) YEAR COMPARISON BY ACCOUNT  
ALL FUNDS COMBINED**

ACCT #	ACCT TITLE	FY2005 ACTUAL	FY2006 ACTUAL	FY2007 YTD ACTUAL	FY2008 BUDGET
5702	REFUND PENSION CONTRIBUTI	0	2,784	48,016	1,000
5703	GENERAL FUND REIMBURSEMT	892,290	919,060	1,039,610	1,076,000
5704	RETIREMENT PENSION	1,529,569	1,672,472	1,801,114	1,906,830
5705	NWWC WATER CHARGE	1,509,621	1,571,459	1,562,751	1,771,000
5706	TRANSFER TO DEBT SERVICE	0	0	0	0
5707	TRANSFER TO CERF	467,498	576,442	706,756	997,728
5708		0	0	0	0
5709	TRANSFER TO W/S CAPITAL	2,645,350	2,948,898	4,718,578	0
5712	LOSS/LAND HELD FOR RESALE	0	578,212	0	0
5714	NON-DUTY DISABILITY PENSN	41,300	41,300	41,300	53,695
5716	DUTY DISABILITY PENSION	282,694	294,606	283,118	299,280
5718	SURVIVING SPOUSE PENSION	252,516	284,036	290,358	290,362
5750	TIF INCENTIVE PAYMENTS	9,928,864	2,590,499	185,876	325,000
5755	TRANSFER TO GRANT FUND	13,180	0	0	0
5801	TRANSFER TO GENERAL FUND	0	0	0	0
5821	TRANSFER TO 2004 BOND	547,370	115	0	0
5822	TRF TO 2008 BOND FUND	0	0	0	136,347
5826	TRANSFER TO 1999 BOND	0	0	0	0
5828	TRANSFER TO 2003 BOND	497,090	503,630	504,900	0
5834	TRANSFER TO CAPITAL PR FD	0	30,000	300,000	0
5839	TRANSFER TO NORTH TIF	2,349,000	2,640,000	0	418,600
5855	TRANSFER TO GRANT FUND	0	0	0	6,506
5899	RESIDUAL EQUITY TRANSFER	5,693	0	0	0
		74,579,196	59,746,648	62,856,322	93,602,361

## EXPLANATION OF EXPENDITURES SECTION

Expenditures are divided into seven sections by fund type:

**General Fund**

**Special Revenue Funds**

**Debt Service Funds**

**Capital Projects Funds**

**Enterprise Fund**

**Internal Service Fund**

**Fiduciary Funds**

Within each section, budgeted expenditures are further segregated by fund and/or function.

The General Fund is the major operating fund of the Village and is divided into seven departments: Administrative Services; Finance Department; Community Development; Senior Services; Police; Fire; and Public Works. At the beginning of each department is a re-cap of the budgeted expenditures with a graph of the historic budget levels for the department, along with an organization chart for the department.

Next is a narrative detailing the **function, achievements and budget year goals** as prepared by the departments. Significant capital improvements which were accomplished and which are planned are also explained.

Following this narrative are **personnel services** sheets, which show all positions within each department/division by classification. This section is designed to provide detailed information regarding the number of positions within the department/division, including a comparison between the current fiscal year and the previous year. The purpose of these sheets is to track year-to-year changes in the personnel needs of the Village of Wheeling.

Finally, we have included a budget worksheet for each cost center which details **line item budgeted expenditures** broken down by account number. These are compared with budgeted and year to date expenditures for the prior year and budgeted and actual figures for the two years prior to that. The two final columns show the **justification** supporting each line item and the current year board approved figure.

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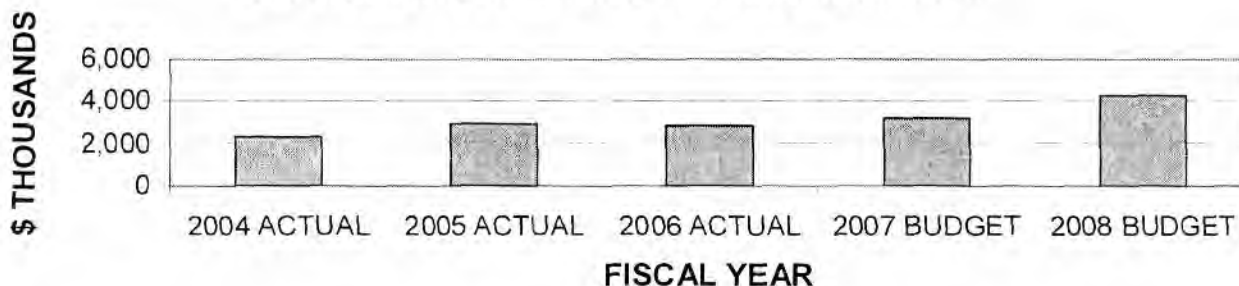
General Fund

## GENERAL FUND

### Administrative Services Department

Administration & Board of Trustees.....	\$2,054,712
IT Department .....	482,250
Human Resources.....	277,060
Legal Division .....	450,000
Regional and Special Agencies.....	65,000
Special Events.....	243,500
Solid Waste System Division.....	711,056
<b>TOTAL.....</b>	<b>\$4,283,578</b>

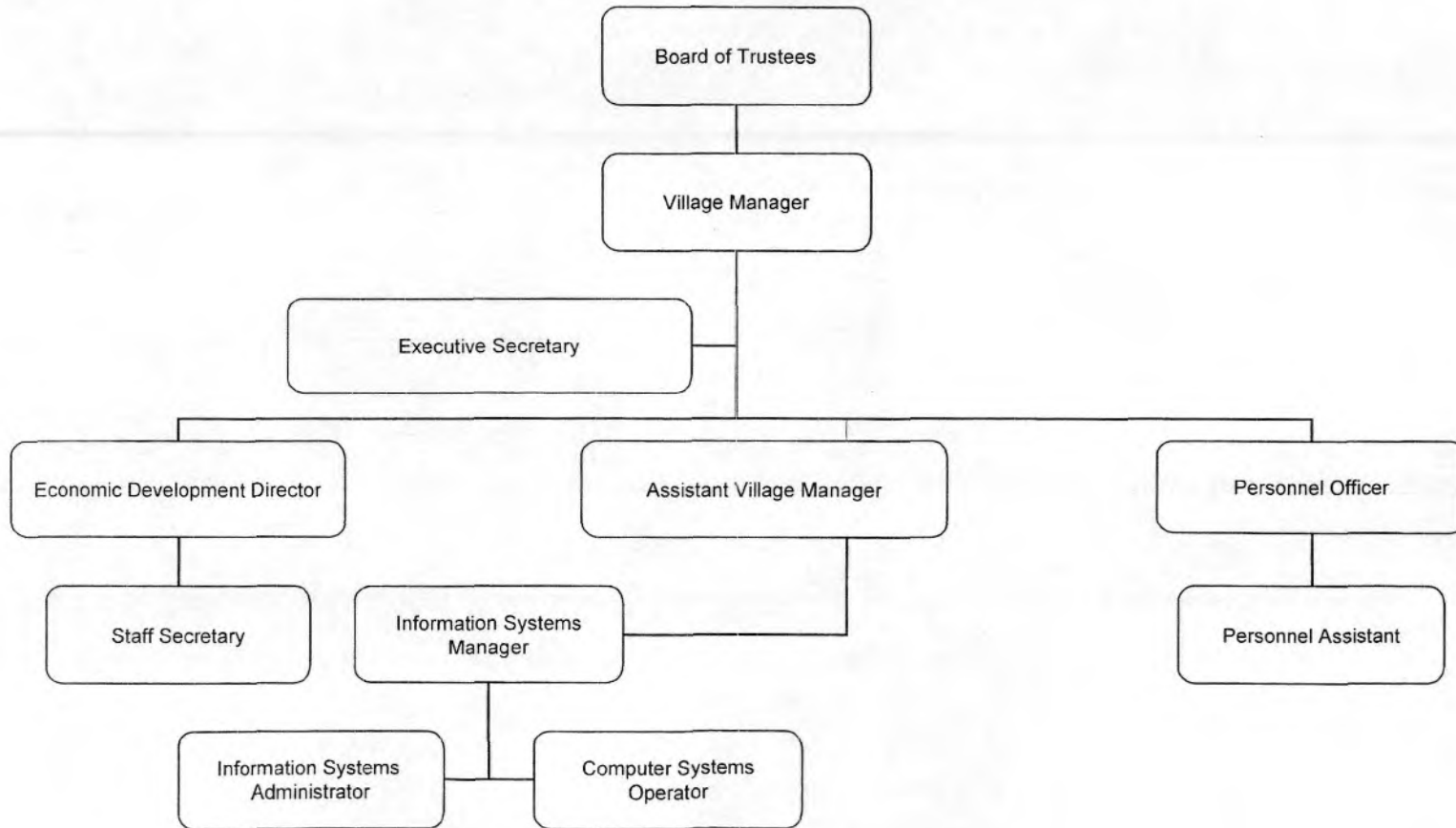
**BUDGET LEVELS - ADMINISTRATIVE SERVICES**



NOTE: BEGINNING IN FY 2008, THE INFORMATION TECHNOLOGY (IT) DEPARTMENT MOVED TO THE ADMINISTRATIVE SERVICES DEPARTMENT. PRIOR TO FY 2008, THIS PROGRAM WAS PART OF THE FINANCE (1700) DEPARTMENT.

THE LEGAL DIVISION DOES NOT INCLUDE ALL THE LEGAL COSTS OF THE VILLAGE. SOME LEGAL COSTS ARE BUDGETED IN THE TIF FUNDS AS WELL.

# Village of Wheeling Administration & Board of Trustees January 1, 2008



## **ADMINISTRATIVE SERVICES DEPARTMENT**

The Administrative Services Department is comprised of the elected officials and the village clerk, village manager's office, legal services, human resources administration and information technology functions. In addition to these day-to-day activities, the department provides professional staff for meetings of the corporate authorities, Board of Fire and Police Commissioners (BOFPC) and Human Rights Commission.

### **ACTIVITIES AND ACCOMPLISHMENTS FOR FY 2007**

#### **Administration & BOT Accomplishments - 2007**

- Concluded a re-organization of several departments to improve efficiency and responsiveness.
- Restructured the authority of the Village Manager's office by bringing Personnel, Information Systems, and Senior Citizen Services under the purview of the Assistant Village Manager.
- Completed preliminary and final design plans and began construction on the new Village Hall facility.
- Continued master planning for the new Village Hall campus site, a new Public Works building, a new or expanded Police Station, and new Fire Stations (headquarter and satellite stations).
- In conjunction with the efforts of the Fire Department; completed preliminary design for Fire Station headquarters and interviewed design/build teams for its construction.
- Oversaw and successfully managed the 2007 Freedom Fest as a two-day event which drew an estimated 25,000 people.

#### **Economic Development/Public Relations and Marketing Division Accomplishments – 2007**

- Promoted Wheeling through advertisements in local magazines, direct mailings, WBBM radio and distribution of brochures at International Council of Shopping Centers (ICSC) conferences.
- Hosted an Economic Development Tour of Wheeling with Schain, Burney, Citron, Ross.
- Opened Schwind Crossings, an \$18M retail center anchored by Staples and consisting of Chipotle, Potbelly Sandwich Works, TGI Friday's, Froots and other uses.
- Welcomed Claim Jumper Restaurant to 'Restaurant Row'
- Worked with developers on several projects including the acquisition and preparation of a variety of properties slated for future development.

#### **Information Systems Division Accomplishments – 2007**

- The IS staff successfully implemented a very complex software upgrade for our Pentamation Municipal Software. This was an important upgrade because it combined all address databases together and now everything is in one centralized place. All departments using the Pentamation software will add their information to a centralized unique address record for each location in the Village. This will be a great way to keep all data related to a particular parcel in one place and available to all departments. It will reduce a lot of duplicate records which were kept in separate databases.

- Another major project in 2007 was the moving of offices for the Economic Development, Engineering and the Community Development departments. This required a lot of planning in regards to the technological requirements needed for this big move. We're happy to report that everything went according to plan and there were no major glitches during the move of these three departments.
- A new Internet Domain name was put into operation for the Village's website address. The goal was to have something in place that is a lot easier to remember. The new Internet website address for the Village of Wheeling is [www.wheelingil.gov](http://www.wheelingil.gov)
- More improvements were made to our document imaging system to make it run more efficient. We interfaced it into the new version of the Pentamation Municipal Software and we now have the ability to find an invoice in the Pentamation Software and then click on the attachments button to view a scanned copy of the invoice along with the check stub that we produced to pay for the invoice, etc. It's nice to have everything linked together and available immediately through a couple of mouse clicks.

#### **Human Resources Division Accomplishments - 2007**

- The revised Personnel Policy Manual was approved by the Village Board and published and distributed to all employees.
- The revised Rules and Regulations were approved by Board of Fire and Police Commissioners and distributed as appropriate.
- In conjunction with the Police Department, the Police Sergeant Promotional testing was held and a new Eligibility List was established.
- In conjunction with the Police and Fire Departments and the Northwest Municipal Conference Testing Consortium, coordinated entry-level firefighter and police officer testing and establish Eligibility Lists for both.
- Negotiated a new contract with Discovery Benefits to provide our flexible spending plan administration for the year 2008 instead of WageWorks. Decreased costs and better customer service are expected to result from the change in vendors.

#### **GOALS FOR FY 2008**

The Department will continue to improve the services it provides to the citizens, Village Board, and operating departments of the Village. In addition to these ongoing activities, the following specific programs are anticipated to be achieved in the forthcoming fiscal year:

#### **Administration & BOT Goals – 2008**

- Complete new Village Hall, with a move-in date of February 2009.
- Complete new Fire Station headquarters, with move-in date of Spring 2009.
- Design and build a new Public Works building.
- Improve functionality of Village website in order to enable online payment of water bills and to provide publicly-accessible video archives of Village Board of Trustees and Plan Commission meetings.
- Continue to coordinate with the Park District over various projects, including: Village Hall campus site planning, stormwater retention at Heritage Park, Freedom Fest preparations, etc.

- Further pursue initiatives for Village-wide compensatory water storage solutions.
- Expand Freedom Fest to a three-day celebration.

#### **Economic Development/PR and Marketing Division Goals – 2008**

- Work with developers to acquire various sites in the Village for development and redevelopment.
- Continue media promotions program in venues such as Northshore, Chicago and Crain's Magazines and WBBM radio.
- Celebrate the addition of Superdawg, Cooper's Hawk Winery and Restaurant and Tilted Kilt Pub and Eatery to 'Restaurant Row.'
- Continue work with potential developments at Wickes, K-Mart and Kenny Construction sites.

#### **Information Systems Division Goals - 2008**

- Implement the eGovPlus System. eGovPlus will allow residents and businesses to pay their utility bill over the Internet with a credit card.
- Add a website media server. Provide on-demand video webcasts of our Board meetings to be played back at any time over the Internet from our website and explore the possibility of live webcasts over the Internet of Board meetings.
- Join the GIS(Geographic Information Systems) Consortium and start the implementation of a GIS here in Wheeling.
- Come up with a technology plan for the new Village Hall building being constructed during 2008. The goal is to implement tomorrow's technology and keep it at a reasonable price. We want the technology we recommend for the New Village Hall not to be outdated six months after we move in. This is a major task because it will set the technology standards for all buildings being built from here on. There are plans for two new Fire Stations, possibly a new Public Works facility, etc. We want the same technology across the board so it will be very important to do it right from the beginning starting with the New Village Hall building.

#### **Human Resources Division Goals – 2008**

- Keep the new Personnel Policy Manual up-to-date by revising as necessary as laws change.
- Revise the BOFPC Rules and Regulations as necessary and distribute as appropriate.
- Review Village comparables used for salary and benefit comparison purposes and establish new comps, if necessary.
- Review the structure of the professional and clerical pay plans and incorporate a pay-for-performance element for those individuals who have reached the top step of the pay plan.
- Review and revise the performance evaluation system including the evaluation forms.
- Assist the Police Department in coordinating entry-level police officer testing and the Fire Department in the Fire Lieutenant Promotional Testing.
- Recruit and hire for new positions approved in the FY08 budget and recruit/hire other positions as they open.

**ADMINISTRATION & BOARD OF TRUSTEES - 1600**

**PERSONNEL SERVICES**

<b><u>CLASSIFICATION</u></b>	<b><u>POSITION</u></b>	<b><u>FY 2007</u></b>	<b><u>FY 2008</u></b>	<b><u>INCREASE/ (DECREASE)</u></b>
Full-Time	Village Manager	1	1	---
	Assistant Village Manager	1	1	---
	Economic Development Director	0	1	1
	Asst. Village Manager/Economic Development Director	1	0	-1
	Director of Special Projects	0	1	1
	Executive/Legal Secretary	1	0	-1
	Executive Secretary	0	1	1
	Staff Secretary	1	1	---
	<b>TOTAL FULL-TIME</b>		<b>5</b>	<b>6</b>
Part-Time	Village President	1	1	---
	Village Clerk	1	1	---
	Village Trustee	6	6	---
<b>TOTAL PART-TIME</b>		<b>8</b>	<b>8</b>	<b>---</b>

**FY 2008 BUDGET WORKSHEET  
ADMIN & BOT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1600	5101	LONGEVITY	0	0	0	360	600	360	LONGEVITY	2,200
<b>TOTAL JUSTIFICATION:</b>										<b>2,200</b>
1600	5102	OVERTIME	0	0	0	0	0	0	OVERTIME	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
1600	5104	SALARIES	394,380	289,793	373,745	448,115	439,220	517,977	SALARIES FOR PROGRAM EMPLOYEES DIRECTOR OF SPECIAL PROJECTS - EXPANDED LEVEL ITEM APPROVED BY THE VM. PART-TIME INTERN FOR VM DEPT \$15/HOUR X 20 HOURS/WEEK X 52 WEEKS. - EXPANDED LEVEL ITEM APPROVED BY VM.	451,990 104,179 0 15,600 0
<b>TOTAL JUSTIFICATION:</b>										<b>571,769</b>
1600	5105	TRAINING	250	0	250	230	250	75	MISCELLANEOUS TRAINING FOR DEPARTMENTAL PERSONNEL	250
<b>TOTAL JUSTIFICATION:</b>										<b>250</b>
1600	5108	EMPLOYER CONTRIBUTIONS	58,189	53,063	66,623	75,674	75,880	77,980	ASSESSMENT FOR EMPLOYER'S SHARE OF STATE PENSION, FEDERAL SOCIAL SECURITY AND MEDICARE CONTRIBUTIONS IMRF/FICA FOR DIRECTOR OF SPECIAL PROJECTS - EXPANDED IMRF/FICA FOR PART TIME INTERN - EXPANDED LEVEL ITEM APPROVED BY VM.	0 76,210 18,733 2,878 0
<b>TOTAL JUSTIFICATION:</b>										<b>97,821</b>
1600	5111	UNEMPLOYMENT COMPENS	0	0	0	12,895	0	0	UNEMPLOYMENT COMPENSATION	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
1600	5112	HEALTH INSURANCE OPT OI	0	875	0	0	0	0		

**FY 2008 BUDGET WORKSHEET  
ADMIN & BOT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1600	5115	POST EMPLOYMENT HEALTH	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1600	5116	SICK LEAVE BUY BACK N.U.E	0	0	0	0	0	0	SICK LEAVE BUY BACK PROGRAM COSTS	1,940
<b>TOTAL JUSTIFICATION:</b>										
1600	5201	ADVERTISING & PUBLISHING	5,000	5,082	5,000	4,283	5,000	2,646	PUBLICATION COSTS FOR VARIOUS PUBLIC NOTICES, BID ADVERTISEMENTS, TREASURER'S REPORTS, ETC.	0 5,000
<b>TOTAL JUSTIFICATION:</b>										
1600	5203	AUDIT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1600	5204	CODIFICATION	4,500	7,379	4,500	7,039	4,500	8,943	LEXIS NEXIS/MATTHEW BENDER SUPPLEMENT SERVICE TO THE MUNICIPAL CODE FOR THE VILLAGE COVERING NEW ORDINANCES WEBSITE STORAGE AND MAINTENANCE FEE	0 4,000 500
<b>TOTAL JUSTIFICATION:</b>										
1600	5205	CONFERENCES & MEETINGS	6,250	7,999	8,620	14,456	4,870	16,759	INTERNATIONAL CITY MANAGEMENT ASSOC. - VILLAGE MGR ILLINOIS CITY MANAGEMENT ASSOCIATION (2) MISC. MEETINGS: ILLINOIS CITY MANAGEMENT ASSOCIATION, NORTHWEST MUNICIPAL CONFERENCE MEETINGS STAFF & ELECTED OFFICIALS NETWORKING EVENTS ICSC ANNUAL CONFERENCE, HOTEL & AIRFARE (2) APWA CONFERENCE - ASST VILLAGE MANAGER	0 0 0 0 0 0 14,000

**FY 2008 BUDGET WORKSHEET  
ADMIN & BOT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>14,000</b>
1600	5206	CONSULTING SERVICES	0	72,661	73,300	38,038	48,300	50,280	CONSULTING SERVICES	3,300
									LOBBYIST	45,000
<b>TOTAL JUSTIFICATION:</b>										<b>48,300</b>
1600	5207	IS SERV & MAINT AGREEMENT	1,000	991	1,000	480	1,000	846	FIRST YEAR OF GEOGRAPHIC INFORMATION SYSTEMS PROGRAM	234,040
									IMPLEMENTATION - EXPANDED LEVEL ITEM APPROVED BY VM.	0
<b>TOTAL JUSTIFICATION:</b>										<b>234,040</b>
1600	5209	ENERGY	15,000	4,694	15,000	38,502	15,000	8,723	ENERGY COSTS (PRIMARILY HEATING FUEL) RELATED TO THE MUNICIPAL COMPLEX	0
										15,000
<b>TOTAL JUSTIFICATION:</b>										<b>15,000</b>
1600	5212	EMPLOYEE HEALTH INSURANCE	64,078	26,283	35,494	35,598	38,720	47,394	HEALTH INSURANCE COSTS FOR FULL-TIME EMPLOYEES IN THE DEPARTMENT.	0
									HEALTH INSURANCE FOR DIRECTOR OF SPECIAL PROJECTS -	51,120
									EXPANDED LEVEL ITEM APPROVED BY THE VM.	9,778
										0
<b>TOTAL JUSTIFICATION:</b>										<b>60,898</b>
1600	5213	GEN LIABILITY INSURANCE	8,970	8,970	16,160	16,160	12,200	12,200	CONTRIBUTION TO THE LIABILITY INSURANCE INTERNAL SERVICE FUND FOR WORKERS' COMPENSATION LIABILITY AND PROPERTY/CASUALTY COVERAGE	0
										0
										12,770
<b>TOTAL JUSTIFICATION:</b>										<b>12,770</b>
1600	5218	LEGAL SERVICES	0	0	0	0	0	0		

**FY 2008 BUDGET WORKSHEET  
ADMIN & BOT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1600	5220	MAINT OFF/SPEC EQUIPMEN	600	6	600	495	1,264	584	MAINTENANCE OFFICE/SPECIAL EQUIPMENT NEOPOST	495
									RATE CHANGE PROTECTION NEOPOST	169
									ANNUAL POSTAGE METER RENTAL FEE	600
<b>TOTAL JUSTIFICATION:</b>										
1600	5221	MAINT RADIO EQUIPMENT	200	157	200	0	0	0		1,264
<b>TOTAL JUSTIFICATION:</b>										
1600	5222	MEMBERSHIP DUES	23,000	24,582	24,450	9,113	25,150	23,953	NORTHWEST MUNICIPAL CONFERENCE (NWMC)-DUE IN MAY EACH YEAR	0
									NORTHEASTERN ILLINOIS PLANNING COMMISSION (NIPC)-DUE IN MAY/JUNE EACH YEAR	15,000
									CHAMBER OF COMMERCE	0
									ILLINOIS CITY MANAGEMENT ASSOC (ILCMA)- VM & AVM	4,500
									INTERNATIONAL CITY MANAGEMENT ASSOC (ICMA) VM & AVM (2)	200
									ILLINOIS MUNICIPAL LEAGUE	650
									MUNICIPAL CLERKS ASSOCIATION-DUE IN SEPTEMBER EACH YEAR	2,400
									MISCELLANEOUS ORGANIZATIONS	1,600
									METRO CITY MANAGERS ASSOCIATION VM & AVM	100
<b>TOTAL JUSTIFICATION:</b>										
1600	5224	VILLAGE NEWSLETTER	50,850	40,329	51,000	50,604	55,000	44,846	THE COST OF PRINTING & MAILING 6 ISSUES OF THE VILLAGE NEWSLETTER.	47,000
<b>TOTAL JUSTIFICATION:</b>										
<b>TOTAL JUSTIFICATION:</b>										

**FY 2008 BUDGET WORKSHEET  
ADMIN & BOT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1600	5226	PERSONNEL SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1600	5227	POSTAGE	30,000	25,321	30,000	27,602	30,000	50,311	COSTS OF METERED POSTAGE AND OVERNIGHT DELIVERIES FOR ALL DEPARTMENTS	0 30,000
<b>TOTAL JUSTIFICATION:</b>										
<b>30,000</b>										
1600	5228	PRINTING & BINDING	1,000	1,110	2,000	1,003	1,500	369	DEPARTMENTAL COST OF PRINTED MATERIALS INCLUDING FORMS, LETTERHEAD, ENVELOPES, ETC.	0 1,500
<b>TOTAL JUSTIFICATION:</b>										
<b>1,500</b>										
1600	5230	RECORDING FEES	0	182	0	70	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1600	5231	REG & SPCL AGENCY ASSES	150	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1600	5232	RENTAL AGREEMENTS	0	0	0	0	0	11,250		
<b>TOTAL JUSTIFICATION:</b>										
1600	5238	TELE-COMMUNICATION SER	105,000	153,969	105,000	131,793	157,800	173,671	TELEPHONE SERVICE FOR ALL DEPARTMENTS, INCLUDES NETWORK LINES BUT EXCLUDES SPECIALIZED DATA LINE CHARGES IN FIRE, POLICE, AND PUBLIC WORKS	0 0 200,000
<b>TOTAL JUSTIFICATION:</b>										
<b>200,000</b>										
1600	5239	CELLULAR SERVICES	3,000	2,539	2,200	2,934	57,020	85,866	CELL PHONE SERVICE FOR ALL NEXTEL & SPRINT PHONES	72,500

**FY 2008 BUDGET WORKSHEET  
ADMIN & BOT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>72,500</b>
1600	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1600	5242	RETIREE HEALTH INSURANC	0	17,488	20,860	15,188	14,340	17,192	HEALTH INSURANCE COSTS FOR ADMIN DEPT RETIREES.	8,900
<b>TOTAL JUSTIFICATION:</b>										<b>8,900</b>
1600	5244	DUPLICATION SERVICES	14,000	14,320	15,000	11,574	15,000	12,595	COST OF OPERATING THE RICOH AFICIO 2060 PCL 6. PER MAINTENANCE AGREEMENT \$4,200; STAPLES \$800.00; PHOTOCOPY PAPER AND SUPPLIES \$10,000	0 0 15,000
<b>TOTAL JUSTIFICATION:</b>										<b>15,000</b>
1600	5246	MEDICAL EXAMS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1600	5298	IMF SETTLEMENT	316,905	335,522	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1600	5299	MISC CONTRACTUAL SERVI	266,436	259,304	189,827	150,141	143,220	150,579	2008 PROPERTY TAX REIMB TO THE PROSPECT HTS FIRE PROTECTION DISTRICT FOR TAXES LOST AS A RESULT OF PROPERTY ANNEXATIONS. THIS REPRESENTS THE FINAL PAYMENT TO THE FIRE PROTECTION DISTRICT.	46,610 0 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>46,610</b>
1600	5301	AUTO PETROL PRODUCTS	0	0	0	102	0	0	FUEL FOR ADMIN VEHICLE	500

**FY 2008 BUDGET WORKSHEET  
ADMIN & BOT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
1600	5302	BOOKS & SUBSCRIPTIONS	250	320	250	436	250	582	MISCELLANEOUS BOOKS, PERIODICALS	250
<b>TOTAL JUSTIFICATION:</b>										<b>250</b>
1600	5310	VEHICLE MAINTENANCE	0	0	0	0	0	0	REPAIR EXPENSES RELATED TO ADMIN VEHICLE	1,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>
1600	5313	IS MISC EQPT & SUPPLIES	0	0	0	0	0	1,159	THREE (3) REPLACEMENT COMPUTER SYSTEMS FOR ADMINISTRATION STAFF	5,250 0
<b>TOTAL JUSTIFICATION:</b>										<b>5,250</b>
1600	5315	SMALL TOOLS & EQUIPMEN	4,000	4,771	500	652	500	1,158	MISCELLANEOUS	500
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
1600	5317	MISC OPERATING SUPPLIES	500	3,182	1,250	3,380	500	15,689	MISC SUPPLIES FOR VILLAGE CLERK FUNCTIONS	2,000
<b>TOTAL JUSTIFICATION:</b>										<b>2,000</b>
1600	5318	OFFICE SUPPLIES	1,200	1,735	1,200	1,210	1,200	1,169	COSTS OF MISCELLANEOUS OFFICE SUPPLIES FOR ADMINISTRATION	0 1,200
<b>TOTAL JUSTIFICATION:</b>										<b>1,200</b>
1600	5322	WATER CHARGE	8,000	9,377	8,000	0	8,000	0	MUNICIPAL BUILDING USE OF WATER AND SEWER	8,000
<b>TOTAL JUSTIFICATION:</b>										<b>8,000</b>
1600	5323	AWARDS/DECORATIONS	24,000	16,406	26,000	21,775	16,000	16,057	LIFE CYCLE EVENTS DONATIONS AND GIFTS ANNUAL APPRECIATION PARTY	1,000 15,000



**FY 2008 BUDGET WORKSHEET  
ADMIN & BOT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1600	5708		0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1600	5834	TRANSFER TO CAPITAL PR F	0	0	0	30,000	300,000	300,000		
<b>TOTAL JUSTIFICATION:</b>										
1600	5839	TRANSFER TO NORTH TIF	0	0	0	0	0	0	TRANSFER TO LAKE COOK/MILW TIF FOR 2005 SALES TAX BONDS DEBT SERVICE	418,600 0
<b>TOTAL JUSTIFICATION:</b>										<b>418,600</b>
			1,406,708	1,402,396	1,103,439	1,190,431	1,497,284	1,682,694		2,054,712

INFORMATION SYSTEMS DIVISION - 1750

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY</u> <u>2007</u>	<u>FY</u> <u>2008</u>	<u>INCREASE/</u> <u>(DECREASE)</u>	
Full-Time	Information Systems Manager	0	1	1	
	Information Systems Administrator	0	1	1	
	Computer Systems Operator	0	1	1	
<b>TOTAL FULL-TIME</b>		0	3	3	*

\* Full-time Personnel previously budgeted under Finance Department - 1700

**FY 2008 BUDGET WORKSHEET  
IT DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1750	5101	LONGEVITY	0	0	0	0	0	0	LONGEVITY FOR PROGRAM EMPLOYEES	600
<b>TOTAL JUSTIFICATION:</b>										<b>600</b>
1750	5102	OVERTIME	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1750	5104	SALARIES	0	0	0	0	0	0	SALARIES FOR THREE IT EMPLOYEES	231,820
									INFORMATION SYSTEMS MANAGER	0
									INFORMATION SYSTEMS ADMINISTRATOR	0
									INFORMATION SYSTEMS SUPPORT SPECIALIST	0
									INFORMATION SYSTEMS SUMMER INTERN - EXPANDED LEVEL	6,750
									ITEM APPROVED BY VM.	0
<b>TOTAL JUSTIFICATION:</b>										<b>238,570</b>
1750	5105	TRAINING	0	0	0	0	0	0	PC & NETWORK TRAINING FOR IS STAFF	4,500
<b>TOTAL JUSTIFICATION:</b>										<b>4,500</b>
1750	5108	EMPLOYER CONTRIBUTIONS	0	0	0	0	0	0	IMRF/FICA/MEDICARE	42,880
									FICA/MEDICARE FOR SUMMER INTERN - EXPANDED LEVEL ITEM	520
									APPROVED BY VM.	0
<b>TOTAL JUSTIFICATION:</b>										<b>43,400</b>
1750	5115	POST EMPLOYMENT HEALTH	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1750	5116	SICK LEAVE BUY BACK N.U.E	0	0	0	0	0	0	SICK LEAVE BUY BACK PROGRAM BENEFITS	1,010

**FY 2008 BUDGET WORKSHEET  
IT DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>1,010</b>
1750	5205	CONFERENCES & MEETINGS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1750	5207	IS SERV & MAINT AGREEMENT	0	0	0	0	0	0	PAPERVISION SOFTWARE MAINTENANCE FEE	1,000
									WEBSITE HOSTING AND MAINTENANCE	4,000
									CONTRACT DATA PROCESSING SERVICES AS REQUIRED	5,000
									INTERNET ACCESS FEES FOR ALL VILLAGE COMPUTER NETWORKS	4,250
									WIRELESS DATA SERVICES	2,000
									INTERNET MONITORING & ANTISPAM SOFTWARE MAINTENANCE	8,500
									TRACKIT SOFTWARE MAINTENANCE	750
									NETWORK SERVERS SYSTEM & BACKUP SOFTWARE MAINTENANCE	7,500
									MAINTENANCE OF NETWORK SYSTEM HARDWARE	2,000
									CLERK'S INDEXING SYSTEM SOFTWARE MAINTENANCE	1,000
									PENTAMATION FINANCIAL SOFTWARE REGULAR MAINTENANCE	57,500
									WEBSITE REDESIGN PROJECT - EXPANDED LEVEL ITEM	10,000
									APPROVED BY THE VM.	0
<b>TOTAL JUSTIFICATION:</b>										<b>103,500</b>
1750	5212	EMPLOYEE HEALTH INSURANCE	0	0	0	0	0	0	HEALTH INSURANCE BENEFITS FOR IT EMPLOYEES	38,670
<b>TOTAL JUSTIFICATION:</b>										<b>38,670</b>
1750	5213	GEN LIABILITY INSURANCE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1750	5222	MEMBERSHIP DUES	0	0	0	0	0	0	ILLINOIS GMIS	150

**FY 2008 BUDGET WORKSHEET  
IT DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
									<b>TOTAL JUSTIFICATION:</b>	<b>150</b>
1750	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	0		
									<b>TOTAL JUSTIFICATION:</b>	
1750	5313	IS MISC EQPT & SUPPLIES	0	0	0	0	0	0	2 COMPUTERS FOR IT EMPLOYEES WIRELESS NETWORK ACCESS POINTS FOR CREATING HOT SPOT ZONES FOR NOTEBOOKS/HANDHELD DEVICES REPLACEMENT OF TWO (2) NETWORK DATA BACKUP SERVERS REPLACEMENT OF UNFORESEEN DEFECTIVE EQUIPMENT & MISC. INFO. SYSTEM SUPPLIES	3,500 750 0 12,000 2,000 0
									<b>TOTAL JUSTIFICATION:</b>	<b>18,250</b>
1750	5317	MISC OPERATING SUPPLIES	0	0	0	0	0	0	PHOTO ID SYSTEM - ONGOING VIDEO TAPES AND DVD DISKS FOR THE TV STUDIO EQUIPMENT MISCELLANEOUS OFFICE SUPPLIES	600 0 500
									<b>TOTAL JUSTIFICATION:</b>	<b>1,100</b>
1750	5327	IS MISC SOFTWARE	0	0	0	0	0	0	NORTON ANTI-VIRUS SOFTWARE LICENSES FOR 225 USERS \$50EA MICROSOFT NETWORK ACCESS AND EMAIL ACCOUNTS LICENSES MISC SOFTWARE LICENSES FOR FOLLOWING PROGRAMS: MICROSOFT PROJECT, VISIO, FRONTPAGE, OFFICE DEVELOPER ADOBE PHOTOSHOP, ADOBE ACROBAT PROFESSIONAL	11,250 5,000 10,000 0 0
									<b>TOTAL JUSTIFICATION:</b>	<b>26,250</b>
1750	5707	TRANSFER TO CERF	0	0	0	0	0	0	FUNDS FOR FUTURE IT NETWORK SERVERS UPGRADES	6,250

**FY 2008 BUDGET WORKSHEET  
IT DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
									<b>TOTAL JUSTIFICATION:</b>	<b>6,250</b>
			0	0	0	0	0	0		482,250

HUMAN RESOURCES DIVISION - 1800

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY</u> <u>2007</u>	<u>FY</u> <u>2008</u>	<u>INCREASE/</u> <u>(DECREASE)</u>
Full-Time	Personnel Officer	1	1	---
	Secretary/Typist	1	0	-1
	Personnel Assistant	0	1	1
<b>TOTAL FULL-TIME</b>		<b>2</b>	<b>2</b>	<b>---</b>

**FY 2008 BUDGET WORKSHEET  
HUMAN RESOURCES DEPT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1800	5101	LONGEVITY	0	0	0	0	0	0	LONGEVITY PAY FOR DIVISION EMPLOYEES	600
<b>TOTAL JUSTIFICATION:</b>										<b>600</b>
1800	5102	OVERTIME	500	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1800	5104	SALARIES	96,200	123,580	125,642	128,026	130,040	143,987	SALARIES FOR PERSONNEL OFFICER AND PERSONNEL ASSISTANT	145,230
<b>TOTAL JUSTIFICATION:</b>										<b>145,230</b>
1800	5105	TRAINING	8,500	772	4,500	110	2,000	235	TRAINING FOR VILLAGE EMPLOYEES MISCELLANEOUS PERSONNEL SEMINARS VILLAGE MANAGER ADJUSTMENT	1,500 500 -500
<b>TOTAL JUSTIFICATION:</b>										<b>1,500</b>
1800	5108	EMPLOYER CONTRIBUTIONS	17,990	22,872	24,588	24,832	24,400	26,501	ASSESSMENT FOR EMPLOYER'S SHARE OF STATE PENSION, FEDERAL SOCIAL SECURITY AND MEDICARE CONTRIBUTIONS	26,900 0
<b>TOTAL JUSTIFICATION:</b>										<b>26,900</b>
1800	5115	POST EMPLOYMENT HEALTH	0	0	0	0	510	0		
<b>TOTAL JUSTIFICATION:</b>										
1800	5116	SICK LEAVE BUY BACK N.U.F	0	0	0	0	0	0	SICK LEAVE BUY BACK	660
<b>TOTAL JUSTIFICATION:</b>										<b>660</b>
1800	5201	ADVERTISING & PUBLISHING	7,500	9,265	7,500	8,334	7,500	8,189	PUBLICATION COSTS FOR JOB ADVERTISEMENTS	7,500
<b>TOTAL JUSTIFICATION:</b>										<b>7,500</b>

**FY 2008 BUDGET WORKSHEET  
HUMAN RESOURCES DEPT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1800	5205	CONFERENCES & MEETINGS	3,150	1,655	3,450	1,348	3,500	2,516	ILLINOIS PUBLIC EMPLOYERS LABOR RELATIONS ASSOCIATION TRAVEL ASSOCIATED EXPENSES: GAS MILEAGE, HOTELS, MEALS NATIONAL PUBLIC EMPLOYERS LABOR RELATIONS ASSOCIATION TRAVEL ASSOCIATED EXPENSES: AIRFARE, HOTEL, MEALS	450 1,000 600 1,550
<b>TOTAL JUSTIFICATION:</b>										<b>3,600</b>
1800	5206	CONSULTING SERVICES	5,500	4,796	6,000	5,823	6,000	5,798	EMPLOYEE ASSISTANCE PROGRAM FOR ALL EMPLOYEES SCAN & SHRED PERSONNEL FILES - EXPANDED LEVEL REQUEST APPROVED BY THE VM.	6,000 7,500 0
<b>TOTAL JUSTIFICATION:</b>										<b>13,500</b>
1800	5207	IS SERV & MAINT AGREEMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1800	5212	EMPLOYEE HEALTH INSURANCE	10,000	15,630	16,208	16,694	17,640	16,815	HEALTH INSURANCE COSTS FOR PERSONNEL OFFICER AND PERSONNEL ASSISTANT	18,600 0
<b>TOTAL JUSTIFICATION:</b>										<b>18,600</b>
1800	5213	GEN LIABILITY INSURANCE	8,970	8,970	9,050	9,050	4,270	4,270	CONTRIBUTION TO THE LIABILITY INSURANCE INTERNAL FUND FOR WORKERS' COMPENSATION, GENERAL LIABILITY AND PROPERTY/CASUALTY COVERAGE	4,470 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>4,470</b>
1800	5222	MEMBERSHIP DUES	1,925	1,570	1,980	1,871	2,030	2,108	NATIONAL PUBLIC EMPLOYER LABOR RELATIONS ILL ASSOC OF FIRE & POLICE COMMISSIONERS CITYTECH SALARY SURVEY SOCIETY FOR HUMAN RESOURCE MANAGEMENT	175 350 425 175

**FY 2008 BUDGET WORKSHEET  
HUMAN RESOURCES DEPT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1800	5222	MEMBERSHIP DUES...	1,925 ...	1,570 ...	1,980 ...	1,871 ...	2,030 ...	2,108 ...	INTERNATIONAL PERSONNEL MANAGEMENT ASSOCIATION NWMC JOINT TESTING CONSORTIUM	150 825
<b>TOTAL JUSTIFICATION:</b>										<b>2,100</b>
1800	5226	PERSONNEL SERVICES	40,000	44,675	35,000	14,625	35,000	33,683	EMPLOYMENT TESTING SERVICES FOR NEW PERSONNEL, INCLUDING PSYCHOLOGICAL AND POLYGRAPH, INCIDENTAL COSTS OF THE BOARD OF FIRE AND POLICE COMMISSIONERS	35,000 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>35,000</b>
1800	5228	PRINTING & BINDING	3,000	580	0	68	0	5,811		
<b>TOTAL JUSTIFICATION:</b>										
1800	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1800	5242	RETIREE HEALTH INSURANC	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1800	5246	MEDICAL EXAMS	4,000	10,901	8,000	8,090	8,000	6,726	RETURN TO WORK AND NEW EMPLOYEE PHYSICALS, INCLUDES FLU SHOTS FOR ALL EMPLOYEES	8,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>8,000</b>
1800	5302	BOOKS & SUBSCRIPTIONS	500	14	100	0	100	0	MISCELLANEOUS BOOKS & SUBSCRIPTIONS	100
<b>TOTAL JUSTIFICATION:</b>										<b>100</b>
1800	5313	IS MISC EQPT & SUPPLIES	0	0	0	0	0	545		

**FY 2008 BUDGET WORKSHEET  
HUMAN RESOURCES DEPT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1800	5315	SMALL TOOLS & EQUIPMEN	3,950	3,392	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1800	5317	MISC OPERATING SUPPLIES	300	0	300	51	300	0	MISCELLANEOUS SUPPLIES	300
<b>TOTAL JUSTIFICATION:</b>										<b>300</b>
1800	5318	OFFICE SUPPLIES	1,000	1,158	1,000	1,650	1,000	782	MISCELLANEOUS OFFICE SUPPLIES	1,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>
1800	5323	AWARDS/DECORATIONS	6,600	2,045	6,900	3,334	8,100	1,341	SERVICE AWARDS AND RETIREMENT PLAQUES BIRTHDAY, CONDOLENCE, RETIREMENT CARDS SHIRTS FOR NON UNION PERSONNEL AND COMMISSIONERS ANNUAL EMPLOYEE EVENTS (PICNIC, CHILI COOK OFF, ETC.) MISCELLANEOUS RECEPTIONS/EVENTS HUMAN RIGHTS COMMISSION CONTEST/EVENTS VILLAGE MANAGER ADJUSTMENT	2,500 500 5,000 1,300 600 1,200 -3,100
<b>TOTAL JUSTIFICATION:</b>										<b>8,000</b>
1800	5407	OFFICE EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
			219,585	251,875	250,218	223,905	250,390	259,309		277,060



**FY 2008 BUDGET WORKSHEET  
LEGAL DEPT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1900	5244	DUPLICATION SERVICES	0	0	6,000	6,692	6,000	3,305	SCAN LEGAL DOCUMENTS TO CD	6,000
<b>TOTAL JUSTIFICATION:</b>										<b>6,000</b>
1900	5299	MISC CONTRACTUAL SERVI	0	395	400	0	400	0	AERIAL PHOTO SERVICE	400
<b>TOTAL JUSTIFICATION:</b>										<b>400</b>
1900	5302	BOOKS & SUBSCRIPTIONS	100	78	100	80	100	70	SULLIVAN'S LAW DIRECTORY	100
<b>TOTAL JUSTIFICATION:</b>										<b>100</b>
			355,933	336,472	388,650	406,165	418,290	458,572		450,000

**FY 2008 BUDGET WORKSHEET  
REGIONAL/SPECIAL AGENCIES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1120	5231	REG & SPCL AGENCY ASSES	40,000	59,850	65,000	61,500	65,000	60,000	REGIONAL & SPECIAL AGENCY FUNDING.	65,000
<b>TOTAL JUSTIFICATION:</b>										<b>65,000</b>
1120	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
			40,000	59,850	65,000	61,500	65,000	60,000		65,000

**FY 2008 BUDGET WORKSHEET  
SPECIAL EVENTS**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1140	5102	OVERTIME	25,000	28,666	40,000	26,744	40,000	29,503	OVERTIME FOR FREEDOM FEST, SUMMER SIZZLE, ETC. ADDL OT FOR SECOND DAY - CURRENT LEVEL ITEM APPROVED BY VILLAGE BOARD.	25,000 15,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>40,000</b>
1140	5103	SEASONAL HELP	1,800	3,728	5,440	220	5,000	0	SEASONAL OVERTIME FOR FREEDOM FEST, SUMMER SIZZLE ADDITIONAL SEASONAL HELP FOR FREEDOM FEST SECOND DAY - CURRENT LEVEL ITEM APPROVED BY VILLAGE BOARD.	2,500 2,500 0
<b>TOTAL JUSTIFICATION:</b>										<b>5,000</b>
1140	5104	SALARIES	0	0	0	90	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1140	5108	EMPLOYER CONTRIBUTIONS	0	2,319	110	1,965	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1140	5212	EMPLOYEE HEALTH INSURA	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1140	5222	MEMBERSHIP DUES	300	272	400	286	500	286	ASCAP RIGHTS FOR FESTIVALS, CH 17 & FRIENDSHIP PARK	500
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
1140	5228	PRINTING & BINDING	3,000	5,399	5,000	141	5,000	0	FREEDOM FEST POSTERS, BANNERS, ADS, FLIERS, ETC ADDITIONAL POSTERS ETC FOR FREEDOM FEST SECOND DAY - CURRENT LEVEL ITEM APPROVED BY VILLAGE BOARD.	2,000 3,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>5,000</b>

**FY 2008 BUDGET WORKSHEET  
SPECIAL EVENTS**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1140	5232	RENTAL AGREEMENTS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1140	5233	RENTAL EQUIPMENT	4,000	6,461	4,500	5,030	6,000	3,706	HYDRAULIC LIFT RENTAL, SMALL TOOL (TRENCHER) RENTAL	6,000
<b>TOTAL JUSTIFICATION:</b>										<b>6,000</b>
1140	5299	MISC CONTRACTUAL SERVI	120,500	167,468	135,000	207,570	145,000	154,642	ALL EXPENSES ASSOC W/ 2 DAY FREEDOM FEST INCL FIREWORKS FREEDOM FEST THIRD DAY - EXPANDED LEVEL ITEM APPROVED BY THE VILLAGE BOARD.	145,000 35,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>180,000</b>
1140	5301	AUTO PETROL PRODUCTS	0	539	0	140	0	88		
<b>TOTAL JUSTIFICATION:</b>										
1140	5315	SMALL TOOLS & EQUIPMEN	5,000	4,058	0	1,020	0	0	ELIMINATED LINE ITEM, ABSORBED BY 5299, 5233	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
1140	5317	MISC OPERATING SUPPLIES	6,000	15,770	7,000	11,633	7,000	6,727	REPLACEMENT HOLIDAY DECOR, SNOW FENCE FOR EVENTS, ETC. MISC SUPPLIES ASSOC WITH FREEDOM FEST SECOND DAY - CURRENT LEVEL ITEM APPROVED BY VILLAGE BOARD.	5,000 2,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>7,000</b>
1140	5323	AWARDS/DECORATIONS	0	0	0	90	0	0		
<b>TOTAL JUSTIFICATION:</b>										
			165,600	234,680	197,450	254,931	208,500	194,951		243,500

**FY 2008 BUDGET WORKSHEET  
SOLID WASTE SYSTEM**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1160	5219	BANK CHARGES	0	0	0	0	0	0	LOCK BOX PROCESSING FEE WATER BILLS \$1110 X 12 X 3%	0 400
<b>TOTAL JUSTIFICATION:</b>										<b>400</b>
1160	5227	POSTAGE	300	600	300	150	300	259	MAILING COSTS ASSOCIATED WITH WATER BILLING BASED ON 50,000 BILLS & LATE NOTICES AT .32 PER BILL 50,000 X .32 X 3%	0 0 480
<b>TOTAL JUSTIFICATION:</b>										<b>480</b>
1160	5228	PRINTING & BINDING	600	1,334	1,020	612	1,020	382	3% OF UTILITY BILL PRINTING CHARGES 50,000 X .19 X 3% SET UP COST \$150 X 12 X 3%	0 285 54
<b>TOTAL JUSTIFICATION:</b>										<b>339</b>
1160	5231	REG & SPCL AGENCY ASSES	600,210	689,028	727,781	726,559	745,048	639,408	FIXED COSTS JAN - APR 2008 1009.99TON X\$3.62X 4 FIXED COSTS MAY - DEC 2008 950.75TONX\$5.10X4 OPERATION & MAINTENANCE COST JAN - APR 2008 1009.99 TONS X \$54.68=\$55,226.25 X 4 MONTHS OPERATION & MAINTENANCE COST MAY - DEC 2008 950.75 TONS X \$52.00 = \$49,439 X 8 ESTIMATED AMOUNT FOR TONNAGE OVERAGES	14,625 38,795 0 220,905 0 395,512 40,000
<b>TOTAL JUSTIFICATION:</b>										<b>709,837</b>
1160	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1160	5317	MISC OPERATING SUPPLIES	4,000	0	2,000	0	2,000	0		

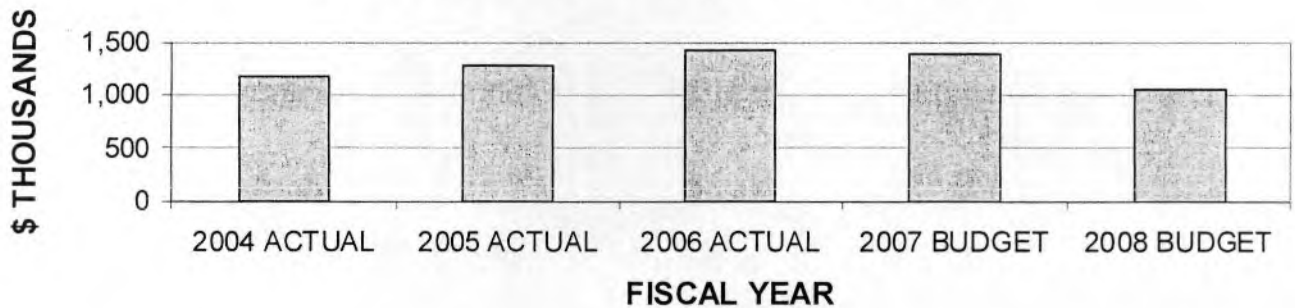
**FY 2008 BUDGET WORKSHEET  
SOLID WASTE SYSTEM**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
									<b>TOTAL JUSTIFICATION:</b>	
1160	5411	SPECIAL EQUIPMENT	0	0	0	0	0	0		
									<b>TOTAL JUSTIFICATION:</b>	
			605,110	690,962	731,101	727,321	748,368	640,048		711,056

**GENERAL FUND**  
**Finance Department**

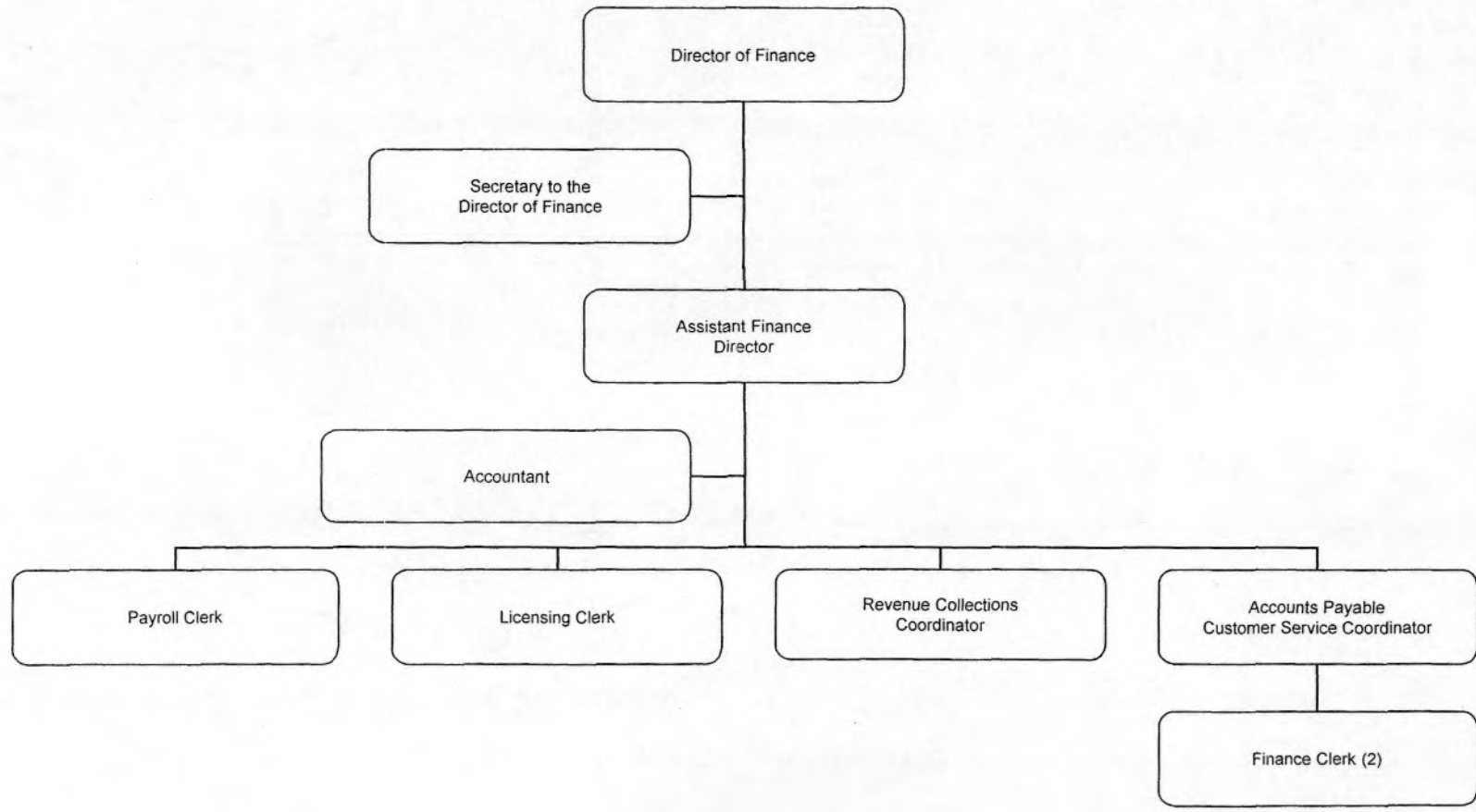
Finance Department.....1,058,848

**BUDGET LEVELS - FINANCE DEPARTMENT**



\*The Finance Department's budget declined in 2008 because Information Services (Program #1750) was split out into a separate program.

# Village of Wheeling Finance Department January 1, 2008



## FINANCE DEPARTMENT

The Finance Department is responsible for the operation of all finance and revenue collection functions for the Village of Wheeling. In addition to these day-to-day activities, the department provides professional staff for the Police and Fire Pension Funds.

### ACTIVITIES AND ACCOMPLISHMENTS FOR FY 2007

- Upgraded the Pentamation financial software and completed training with finance staff.
- Received the GFOA Certificate of Achievement for FY 2006.
- Converted the Village's PPO network from PHCS to Cigna resulting in cost savings to the Village and its employees.
- Sold \$10 million in bank qualified general obligation bonds to fund the first phase of the Village's building project program.
- Entered into two interest rate swap agreements for the sale of general obligation bonds to fund the second and third phase of the Village's building project program.
- Received a AA bond rating from Standard & Poors related to the sale of \$10.0 million in general obligation bonds.
- Hired a facilitator and held meetings with the Board to help establish the Village's budget goals for 2008.
- Implemented Pentamation's purchasing card application which allows us to electronically transfer transaction information from the Village's bank to our financial software.
- Prepared an RFP for financial advisory services and entered into an agreement with Ehlers & Associates.
- Stream lined the department operations by upgrading two part-time positions to two full time front desk clerks.
- Expanded the paperwork imaging to include invoices and backup information to each accounts payable record in Pentamation to reduce the amount of paperwork and free up filing space.
- Implemented a Post Employment Health Plan for the Village's non-union employees.
- Completed the Fiscal Year 2006 audit and received Certificate of Achievement for Excellence in Financial Reporting.
- Conducted annual business license renewal process.
- Changed pet licensing process to require license only once during life of pet.
- Helped police department set up procedures and credit card equipment to allow them to accept payments at the records department.
- Updated internal control procedures for all major functions of the finance department.
- Consolidated miscellaneous accounts receivable processing by processing invoices for all departments.
- Completed FEMA certification.

### GOALS FOR FY 2008

The Department will continue to improve the services it provides to the citizens of the Village. In addition to these ongoing services, the following specific programs are anticipated to be achieved in the forthcoming fiscal year:

- Create a vacation buy-back program to reduce the Village's compensated balances liability.
- Implement GASB 45 and establish a trust fund to allow the Village to begin setting aside funds to pay for this liability.
- Finish revising the Cigna summary plan document and distribute copies to all employees in the PPO health insurance plan.

- Create a liability insurance policy that will allow staff to settle claims under a certain threshold without having to first get Board approval.
- Prepare for labor negotiations with the Village's police and fire unions.
- Work with the Village's auditors to complete the 2007 audit and apply for the Certificate of Achievement in Financial Reporting.
- Apply for and receive the Distinguished Budget Award for the Village's 2008 fiscal year.
- Change finance department hours to offer residents better service.
- Change postage metering procedures and set up ACH processing of the Village and Senior Newsletter.
- Update investment tracking software.
- Roll out electronic purchase requisition processing to all village departments and eliminate paper payment authorization and purchase requisition forms.
- Roll out e-pay option and establish procedures for handling water bill payments via internet.
- Clean up the Pentamation data base, employee records and accounts payable vendor files.

### Performance Measures

	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2008 Projected
<b>Licenses Issued</b>					
Pet Licenses	891	1,702	1,326	1,000	1000
Business Licenses	1,029	1,041	1,058	1,238	1,250
<b>Billings</b>					
Water & Sewer	41,678	47,022	47,222	47,293	47,500
False Alarms and other bills	420	336	286	368	400
Real Estate Transfers				600	700
<b>Checks Issued</b>					
Accounts Payable	4,749	4,700	4,782	4,177	4,200
Payroll	7,720	6,963	7,115	7,000	7,000

**FINANCE DEPARTMENT - 1700**

**PERSONNEL SERVICES**

<b><u>CLASSIFICATION</u></b>	<b><u>POSITION</u></b>	<b><u>FY</u></b> <b><u>2007</u></b>	<b><u>FY</u></b> <b><u>2008</u></b>	<b><u>INCREASE/</u></b> <b><u>(DECREASE)</u></b>	
Full-Time	Director of Finance	1	1	---	
	Assistant Finance Director	1	1	---	
	Accountant	1	1	---	
	Computer Systems Manager	1	0	-1	
	Computer Systems Operator	1	0	-1	
	Information Systems Administrator	1	0	-1	
	Licensing Clerk	1	1	---	
	Administrative Secretary	1	1	---	
	Payroll Clerk	1	1	---	
	Accounts Payable Clerk	1	1	---	
	Revenue Collections Coordinator	0	1	1	
	Billing Clerk	1	0	-1	
	Finance Clerk	1	2	1	
		<hr/>			
	<b>TOTAL FULL-TIME</b>	12	10	-2	*
Part-Time	Finance Clerk	1	0	-1	
		<hr/>			
	<b>TOTAL PART-TIME</b>	1	0	-1	

\* Three Full-time Personnel have been transferred to Information Systems Division -1750

**FY 2008 BUDGET WORKSHEET  
FINANCE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1700	5101	LONGEVITY	2,400	2,400	2,400	2,400	4,200	4,200	LONGEVITY PAYMENTS	4,200
<b>TOTAL JUSTIFICATION:</b>										<b>4,200</b>
1700	5102	OVERTIME	1,000	2,226	1,000	4,076	2,515	2,173		
<b>TOTAL JUSTIFICATION:</b>										
1700	5104	SALARIES	718,240	722,835	729,860	758,013	776,626	824,993	SALARIES FOR THE FINANCE DEPARTMENT EMPLOYEES	618,440
<b>TOTAL JUSTIFICATION:</b>										<b>618,440</b>
1700	5105	TRAINING	8,500	5,618	5,500	5,554	5,500	5,003	TUITION REIMBURSEMENT - ACCOUNTANT	2,000
<b>TOTAL JUSTIFICATION:</b>										<b>2,000</b>
1700	5108	EMPLOYER CONTRIBUTIONS	134,050	130,019	142,550	142,609	145,069	148,326	EMPLOYER'S SHARE OF SOCIAL SECURITY, MEDICARE & IMRF	112,520
<b>TOTAL JUSTIFICATION:</b>										<b>112,520</b>
1700	5115	POST EMPLOYMENT HEALTH	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1700	5116	SICK LEAVE BUY BACK N.U.E	0	0	0	0	0	0	SICK LEAVE BUY BACK - FINANCE DEPARTMENT	3,060
<b>TOTAL JUSTIFICATION:</b>										<b>3,060</b>
1700	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1700	5203	AUDIT	32,000	30,883	35,660	31,916	38,640	33,229	COST OF AUDITING FY2006 STATEMENTS PER 5-YEAR CONTRACT WITH SIKICH GARDNER CPA FIRM	40,220 0

**FY 2008 BUDGET WORKSHEET  
FINANCE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>40,220</b>
1700	5205	CONFERENCES & MEETINGS	5,500	7,488	8,700	7,213	8,890	9,852	IL GFOA CONFERENCE (2) AT \$280 X 2 TRAVEL EXPENSES TO IGFOA CONF FOR 2 EMPLOYEES GFOA CONFERENCE (2) AT \$400 X 2 TRAVEL EXPENSES TO GFOA FOR 2 EMPLOYEES MISC SEMINARS AND CONFERENCES MEALS AND TRAVEL EXPENSES ASSOCIATED WITH MEETINGS PENTAMATION ANNUAL CONFERENCE REGISTRATION 1 EMP PENTAMATION CONFERENCE EMPLOYEE TRAVEL EXPENSES	560 1,200 800 2,200 1,000 500 650 1,200
<b>TOTAL JUSTIFICATION:</b>										<b>8,110</b>
1700	5206	CONSULTING SERVICES	4,532	3,130	4,950	3,768	9,520	5,425	DISCOVERY BENEFITS FLEX BENEFIT ADMINISTRATION FEES MONTHLY FEE \$300 X 12 DISCOVERY BENEFITS ANNUAL PROCESSING FEE HR SIMPLIFIED COBRA FEES \$50 X 12 HR SIMPLIFIED ANNUAL FEE PUBLIC RECORD.COM REPORTING SERVICE	3,600 0 300 600 500 600
<b>TOTAL JUSTIFICATION:</b>										<b>5,600</b>
1700	5207	IS SERV & MAINT AGREEMENT	122,540	119,462	93,400	97,310	92,400	88,809	EVARE INVESTMENT TRACKING SOFTWARE MAINTENANCE FEE	6,000
<b>TOTAL JUSTIFICATION:</b>										<b>6,000</b>
1700	5212	EMPLOYEE HEALTH INSURANCE	128,170	114,464	121,150	134,388	136,850	152,380	EMPLOYER PORTION OF INSURANCE PREMIUMS	125,240
<b>TOTAL JUSTIFICATION:</b>										<b>125,240</b>
1700	5213	GEN LIABILITY INSURANCE	53,610	53,610	54,120	54,120	12,200	12,200	WORKERS' COMP, GENERAL LIABILITY & PROPERTY/CASUALTY	12,770

**FY 2008 BUDGET WORKSHEET  
FINANCE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1700	5213	GEN LIABILITY INSURANCE..	53,610 ...	53,610 ...	54,120 ...	54,120 ...	12,200 ...	12,200 ...	INSURANCE COVERAGE AMOUNT OF AN ANNUAL CONTRIBUTION TO LIABILITY INSURANCE	0 0
<b>TOTAL JUSTIFICATION:</b>										<b>12,770</b>
1700	5219	BANK CHARGES	12,760	12,614	8,160	22,633	22,860	27,733	DEPOSITORY SERVICES \$800/MONTH, FIFTH THIRD BANK INVESTMENT TRUST SERVICE FEE \$210/MONTH, US BANK	9,600 2,520
<b>TOTAL JUSTIFICATION:</b>										<b>12,120</b>
1700	5220	MAINT OFF/SPEC EQUIPMEN	2,000	1,720	1,765	0	500	0	PRINTERS AND TYPEWRITER MAINTENANCE AND REPAIR	500
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
1700	5221	MAINT RADIO EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1700	5222	MEMBERSHIP DUES	2,115	1,337	1,555	1,434	1,760	910	FINANCIAL ACCOUNTING FOUNDATION DUES ILLINOIS GFOA 3 MEMBERSHIPS GFOA 2 MEMBERSHIPS SAM'S CLUB MEMBERSHIP MORNINGSTAR.COM MEMBERSHIP	500 560 470 50 150
<b>TOTAL JUSTIFICATION:</b>										<b>1,730</b>
1700	5225	ACTUARIAL SERVICES	0	0	0	0	0	0	PENSION ACTUARY SERVICES POLICE AND FIRE FUNDS OPEB ACTUARIAL EVALUATION FEE	4,000 4,000
<b>TOTAL JUSTIFICATION:</b>										<b>8,000</b>
1700	5228	PRINTING & BINDING	5,000	5,781	5,000	6,440	5,500	6,511	EXACT DATA INC. - TAX FORMS CAFR COVERS	420 180

**FY 2008 BUDGET WORKSHEET  
FINANCE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1700	5228	PRINTING & BINDING...	5,000 ...	5,781 ...	5,000 ...	6,440 ...	5,500 ...	6,511 ...	BUDGET COVERS AND PRINTING BUSINESS LICENSE STICKERS BUSINESS LICENSE CERTIFICATE PAPER ENVELOPES LETTERHEAD CHECKS BUSINESS CARDS OTHER FORMS	1,850 225 650 1,000 500 700 100 200
<b>TOTAL JUSTIFICATION:</b>										<b>5,825</b>
1700	5230	RECORDING FEES	0	32	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1700	5236	CREDIT CARD FEES	0	3,320	2,400	8,495	4,200	10,554	CREDIT CARD PROCESSING FEES \$600 PER MONTH	7,200
<b>TOTAL JUSTIFICATION:</b>										<b>7,200</b>
1700	5239	CELLULAR SERVICES	2,700	1,987	2,220	3,662	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1700	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1700	5242	RETIREE HEALTH INSURANC	0	14,292	14,620	14,456	16,000	12,960	HEALTH INSURANCE COSTS FOR FINANCE DEPT RETIREES.	11,930
<b>TOTAL JUSTIFICATION:</b>										<b>11,930</b>
1700	5244	DUPLICATION SERVICES	3,000	1,026	3,000	3,179	1,500	143	SCANNING & SHREDDING FINANCIAL RECORDS	500

**FY 2008 BUDGET WORKSHEET  
FINANCE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
1700	5299	MISC CONTRACTUAL SERVI	2,500	4,400	4,400	42,684	4,400	5,318	MISC CONSULTING FEES	1,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>
1700	5301	AUTO PETROL PRODUCTS	0	0	0	22	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1700	5302	BOOKS & SUBSCRIPTIONS	500	483	500	533	500	644	PADDOCK PUBLICATIONS LOCALGOVNEWS.ORG MISC BOOKS	240 120 100
<b>TOTAL JUSTIFICATION:</b>										<b>460</b>
1700	5310	VEHICLE MAINTENANCE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1700	5313	IS MISC EQPT & SUPPLIES	0	0	24,250	24,143	18,250	18,245	TWO (2) REPLACEMENT COMPUTER SYSTEMS FOR FINANCE DEPT REPLACEMENT OF FINANCE HIGH CAPACITY REPORTS PRINTER	3,500 3,000
<b>TOTAL JUSTIFICATION:</b>										<b>6,500</b>
1700	5315	SMALL TOOLS & EQUIPMEN	17,500	17,495	950	2,146	300	0	REPLACE CALCULATORS/STAPLERS/HEADSETS	300
<b>TOTAL JUSTIFICATION:</b>										<b>300</b>
1700	5317	MISC OPERATING SUPPLIES	500	793	600	964	600	677	MISC SUPPLIES	600
<b>TOTAL JUSTIFICATION:</b>										<b>600</b>
1700	5318	OFFICE SUPPLIES	4,600	6,627	6,600	6,717	8,600	7,510	OFFICE SUPPLIES AT \$550 PER MONTH	6,600

**FY 2008 BUDGET WORKSHEET  
FINANCE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1700	5318	OFFICE SUPPLIES...	4,600 ...	6,627 ...	6,600 ...	6,717 ...	8,600 ...	7,510 ...	TONER CARTRIDGES	2,000
<b>TOTAL JUSTIFICATION:</b>										<b>8,600</b>
1700	5323	AWARDS/DECORATIONS	1,500	1,428	1,400	1,328	1,415	1,777	GFOA BUDGET AND AUDIT CERTIFICATION FEES DEPARTMENT RECOGNITION FUNCTIONS	865 1,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,865</b>
1700	5327	IS MISC SOFTWARE	0	0	23,750	22,552	23,750	23,669		
<b>TOTAL JUSTIFICATION:</b>										
1700	5402	RADIO EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1700	5407	OFFICE EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1700	5411	SPECIAL EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1700	5420	LAND ACQUISITION	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1700	5707	TRANSFER TO CERF	22,263	22,263	23,088	23,088	42,670	42,670	FUNDS FOR FUTURE PENTAMATION UPGRADES AND EQUIPMENT RICOH AFICIO COPIER REPLACEMENT FUND	50,636 2,922
<b>TOTAL JUSTIFICATION:</b>										<b>53,558</b>

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**FY 2008 BUDGET WORKSHEET  
FINANCE DEPARTMENT**

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DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
			1,287,480	1,287,733	1,323,548	1,425,841	1,385,215	1,445,909		1,058,848

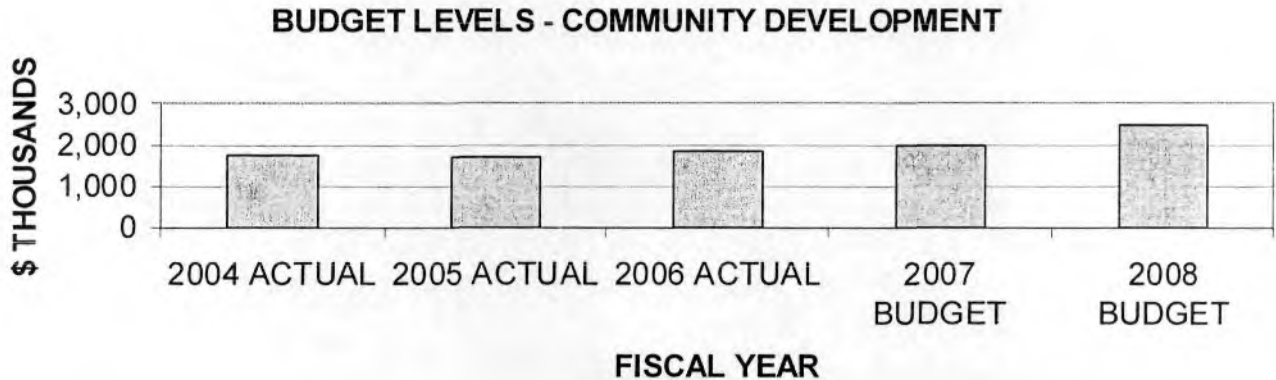
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## GENERAL FUND

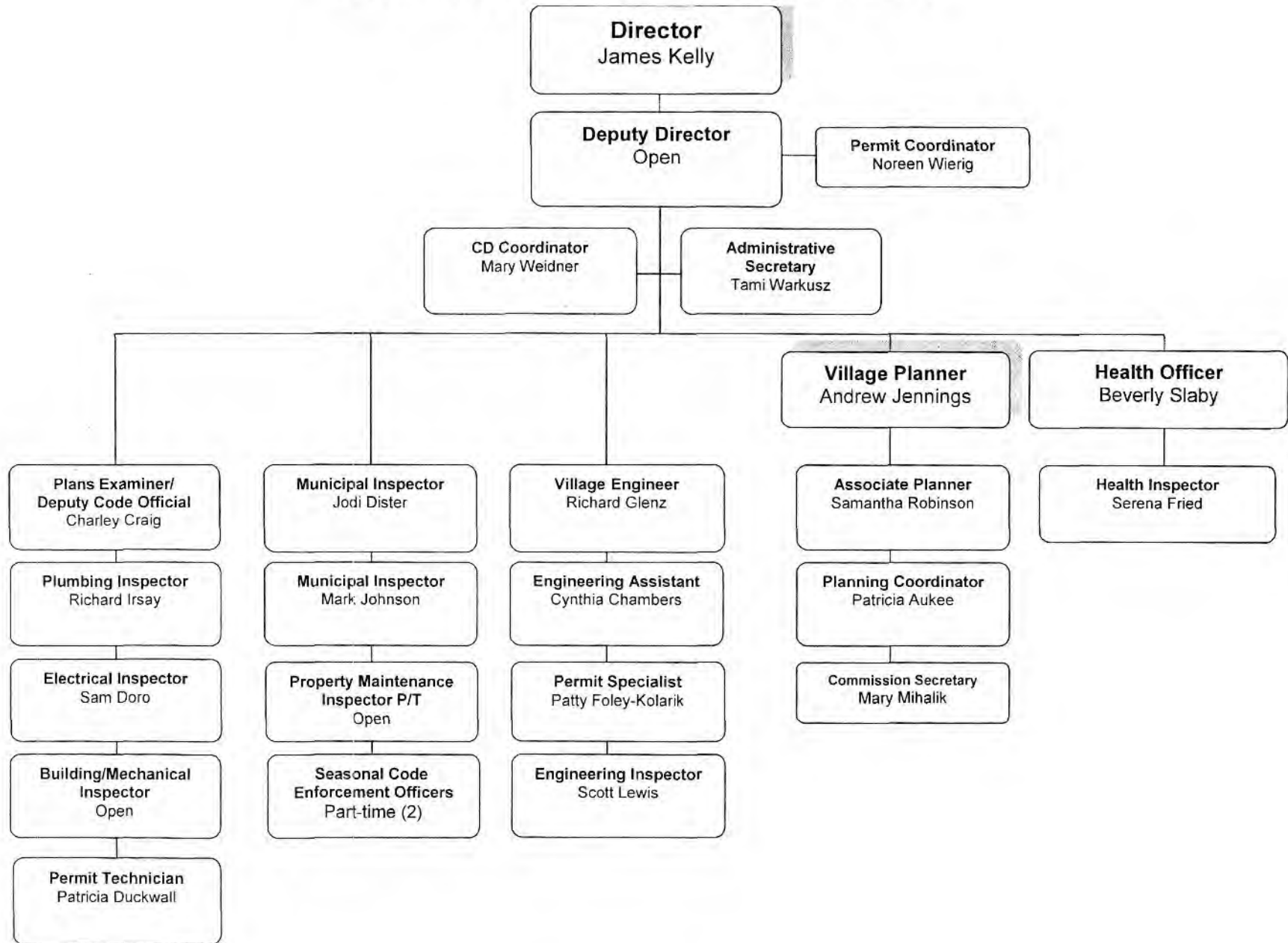
### Community Development Department

Community Development .....	\$1,941,270
Village Engineering.....	541,501
<b>TOTAL.....</b>	<b>\$2,482,771</b>



\*Beginning in FY 2008, the Engineering Department was split between the Public Works Department (CIP Engineering Division – 1400) and the Community Development Department (Village Engineering – 1350). The figures prior to FY 2008 are for the Community Development Department only.

# COMMUNITY DEVELOPMENT DEPARTMENT



## **COMMUNITY DEVELOPMENT DEPARTMENT**

The Community Development Department consists of a dedicated professional staff and is responsible for the Building, Planning, Public Health, Engineering, and Zoning functions within the Village.

New development proposals and construction projects continued to be reviewed and approved at a steady rate in the calendar year 2007. The valuation of permit activity for calendar year 2007 was \$50,067,041 with the permit fees totaling over \$474,000. Development and redevelopment opportunities continue to exist due to increased values of real estate in the area.

The department provided professional staff for the Board of Health, Plan Commission/Sign Code Board of Appeals, Accident Review Board, and the Village Board of Trustees. Reports to the various Commissions and the Village Board provide information necessary to ensure that development in Wheeling continues to proceed in harmony with the plans, programs, and ordinances adopted by the Village Board.

Building permits were issued for 14 townhome units, 1 multi-family building (35 units), 4 commercial buildings, 1 industrial building, 1 institutional building, 8 garage/carports, 548 residential remodeling projects, 76 commercial remodeling projects, 105 industrial remodeling projects, 10 institutional remodeling projects, 14 demolitions, 2 under ground tank removals, 251 miscellaneous permits, and 82 signs.

The Village of Wheeling has been a participant in the Community Rating System (CRS) since the program's inception in 1990. The CRS was created by FEMA through the National Flood Insurance Program to provide an incentive for activities which reduce flood losses and support the sale of flood insurance. The CRS program requires annual written recertification and an on-site five year cycle verification. The classification scale ranges from 1-10 with 1 being the highest rating. As the rating gets higher, the flood policy premium discount increases.

The Village of Wheeling received notification in 2007 verifying our rating in the Community Rating System (CRS). Due to diligent work and coordination between Community Development, Public Works, and the Engineering Departments, our rating has increased to a Class 7 which will result in an additional 5% discount to flood insurance policy holders in the Special Flood Hazard Areas (SFHA) bringing the total discount to 15%. This Class 7 rating is effective for the next five years, provided the Village of Wheeling continues to enforce all requirements of the CRS.

In October, the Community Development Department packed up and moved out of their offices in the Wickes building and moved to office space in the Public Works building. This move was accomplished without interruption of service to the residents due to the great coordination and cooperation of Village staff from multiple departments.

Staff from the Engineering and Community Development Departments merged together. This reorganization has provided staff with an opportunity to cross-train to become more effective and efficient in our response to the needs of the community.

### **ANNUAL ACCOMPLISHMENTS**

#### **Building Division**

Building inspections continued during 2007 at Pine Hill for their condo conversion project.

Permits for 640 rental units (8 buildings) at Woodland Creek Apartments were issued for kitchen and bath remodeling in 2007. We anticipate completion of this project sometime in 2009.

Construction began on the fourth condo building (72 units) at Prairie Park.

Construction of 3 new restaurants and several retail spaces were completed and opened for business in 2007 at Schwind Crossings on Lake Cook & Weiland Roads.

Plans were approved and construction began for the Devon Bank at the Westin Hotel site in 2007.

Walls and trusses for the Alexander Graham Bell Montessori School are up and construction should be completed in 2008.

Plans were approved and permits were issued for 3 buildings (14 units) in the Willow Place Subdivision. Construction began in December 2007 on the first townhome building.

The sales trailer for Millbrook Pointe is in place for the new Townhome/Row Homes to be built on the former site of RSVP Direct on Wolf Road.

Construction permits were issued and foundation work for the new AutoZone building began in late fall of 2007.

Permits were issued in December 2007 for the demolition of the former Public Works/ Engineering building. Work is expected to be completed early 2008.

A permit was issued in November 2007 for a temporary construction trailer for the new 18 unit Adult Condo building on Northgate Parkway. Construction is expected to begin in 2008.

Permits were issued in September 2007 for the demolition of 5 Single Family Homes on Dundee Road to make way for a new Retail Center.

The Building Department issued demolition permits for the remaining 2 Village owned structures along Milwaukee Avenue which were abandoned and dangerous.

Plans for the new Village Hall were approved, and ground breaking ceremonies were held in October 2007. Construction should be completed by January 2009.

Several projects which were under construction such as Healthy Trust, Ralph Weiner Business Center, Wheeling Animal Hospital and Claim Jumper Restaurant were completed in 2007 and opened their doors to the public.

2007 proved to be a very successful year, which generated permit fees from numerous new construction as well as remodeling projects done throughout the village.

### **Planning Division**

As in 2006, the majority of the work completed by the Planning Division in 2007 was again related to the development review process. In contrast to the previous years, there was a slight decrease in the number of dockets processed. The three primary reasons for this decrease are that no major multi-tenant retail development was completed in 2007, that the Division now combines appearance dockets to public hearing dockets without assigning a separate number, and that many dockets from previous years were re-used to handle the review of site modifications. The recent count of items requiring the coordination of the division is listed below:

<b>Year</b>	<b>Public Hearing Dockets</b>	<b>Non-Public Hearing Dockets</b>	<b>Sign Dockets</b>	<b>Total items</b>
2003	50	39	47	136
2004	36	30	44	110
2005	32	26	70	128
2006	43	39	76	158
2007	30	32	68	130

The Planning Division also completed the following tasks in 2007:

- Ongoing involvement in the planning of the municipal complex.
- Ongoing study and analysis of town center development projects in 15 other Chicago area municipalities.
- Discussions with developers interested in the various properties in the town center area.
- Incorporation of airport protection areas into GIS.
- Amendments to the zoning code, in particular the PUD requirements, to further clarify what is expected in the application review process.
- Assistance in the projection of water usage for the Village up to the year 2030.

The Planning Division continued to play a role in the economic development activities of the Village. The division coordinates a monthly meeting with the economic development team to review current and future development projects. This helps ensure that the staff strategy for approaching major and minor redevelopment efforts is consistent and cohesive.

The Planning Division also continued to maintain the division's web site following the comprehensive update completed in 2005. All of the applications for Plan Commission review were consistently revised to incorporate new regulations, procedures, and fees.

### **Health Division**

In this past calendar year, the Health Division Inspectors met and exceeded the state's requirements in the number of overall inspections performed at the food service and retail food store establishments in the Village. A total of 487 food service inspections were conducted. Seven new food service establishments were built and inspected. The *Food News* newsletter continued to be developed and distributed quarterly in an ongoing effort to communicate information about good food handling practices to our food handling establishments.

All licensed home day cares were inspected per Village ordinance.

The Motel/Hotel inspection activities continue with the twice per year inspection process. The inspectional activity in this area focused on assuring the sanitation and maintenance of sleeping rooms. It also reinforces the need to maintain the property in general.

All new hair, nail and massage establishments were inspected prior to opening.

The Health Division provided professional staff support to the Board of Health.

- The Board of Health hosted three community blood drives collecting 124 units.
- The Board of Health co-sponsored a PSA Test and Men's breakfast on February 24, 2007. There were 52 men in attendance with 2 positive results.
- The Board of Health participated in the Medication/sharps collection events that were held in June, July and August.
- The Health Division staff and Senior Services staff held an employee health fair on September 7, 2007 in which 60 employees attended. The following health services were provided: glucose test, tetanus shots, blood panel screening, hearing test, vision and glaucoma screening, body fat analysis, blood pressure and stroke assessment.
- The Health Division and Senior Service staff held a Health Fair for the general public on October 6, 2007. There were 36 participants and approximately 190 people attended the event.

The Health Officer participated in multi-departmental inspections of 26 businesses on Industrial Lane. Dye tests were conducted at each business on Industrial Lane. Two businesses required new septic systems.

The Health Inspectors continued to work on their professional development through attending environmental health seminars, conferences and training programs.

## **GOALS-OBJECTIVES FOR THE YEAR**

### **Building Division**

2008 is expected to be another busy year. We will be working closely with developers to ensure the completion of new projects. We also anticipate a variety of Commercial/Industrial and Residential permits for projects which will be completed by the end of the year.

Continue to provide residents, contractors and developers updated information through Department handouts, Cable TV, and our Village Web Site.

Continue to enforce the Village of Wheeling's Dangerous Building Ordinance.

Research and implement an automated plan review process between Village departments.

Code enforcement will continue to actively pursue court activity of repeat offenders in the Village to clean up their properties.

Proper training and certification as well as cross training all inspectors will continue to be a top priority for the Division in 2008.

### **Planning Division**

The Planning Division will examine the Comprehensive Plan and suggest amendments that may be required to reflect development that has occurred since the document was adopted in 2003.

The Planning Division will prepare a presentation of the division's research and analysis of development projects in other Chicago area municipalities. The purpose of the presentation is to allow the Plan Commission and Village Board to discuss not just the appropriate and desired uses on various town center parcels, but also the desired character of the residential and commercial buildings.

The Planning Division will continue to work closely with other Village departments and the Park District in the ongoing Town Center planning process. This will include work on the new access road for the municipal complex and park district as well as transportation network improvements.

The division will also follow through on a request by the Plan Commission to initiate a study for a sidewalk improvement program for the Village of Wheeling. The division will assist in the effort to produce a strategy to complete key connections in the pedestrian network and provide a framework for the long-term improvement of sidewalks within the Village.

The Planning Division will continue to work on the coordination of the airport-related development restrictions and the village zoning map. The division will study the various regulations to determine which restrictions should be illustrated on the zoning map and which should be reserved for staff use.

The Planning Division will also complete the amendments to Title 12, Landscaping and Tree Preservation, during 2008.

## Health Division

The Health Division will continue to focus on conducting quality inspections in the various environmental health, food program, rental housing and public nuisance enforcement areas. The Health Division will conduct a routine inspection of all hair, nail, barber, and massage establishments in Wheeling. A health permit process will be established for these establishments.

We will continue to review and evaluate current codes and inspection processes. Where modification of the codes would be likely to improve service to the community, such changes will be proposed and inspection protocols modified accordingly.

As advisors to the Board of Health, we will continue to provide an Employee Health Fair and a Community Health Fair. Health Division staff will participate in the Medication Collections on the third Saturday of each month. The Health Officer will be planning a bone marrow registration in conjunction with one of the Community Blood Drives. We will look to community organizations to cover the cost. The Board of Health along with the Senior Commission will once again hold a PSA test and breakfast to provide screening for prostate cancer.

## Engineering Division

- Complete a written outline/guideline procedure on the development review process.
  - Complete a review of the new Cook County FIRM maps, which requires updating Title 22, Floodplain Regulations, to reflect the effective date of August 19, 2008 in order to comply with FEMA requirements.
  - Review existing flood management plan in order to modify, revise and satisfy FEMA's requirements.
  - Revise and update Repetitive Flood Loss Maps.
  - Continue process of converting microfilmed records to electronic files (scanning), approximately 25% complete.
  - Provide ongoing assistance to the Public Works Department for NPDES-Phase II Regulation compliance.
  - NWPZ - Reviewed preliminary layout for the location of the new water system to service the Northwest section of the Village. Assist Capital Projects staff as needed.
  - Continue to assist Capital Projects staff with Phase I engineering and design coordination with North Suburban Library System and School District 21 for the Hawthorn School Bridge Replacement Project.
  - Continue review and permitting process for AT&T Project Light Speed installation project.
  - Continue to improve upon utility permit review/approval turn around time.
  - Continue assisting Capital Projects personnel with the coordination and easement acquisition for the burial of overhead utilities along Dundee Road from Northgate Parkway to Wolf Road and along Wolf Road.
  - Continue to maintain and update maps and atlases on electronic files, charts, and informational data.
  - Provide assistance to GIS staff with addresses, roadway configuration and property information.
  - Coordinate with the Police Department on traffic studies for existing subdivision traffic control regulations.
  - Coordinate with the Illinois Department of Transportation to improve the efficiency of traffic flows along Dundee Road.
  - Develop a Dam Manual for the Cornell Avenue structure.
- Some long range projects include:**
- Continue to review and analyze development of the Smith Brothers property located along Lake-Cook Road including the mitigation of the wetlands.
  - The realignment of the Northgate Parkway/Dundee Road intersection in order to better develop this area, particularly as it relates to the Town Center Development.
  - Continue to research an at grade railroad-crossing with the extension of Northgate Parkway.

**COMMUNITY DEVELOPMENT DEPARTMENT - 1300**

**PERSONNEL SERVICES**

<b><u>CLASSIFICATION</u></b>	<b><u>POSITION</u></b>	<b><u>FY 2007</u></b>	<b><u>FY 2008</u></b>	<b><u>INCREASE/ (DECREASE)</u></b>
Full-Time	Director of Community Development	1	1	---
	Deputy Director	0	1	1
	Building Director	1	0	-1
	Plans Examiner/Deputy Code Official	0	1	1
	Village Planner	1	1	---
	Associate Planner	0	1	1
	Assistant Planner	1	0	-1
	Planning Coordinator	0	1	1
	Office Coordinator	1	0	-1
	Community Development Coordinator	1	1	---
	Plumbing Inspector	1	1	---
	Building Inspector	1	1	---
	Municipal Inspector	3	2	-1
	Electrical Inspector	1	1	---
	Health Officer	1	1	---
	Health Inspector	2	1	-1
	Administrative Secretary	0	1	1
	Secretary/Steno	1	0	-1
	Permit Coordinator	1	1	---
	Community Development Clerk	1	0	-1
Permit Technician	0	1	1	
<b>TOTAL FULL-TIME</b>		18	17	-1
Part-Time	Environmental Health Intern	1	0	-1
	Property Maintenance Inspector	0	1	1
	Seasonal Code Enforcement Officer	0	2	2
	Commission Secretary	2	1	-1
<b>TOTAL PART-TIME</b>		3	4	1

**FY 2008 BUDGET WORKSHEET  
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1300	5101	LONGEVITY	4,800	5,098	4,200	4,200	6,500	6,500	LONGEVITY PAYMENTS.	5,500
<b>TOTAL JUSTIFICATION:</b>										<b>5,500</b>
1300	5102	OVERTIME	5,000	4,630	5,000	652	5,000	612	THE PRIMARY USE OF THESE FUNDS WILL BE TO PROVIDE WEEKEND ORDINANCE ENFORCEMENT. THESE FUNDS ARE ALSO AVAILABLE IN THE EVENT ACTIVITIES ARISE DURING THE YEAR REQUIRING OVERTIME.	3,500 0 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>3,500</b>
1300	5103	SEASONAL HELP	12,300	7,545	10,000	10,681	10,000	8,658	SALARIES FOR TWO SEASONAL INSPECTORS MAY-SEPTEMBER	10,000
<b>TOTAL JUSTIFICATION:</b>										<b>10,000</b>
1300	5104	SALARIES	1,102,830	1,065,390	1,133,330	1,108,463	1,200,760	1,181,034	SALARIES FOR DEPARTMENT EMPLOYEES	1,183,040
<b>TOTAL JUSTIFICATION:</b>										<b>1,183,040</b>
1300	5105	TRAINING	6,200	4,726	6,500	9,175	6,500	6,398	LOCAL MEETINGS, SEMINARS, COMPUTER TRAINING: BUILDING DIVISION HEALTH DIVISION PLANNING DIVISION DIRECTOR & SUPPORT STAFF MISCELLANEOUS TRAINING	0 5,000 870 1,000 850 2,000
<b>TOTAL JUSTIFICATION:</b>										<b>9,720</b>
1300	5106	UNIFORM ALLOWANCE	0	0	0	0	0	0	CLOTHING ALLOWANCE	4,020
<b>TOTAL JUSTIFICATION:</b>										<b>4,020</b>
1300	5108	EMPLOYER CONTRIBUTIONS	203,720	198,045	219,130	214,750	223,100	217,019	VILLAGE'S CONTRIBUTION FOR COMMUNITY DEVELOPMENT'S	213,070

**FY 2008 BUDGET WORKSHEET  
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1300	5108	EMPLOYER CONTRIBUTIONS	203,720 ...	198,045 ...	219,130 ...	214,750 ...	223,100 ...	217,019 ...	FICA/IMRF	0
<b>TOTAL JUSTIFICATION:</b>										<b>213,070</b>
1300	5111	UNEMPLOYMENT COMPENS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1300	5112	HEALTH INSURANCE OPT OI	1,750	875	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1300	5115	POST EMPLOYMENT HEALTH	0	0	0	0	4,530	0		
<b>TOTAL JUSTIFICATION:</b>										
1300	5116	SICK LEAVE BUY BACK N.U.E	0	0	0	0	0	0	SICK LEAVE BUY BACK FOR ELIGIBLE EMPLOYEES	3,980
<b>TOTAL JUSTIFICATION:</b>										<b>3,980</b>
1300	5201	ADVERTISING & PUBLISHING	5,000	6,426	5,000	5,257	5,000	3,887	PUBLIC NOTICES FOR VARIATIONS, SPECIAL USES, REZONING, SIGN CODE VARIATIONS, NOTICE TO BIDDERS, AND ANNEXATIONS (PETITIONERS REIMBURSE APPROXIMATELY 80%)	5,000 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>5,000</b>
1300	5205	CONFERENCES & MEETINGS	9,949	8,536	12,049	9,829	9,000	12,238	REGISTRATION, PER DIEM, TRAVEL & TRANSPORTATION: BUILDING DIVISION HEALTH DIVISION PLANNING DIVISION DIRECTOR & SUPPORT STAFF	0 5,710 2,720 4,150 225
<b>TOTAL JUSTIFICATION:</b>										<b>12,805</b>

**FY 2008 BUDGET WORKSHEET  
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1300	5206	CONSULTING SERVICES	22,700	26,628	23,000	39,759	23,000	14,508	STRUCTURAL REVIEW & ELEVATOR INSPECTIONS TITLE SEARCHES FOR CODE ENFORCEMENT PREPARATION OF PLATS REALINFO SEARCH SERVICE FOR CODE ENFORCEMENT	18,000 2,000 2,500 500
<b>TOTAL JUSTIFICATION:</b>										<b>23,000</b>
1300	5207	IS SERV & MAINT AGREEME	1,500	1,224	12,750	11,589	13,200	11,200	COMPUTER EQUIPMENT MAINTENANCE PENTAMATION SOFTWARE/APPLICATION MAINTENANCE PAPERVISION ANNUAL SUPPORT	500 11,500 300
<b>TOTAL JUSTIFICATION:</b>										<b>12,300</b>
1300	5210	EXTERMINATION SERVICE	4,454	4,338	4,954	4,215	4,500	5,631	CONTRACT FOR ROUTINE PEST SPRAYING OF ALL VILLAGE FACILITIES, ON-CALL REMOVAL OF BEES AND RODENTS FROM PUBLIC RIGHT-OF-WAY, AND ROUTINE SURVEILLANCE OF RODENT NESTING AREAS AND OTHER PEST CONTROL PROBLEMS.	4,550 0 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>4,550</b>
1300	5212	EMPLOYEE HEALTH INSURA	182,700	156,426	180,390	173,069	204,740	189,670	HEALTH INSURANCE COSTS FOR FULL-TIME EMPLOYEES.	223,960
<b>TOTAL JUSTIFICATION:</b>										<b>223,960</b>
1300	5213	GEN LIABILITY INSURANCE	68,150	68,150	68,810	68,810	119,590	119,590	PRO-RATED SHARE OF GENERAL LIABILITY INSURANCE INCLUDING WORKMAN'S COMPENSATION, FIRE, THEFT, PUBLIC OFFICIAL LIABILITY, ETC.	125,100 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>125,100</b>
1300	5220	MAINT OFF/SPEC EQUIPMEN	17,100	14,078	3,950	4,330	3,250	3,100	TOSHIBA COPIER MAINTENANCE MICROFILM READER/PRINTER MAINTENANCE	2,200 600

**FY 2008 BUDGET WORKSHEET  
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1300	5220	MAINT OFF/SPEC EQUIPMEN	17,100 ...	14,078 ...	3,950 ...	4,330 ...	3,250 ...	3,100 ...	MISCELLANEOUS EQUIPMENT MAINTENANCE/REPAIRS	300
<b>TOTAL JUSTIFICATION:</b>										<b>3,100</b>
1300	5221	MAINT RADIO EQUIPMENT	750	750	500	508	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1300	5222	MEMBERSHIP DUES	3,108	2,976	3,138	2,771	3,098	2,759	BUILDING DIVISION HEALTH DIVISION PLANNING DIVISION DIRECTOR & SUPPORT STAFF	1,165 385 973 220
<b>TOTAL JUSTIFICATION:</b>										<b>2,743</b>
1300	5225	ACTUARIAL SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1300	5228	PRINTING & BINDING	13,000	11,830	14,400	8,250	14,050	9,111	PRINTING OF INSPECTION FORMS SCANNING OF DEPARTMENT FILES (REPLACES MICROFILMING) PRINTING OF MISCELLANEOUS DEPARTMENT FORMS SIDWELL UPDATES CRS ANNUAL FLOOD FLIER	2,250 8,000 0 1,500 1,000 800
<b>TOTAL JUSTIFICATION:</b>										<b>13,550</b>
1300	5230	RECORDING FEES	2,500	1,281	1,500	1,003	1,300	291	RECORDING FEES FOR SUBDIVISION, ANNEXATION, PLAT OF VACATION, GRANT OF EASEMENT, AND MISCELLANEOUS DOCUMENTS. FEES ARE REIMBURSABLE BY PETITIONERS EXCEPT FOR OFFICIAL BUSINESS ITEMS.	1,000 0 0 0

**FY 2008 BUDGET WORKSHEET  
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
									<b>TOTAL JUSTIFICATION:</b>	<b>1,000</b>
1300	5232	RENTAL AGREEMENTS	50,400	54,956	50,400	54,444	55,000	45,400		
									<b>TOTAL JUSTIFICATION:</b>	
1300	5236	CREDIT CARD FEES	0	1,668	0	3,464	4,000	3,123	CREDIT CARD PROCESSING FEES	4,000
									<b>TOTAL JUSTIFICATION:</b>	<b>4,000</b>
1300	5238	TELE-COMMUNICATION SER	0	0	0	0	0	0		
									<b>TOTAL JUSTIFICATION:</b>	
1300	5239	CELLULAR SERVICES	10,800	9,443	9,504	10,089	0	0		
									<b>TOTAL JUSTIFICATION:</b>	
1300	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
									<b>TOTAL JUSTIFICATION:</b>	
1300	5242	RETIREE HEALTH INSURANC	0	13,477	20,250	9,988	21,960	16,391	HEALTH INSURANCE COSTS FOR CD DEPARTMENT RETIREES.	16,990
									<b>TOTAL JUSTIFICATION:</b>	<b>16,990</b>
1300	5246	MEDICAL EXAMS	250	0	250	0	0	0		
									<b>TOTAL JUSTIFICATION:</b>	
1300	5299	MISC CONTRACTUAL SERVI	1,000	0	1,000	4,163	1,000	0	GRASS CUTTING AND BOARD UP SERVICES	500
									COURT REPORTER	500
									NICOR GAS DISCONNECTS FOR BUILDING DEMOS	5,000
									COMMUNITY HEALTH FAIR EXPENSES	750

**FY 2008 BUDGET WORKSHEET  
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>6,750</b>
1300	5301	AUTO PETROL PRODUCTS	8,655	8,072	11,200	9,403	11,800	10,771	ESTIMATED FUEL COSTS/COMMUNITY DEVELOPMENT VEHICLES.	13,500
<b>TOTAL JUSTIFICATION:</b>										<b>13,500</b>
1300	5302	BOOKS & SUBSCRIPTIONS	1,800	877	1,495	1,467	1,345	1,172	BUILDING DIVISION HEALTH DIVISION PLANNING DIVISION DIRECTOR & SUPPORT STAFF	150 100 670 80
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>
1300	5306	HEALTH TEST SUPPLIES	300	259	300	251	200	160	FOR ROUTINE AND SPECIAL TESTS AND EMERGENCY LAB TESTS	200
<b>TOTAL JUSTIFICATION:</b>										<b>200</b>
1300	5310	VEHICLE MAINTENANCE	4,000	3,797	4,000	3,573	4,000	4,602	ROUTINE MAINTENANCE AND PARTS FOR COMMUNITY DEVELOPMENT VEHICLES	4,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>4,000</b>
1300	5311	BLDG/GROUNDS MAINTENANCE	6,500	6,240	7,000	6,480	7,000	5,411		
<b>TOTAL JUSTIFICATION:</b>										
1300	5313	IS MISC EQPT & SUPPLIES	0	0	24,500	23,822	1,750	3,290	3 COMPUTERS @ \$1,750	5,250
<b>TOTAL JUSTIFICATION:</b>										<b>5,250</b>
1300	5315	SMALL TOOLS & EQUIPMENT	4,500	4,138	10,150	9,335	3,200	2,984	INSPECTION EQUIPMENT THERMOMETERS & SAMPLING EQUIPMENT REPLACEMENT GEAR, COATS/JACKETS & SAFETY EQUIPMENT	200 300 1,500

**FY 2008 BUDGET WORKSHEET  
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1300	5315	SMALL TOOLS & EQUIPMEN	4,500 ...	4,138 ...	10,150 ...	9,335 ...	3,200 ...	2,984 ...	DIGITAL CAMERA SEVEN REPLACEMENT CELLULAR PHONES	450 1,125
<b>TOTAL JUSTIFICATION:</b>										<b>3,575</b>
1300	5317	MISC OPERATING SUPPLIES	3,000	2,999	4,000	3,996	2,275	3,601	MISCELLANEOUS EQUIPMENT & SUPPLIES BOARD OF HEALTH EMPLOYEE & COMMUNITY HEALTH FAIRS	2,250 3,500 0
<b>TOTAL JUSTIFICATION:</b>										<b>5,750</b>
1300	5318	OFFICE SUPPLIES	7,168	6,650	5,400	5,632	5,625	4,888	TONER FOR PRINTERS, COPIERS, FAX MACHINE, ETC. OFFICE SUPPLIES SPECIALIZED FORMS, FOLDERS, LABELS, ETC. PLOTTER SUPPLIES	1,500 2,000 1,400 725
<b>TOTAL JUSTIFICATION:</b>										<b>5,625</b>
1300	5323	AWARDS/DECORATIONS	232	232	0	0	250	100	DEPARTMENT RECOGNITION FUNCTIONS	250
<b>TOTAL JUSTIFICATION:</b>										<b>250</b>
1300	5327	IS MISC SOFTWARE	0	0	1,500	1,455	1,200	1,120		
<b>TOTAL JUSTIFICATION:</b>										
1300	5333	BUSINESS RECRUITMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1300	5411	SPECIAL EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										

**FY 2008 BUDGET WORKSHEET  
COMMUNITY DEVELOPMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1300	5420	LAND ACQUISITION	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1300	5506	STREETSCAPE IMPROVEME	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1300	5707	TRANSFER TO CERF	19,990	19,990	5,885	5,885	10,480	10,480	TRANSFER TO CERF ACCOUNT	14,442
<b>TOTAL JUSTIFICATION:</b>										<b>14,442</b>
			1,786,106	1,721,747	1,865,435	1,830,755	1,988,203	1,905,698		1,941,270

VILLAGE ENGINEERING DIVISION - 1350

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY</u> <u>2007</u>	<u>FY</u> <u>2008</u>	<u>INCREASE/</u> <u>(DECREASE)</u>
Full-Time	Village Engineer	0	1	1
	Engineering Assistant	0	1	1
	Permit Specialist	0	1	1
	Engineering Tech/Inspector	0	1	1
	<b>TOTAL FULL-TIME</b>	0	4	4



**FY 2008 BUDGET WORKSHEET  
VILLAGE ENGINEERING DEP.**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1350	5116	SICK LEAVE BUY BACK N.U.E	0	0	0	0	0	0	SICK LEAVE BUY BACK PROGRAM BENEFITS	1,900
<b>TOTAL JUSTIFICATION: 1,900</b>										
1350	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1350	5205	CONFERENCES & MEETINGS	0	0	0	0	0	0	REGISTRATION, PER DIEM, TRAVEL & TRANSPORTATION	2,000
<b>TOTAL JUSTIFICATION: 2,000</b>										
1350	5206	CONSULTING SERVICES	0	0	0	0	0	0	CONSULTING....	15,000
<b>TOTAL JUSTIFICATION: 15,000</b>										
1350	5207	IS SERV & MAINT AGREEMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1350	5212	EMPLOYEE HEALTH INSURANCE	0	0	0	0	0	0	HEALTH INSURANCE COSTS FOR FULL-TIME EMPLOYEES	73,750
<b>TOTAL JUSTIFICATION: 73,750</b>										
1350	5213	GEN LIABILITY INSURANCE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1350	5220	MAINT OFF/SPEC EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										

**FY 2008 BUDGET WORKSHEET  
VILLAGE ENGINEERING DEP.**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1350	5221	MAINT RADIO EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1350	5222	MEMBERSHIP DUES	0	0	0	0	0	0	AMERICAN SOCIETY OF CIVIL ENGINEERS	250
									IL PROFESSIONAL ENGINEER'S REGISTRATION	75
									INSTITUTE OF TRANSPORTATION ENGINEERS	250
									IL ASSOC. FOR FLOODPLAIN & STORMWATER MGMT 2@ \$30	60
									AMERICAN PUBLIC WORKS ASSOCIATION	130
<b>TOTAL JUSTIFICATION:</b>										<b>765</b>
1350	5228	PRINTING & BINDING	0	0	0	0	0	0	SIDWELL UPDATES	1,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>
1350	5230	RECORDING FEES	0	0	0	0	0	0	RECORDING OF DEED/EASEMENTS WITH COOK COUNTY	200
<b>TOTAL JUSTIFICATION:</b>										<b>200</b>
1350	5232	RENTAL AGREEMENTS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1350	5239	CELLULAR SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1350	5244	DUPLICATION SERVICES	0	0	0	0	0	0	SCAN DEPARTMENT DOCUMENTS TO DISC	10,000
<b>TOTAL JUSTIFICATION:</b>										<b>10,000</b>
1350	5301	AUTO PETROL PRODUCTS	0	0	0	0	0	0	ESTIMATED FUEL COSTS/VILLAGE ENGINEERING DEPT. VEHICLE	2,000 0

**FY 2008 BUDGET WORKSHEET  
VILLAGE ENGINEERING DEP.**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
									<b>TOTAL JUSTIFICATION:</b>	<b>2,000</b>
1350	5302	BOOKS & SUBSCRIPTIONS	0	0	0	0	0	0	VILLAGE ENGINEERING DEPT.	200
									<b>TOTAL JUSTIFICATION:</b>	<b>200</b>
1350	5310	VEHICLE MAINTENANCE	0	0	0	0	0	0	ROUTINE MAINTENANCE AND PARTS FOR VILLAGE ENGINEERING DEPT. VEHICLE	600 0
									<b>TOTAL JUSTIFICATION:</b>	<b>600</b>
1350	5313	IS MISC EQPT & SUPPLIES	0	0	0	0	0	0	TWO COMPUTERS @ \$1750	3,500
									<b>TOTAL JUSTIFICATION:</b>	<b>3,500</b>
1350	5315	SMALL TOOLS & EQUIPMEN	0	0	0	0	0	0	MISCELLANEOUS TOOLS	2,000
									<b>TOTAL JUSTIFICATION:</b>	<b>2,000</b>
1350	5317	MISC OPERATING SUPPLIES	0	0	0	0	0	0	MISCELLANEOUS EQUIPMENT & SUPPLIES	2,000
									<b>TOTAL JUSTIFICATION:</b>	<b>2,000</b>
1350	5318	OFFICE SUPPLIES	0	0	0	0	0	0	COST FOR VILLAGE ENGINEERING DEPT OFFICE SUPPLIES, TONERS, SPECIALIZED FORMS	1,000 0
									<b>TOTAL JUSTIFICATION:</b>	<b>1,000</b>
1350	5319	PROTECTIVE CLOTHING	0	0	0	0	0	0	REPLACEMENT OF WORN VILLAGE EMPLOYEE I.D. SHIRTS	500
									<b>TOTAL JUSTIFICATION:</b>	<b>500</b>
1350	5327	IS MISC SOFTWARE	0	0	0	0	0	0	MISC SOFTWARE UPDATES, PAPERVISION SEAT	1,000

**FY 2008 BUDGET WORKSHEET  
VILLAGE ENGINEERING DEP.**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
									<b>TOTAL JUSTIFICATION:</b>	<b>1,000</b>
1350	5707	TRANSFER TO CERF	0	0	0	0	0	0	ANNUAL CERF CONTRIBUTION	2,376
									<b>TOTAL JUSTIFICATION:</b>	<b>2,376</b>
			0	0	0	0	0	0		541,501

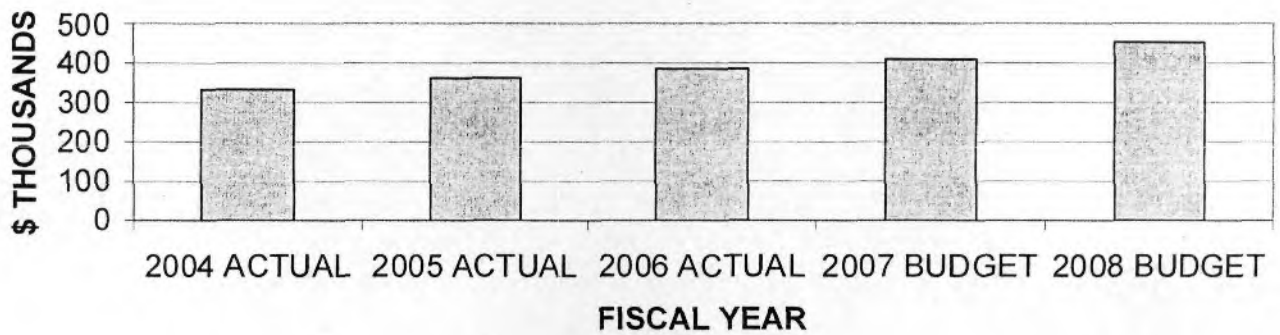
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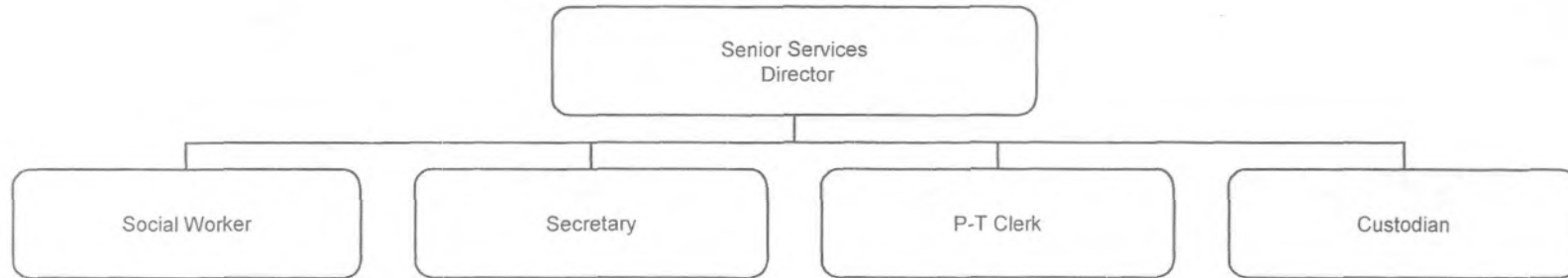
**GENERAL FUND**  
**Senior Citizen Services**

Senior Citizen Services .....	\$430,650
Pavilion Programs .....	21,200
<b>TOTAL.....</b>	<b>\$451,850</b>

**BUDGET LEVELS - SENIOR CITIZEN SERVICES**



Village of Wheeling  
Senior Citizen Services Department  
January 1, 2008



## **2007 Accomplished Goals for Senior Citizens Services Department**

1. Continue to look into new Senior Center
2. Recreational Programs
  - Open forum with police liaison, Scott Laverd, "Scones with Scott" (occurs monthly)
  - Tai Chi (twice monthly- April to Oct.)
  - Mardi Gras event at Pavilion (2/20/07)
  - Derby Day Party (5/5/07)
3. New Education Programs
  - Partnership with Harper College and Wheeling Park District-Lifelong Learning (about 12 classes a year)
  - Continued AARP Driving Safety Classes (4 x yearly)
4. New Wellness Programs
  - PSA screening with Fire Department and Health Department (2/24/07)
  - Medication recycle program with Fire Department (summer 2007)
  - Senior Commission Event: "Don't Let Osteoarthritis In The Knee Be a Pain" (Aug. 07)
  - Health Fair with Board of Health and the Wheeling Park District (10/6/07)
5. New Social Services Programs
  - Community presentation by Pavilion social worker
    - Urinary Incontinence (7/31/07)
    - HUGS presentation (12/4/07)

## **2008 Goals for Senior Services Department**

### **Short Term Project Goals – Time Frame of 1 Year**

- Repeat PSA screening with Fire and Health Dept. annually
- Wisdom on Wellness- Discussion groups with a focus on wellness and prevention
- Snow Shoveling program with District 214 students
- Wii- Bowling League
- Secure part-time Program Planner
- "Carfit" program
- Russian Translator-volunteer (monthly)
- Sponsors for Newsletter
- Support of Pace bus route within Village

### **Mid Range Goals – Time Frame of 2-3 Years**

- Research Funding for new larger Senior Center
- New Larger Senior Center
- Increase in membership
- Outstanding Older American (recognizing members of the community who positively contribute to society who are 55+)
- Intergenerational Fishing Derby
- Party in the Park- Evening party outside (by Gazebo)
- Explore and implement Message Therapy if viable

### **Long Term Goals-Time Frame of 5 Years**

- Secure full time Program Planner
- Research and implement Congregate Dining Program (Grant from AgeOptions) if we move into larger Senior Center
- Research other grant/fundraising opportunities and implement

SENIOR CITIZEN SERVICES DEPARTMENT - 1320

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>INCREASE/ (DECREASE)</u>
Full-Time	Director	1	1	---
	Staff Secretary	1	1	---
	Social Worker	1	1	---
	Custodian	1	1	---
<b>TOTAL FULL-TIME</b>		<b>4</b>	<b>4</b>	<b>---</b>
Part-Time	General Clerk	1	1	---
<b>TOTAL PART-TIME</b>		<b>1</b>	<b>1</b>	<b>---</b>

**FY 2008 BUDGET WORKSHEET  
SENIOR CITIZENS SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1320	5101	LONGEVITY	1,200	1,782	600	600	600	1,052	LONGEVITY FOR DIRECTOR	600
<b>TOTAL JUSTIFICATION:</b>										<b>600</b>
1320	5102	OVERTIME	200	0	200	1,279	600	1,232	OVERTIME IN THE EVENT IT IS NOT POSSIBLE TO ARRANGE WORK SCHEDULES WHEN EVENTS AND SPECIAL ACTIVITIES SUCH AR FUNDRAISERS TAKE PLACE ON SATURDAY OR SUNDAY.	600 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>600</b>
1320	5104	SALARIES	203,340	240,883	220,900	250,711	257,250	254,066	SALARIES OF DIRECTOR OF SENIOR SERVICES, SENIOR CENTER SECRETARY, SOCIAL WORKER, CUSTODIAN AND PART TIME SENIOR CENTER CLERK	271,790 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>271,790</b>
1320	5105	TRAINING	400	356	400	525	650	94	MISCELLANEOUS TRAINING COURSES AS AVAILABLE COMPUTER TRAINING AND TUITION REIMBURSEMENT	650 0
<b>TOTAL JUSTIFICATION:</b>										<b>650</b>
1320	5108	EMPLOYER CONTRIBUTIONS	34,990	41,836	40,510	49,015	46,600	47,667	EMPLOYER FICA/IMRF	50,150
<b>TOTAL JUSTIFICATION:</b>										<b>50,150</b>
1320	5112	HEALTH INSURANCE OPT OI	0	875	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1320	5115	POST EMPLOYMENT HEALTH	0	0	0	0	1,130	0	VEMA	210
<b>TOTAL JUSTIFICATION:</b>										<b>210</b>
1320	5116	SICK LEAVE BUY BACK N.U.E	0	0	0	0	0	0		

**FY 2008 BUDGET WORKSHEET  
SENIOR CITIZENS SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1320	5205	CONFERENCES & MEETINGS	2,700	2,104	2,700	3,181	2,800	1,976	GOVERNOR'S CONFERENCE ON AGING, ASA/NCOA NATIONAL CONFERENCE TO BE HELD IN WASHINGTON DC ILLINOIS SENIOR CENTER CONFERENCE, TRAVEL TO BUSINESS MEETINGS, SEMINARS AND CONFERENCES	3,500 0 0 0
<b>TOTAL JUSTIFICATION:</b>										
1320	5206	CONSULTING SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1320	5212	EMPLOYEE HEALTH INSURANCE	23,230	11,584	25,600	24,951	42,540	34,099	HEALTH INSURANCE COST FOR FULL-TIME EMPLOYEES	52,550
<b>TOTAL JUSTIFICATION:</b>										
1320	5213	GEN LIABILITY INSURANCE	7,450	7,450	7,520	7,520	4,270	4,270	DEPT. SHARE OF GENERAL LIABILITY INSURANCE INCLUDING WORKER'S COMPENSATION, FIRE, THEFT, PUBLIC OFFICIAL LIABILITY FOR SENIOR CENTER	4,470 0 0
<b>TOTAL JUSTIFICATION:</b>										
1320	5215	JANITORIAL SERVICES	1,300	753	1,300	0	800	0	CLEANING OF ALL CARPET AND FURNITURE ANNUAL STRIPPING AND WAXING OF TILED FLOORS	1,500 700
<b>TOTAL JUSTIFICATION:</b>										
1320	5217	LANDSCAPE MAINTENANCE	3,580	2,066	3,580	2,319	3,000	1,691	CONTRACTUAL SERVICES FOR CHEMICAL SPRAYING FOR WEED CONTROL, FERTILIZER, FUNGUS, AND OTHER LAWN DISEASES AS PROVIDED BY PRIVATE CONTRACTOR. THREE APPLICATIONS PER YEAR	510 0 0 0

**FY 2008 BUDGET WORKSHEET  
SENIOR CITIZENS SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1320	5217	LANDSCAPE MAINTENANCE	3,580 ...	2,066 ...	3,580 ...	2,319 ...	3,000 ...	1,691 ...	CONTRACTUAL SERVICES FOR GRASS CUTTING AND LAWN MAINTENANCE, DECORATIVE SHRUBS, WEED CONTROL & REPLACEMENT OF WOOD CHIPS, MULCH, EDGING, TRIMMING, & SHAPING OF TREES & SHRUBS RESTORATION OF AREAS WITH BLACK TOPSOIL & SEED &/OR SOD	1,500 0 0 0 540
<b>TOTAL JUSTIFICATION:</b>										<b>2,550</b>
1320	5220	MAINT OFF/SPEC EQUIPMEN	550	527	550	334	550	353	PIANO TUNING SECURITY AND FIRE ALARM SYSTEM MAINTENANCE	150 400
<b>TOTAL JUSTIFICATION:</b>										<b>550</b>
1320	5222	MEMBERSHIP DUES	825	738	875	673	950	496	AISC-ASSOCIATION OF ILLINOIS SENIOR CENTERS NATIONAL ASSOCIATION OF SOCIAL WORKERS VOLUNTEER CENTER NCOA NATIONAL COUNSELORS ASSOCIATION, NATIONAL CERTIFIED NOTARIES ASSOCIATION OF IL AMERICAN SOCIETY ON AGING	100 250 300 150 200 30 100
<b>TOTAL JUSTIFICATION:</b>										<b>1,130</b>
1320	5227	POSTAGE	1,600	899	1,600	859	1,100	1,469	WHEELING FORWARD NEWSLETTER (12X/YEAR) MISCELLANEOUS CORRESPONDENCE	1,400 200
<b>TOTAL JUSTIFICATION:</b>										<b>1,600</b>
1320	5228	PRINTING & BINDING	4,200	4,088	4,200	2,907	3,700	5,384	WHEELING FORWARD 12 PAGE NEWSLETTER (12X/YEAR) BUSINESS ENVELOPES AND LETTERHEAD	4,320 600

**FY 2008 BUDGET WORKSHEET  
SENIOR CITIZENS SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>4,920</b>
1320	5231	REG & SPCL AGENCY ASSES	300	643	600	908	600	730	TAXI SUBSIDY	600
<b>TOTAL JUSTIFICATION:</b>										<b>600</b>
1320	5234	TREE MAINT SERVICE	0	0	0	0	0	200		
<b>TOTAL JUSTIFICATION:</b>										
1320	5239	CELLULAR SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1320	5240	TRAVEL & TRANSPORTATIO	0	0	600	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1320	5242	RETIREE HEALTH INSURANC	0	0	0	0	0	0	RETIREE HEALTH INSURANCE	4,540
<b>TOTAL JUSTIFICATION:</b>										<b>4,540</b>
1320	5246	MEDICAL EXAMS	100	0	100	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1320	5299	MISC CONTRACTUAL SERVI	650	710	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1320	5302	BOOKS & SUBSCRIPTIONS	340	190	340	204	250	216	WHEELING COUNTRYSIDE SUBSCRIPTION	25
									PROGRAM INFO, PUBLICATIONS & CARE GIVING NEWSLETTERS	100
									HEALTH NEWSLETTERS	50
									PADDOCK PUBLICATIONS	180

**FY 2008 BUDGET WORKSHEET  
SENIOR CITIZENS SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>355</b>
1320	5309	JANITORIAL SUPPLIES	1,600	1,657	1,600	1,939	1,600	1,594	GENERAL JANITORIAL SUPPLIES FOR SENIOR CENTER	2,000
<b>TOTAL JUSTIFICATION:</b>										<b>2,000</b>
1320	5311	BLDG/GROUNDS MAINTENANCE	19,375	14,951	19,375	13,271	17,000	11,242	GENERAL BUILDING & GROUNDS MAINTENANCE & REPAIRS REPLACEMENT HUMIDIFIER FILTERS KNOX SWAN AND DOG \$875.00 (\$125.00/MONTH FOR 7 MONTHS)	16,000 3,000 875
<b>TOTAL JUSTIFICATION:</b>										<b>19,875</b>
1320	5315	SMALL TOOLS & EQUIPMENT	10,900	9,484	400	374	400	334	CRAFT EQUIPMENT, RECREATION EQUIPMENT, KITCHEN UTENSILS	400 0
<b>TOTAL JUSTIFICATION:</b>										<b>400</b>
1320	5317	MISC OPERATING SUPPLIES	1,600	460	1,200	186	1,200	1,566	APPLIANCE EQUIPMENT & SUPPLIES, I.C. CLEANING FLUIDS & POWDERS, PAPER PRODUCTS, CUSTODIAN TOOLS, ETC. FILM & PROCESSING, PAPER REPLACE PORTABLE SOUND SYSTEM - EXPANDED LEVEL ITEM APPROVED BY VM.	700 0 500 2,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>3,200</b>
1320	5318	OFFICE SUPPLIES	2,600	2,097	2,910	2,140	2,210	6,337	GENERAL OFFICE SUPPLIES FOR STAFF CARDS FOR ILLNESS/SYMPATHY PRINTER CARTRIDGES, COPIER AND FAX CARTRIDGES	2,210 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>2,210</b>
1320	5407	OFFICE EQUIPMENT	0	0	0	0	0	0		

**FY 2008 BUDGET WORKSHEET  
SENIOR CITIZENS SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1320	5408	BUILDING EQUIPMENT	0	0	0	427	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1320	5509	BUILDING IMPROVEMENTS	0	0	5,000	3,674	0	0		
<b>TOTAL JUSTIFICATION:</b>										
			323,030	346,135	342,660	367,996	389,800	376,069		430,650

**FY 2008 BUDGET WORKSHEET  
PAVILION PROGRAMS**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1325	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1325	5205	CONFERENCES & MEETINGS	8,800	11,676	9,400	12,921	15,100	12,873	PROGRAMS AND MEETINGS: CHORUS RECOGNITION, SUMMER & WINTER COMMISSIONERS EDUCATIONAL FORUMS (2) EXISTING PROGRAMS, SUPPORT GROUPS (3) NETWORK MEETINGS HOSTED AT PAVILION NEW PROGRAM DEVELOPMENT PARADE FLOAT & DECORATIONS PAVILION-AIRE DIRECTOR HONORARIUM SUPER SENIOR RECOGNITION VOLUNTEER RECOGNITION LUNCHEON, MAY 2008 23ND ANNIVERSARY PARTY, AUGUST 2008 50TH ANNIVERSARY/90+ BIRTHDAY, JUNE 2008 4TH OF JULY PARTICIPATION 2008 SENIOR NET PROGRAM SHALOM PROGRAM	0 450 200 750 100 1,000 600 3,000 500 700 700 800 600 4,500 1,200
<b>TOTAL JUSTIFICATION:</b>										<b>15,100</b>
1325	5227	POSTAGE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1325	5228	PRINTING & BINDING	500	0	500	0	500	0	FUNDRAISING MATERIALS LITERATURE FOR SOCIAL WORKER COMMUNITY PRESENTATIONS	500 0
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
1325	5299	MISC CONTRACTUAL SERVICES	0	0	0	0	0	0		

**FY 2008 BUDGET WORKSHEET  
PAVILION PROGRAMS**

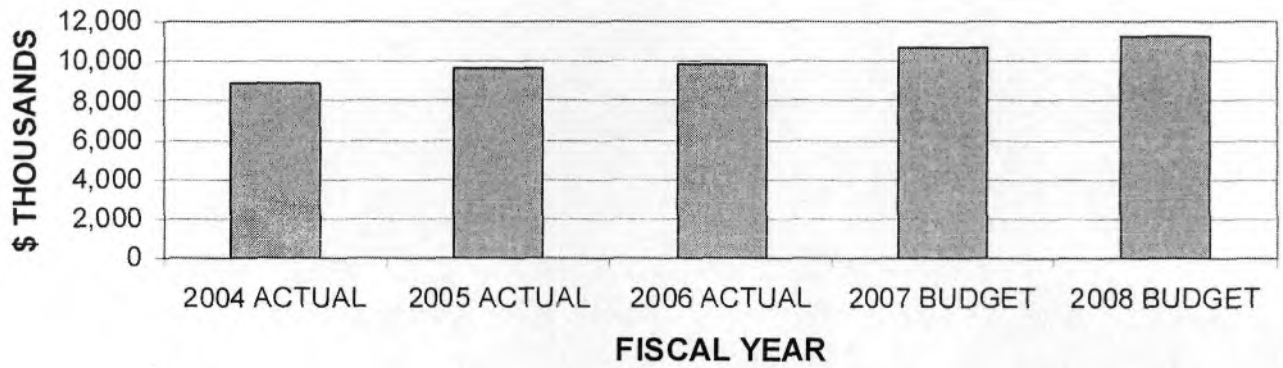
DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1325	5315	SMALL TOOLS & EQUIPMEN	150	0	150	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1325	5317	MISC OPERATING SUPPLIES	7,400	5,562	9,400	4,654	5,400	5,523	MISCELLANEOUS OPERATING SUPPLIES:	0
									TAI CHI INSTRUCTION	500
									CHORUS SUPPLIES	200
									SUPPLIES, AUCTION & FLEA MARKET	300
									ENTERTAINMENT BOOK FUND RAISER (100X\$16)	1,600
									INTERGENERATIONAL PROGRAMS	200
									MEALS-INCLUDES MEN'S BREAKFASTS & WOMEN'S EVENTS	1,500
									COFFEE, CREAMER, SUGAR, ETC.	500
									PAPER PRODUCTS	600
<b>TOTAL JUSTIFICATION:</b>										<b>5,400</b>
1325	5323	AWARDS/DECORATIONS	200	174	200	167	200	141	SEASONAL DECORATIONS, TROPHIES, PLAQUES, AWARDS & PRIZES	200
<b>TOTAL JUSTIFICATION:</b>										<b>200</b>
			17,050	17,412	19,650	17,742	21,200	18,537		
										21,200

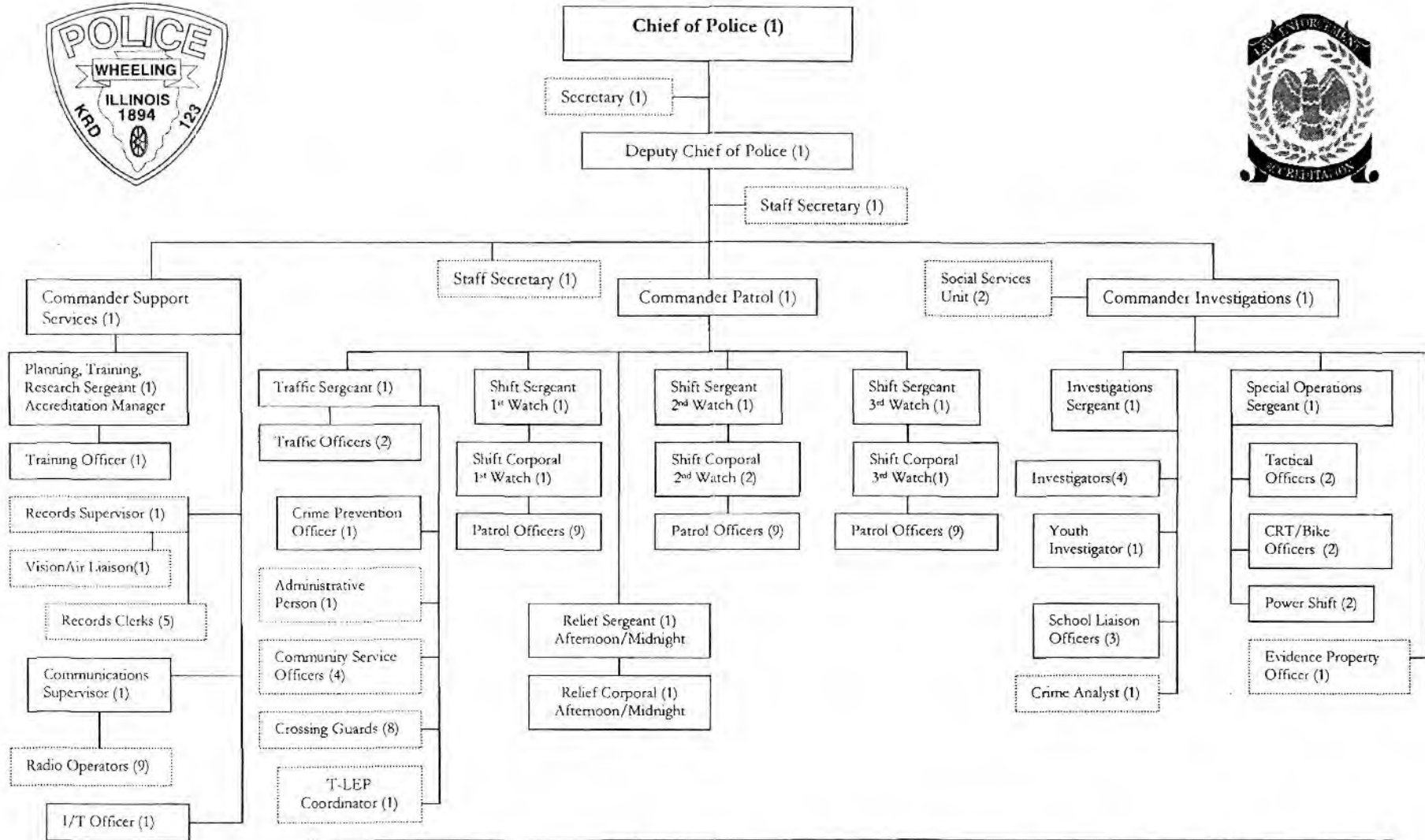
# GENERAL FUND

## Police Department

Police Department.....\$11,267,146

### BUDGET LEVELS - POLICE DEPARTMENT





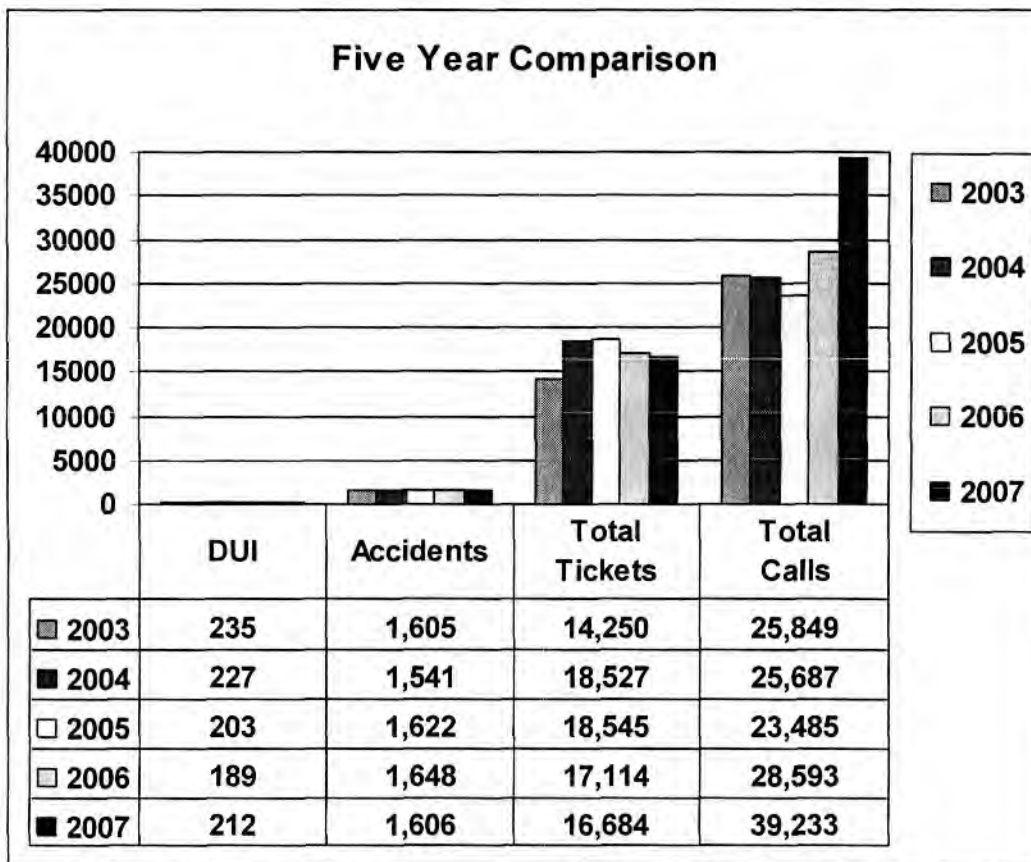
<u>AUTHORIZED SWORN</u>		<u>AUTHORIZED CIVILIAN (FULL-TIME)</u>		<u>AUTHORIZED CIVILIAN (PART-TIME)</u>	
Chief	1	Records Supervisor	1	School Crossing Guards	8
Deputy Chief	1	Community Service Officer	5		
Commander	3	Evidence/Property Officer	1		
Sergeant	8	VisionAIR Liaison	1		
Police Officer	55	Radio Operator	9		
		Records Clerk	5		
		Secretary	3		
		Social Worker	2		
		Traffic Grant Coordinator	1		
		Administrative Person	1		
<b>TOTALS</b>	<b>68</b>		<b>29</b>		<b>8</b>

**WHEELING POLICE DEPARTMENT  
Overview**

The Wheeling Police Department's 66 sworn officers and 28 civilian members staff three divisions within the Department structure. Responsibilities range from field activities, such as Patrol, Traffic and Investigations, to various support functions, such as Records, Communications and Crime Prevention. As a team, the Department philosophy continues to be building partnerships with the community to more effectively deal with crime, the fear of crime and to enhance the quality of life for the residents of the Village of Wheeling.

**Department Activity**

During calendar year 2007 the Police Department responded to 39,233 calls for service.



**WHEELING POLICE DEPARTMENT  
2007 ACCOMPLISHMENTS**

- The police department underwent an internal structural reorganization that included the creation and implementation of the Special Operations Unit within the Investigations Division which includes a new "power shift" car in addition to tactical officers and the Community Response Team. The specific intent of this reorganization was to have an increased physical presence of uniformed officers and additional police patrols during hours of increased criminal activity including gang related activity.

- The Wheeling Police Department has been CALEA accredited since 1990 and is reassessed every three years. In 2007 all CALEA accredited agencies were required to comply with a new 5<sup>th</sup> edition set of standards which required us to rewrite several policies and implement additional training requirements for agency members to ensure compliance with all applicable standards. A total of 110 Standard Operating Procedures/Generals were issued or updated in 2007. This accomplishment was in addition to meeting all the required Federal and State mandated training including National Incident Management System (NIMS) training as required by Homeland Security Presidential Directive (HSPD) -Management of Domestic Incidents.
- In September 2007 the police department, in conjunction with the fire department and public works, conducted a tabletop exercise of a microburst in a large subdivision. The overall goal of the training was for participating departments to establish a clear point of control over the incident through the activation and implementation of the Incident Command System utilizing the National Incident Management System (NIMS) philosophy. The training proved to be very beneficial and appeared to enhance organization coordination and communication, while aiding in developing a greater understanding of the importance of unified command when managing a disaster.
- In February 2007 the police department initiated the sergeant promotional process to establish a three year eligibility list for future promotions. The process included the selection of vendors for a written test and an assessment center. The sergeant's promotional process concluded in July 2007 and proved successful, resulting in an eligibility list of fifteen officers valid through July 2010.
- In 2007 the Wheeling Police Department conducted intense research on the possible implementation of a red light camera enforcement program and a vehicle seizure and impoundment program which would require contracting with an Adjudication Hearing Officer. In November 2007 three Title 9 ordinances were passed to allow for the two programs and the Adjudication Hearing Officer. The police department initiated the Request for Proposal (RFP) process for the selection of a vendor for the red light camera enforcement program and continues to evaluate potential vendors. The vehicle seizure and impoundment program was implemented January 1, 2008 and an Adjudication Hearing Officer has been selected.
- Due to the new Village Hall construction project and the "land swap" with the Wheeling Park District, the police department was forced to relocate the impound lot from the rear of the old public works building. The police department, with great assistance from public works, converted the former Collins Fireplace building into a secure alarmed impound lot digitally video monitored wirelessly at the police department. Included in this accomplishment was the moving of approximately thirty vehicles from the former impound lot.

#### 2007 Grant Awards

<b>Ballistic Vest Reimbursement</b>	\$1,997.50
<b>LLEBG/BADGE/JAG</b>	\$11,658.00
<b>Illinois Department Of Transportation T-LEP</b>	\$156,783.00
<b>Victims Of Crimes Act (VOCA)</b>	\$87,473.00
<b>Tobacco Enforcement</b>	\$4,400.00
<b>Illinois Department Of Transportation SPEED Grant</b>	\$38,568.00
<b>Illinois Department Of Transportation Commercial Vehicle Enforcement</b>	\$6,680.00
<b>PEERS (Railroad Safety) Grant</b>	\$27,100.00
<b>TOTAL</b>	<b>\$334,659.50</b>

**WHEELING POLICE DEPARTMENT  
2008 Goals and Objectives**

- With the building of a new village hall and two new fire departments the Wheeling Police Department will expand into the areas vacated by the administration/finance department and the fire department. The goal is to form an advisory committee within the police department to assist in the planning and research for the interior design of the expanded police facility. The committee will be made up from members representing all three divisions of the police department. An additional goal is to participate in a Request for Qualification (RFQ) process to select an architecture firm to assist in the design and modification of the existing facility which includes adding a secure impound lot, the expansion and updating of the undersize, outdated 911 Communications Center and expansion of locker room space. The objective is to best utilize the space in the existing expanded facility to relieve overcrowded and cramped work space for improved daily operations.
- The Wheeling Police Department has taken on several new projects which include the installation of digital wireless in-car cameras, the creation and implementation of a prisoner transport vehicle; field based reporting with the VisionAIR system, enhanced 911 and a registered sex offender data base. The goal is the successful implementation and completion of these projects/programs in 2008.
- Sometime in the near future the State of Illinois will require police departments to wirelessly transmit crash reports to the State. The goal is to implement the Mobile Crash Reporting (MCR) program which includes the installation of in car printers (a challenge in itself) which would include successfully obtaining grant approval for the in-car printers. The objective is compliance with state requirements and the installation of printers in squad cars with limited space left.
- With the introduction of new technology over the past few years and current technology related projects the goal is to conduct an audit of all support personnel positions. The objective is to identify the best use of support personnel to meet the future needs of the department.
- Several area police departments have a Color Guard. The goal for 2008 is the implementation of a highly trained and professionally outfitted Color Guard program. The objective is to have first class professional representation of the Wheeling Police Department at special events.

**POLICE DEPARTMENT - 2100**

**PERSONNEL SERVICES**

<b><u>CLASSIFICATION</u></b>	<b><u>POSITION</u></b>	<b><u>FY</u></b> <b><u>2007</u></b>	<b><u>FY</u></b> <b><u>2008</u></b>	<b><u>INCREASE/</u></b> <b><u>(DECREASE)</u></b>
Full-Time	Police Chief	1	1	---
	Deputy Chief	1	1	---
	Commander	3	3	---
	Sergeant	8	8	---
	Police Social Worker	1	1	---
	Safe Communities Coordinator	1	1	---
	PIMS Liaison	1	1	---
	IT Officer	1	1	---
	Officer	52	54	2
	Radio Operator	9	9	---
	Records Supervisor	1	1	---
	Records Clerk	5	5	---
	Staff Secretary	1	1	---
	Secretary to Chief	1	1	---
	Secretary/Typist	1	1	---
	C.S.O.	5	5	---
	Evidence/Property Officer	1	1	---
	Admin/Ordinance Enforcement Officer	0	1	1
		<hr/>		
	TOTAL FULL-TIME	93	96	3
Part-Time				
	Crossing Guards	8	8	---
		<hr/>		
	TOTAL PART-TIME	8	8	---

**FY 2008 BUDGET WORKSHEET  
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2100	5101	LONGEVITY	27,000	13,992	28,800	3,000	27,600	66,271	LONGEVITY PAY FOR EMPLOYEES WITH 12 OR MORE YEARS OF SERVICE.	30,300 0
<b>TOTAL JUSTIFICATION:</b>										<b>30,300</b>
2100	5102	OVERTIME	517,700	658,278	524,200	535,571	540,329	553,339	CITIZENS POLICE ACADEMY DARE PROGRAM MEMORIAL DAY PARADE 4TH OF JULY FESTIVITIES (PAID BY SPECIAL EVENTS) TRAINING MUTUAL AID CALL-OUT UNSCHEDULED OVERTIME OVERTIME FOR CHILD SAFETY SEAT PROGRAM OVERTIME FOR YOUTH POLICE ACADEMY & R.A.D. KIDS -	5,500 15,000 3,000 0 50,000 9,000 461,095 7,300 6,100
<b>TOTAL JUSTIFICATION:</b>										<b>556,995</b>
2100	5104	SALARIES	5,928,141	5,869,141	6,177,355	5,980,081	6,352,044	6,466,214	SALARIES & OTHER PAY FOR FULL-TIME PERSONNEL TLEP & VOCA GRANT COORD'S SALARY IN GRANT FUND (5500) TWO (2) NEW POLICE OFFICERS - EXPANDED LEVEL ITEM APPROVED BY THE VM. ADMIN/ORDINANCE OFFICER - EXPANDED LEVEL ITEM APPROVED BY THE VM.	6,780,400 -124,708 119,090 0 49,984 0
<b>TOTAL JUSTIFICATION:</b>										<b>6,824,766</b>
2100	5105	TRAINING	47,030	48,185	54,761	58,410	82,618	68,540	NORTH EAST MULTI-REGIONAL - 70X90.00 SCHOOL OF POLICE STAFF AND COMMAND SCHOOL OF POLICE STAFF AND COMMAND EXPENSES ILL ASSOC. TRAFFIC ACCIDENT INVESTIGATORS ANNUAL TRAIN IN THE LINE OF DUTY TRAINING VIDEOS	6,300 3,125 1,000 1,000 755

**FY 2008 BUDGET WORKSHEET  
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2100	5105	TRAINING...	47,030 ...	48,185 ...	54,761 ...	58,410 ...	82,618 ...	68,540 ...	SOCIAL WORKER ADVANCED HOMICIDE INVESTIGATION RIFLE INSTRUCTOR TRAINING GLOCK ARMORED SCHOOL TRAINING EQUIPMENT UNSCHEDULED TRAINING PROGRAMS AND SEMINARS MISSOURI STATE HOMICIDE SEMINAR (2) BASIC ET CLASSES (2) CRIME SCENE CLASSES (2) NORTHWESTERN ACCIDENT INVESTIGATION I.A.I. TRAINING CONFERENCE I.A.I. CRIME SCENE CERTIFICATION BLOOD STAIN I PER DIEM (PER VILLAGE POLICY) TRAINING - DEFENSIVE TACTICS. VISIONAIR USER'S CONFERENCE TRAINING WARRANT SERVICE TEAM TRAINING TRAINING FOR TWO (2) NEW POLICE OFFICERS - EXPANDED LEVEL ITEM APPROVED BY THE VM.	3,100 1,600 1,500 300 2,500 17,820 1,300 2,000 2,000 1,800 1,500 200 1,000 11,800 1,963 4,432 6,377 3,628 0
<b>TOTAL JUSTIFICATION:</b>									<b>77,000</b>	
2100	5106	UNIFORM ALLOWANCE	79,913	56,536	63,105	63,297	91,720	74,428	SWORN POLICE OFFICERS DETECTIVE/YOUTH OFFICERS COMMUNITY SERVICE OFFICERS EVIDENCE/PROPERTY CONTROL OFFICER POLICE RADIO OPERATORS RECORDS CLERKS CIVILIAN RECORDS SUPERVISOR SPECIALTY UNIFORMS - NIPAS, ET, BIKE, HONOR GUARD	32,130 7,440 2,875 575 3,375 1,875 375 10,000

**FY 2008 BUDGET WORKSHEET  
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2100	5106	UNIFORM ALLOWANCE...	79,913 ...	56,536 ...	63,105 ...	63,297 ...	91,720 ...	74,428 ...	CARRY-OVER MISCELLANEOUS UNIFORMS - (3) NEW OFFICERS - EXPANDED LEVEL ITEM APPROVED BY THE VM. UNIFORM FOR ADMIN/ORDINANCE OFFICER - EXPANDED LEVEL ITEM APPROVED BY THE VM. UNIFORM FOR CSO/ANIMAL CONTROL OFFICER - EXPANDED LEVEL ITEM APPROVED BY THE VM.	12,000 1,500 14,682 0 1,270 0 1,270 0
<b>TOTAL JUSTIFICATION:</b>										<b>89,367</b>
2100	5107	EXTRA DUTY PAY	0	98	0	433	0	0		
<b>TOTAL JUSTIFICATION:</b>										
2100	5108	EMPLOYER CONTRIBUTIONS	351,915	346,142	390,826	357,730	360,592	342,297	FICA/IMRF REDUCE FOR VOCA & TLEP GRANTS. FICA/MEDICARE FOR TWO (2) NEW OFFICERS - EXPANDED LEVEL ITEM APPROVED BY THE VM. FICA/MEDICARE FOR ADMIN/ORDINANCE OFFICER - EXPANDED LEVEL ITEM APPROVED BY THE VM.	387,250 -23,008 1,738 0 7,376 0
<b>TOTAL JUSTIFICATION:</b>										<b>373,356</b>
2100	5109	POL/FIR PENS EMPLR CNTR	674,900	676,900	738,540	735,844	812,350	0	POLICE PENSION COSTS	823,000
<b>TOTAL JUSTIFICATION:</b>										<b>823,000</b>
2100	5110	COLLEGE INCENTIVE	7,000	5,300	6,500	4,450	5,500	3,600	COLLEGE INCENTIVE	6,500
<b>TOTAL JUSTIFICATION:</b>										<b>6,500</b>

**FY 2008 BUDGET WORKSHEET  
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2100	5111	UNEMPLOYMENT COMPENS	0	0	0	2,188	0	0		
<b>TOTAL JUSTIFICATION:</b>										
2100	5112	HEALTH INSURANCE OPT OI	0	3,646	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
2100	5115	POST EMPLOYMENT HEALTHI	0	0	0	0	0	0	VEMA	36,080
<b>TOTAL JUSTIFICATION:</b>										<b>36,080</b>
2100	5202	ANIMAL IMPOUND	3,500	2,993	4,000	4,688	4,500	6,343	ANIMAL IMPOUNDING	5,000
<b>TOTAL JUSTIFICATION:</b>										<b>5,000</b>
2100	5205	CONFERENCES & MEETINGS	11,788	11,713	15,009	10,973	18,913	8,228	ILLINOIS ASSOCIATION OF TRAFFIC ACCIDENT INVESTIGATORS REGISTRATION - 3 OFFICERS LODGING ----- ILL CRIME PREVENTION OFFICERS ASSOCIATION CONFERENCE REGISTRATION LODGING ----- ILLINOIS TACTICAL OFFICERS ASSOCIATION MEETING REGISTRATION ----- ILLINOIS TRAFFIC ENGINEERING CONFERENCE REGISTRATION LODGING ----- CALEA (COMMISSION/ACCREDITATION LAW ENFORCEMENT AGENCY)	0 750 870 0 0 360 570 0 0 1,060 0 0 100 150 0 0

**FY 2008 BUDGET WORKSHEET  
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2100	5205	CONFERENCES & MEETINGS	11,788 ...	11,713 ...	15,009 ...	10,973 ...	18,913 ...	8,228 ...	REGISTRATION	1,000
									LODGING	1,500
									TRAVEL ASSOCIATED EXPENSES	1,500
									-----	0
									MOCIC CONFERENCE (MID-STATES ORGANIZED CRIME INFORMATION CENTER)	0
									REGISTRATION	150
									LODGING	150
									TRAVEL ASSOCIATED EXPENSES	500
									-----	0
									COOK COUNTY CAPTAINS ASSOCIATION	240
									ILLINOIS CRIME PREVENTION OFFICERS	120
									ILLINOIS SAFETY LEADERS	50
									JUVENILE OFFICERS ASSOCIATION	90
									NIPAS (NORTHERN IL POLICE ALARM SYSTEM) ANNUAL MEETING	60
									NORTH SUBURBAN ASSOCIATION OF CHIEFS OF POLICE	200
									NORTHWEST POLICE TRAINING ACADEMY	400
									UNSCHEDULED	1,500
									TRAVEL ASSOCIATED EXPENSES: COURT DATES, TRAINING, AND UNSCHEDULED TRAVEL	0
									-----	2,000
									-----	0
									CRIME-FREE MULTI-HOUSING CONFERENCE	1,498
									-----	0
									DARE CONFERENCE REGISTRATION - 3X\$175ACH	525
									LODGING	630
									-----	0
									FBI TRAINING	1,500
									-----	0
									TRAFFIC SAFETY LEADERS CONFERENCE & MEETINGS	300

**FY 2008 BUDGET WORKSHEET  
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2100	5205	CONFERENCES & MEETINGS	11,788 ...	11,713 ...	15,009 ...	10,973 ...	18,913 ...	8,228 ...	----- INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE CONF. HOTEL AND REGISTRATION TRANSPORTATION	0 0 1,500 600
<b>TOTAL JUSTIFICATION:</b>										<b>19,873</b>
2100	5206	CONSULTING SERVICES	3,900	2,855	3,500	3,112	3,400	2,693	CONSULTING SERVICES	3,400
<b>TOTAL JUSTIFICATION:</b>										<b>3,400</b>
2100	5207	IS SERV & MAINT AGREEME	0	0	5,405	455	5,925	3,092	MAINTENANCE OF LIVE SCAN FINGERPRINT MACHINE TECHNOLOGY TO RECOVER ABDUCTED KIDS (TRAK) FEE BEAST SYSTEM USER FEE COOK COUNTY-WIDE AREA NETWORK (WAN) FOR LIVE SCAN AND INTERNET CONNECTION	2,000 250 700 0 3,300
<b>TOTAL JUSTIFICATION:</b>										<b>6,250</b>
2100	5209	ENERGY	0	136	1,600	235	1,600	1,476	ENERGY	500
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
2100	5211	EXTINGUISHER SERVICE	1,000	660	1,000	281	1,000	101	FIRE EXTINGUISHER SERVICE	1,250
<b>TOTAL JUSTIFICATION:</b>										<b>1,250</b>
2100	5212	EMPLOYEE HEALTH INSURA	1,105,318	901,715	1,006,100	968,506	1,096,500	1,059,279	EMPLOYEE GROUP INSURANCE REDUCE TOTAL FOR VOCA AND TLEP GRANTS. HEALTH INSURANCE FOR TWO (2) NEW POLICE OFFICERS - EXPANDED LEVEL ITEM APPROVED BY THE VM. HEALTH INSURANCE FOR ADMIN/ORDINANCE OFFICER - EXPANDED	1,182,150 -23,140 34,656 0 16,805

**FY 2008 BUDGET WORKSHEET  
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2100	5212	EMPLOYEE HEALTH INSURA	105,318 ...	901,715 ...	006,100 ...	968,506 ...	096,500 ...	059,279 ...	LEVEL ITEM APPROVED BY THE VM.	0
<b>TOTAL JUSTIFICATION:</b>										<b>1,210,471</b>
2100	5213	GEN LIABILITY INSURANCE	344,820	344,820	348,110	348,110	247,720	247,720	POLICE DEPT SHARE OF GENERAL LIABILITY INS COVERAGE.	259,120
<b>TOTAL JUSTIFICATION:</b>										<b>259,120</b>
2100	5218	LEGAL SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
2100	5220	MAINT OFF/SPEC EQUIPMEN	25,660	19,156	22,000	16,498	27,000	26,154	FIREARMS/RANGE MAINTENANCE SECURITY SYSTEM MAINTENANCE VILLAGE EMERGENCY WARNING SIRENS MICROFILM READER CANON SCANNER-RECORDS MISCELLANEOUS MAINTENANCE HEPA AND PRE-FILTERS DURA BLOCKS	2,900 1,000 3,010 700 1,400 9,000 9,900 800
<b>TOTAL JUSTIFICATION:</b>										<b>28,710</b>
2100	5221	MAINT RADIO EQUIPMENT	0	35	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
2100	5222	MEMBERSHIP DUES	3,830	3,187	3,830	2,883	3,500	3,560	BICYCLE PATROL OFFICERS ASSOCIATION GREATER COOK COUNTY POLICE CAPTAINS (5) ILLINOIS ASSOCIATION OF CHIEFS OF POLICE (2) ILLINOIS ASSOCIATION OF IDENTIFICATION F.B.I. NATIONAL ACADEMY ASSOCIATION (2)	150 200 220 180 200



**FY 2008 BUDGET WORKSHEET  
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>28,000</b>
2100	5229	PRISONER WELFARE	4,600	4,657	3,500	4,090	4,700	6,609	PRISONER WELFARE	6,000
<b>TOTAL JUSTIFICATION:</b>										<b>6,000</b>
2100	5231	REG & SPCL AGENCY ASSES	61,360	64,897	59,211	61,418	61,489	60,534	NIPAS (NORTHERN ILLINOIS POLICE ALARM SYSTEM) NORTH REGIONAL MAJOR CRIMES TASK FORCE (NORTAF) CALEA ----- NORTHERN ILLINOIS POLICE CRIME LAB NORTHERN ILL POLICE CRIME LAB COST SHARING AGREEMENT ENTERSECT YEAR FEE TRANSUNION CRITICAL REACH - INTEL DATA BASE	4,900 4,000 4,015 0 45,484 3,000 1,100 1,000 350
<b>TOTAL JUSTIFICATION:</b>										<b>63,849</b>
2100	5233	RENTAL EQUIPMENT	8,425	4,968	8,850	6,503	7,150	2,308	PAGER RENTAL DOPPLER RADAR	800 1,500
<b>TOTAL JUSTIFICATION:</b>										<b>2,300</b>
2100	5236	CREDIT CARD FEES	0	0	0	0	0	23		
<b>TOTAL JUSTIFICATION:</b>										
2100	5238	TELE-COMMUNICATION SER	0	946	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
2100	5239	CELLULAR SERVICES	15,500	18,293	20,500	17,788	0	25		

**FY 2008 BUDGET WORKSHEET  
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
2100	5240	TRAVEL & TRANSPORTATIO	0	210	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
2100	5242	RETIREE HEALTH INSURANC	0	112,348	126,730	130,049	182,590	173,595	HEALTH INSURANCE COSTS FOR POLICE DEPT RETIREES.	148,170
<b>TOTAL JUSTIFICATION: 148,170</b>										
2100	5244	DUPLICATION SERVICES	2,800	6,520	6,500	3,680	1,600	1,586	MAINTENANCE AND LEASE FOR COPY MACHINES	1,600
<b>TOTAL JUSTIFICATION: 1,600</b>										
2100	5246	MEDICAL EXAMS	12,000	13,326	12,000	8,442	12,000	10,367	MEDICAL EXAMS	12,000
<b>TOTAL JUSTIFICATION: 12,000</b>										
2100	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
2100	5301	AUTO PETROL PRODUCTS	96,805	102,114	130,000	120,872	152,800	138,360	PETROLEUM PRODUCTS	161,800
<b>TOTAL JUSTIFICATION: 161,800</b>										
2100	5302	BOOKS & SUBSCRIPTIONS	4,200	4,019	5,000	4,365	5,000	6,416	MISCELLANEOUS BOOKS AND SUBSCRIPTIONS	5,000
<b>TOTAL JUSTIFICATION: 5,000</b>										
2100	5310	VEHICLE MAINTENANCE	50,000	50,957	45,000	49,638	66,390	66,153	VEHICLE CHANGEOVER COSTS MAINTENANCE	10,000 55,000

**FY 2008 BUDGET WORKSHEET  
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>65,000</b>
2100	5313	IS MISC EQPT & SUPPLIES	0	139	27,950	26,972	17,700	17,376	(18) COMPUTERS - OUT OF DATE REPLACEMENTS LIVE SCAN SUPPLIES IT MISCELLANEOUS SUPPLIES MICROFILM VIEWER/SCANNER - EXPANDED LEVEL ITEM APPROVED BY THE VM.	32,750 1,700 1,000 7,069 0
<b>TOTAL JUSTIFICATION:</b>										<b>42,519</b>
2100	5315	SMALL TOOLS & EQUIPMENT	50,828	50,489	26,900	24,485	60,356	59,062	CHAPLAIN PROGRAM FIVE MAG LIGHTS - \$100 EACH IN CAR VIDEO CAMERAS - 2ND YR OF 3 YEAR PROJECT PRISONER TRANSPORT VAN COMPARTMENT - EXPANDED LEVEL ITEM APPROVED BY THE VM. LOCKERS FOR FEMALE EMPLOYEES - EXPANDED LEVEL ITEM APPROVED BY THE VM. VIDEO SURVEILLANCE EQUIPMENT - EXPANDED LEVEL ITEM APPROVED BY THE VM.	200 500 42,000 11,930 0 2,196 0 4,270 0
<b>TOTAL JUSTIFICATION:</b>										<b>61,096</b>
2100	5316	RANGE SUPPLIES	30,700	30,977	26,900	27,558	26,900	29,285	SERVICE AMMUNITION TRAINING AMMUNITION TARGETS FOR DEPARTMENT QUALIFICATIONS TRAINING CLEANING EQUIPMENT/WEAPONS SIMUNITIONS AMMUNITION LESS LETHAL AMMUNITION	3,600 24,000 1,500 900 2,000 1,000
<b>TOTAL JUSTIFICATION:</b>										<b>33,000</b>



**FY 2008 BUDGET WORKSHEET  
POLICE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
2100	5327	IS MISC SOFTWARE	0	0	3,500	3,510	38,160	25,921	COMPUTER SOFTWARE/ADDITIONAL LICENSES	9,000
<b>TOTAL JUSTIFICATION:</b>										<b>9,000</b>
2100	5401	MOBILE EQUIPMENT	0	0	0	0	0	0	PICK-UP TRUCK FOR NEW CSO/ANIMAL CONTROL OFFICER - EXPANDED LEVEL ITEM APPROVED BY THE VM.	13,500 0
									BED LINER CAP FOR NEW CSO/ANIMAL CONTROL OFFICER - EXPANDED LEVEL ITEM APPROVED BY THE VM.	3,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>16,500</b>
2100	5413	IS CAPITAL SOFTWARE	0	0	0	0	0	6,000	VISIONAIR MASTER NAME HISTORICAL SUMMARY SOFTWARE - CARRY OVER FROM FYE 2007 BUDGET.	12,660 0
<b>TOTAL JUSTIFICATION:</b>										<b>12,660</b>
2100	5707	TRANSFER TO CERF	134,112	134,112	143,467	143,467	139,530	139,530	TRANSFER TO CERF	182,519
<b>TOTAL JUSTIFICATION:</b>										<b>182,519</b>
2100	5755	TRANSFER TO GRANT FUNC	0	13,180	0	0	98,319	0		
<b>TOTAL JUSTIFICATION:</b>										
2100	5855	TRANSFER TO GRANT FUNC	0	0	0	0	0	0	TRANSFER TO GRANT FUND FOR VILLAGE'S SHARE OF TLEP & VOCA GRANTS	6,506 0
<b>TOTAL JUSTIFICATION:</b>										<b>6,506</b>
			9,677,670	9,671,783	10,117,274	9,810,730	10,636,420	9,760,753		11,267,146

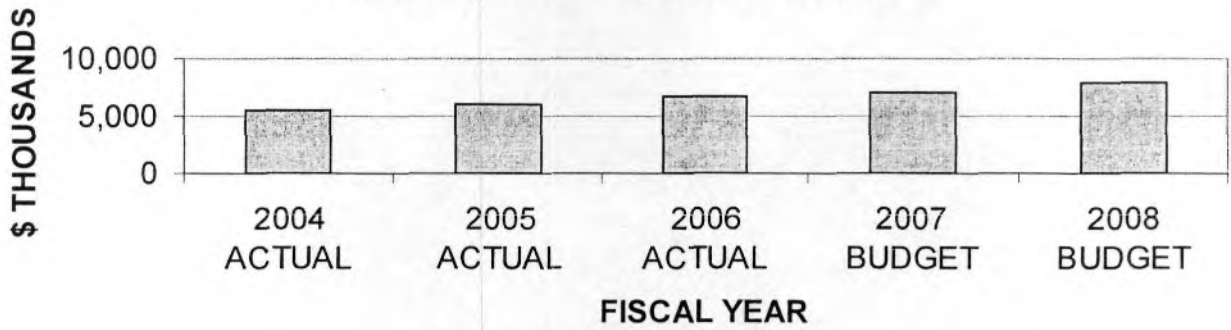
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# GENERAL FUND

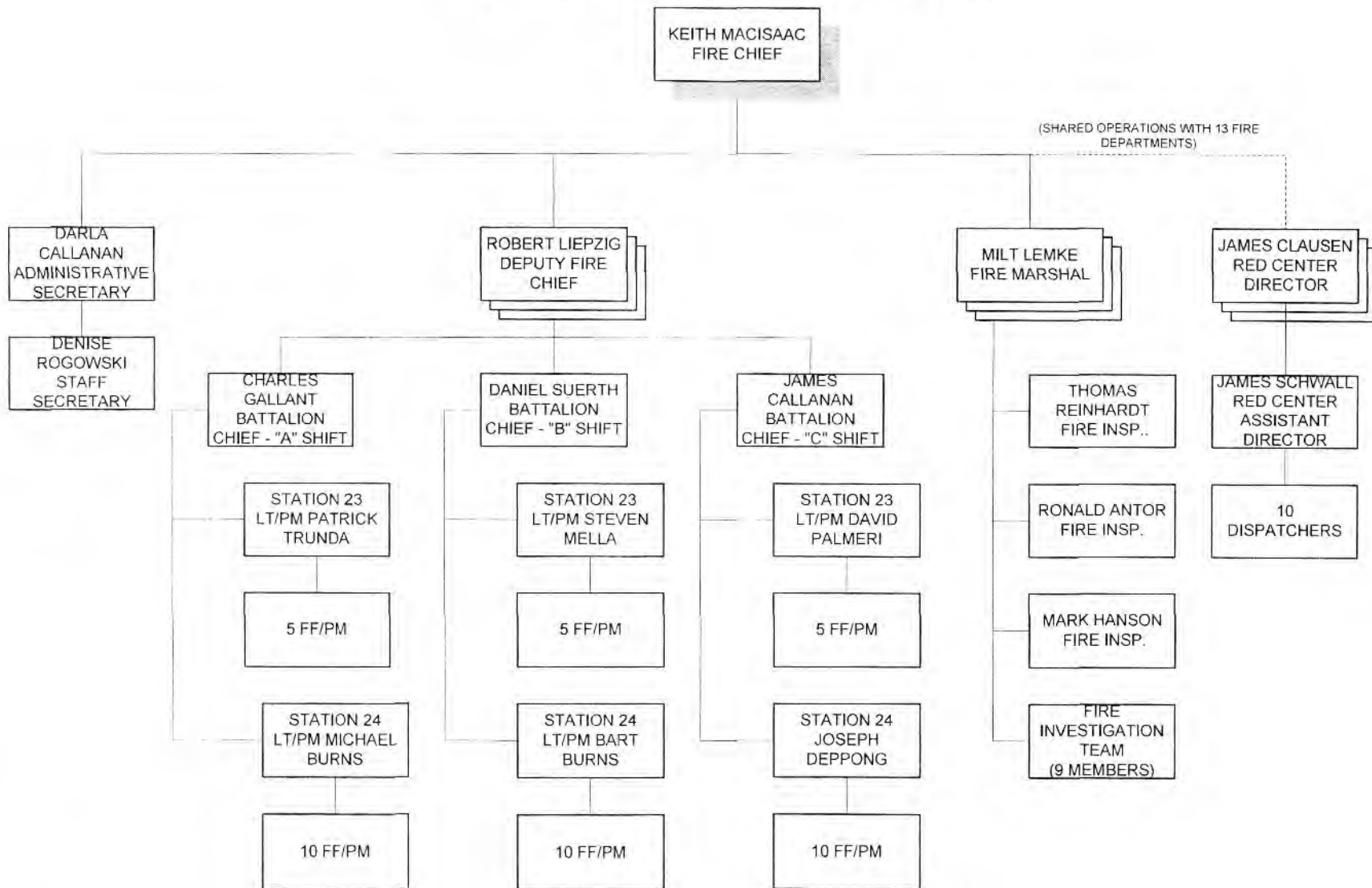
## Fire Department

Fire Department.....\$7,888,541

### BUDGET LEVELS - FIRE DEPARTMENT



# WHEELING FIRE DEPARTMENT WHEELING, ILLINOIS



## WHEELING FIRE DEPARTMENT

### Department Overview:

The Wheeling Fire Department was established in 1896, two (2) years after the incorporation of the village. Today, the Fire Department is a full service organization operating from two (2) strategically located fire stations. These fire stations are located at 255 West Dundee Road (includes Administration, as well as the Fire Prevention Bureau) and 780 S. Wheeling Road. Emergency services are provided to approximately 40,000 residents residing within approximately ten (10) square miles. Services provided by the Fire Department include airport crash/fire/rescue, confined space rescue, emergency medical treatment and transportation, emergency preparedness education/training, fire suppression, fire prevention, fire investigation, hazard mitigation, high angle rescue, public safety education, as well as underwater rescue/recovery.

Fire Department staffing is currently comprised of the following personnel:

- Fire Chief/Fire Investigator – 1
- Deputy Fire Chief – 1
- Fire Marshal/Fire Investigator – 1
- Battalion Chief (Shift Commander) – 3
- Lieutenant/Paramedic – 6
- Firefighter/Paramedic – 45
- Fire Inspector/Fire Investigator – 3 (2 full-time and 1 part-time)
- Secretary – 2

Shift personnel are cross trained as Firefighters, Paramedics, Hazardous Materials First Responders, and Airport Firefighters. A number of personnel are also trained as Underwater Rescue/Recovery Divers, Hazardous Materials Technicians/Specialists, Technical Rescue Specialists, Public Education Specialists, and Fire/Arson Investigators.

The department operates various specialized vehicles, in order to meet the emergency service needs of the community. These vehicles include:

- Engines (Pumpers) – 3 (2 primary, 1 reserve)
- Ladder Tower – 1
- Ambulance – 3 (3 primary)
- Underwater Rescue/Recovery Squad – 1
- Twin Agent Unit – 1 (airport response unit)
- Crash Truck – 2 (airport response unit)
- Utility Truck/Snow Plow - 1
- Staff/Fire Prevention Bureau Vehicles – 4
- Boat & Trailer – 1
- Foam Resupply Trailer – 1

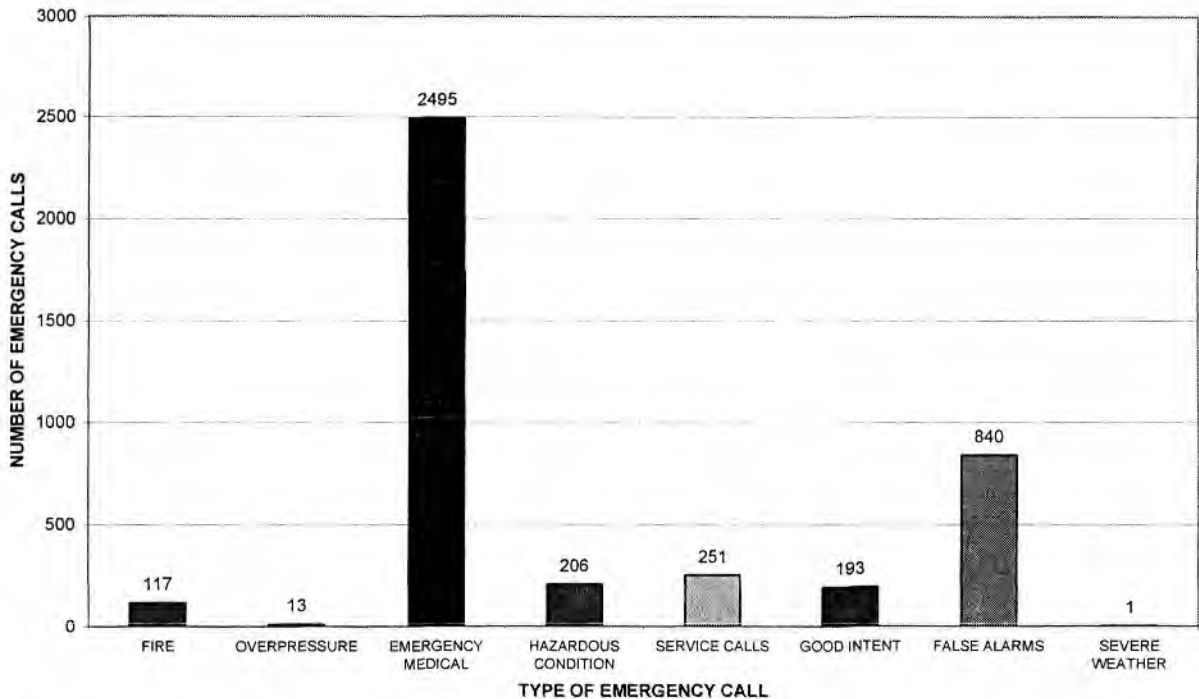
On a daily basis, two (2) engines, three (3) ambulances, one (1) ladder tower truck (staffed by jump personnel from the 3<sup>rd</sup> ambulance), and one (1) shift commander's vehicle are fully staffed. Maximum daily staffing is seventeen (17) emergency personnel. Minimum daily staffing is thirteen (13) emergency personnel.

The Insurance Services Organization (ISO) classifies the Wheeling Fire Department as a "Class 3" fire department. This classification is based upon all aspects of the department and is utilized by the insurance industry to determine fire insurance rates. Because of the "Class 3" rating, homeowners and businesses experience relatively low fire insurance rates.

Dispatching of emergency calls is performed by the Regional Emergency Dispatch (RED) Center located in Northbrook, Illinois. RED Center is a joint intergovernmental operation between thirteen (13) area fire departments providing service to more than 300,000 residents residing in approximately one hundred (100) square miles. In addition to routine emergency dispatching functions, dispatchers are specially trained and certified to provide pre-arrival emergency medical instructions. All 911 calls for service originating from wireless (cellular) and land-based (hard wired) telephones in the Village of Wheeling are received by the Wheeling Police Department Dispatch Center. All wireless 911 calls can be traced to a specific geographic location within the Village of Wheeling to within 30 feet of the caller's exact location because of Phase II wireless 911 services. When calls requiring the services of the Fire Department are received, the calls are transferred to RED Center which dispatches the Fire Department and provides pre-arrival medical instruction, if necessary.

In 2007, the Wheeling Fire Department responded to 4,116 emergency calls for service. This represents an increase of 8.5% over 2006 statistics. The following is a summary of the emergency calls handled by the Wheeling Fire Department in 2007:

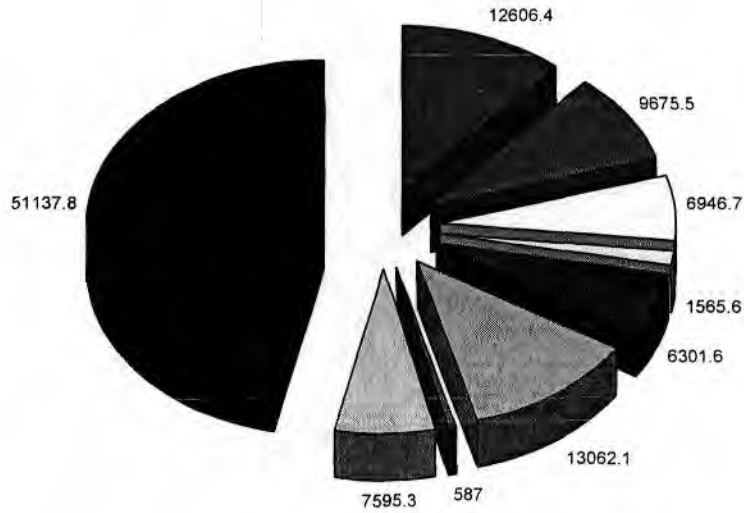
**2007 WHEELING FIRE DEPARTMENT EMERGENCY CALLS BY TYPE**  
(TOTAL EMERGENCY CALLS: 4,116)



**Time Utilization/Shift Productivity:**

Shift personnel are responsible for maintaining the department's vehicles, equipment, and facilities in addition to responding to emergency calls. Each day, time is also devoted to providing various public safety education programs, training (both fire and emergency medical), as well as maintaining personal physical fitness. The following is shift personnel time utilization during 2007:

**2007 WHEELING FIRE DEPARTMENT SHIFT PRODUCTIVITY  
(TOTAL SHIFT MAN-HOURS: 109,478)**

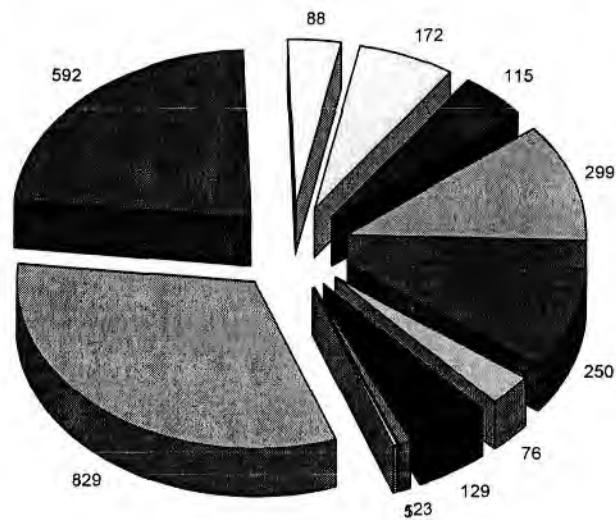


- |                    |                         |                        |
|--------------------|-------------------------|------------------------|
| ■ EMERGENCY CALLS  | ■ APPARATUS MAINTENANCE | □ BUILDING MAINTENANCE |
| □ PREPLANNING      | ■ TRAINING              | □ SUPERVISION          |
| ■ PUBLIC EDUCATION | □ SPECIAL PROJECTS      | ■ READY STATUS         |

**Fire Prevention Activities:**

The Fire Prevention Bureau is responsible for enforcement of the Village of Wheeling's Fire Prevention Code for all new and existing commercial, industrial, and business occupancies. Coordination of new construction for these types of occupancies is performed in conjunction with the Community Development Department. In addition to code enforcement, the Fire Prevention Bureau is responsible for post-fire investigations and assisting in public education programs. In those circumstances involving malicious fires, coordination of post-fire investigations are performed in conjunction with the Wheeling Police Department. Fire loss for 2007 was \$1,251,925. The following is a summary of the overall activities of the Fire Prevention Bureau in 2007:

**2007 WHEELING FIRE PREVENTION BUREAU ACTIVITIES**



■ OCCUPANCY INSPECTIONS	■ OCCUPANCY REINSPECTIONS	□ BUSINESS LICENSE INSP.
□ CERTIFICATE OF OCCUPANCY INSP.	■ BUILDING CONSTRUCTION FINALS	■ CONSTRUCTION PLAN REVIEWS
■ SITE PLAN REVIEWS	□ FIRE SPRINKLER SYSTEM INSP.	■ FIRE ALARM SYSTEM INSP.
■ FIRE PUMP TESTS	□ UST INSTALLATIONS	■ UST REMOVALS

**FIRE DEPARTMENT GOALS & OBJECTIVES FOR 2008**

- Maintain a 95% or greater acceptable rating on the Fire Department's "Quality of Service" survey results.
- Improve upon the current lost work time accident rate for those accidents deemed "preventable" by the Accident Review Board through continued implementation of various muscular/skeletal injury reduction techniques, personnel training, and equipment modifications.
- Maintain current vehicle accident rate through continued personnel training and evaluation of current emergency response criteria.
- Maintain current State of Illinois Paramedic Certification by ninety-five (95) percent of all current department paramedics with an average continuing education score of eighty-five (85) percent or more as determined by the St. Francis Emergency Medical System (SFEMS).
- Evaluation and selection of architectural/engineering/construction team for fire station project by mid-February.
- Review of fire station design and construction documents. Provided on-site construction oversight of both project sites, if final authorization to proceed with the project is provided by the Village Board.
- Continued career development of administrative and support staff personnel by completion of mandatory National Incident Management System (NIMS) training and attendance at outside schools/conferences.

- Conduct one (1) on-site National Incident Management System (NIMS) 300 and 400 course.
- Advanced certification of all current Fire Department paramedics in "Pediatric Advanced Life Support (PALS)" by the Department of Public Health (IPDH) and the St. Francis Emergency Medical System (SFEMS).
- Development, implementation, and coordination of a Lieutenant promotional process for development of a new eligibility list for the Board of Fire & Police Commission (BOFPC).
- Placement in service of two (2) replacement ambulances.
- Placement in service of one (1) specialized engine/squad.
- Evaluation, specification, purchase (through use of FEMA Grant and/or Village of Wheeling CERF account), and placement in service of new self-contained breathing apparatus (SCBA).
- Submission of a grant request to the Federal Emergency Management Agency (FEMA) for acquisition of radio interoperability equipment.
- Continued evaluation of electronic (paperless) fire prevention/life safety inspection field reporting systems for consideration in the 2009 budget process.
- Reorganization of department training program due to the pending retirement of the department's training officer.
- Interview, recommend, and hire new/replacement firefighter/paramedic personnel authorized by the 2008 budget.
- Develop quantifiable criteria for determining current and future department staffing and apparatus needs.
- Identify key elements for development a department staffing succession plan.
- Development and coordination of a table top disaster drill in conjunction with the Wheeling Police Department and Wheeling High School involving a mass casualty scenario.
- Development and coordination of a table top disaster drill in conjunction with the Prospect Heights Fire Protection District and Chicago Executive Airport involving an aircraft crash scenario.

**FIRE DEPARTMENT - 2200**

**PERSONNEL SERVICES**

<b><u>CLASSIFICATION</u></b>	<b><u>POSITION</u></b>	<b><u>FY</u></b> <b><u>2007</u></b>	<b><u>FY</u></b> <b><u>2008</u></b>	<b><u>INCREASE/</u></b> <b><u>(DECREASE)</u></b>
Full-Time	Fire Chief	1	1	---
	Deputy Chief	1	1	---
	Battalion Chief	3	3	---
	Fire Marshal	1	1	---
	Administrative Secretary	1	1	---
	Staff Secretary	1	1	---
	Lieutenant/Paramedic	6	6	---
	Firefighter/Paramedic	42	45	3
	Fire Inspector	2	2	---
	<b>TOTAL FULL-TIME</b>	58	61	3
Part-Time	Part-time Fire Inspector	1	1	---
	<b>TOTAL PART-TIME</b>	1	1	---

**FY 2008 BUDGET WORKSHEET  
FIRE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2200	5101	LONGEVITY	13,800	14,075	21,700	21,400	24,500	22,600	21 EMPLOYEES WITH 12 YEARS OR MORE OF SERVICE	24,200
<b>TOTAL JUSTIFICATION:</b>										<b>24,200</b>
2200	5102	OVERTIME	258,418	285,385	274,609	379,298	258,229	395,468	SELF-CONTAINED BREATHING APPARATUS PROGRAM DATA MANAGEMENT (STATE & SFEMS RECORDS & REPORTS) UNDERWATER RESCUE & RECOVERY TEAM (TRAINING/SCHOOLS) EMERGENCY MEDICAL SERVICES (TRAINING/SCHOOLS) FIRE APPARATUS PUMP TESTING (ISO REQUIREMENT) FIRE SUPPRESSION SERVICES (TRAINING/SCHOOLS) HAZARDOUS MATERIALS TEAM (TRAINING/SCHOOLS) PUBLIC EDUCATION/PUBLIC RELATIONS ACTIVITIES TECHNICAL RESCUE SPECIALIST (TRS) TEAM (TRAINING) ACTING OFFICER COMPENSATION (PER UNION CONTRACT) EMERGENCY CALL-BACK COMPENSATION (ESTIMATED) MISCELLANEOUS ASSIGNMENTS/PROJECTS (ESTIMATED) SHORT SHIFT HIRE BACKS (ESTIMATED) RADIO/COMMUNICATIONS MAINTENANCE FIRE INVESTIGATION TRAINING ARFF SERVICES (TRAINING)	1,293 1,939 17,140 66,729 774 18,382 11,330 11,557 16,307 37,632 10,100 8,080 84,840 935 6,140 6,311
<b>TOTAL JUSTIFICATION:</b>										<b>299,489</b>
2200	5104	SALARIES	3,759,930	3,859,272	4,090,990	4,095,948	4,226,971	4,232,003	SALARIES FOR 58 FULL-TIME & 1 PART-TIME EMPLOYEES THREE (3) NEW FIREFIGHTERS - EXPANDED LEVEL REQUEST APPROVED BY VILLAGE MANAGER. CREDIT RELATED TO FIREFIGHTERS STARTING IN MARCH.	4,448,650 154,080 0 -25,680
<b>TOTAL JUSTIFICATION:</b>										<b>4,577,050</b>
2200	5105	TRAINING	37,735	25,408	41,700	18,275	33,690	14,764	ADMINISTRATIVE DEVELOPMENT	4,000

**FY 2008 BUDGET WORKSHEET  
FIRE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2200.	5105.	TRAINING...	37,735 ...	25,408 ...	41,700 ...	18,275 ...	33,690 ...	14,764 ...	UNDERWATER RESCUE & RECOVERY TEAM EMERGENCY MEDICAL SERVICES FIRE PREVENTION/FIRE INVESTIGATION SERVICES FIRE SUPPRESSION SERVICES PUBLIC EDUCATION/PUBLIC RELATIONS SERVICES TECHNICAL RESCUE SPECIALIST (TRS) TEAM TRAINING SUPPLIES FIRE ACADEMY FOR THREE (3) NEW FIREFIGHTERS - EXPANDED LEVEL ITEM APPROVED BY VM.	1,950 7,705 4,100 11,250 3,400 3,355 1,400 10,500 0
<b>TOTAL JUSTIFICATION:</b>										<b>47,660</b>
2200	5106	UNIFORM ALLOWANCE	37,100	25,978	38,200	29,071	39,820	24,234	UNIFORMS FOR 57 EMPLOYEES ACCOUNT CARRY-OVER FROM PREVIOUS FISCAL YEAR MISCELLANEOUS ITEMS (REPLACEMENT BADGES/PATCHES) NEW EMPLOYEE UNIFORM ISSUE (2) UNIFORMS FOR THREE (3) NEW FIREFIGHTERS - EXPANDED LEVEL ITEM APPROVED BY VM.	28,500 10,000 3,250 3,000 4,510 0
<b>TOTAL JUSTIFICATION:</b>										<b>49,260</b>
2200	5108	EMPLOYER CONTRIBUTIONS	78,580	82,542	94,148	103,098	105,280	108,204	EMPLOYER MATCHING FUND FOR MEDICARE & IMRF MEDICARE FOR THREE (3) NEW FIREFIGHTERS - EXPANDED LEVEL ITEM APPROVED BY VM. CREDIT FOR THREE (3) FIREFIGHTERS' MARCH START DATE.	109,470 2,310 0 -385
<b>TOTAL JUSTIFICATION:</b>										<b>111,395</b>
2200	5109	POL/FIR PENS EMPLR CNTR	209,650	209,676	324,328	333,032	356,761	0	EMPLOYER CONTRIBUTION TO FIRE PENSION FUND	685,000
<b>TOTAL JUSTIFICATION:</b>										<b>685,000</b>

**FY 2008 BUDGET WORKSHEET  
FIRE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2200	5110	COLLEGE INCENTIVE	4,000	4,220	4,000	3,447	4,000	2,265	COLLEGE INCENTIVE (CONTRACTUAL OBLIGATION) TUITION REIMBURSEMENT	1,000 3,000
<b>TOTAL JUSTIFICATION:</b>										<b>4,000</b>
2200	5115	POST EMPLOYMENT HEALTH	0	0	0	0	4,990	0	POST RETIREMENT SICK LEAVE BUY-BACK PROGRAM	7,540
<b>TOTAL JUSTIFICATION:</b>										<b>7,540</b>
2200	5205	CONFERENCES & MEETINGS	15,970	7,004	13,320	8,284	13,645	4,323	IL PUBLIC SECTOR LABOR RELATIONS CONFERENCE (2) IL FIRE ADMINISTRATIVE PROFESSIONALS SEMINAR (1) LAKE COUNTY FIRE CHIEFS MEETINGS (4) METRO FIRE CHIEFS ASSOCIATION MEETINGS (4) IL FIRE INSPECTORS MEETINGS (10) IL FIRE INSPECTORS FALL SEMINAR (4) IL ARSON STRIKE FORCE SEMINAR (9) MIDWEST HAZARDOUS MATERIALS CONFERENCE (6) INTERNATIONAL FIRE CHIEFS CONFERENCE (1) INTERNATIONAL ASSOCIATION OF ARSON INVESTIGATORS (1) MISCELLANEOUS TRAVEL/MILEAGE REIMBURSEMENT (500 MILES) NATIONAL FIRE ACADEMY TRAVEL (REIMBURSED BY FED. GOV.) IL FIRE SERVICE INSTRUCTORS CONFERENCE (1)	400 700 80 80 160 600 495 2,100 2,100 2,250 245 2,500 650
<b>TOTAL JUSTIFICATION:</b>										<b>12,360</b>
2200	5206	CONSULTING SERVICES	0	0	0	0	0	0	NONE	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
2200	5207	IS SERV & MAINT AGREEMENT	0	0	4,800	1,490	5,800	2,405	INCIDENT REPORTING SOFTWARE UPDATE/MAINTENANCE EMS PATIENT SOFTWARE MAINTENANCE CONTRACT GENERAL SOFTWARE UPGRADES	1,600 3,200 1,000

**FY 2008 BUDGET WORKSHEET  
FIRE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2200	5207	IS SERV & MAINT AGREEME	0...	0...	4,800 ...	1,490 ...	5,800 ...	2,405 ...	SQL SERVER SOFTWARE CAD INTERFACE MODULE (INCIDENT REPORTING) CAD DROP CHUTE MODULE	3,000 2,000 1,000
<b>TOTAL JUSTIFICATION:</b>										<b>11,800</b>
2200	5209	ENERGY	175	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
2200	5211	EXTINGUISHER SERVICE	400	294	400	259	400	346	HYDROSTATIC TESTING/GENERAL SERVICE	500
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
2200	5212	EMPLOYEE HEALTH INSURA	818,550	562,953	641,030	644,709	701,904	699,147	GROUP HEALTH INSURANCE FOR FULL-TIME EMPLOYEES HEALTH INSURANCE FOR THREE (3) NEW FIREFIGHTERS - EXPANDED LEVEL ITEM APPROVED BY VM. CREDIT FOR 3 FIREFIGHTERS MARCH START DATE.	735,600 52,023 0 -8,670
<b>TOTAL JUSTIFICATION:</b>										<b>778,953</b>
2200	5213	GEN LIABILITY INSURANCE	195,880	195,880	197,750	197,750	444,190	444,190	GENERAL LIABILITY INSURANCE	464,640
<b>TOTAL JUSTIFICATION:</b>										<b>464,640</b>
2200	5216	LAUNDRY SERVICE	1,255	1,326	1,255	0	1,600	1,343	MISC. REPLACEMENT LINENS/BEDDING SUPPLIES	1,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>
2200	5218	LEGAL SERVICES	0	0	0	0	0	0	NONE	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
2200	5220	MAINT OFF/SPEC EQUIPMEN	43,493	32,527	47,540	24,008	50,442	32,008	BREATHING APPARATUS (SCBA) MAINTENANCE	12,765

**FY 2008 BUDGET WORKSHEET  
FIRE DEPARTMENT**

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2200.	5220.	MAINT OFF/SPEC EQUIPMEN	43,493 ...	32,527 ...	47,540 ...	24,008 ...	50,442 ...	32,008 ...	DOPPLER RADAR (EOC) SERVICE CONTRACT UNDERWATER RESCUE & RECOVERY EQUIPMENT MAINTENANCE EMERGENCY MEDICAL EQUIPMENT MAINTENANCE FIRE SUPPRESSION EQUIPMENT MAINTENANCE HAZARDOUS MATERIALS EQUIPMENT MAINTENANCE AERIAL & GROUND LADDER NON-DESTRUCTIVE ANALYSIS PUBLIC EDUCATION & CPR EQUIPMENT MAINTENANCE OFFICE EQUIPMENT/COPIER MAINTENANCE OPTICOM MAINTENANCE/REPAIRS BATTERY REPLACEMENTS EMERGENCY OPERATIONS SUPPLIES	1,300 3,800 4,726 5,250 5,382 2,000 500 3,000 8,389 1,500 500
<b>TOTAL JUSTIFICATION:</b>										<b>49,112</b>
2200	5221	MAINT RADIO EQUIPMENT	21,285	7,259	45,615	25,922	16,315	11,311	RADIO SERVICE CONTRACT (RADCO) ALERTING SYSTEM SERVICE CONTRACT (MERCURY) NON-SERVICE CONTRACT RADIO REPAIRS MISCELLANEOUS REPLACEMENT SPARE PARTS BATTERY REPLACEMENT (RADIOS)	5,000 3,615 4,000 1,200 1,200
<b>TOTAL JUSTIFICATION:</b>										<b>15,015</b>
2200	5222	MEMBERSHIP DUES	1,085	947	1,235	1,071	1,305	1,010	IL FIRE ADMIN. PROFESSIONALS ASSOCIATION IL FIRE CHIEFS ASSOCIATION INTERNATIONAL FIRE CHIEFS ASSOCIATION METROPOLITAN FIRE CHIEFS ASSOCIATION LAKE COUNTY FIRE CHIEFS ASSOCIATION NORTHERN IL. TRAINING ASSOCIATION INTERNATIONAL SOCIETY OF FIRE SERVICE INSTRUCTORS IL SOCIETY OF FIRE SERVICE INSTRUCTORS	55 300 170 50 75 75 150 100

**FY 2008 BUDGET WORKSHEET  
FIRE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2200	5222	MEMBERSHIP DUES...	1,085 ...	947 ...	1,235 ...	1,071 ...	1,305 ...	1,010 ...	NATIONAL FIRE PROTECTION ASSOCIATION IL FIRE INSPECTORS ASSOCIATION IL FIRE INVESTIGATORS TASK FORCE	150 145 60
<b>TOTAL JUSTIFICATION:</b>										<b>1,330</b>
2200	5228	PRINTING & BINDING	3,800	1,449	3,000	1,542	2,500	2,174	ADMINISTRATION EMERGENCY MEDICAL SERVICES FIRE PREVENTION BUREAU PUBLIC EDUCATION/PUBLIC RELATIONS	750 500 750 500
<b>TOTAL JUSTIFICATION:</b>										<b>2,500</b>
2200	5231	REG & SPCL AGENCY ASSES	22,650	14,550	22,900	16,044	23,250	16,095	ST. FRANCIS EMS CONTINUING EDUCATION FEE CAFT MAINTENANCE ASSESSMENT FEE IDPH AMBULANCE REGISTRATION FEE (3) MABAS DIV. I ASSESSMENT (ADM/TRS/DIVE) MABAS DIV. IV ASSESSMENT (HAZ. MAT.) MEAS/SALVATION ARMY CANTEEN ASSESSMENT FEE	4,250 10,000 75 2,500 5,000 500
<b>TOTAL JUSTIFICATION:</b>										<b>22,325</b>
2200	5233	RENTAL EQUIPMENT	0	0	0	1,625	0	0		
<b>TOTAL JUSTIFICATION:</b>										
2200	5238	TELE-COMMUNICATION SER	13,600	5,933	17,900	2,124	5,040	0	TELEPHONE LEASES TO FIRECOMM DISPATCH CENTER PAGERS FOR THREE (3) NEW FIREFIGHTERS - EXPANDED LEVEL ITEM APPROVED BY VM.	5,040 264 0
<b>TOTAL JUSTIFICATION:</b>										<b>5,304</b>

**FY 2008 BUDGET WORKSHEET  
FIRE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2200	5239	CELLULAR SERVICES	16,300	13,921	16,300	10,367	0	1,399	ALPHANUMERIC PAGERS (60 UNITS)	5,280
<b>TOTAL JUSTIFICATION:</b>										<b>5,280</b>
2200	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
2200	5242	RETIREE HEALTH INSURANC	0	154,976	216,360	184,936	226,090	233,258	HEALTH INSURANCE COSTS FOR FIRE DEPARTMENT RETIREES	188,300
<b>TOTAL JUSTIFICATION:</b>										<b>188,300</b>
2200	5246	MEDICAL EXAMS	25,115	16,935	22,410	16,621	23,090	17,367	ENTRY LEVEL PHYSICAL EXAMINATION (2 EMPLOYEES)	1,700
									PERIODIC PHYSICALS (20 EMPLOYEES)	8,400
									MAINTENANCE PHYSICALS (31 EMPLOYEES)	8,370
									FLU SHOTS (59 EMPLOYEES)	1,770
									HEPATITIS B IMMUNIZATIONS (2 EMPLOYEES)	1,500
									RETURN TO WORK PHYSICAL EXAMINATIONS	2,100
									MEDICAL EXAMS FOR THREE (3) NEW FIREFIGHTERS - EXPANDED	2,550
									LEVEL ITEM APPROVED BY VM.	0
<b>TOTAL JUSTIFICATION:</b>										<b>26,390</b>
2200	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	0	NONE	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
2200	5301	AUTO PETROL PRODUCTS	24,000	36,550	42,100	46,256	49,100	48,311	FUEL FOR DEPARTMENT VEHICLES	55,400
<b>TOTAL JUSTIFICATION:</b>										<b>55,400</b>
2200	5302	BOOKS & SUBSCRIPTIONS	3,940	2,502	3,445	2,584	3,570	969	FIRE PREVENTION BUREAU	1,915
									FIRE SUPPRESSION SERVICES	1,550

**FY 2008 BUDGET WORKSHEET  
FIRE DEPARTMENT**

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2200	5302	BOOKS & SUBSCRIPTIONS...	3,940 ...	2,502 ...	3,445 ...	2,584 ...	3,570 ...	969 ...	EMERGENCY MEDICAL SERVICES HAZARDOUS MATERIALS TEAM	120 100
<b>TOTAL JUSTIFICATION:</b>										<b>3,685</b>
2200	5305	FIREFIGHTING SUPPLIES	111,165	88,279	107,295	74,318	103,760	80,924	UNDERWATER RESCUE & RECOVERY EQUIPMENT REPLACEMENT TECHNICAL RESCUE EQUIPMENT REPLACEMENT HAZARDOUS MATERIALS EQUIPMENT REPLACEMENT FIRE SUPPRESSION EQUIPMENT REPLACEMENT FIRE EQUIPMENT BOXES (FEBS) - REIMBURSED EXPENSE FIRE HYDRANT MARKING PROGRAM (JOINT W/PUBLIC WORKS) RADIO EQUIPMENT REPLACEMENT FIRE EXTINGUISHER REPLACEMENT FIREFIGHTING FOAM CONCENTRATE EXTRICATION TOOLS (SAWZALLS) FIRE HOSE REPLACEMENT MISCELLANEOUS BATTERY REPLACEMENT THREE RAPID INTERVENTION PACKS - EXPANDED LEVEL ITEM APPROVED BY THE VILLAGE BOARD.	6,470 1,480 500 9,375 8,000 1,000 6,590 2,000 7,500 525 28,090 2,000 3,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>76,530</b>
2200	5310	VEHICLE MAINTENANCE	38,900	45,150	46,500	57,605	51,750	49,672	GENERAL VEHICLE MAINTENANCE/REPAIR INDEPENDENT AERIAL TOWER INSPECTION LADDER TOWER 42 MAIN SWIVEL REPLACEMENT LADDER TOWER 42 LADDER SLIDE BLOCK REPLACEMENT	50,000 1,750 12,000 9,000
<b>TOTAL JUSTIFICATION:</b>										<b>72,750</b>
2200	5311	BLDG/GROUNDS MAINTENANCE	13,450	12,386	13,650	10,387	13,700	10,268	CLEANING SUPPLIES PAINT AND ASSOCIATED SUPPLIES	4,400 800

**FY 2008 BUDGET WORKSHEET  
FIRE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
2200.	5311.	BLDG/GROUNDS MAINTENANCE	13,450 ...	12,386 ...	13,650 ...	10,387 ...	13,700 ...	10,268 ...	GENERAL STATION MISCELLANEOUS REPAIRS CARPET AND UPHOLSTERY CLEANING	7,000 1,500
<b>TOTAL JUSTIFICATION:</b>										<b>13,700</b>
2200	5312	MEDICAL SUPPLIES	19,695	19,960	28,850	24,470	25,057	19,735	REPLACEMENT OF EXPENDABLE/DAMAGED MEDICAL SUPPLIES REPLACEMENT AUTOMATIC DEFIBRILLATORS (2) REPLACEMENT AUTOMATIC DEFIBRILLATOR SUPPLIES	8,281 3,400 2,500
<b>TOTAL JUSTIFICATION:</b>										<b>14,181</b>
2200	5313	IS MISC EQPT & SUPPLIES	36,950	35,296	24,250	17,396	16,200	11,642	REPLACEMENT FIRE DEPARTMENT SERVER (1) REPLACEMENT LASER PRINTER - B & W (1) REPLACEMENT RUGGED LAPTOP (EMERGENCY MEDICAL) (1) REPLACEMENT PORTABLE PRINTERS (EMERGENCY MEDICAL) (2) PRINTER SUPPLIES - DEPARTMENT	9,000 600 3,600 800 2,000
<b>TOTAL JUSTIFICATION:</b>										<b>16,000</b>
2200	5315	SMALL TOOLS & EQUIPMENT	0	0	0	0	0	1,161		
<b>TOTAL JUSTIFICATION:</b>										
2200	5317	MISC OPERATING SUPPLIES	32,970	33,596	53,195	45,508	10,350	4,615	REPLACEMENT BEDS (STATION 23 & 24) REPLACEMENT RECLINERS (STATION 23 & 24) MISC. KITCHEN SUPPLIES (STATION 23 & 24) KNOX BOX SUPPLIES (FIRE PREVENTION BUREAU) MISC. REPLACEMENT APPLIANCES (STATION 23 & 24) REPLACEMENT STATION BUNTING CAMERA MISC. SUPPLIES/LENS (FIRE PREVENTION BUREAU) NEXTEL SMALL PARTS & BATTERIES	1,700 1,900 3,000 850 3,000 1,000 481 1,000



**FY 2008 BUDGET WORKSHEET  
FIRE DEPARTMENT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
2200	5404	FIREFIGHTING EQUIPMENT	0	0	0	0	0	0	MOVED TO ACCOUNT 2200-5305	0
<b>TOTAL JUSTIFICATION:</b>										
2200	5407	OFFICE EQUIPMENT	0	0	0	0	0	0	MOVED TO ACCOUNT 2200-5317	0
<b>TOTAL JUSTIFICATION:</b>										
2200	5408	BUILDING EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
2200	5509	BUILDING IMPROVEMENTS	0	0	10,500	0	10,500	5,450		
<b>TOTAL JUSTIFICATION:</b>										
2200	5707	TRANSFER TO CERF	228,606	228,606	255,798	255,798	171,826	171,826	TRANSFER OF FUNDS TO CERF ACCOUNT	192,693
<b>TOTAL JUSTIFICATION:</b>										
2200	5755	TRANSFER TO GRANT FUNC	0	0	12,550	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
<b>TOTAL JUSTIFICATION:</b>										
			6,120,457	6,054,370	6,777,163	6,689,508	7,060,055	6,697,050		7,888,541

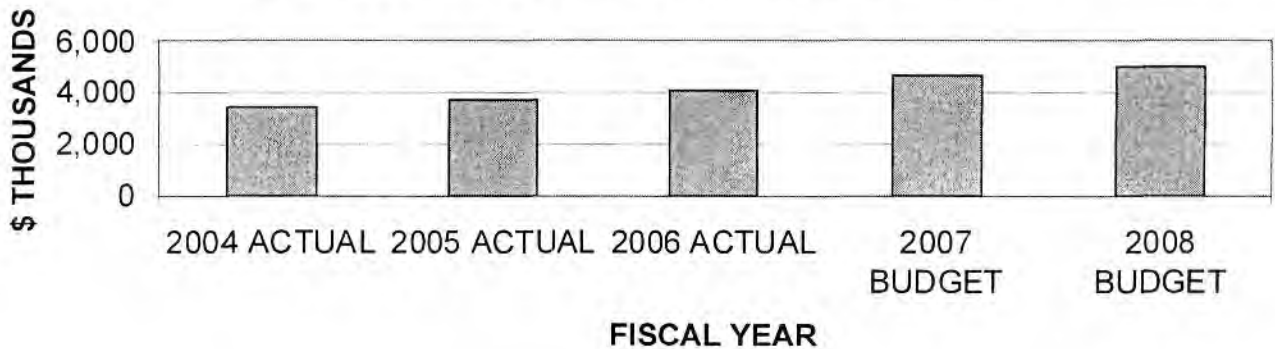
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## GENERAL FUND

### Public Works Department

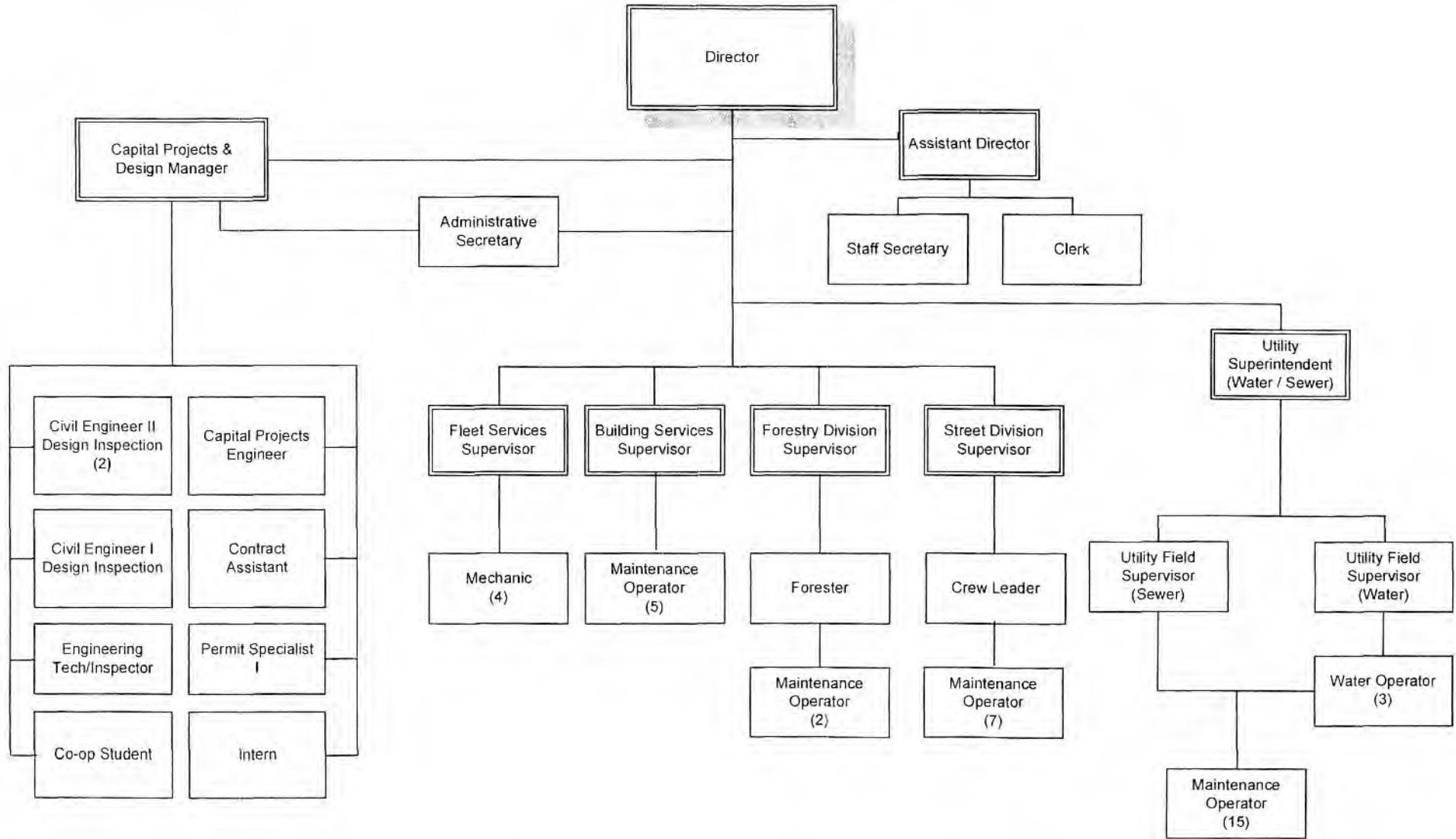
Public Works Administration.....	\$452,446
Building Services.....	915,515
Commuter Parking.....	78,440
Fleet Services.....	707,164
CIP Engineering.....	649,200
Street Division.....	2,202,293
<b>TOTAL.....</b>	<b>\$5,005,058</b>

**BUDGET LEVELS - PUBLIC WORKS DEPARTMENT**



\*NOTE: BEGINNING IN FY 2008, THE COSTS ASSOCIATED WITH VILLAGE ENGINEERING WERE SPLIT OUT FROM CIP ENGINEERING (1400) AND MOVED TO A NEW PROGRAM (1350) IN THE COMMUNITY DEVELOPMENT DEPARTMENT.

# PUBLIC WORKS DEPARTMENT FY 2008



## ADMINISTRATION DIVISION

The Administration Division, established in FY 1999/2000 as a separate and distinct division of the Department of Public Works, provides administrative support and oversight to the entire Department. Prior to FY 1999/2000, the personnel comprising this Division were accounted for and budgeted in the Water Division (Water Fund).

The Department of Public Works is established to manage, maintain, operate, and repair the Village's infrastructure, facilities, and related assets, which include public streets, private streets (where maintenance agreements have been executed), sidewalks, street lighting, signage, traffic controls, storm sewer system, water distribution system, sanitary sewer collection and conveyance system, parkways, municipal buildings, cemetery, commuter rail station and parking lots and municipal fleet. The Administration Division is charged with effectively managing the diverse infrastructure and related capital improvement programs consistent with Village Board policy, industry standards and regulatory agency requirements.

In FY 2007, the Village's Engineering Department separated into two divisions. One of the newly created divisions came to the Public Works Department and is now the CIP Engineering Division. The second division, the Engineering Division, moved to the Community Development Department. The CIP Engineering Division will continue to play an essential role in all public works projects within the community.

A major goal for Public Works in 2008 is to establish a new Forestry Division, approved by the Village Board, which will include four (4) full-time employees. The Forestry Division will be responsible for the general care and maintenance of trees and landscaping on Village parkways, right-of-ways, and other Village owned properties. The Division will also administer the Parkway Tree Trimming Program, *Tree City USA* and *National Arbor Day* recognitions, beautification efforts and contractual landscaping services that may be necessary for the Village.

The overall Department of Public Works budget, composed of various divisions and funds, is guided by a policy that values maintaining the lowest possible cost consistent with the delivery of satisfactory services in a demanding environment. The focus is on maintaining present service levels first. New programs or services compete both with current operations and a strong preference to reduce costs. Thus, each division budget is developed by staff indoctrinated with the idea that they must prove "return on investment" to justify both existing operations and, most particularly, any growth in services.

The Public Works Department will continue to fulfill and improve upon its responsibility to maintain and enhance the community's infrastructure and capital assets by refining and updating its various maintenance and capital improvement programs.

PUBLIC WORKS ADMINISTRATION - 1500

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY</u> <u>2007</u>	<u>FY</u> <u>2008</u>	<u>INCREASE/</u> <u>(DECREASE)</u>
Full-Time	Director of Public Works	1	1	---
	Assistant Public Works Director	1	1	---
	Clerk/Typist	1	1	---
	Staff Secretary	1	1	---
<b>TOTAL FULL-TIME</b>		<b>4</b>	<b>4</b>	<b>---</b>

**FY 2008 BUDGET WORKSHEET  
PW ADMINISTRATION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1500	5101	LONGEVITY	0	0	0	0	600	0	INCENTIVE PAID TO EMPLOYEES WITH 12 OR MORE YEARS OF SERVICE.	0 1,300
<b>TOTAL JUSTIFICATION:</b>										<b>1,300</b>
1500	5102	OVERTIME	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1500	5104	SALARIES	224,910	207,975	228,910	245,909	252,110	251,437	SALARY AMOUNT BASED ON CURRENT STAFFING LEVELS, PROJECTED MARKET ADJUSTMENTS AND POTENTIAL MERIT INCREASES FOR DIVISION EMPLOYEES.	0 0 288,280
<b>TOTAL JUSTIFICATION:</b>										<b>288,280</b>
1500	5105	TRAINING	3,000	967	3,000	2,571	3,500	3,729	VARIOUS TRAINING COURSES FOR CONTINUED EDUCATION AND PROFESSIONAL DEVELOPMENT FOR DIVISION STAFF. INCLUDES COMPUTER & MANAGERIAL TRAINING THROUGH EDUCATIONAL INSTITUTIONS.	0 0 0 3,500
<b>TOTAL JUSTIFICATION:</b>										<b>3,500</b>
1500	5108	EMPLOYER CONTRIBUTIONS	42,050	38,448	42,800	47,571	47,300	46,692	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA) AND MEDICARE CONTRIBUTIONS FOR DIVISION PERSONNEL.	0 0 30,690
<b>TOTAL JUSTIFICATION:</b>										<b>30,690</b>
1500	5110	COLLEGE INCENTIVE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1500	5115	POST EMPLOYMENT HEALTH	0	0	0	0	1,610	0	SICK TIME BUY BACK PROGRAM	1,000

**FY 2008 BUDGET WORKSHEET  
PW ADMINISTRATION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>
1500	5205	CONFERENCES & MEETING	4,500	3,985	4,500	3,777	4,500	1,736	EXPENSES TO ATTEND VARIOUS PROFESSIONAL CONFERENCES AND MEETINGS. INCLUDES REGISTRATION FEES, APPLICABLE LODGING AND MEAL EXPENSES; TRAVEL EXPENSES (TOLLWAY, PARKING, AIRFARE).	0 0 3,500 1,000
<b>TOTAL JUSTIFICATION:</b>										<b>4,500</b>
1500	5206	CONSULTING SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1500	5207	IS SERV & MAINT AGREEME	0	0	375	100	375	0	COUNT-ME-IN TIMECARD MONITOR MAINTENANCE FEE	375
<b>TOTAL JUSTIFICATION:</b>										<b>375</b>
1500	5209	ENERGY	0	10,212	15,000	0	15,000	0	ESTIMATED COST FOR HEATING THERMS USED IN VARIOUS MUNICIPAL BUILDINGS WHICH EXCEED THE ALLOTTED NUMBER GIVEN FREE-OF-CHARGE BY NICOR.	0 0 15,000
<b>TOTAL JUSTIFICATION:</b>										<b>15,000</b>
1500	5212	EMPLOYEE HEALTH INSURA	38,065	28,728	42,910	33,376	37,560	30,707	HEALTH INSURANCE COST FOR FULL-TIME EMPLOYEES IN THE DIVISION INCLUDING APPLICABLE RETIREES.	0 44,440
<b>TOTAL JUSTIFICATION:</b>										<b>44,440</b>
1500	5213	GEN LIABILITY INSURANCE	15,210	15,210	15,360	15,360	20,750	20,750	DIVISION SHARE OF INSURANCE COSTS INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY, CASUALTY AND THEFT.	0 0 21,700

**FY 2008 BUDGET WORKSHEET  
PW ADMINISTRATION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>21,700</b>
1500	5220	MAINT OFF/SPEC EQUIPMEN	6,555	5,060	6,555	5,889	6,555	6,107	JULIE PRINTER MAINTENANCE AGREEMENT; REPAIRS SERVICING OF MISCELLANEOUS OFFICE EQUIPMENT, COMPUTERS AND PERIPHERAL EQUIPMENT; ANNUAL EMPLOYEE TIME CLOCK MAINTENANCE FEE; ANNUAL PHOTOCOPIER MAINTENANCE AGREEMENT FEE; LEASE PAYMENTS FOR DEPARTMENT PHOTOCOPIER.	220 0 1,200 300 1,200 4,080
<b>TOTAL JUSTIFICATION:</b>										<b>7,000</b>
1500	5221	MAINT RADIO EQUIPMENT	350	183	350	185	350	145	ROUTINE REPAIRS/MAINTENANCE OF DIVISION NEXTEL RADIOS NOT COVERED BY WARRANTY; MAINTENANCE COST FOR MOTOROLA REMOTE RADIO.	0 150 200
<b>TOTAL JUSTIFICATION:</b>										<b>350</b>
1500	5222	MEMBERSHIP DUES	3,630	2,215	3,630	21,176	3,630	2,221	ANNUAL MEMBERSHIP TO PROFESSIONAL ORGANIZATIONS: APWA (2 @\$130) JULIE MONTHLY NOTIFICATIONS (~\$285 PER MONTH) IAMMA/ILCMA	0 260 3,300 130
<b>TOTAL JUSTIFICATION:</b>										<b>3,690</b>
1500	5228	PRINTING & BINDING	3,500	57	2,500	62	2,000	139	PRINTING OF MISCELLANEOUS FORMS, CARDS, NOTICES, ETC. SPECIAL LETTERING FOR DEPARTMENTAL VEHICLES, REPRODUCTIONS OF BUILDING AND ENGINEERING PLANS, PHOTO DEVELOPING EXPENSES, ETC. VILLAGE MANAGER ADJUSTMENT	0 0 0 2,000 -1,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>



**FY 2008 BUDGET WORKSHEET  
PW ADMINISTRATION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1500	5301	AUTO PETROL PRODUCTS	770	770	1,100	883	1,150	459	MOTOR AND TRANSMISSION OILS, ANTI-FREEZE, GREASE, BRAKE FLUID, GASOLINE, ETC. FOR ADMINISTRATION DIVISION VEHICLES BASED ON CURRENT PROJECTIONS. VILLAGE MANAGER ADJUSTMENT	0 0 1,290 -290
<b>TOTAL JUSTIFICATION:</b>										
1500	5302	BOOKS & SUBSCRIPTIONS	1,400	1,052	1,400	1,314	1,400	1,626	ANNUAL DOPPLER RADAR WEATHER CENTER SERVICE AND WEATHER WARNINGS/ALERTS SUBSCRIPTION FEE; APPLICABLE PROFESSIONAL MAGAZINES, SUBSCRIPTIONS, BOOKS, SPECIAL PUBLICATIONS, REFERENCE MATERIAL, ETC;	0 1,300 0 200
<b>TOTAL JUSTIFICATION:</b>										
1500	5310	VEHICLE MAINTENANCE	2,000	1,071	1,500	178	1,500	327	REPAIRS AND MAINTENANCE OF DIVISION VEHICLES AND EQUIPMENT INCLUDING FUNDING FOR VEHICLE INSPECTION/ VEHICLE FIRE EXTINGUISHER SERVICE. VILLAGE MANAGER ADJUSTMENT	0 0 1,500 -500
<b>TOTAL JUSTIFICATION:</b>										
1500	5313	IS MISC EQPT & SUPPLIES	0	0	4,250	3,620	0	0	ONE (1) REPLACEMENT DESK TOP COMPUTER TO MEET VILLAGE STANDARDS; ONE (1) LAPTOP COMPUTER, 15" DISPLAY	0 1,750 3,500
<b>TOTAL JUSTIFICATION:</b>										
1500	5315	SMALL TOOLS & EQUIPMEN	9,550	7,192	1,000	1,453	1,000	713	MISCELLANEOUS OFFICE MACHINES & EQUIPMENT AS BECOME NECESSARY THROUGHOUT THE YEAR.	0 1,000



**FY 2008 BUDGET WORKSHEET  
PW ADMINISTRATION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1500	5707	TRANSFER TO CERF	0	0	0	0	5,000	5,000	TRANSFER TO CERF FUND - NEC PHONE SYSTEM.	4,971
<b>TOTAL JUSTIFICATION:</b>										<b>4,971</b>
			404,890	369,490	428,240	423,976	420,790	387,942		452,446

## BUILDING SERVICES DIVISION

The Division is comprised of one (1) Supervisor and (5) Maintenance Operators. The Supervisor provides direction to personnel who are responsible and accountable for performing or providing necessary oversight of the following functions, duties and activities:

- General interior and exterior building rehabilitative services, repairs and alterations, including those requiring skills in carpentry, plumbing, electricity, mechanics, painting, heating/ventilation and air conditioning (HVAC) system repair at the Municipal Complex, Public Works (233 Hintz Rd), Police Impound Yard at 561 Dundee Rd., Friendship Park, Branch Fire Station No. 23, 99-101 Wolf Road (Police Department Crime Prevention facility), South Receiving Station, Pavilion Senior Center, Wheeling Cemetery, and Metra Commuter Rail Station.
- Oversee professional janitorial services at all municipally maintained building sites which include the following areas; Municipal Complex, 233 Hintz Road, Metra Commuter Rail Station and the Police Department Crime Prevention facilities at 99-101 Wolf Road, as provided through a professional services agreement.
- Boiler and generator preventive maintenance, testing and repairs.
- General landscape maintenance including flower gardens, shrubs, bushes, trees and general maintenance of sidewalks and pavements at the municipal building sites. Since May 1, 1996, general lawn maintenance has been performed through a professional services agreement and is monitored by division employees.
- Snow removal and ice control for municipally maintained parking lots and building sidewalks as well as the East Sidewalk Route. Division personnel assist with Friendship Park and other sidewalk routes when necessary.
- Full maintenance responsibility associated with the Centennial Fountain located on the Municipal Complex.
- General maintenance responsibility associated with the Metra Commuter Rail Station and related parking facilities.
- Design, create and install new decals for exterior/interior signage, numbering or any additional requests as needed.
- Emergency building repairs/response 24 hours a day, 7 days a week, 365 days a year.
- Performance of monthly safety inspections throughout the municipal building sites.

### ACTIVITIES AND ACCOMPLISHMENTS FOR FY 2007

One thousand nine hundred eighty-nine (1,989) work orders requests, through Workorderama, were received and completed during 2007. Standard hand written work orders were gradually eliminated in 2006 and 2007.

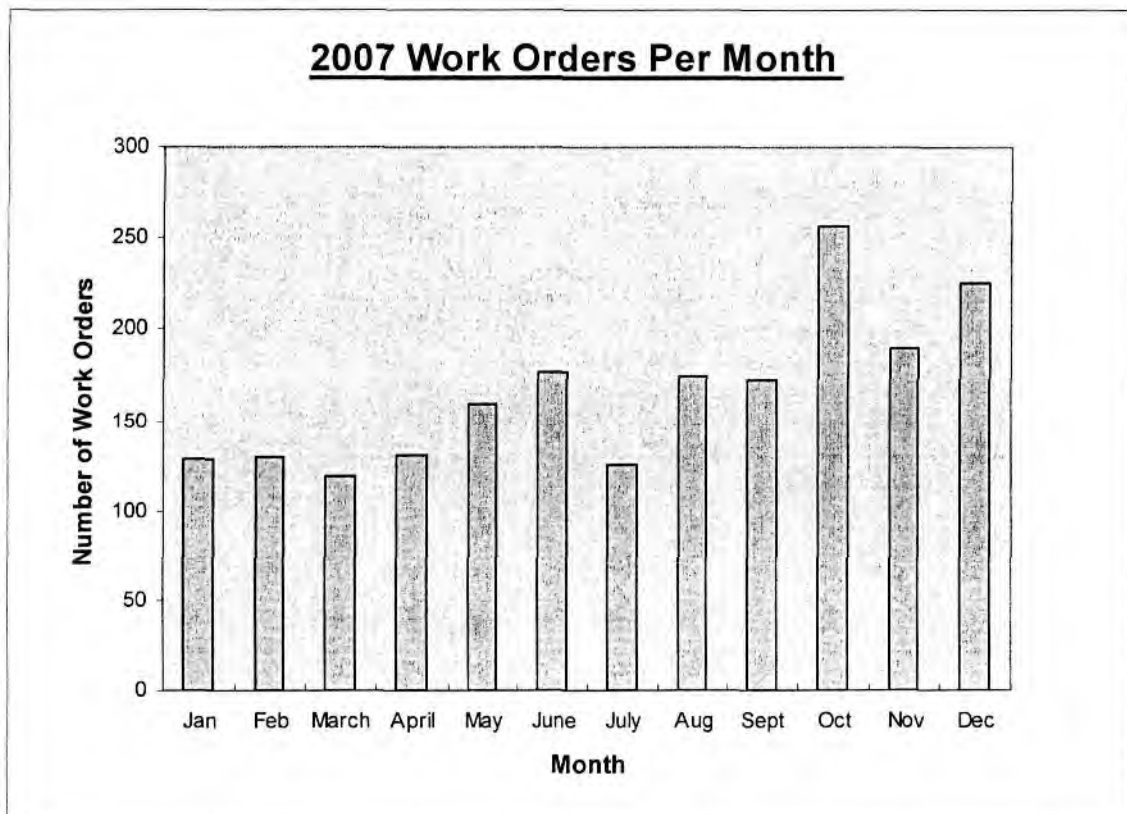
	<i>2005</i>	<i>2006</i>	<i>2007</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>
Work Orders	70	N/A	N/A
Email Work Orders	1202	200	1
Workorderama	294	1544	1988
<i>Total</i>	1566	1744	1989

Major work projects completed by Division personnel at the municipal building sites and other off-site locations maintained by Building Services were as follows:

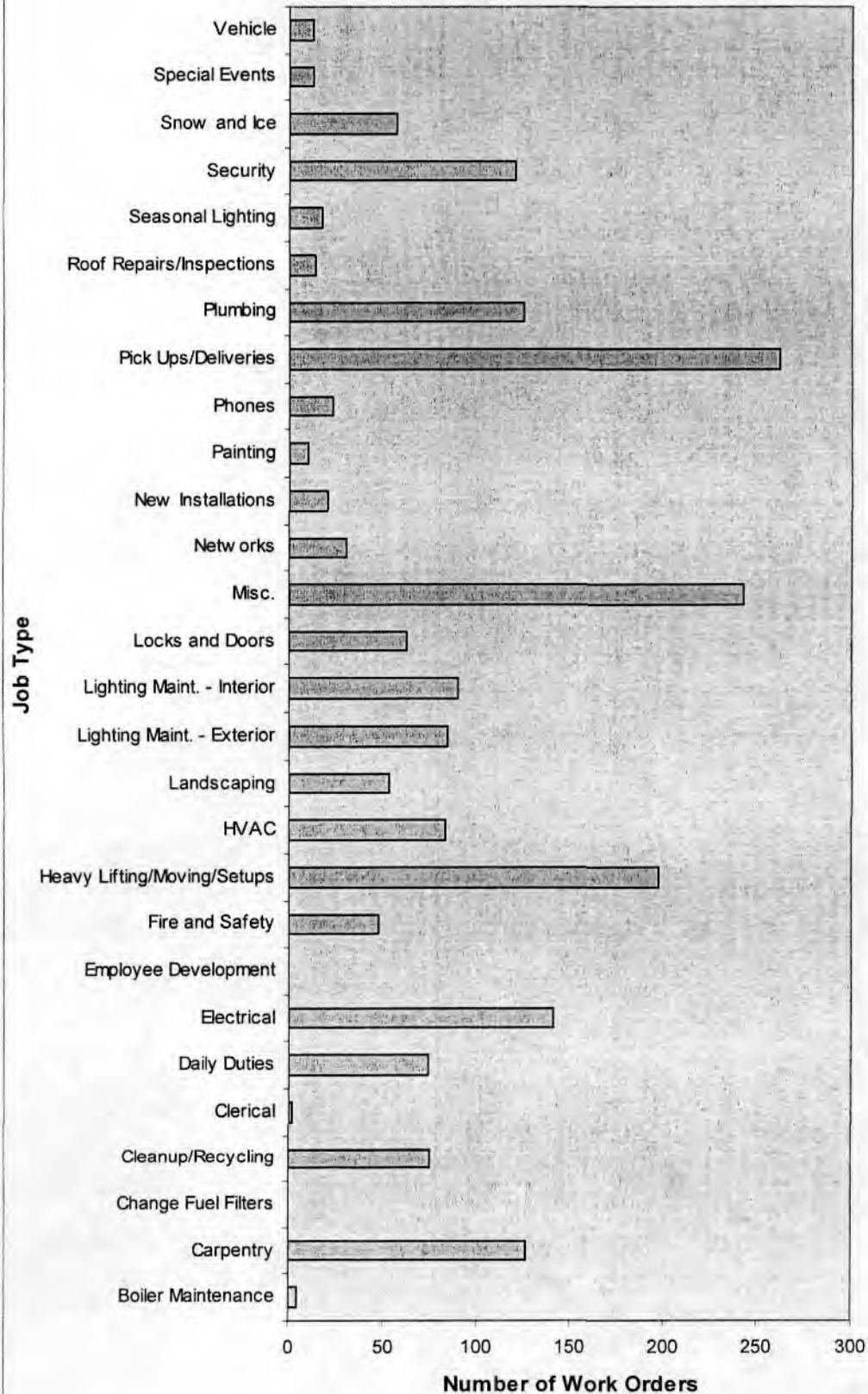
- Replaced ceiling tiles in the Municipal Complex hallways and other buildings, as well as other sites maintained by the division.
- Performed all duties related to division for the re-location of Engineering and Community Development to the Public Works Building.
- Performed all duties related to the division for the clean-up/refurbishment of 561 Dundee Road, including updating interior/exterior lighting, HVAC maintenance, installation of security cameras, etc.
- Installed multiple outlets and computer/network/phone lines throughout municipal buildings. Over 101,000 feet of network cable and/or phone cable had been installed or removed throughout facilities maintained by Building Services.
- Installed and/or aligned wireless equipment at eighty (80) feet above the Public Works building and one hundred (100) feet above the Municipal Complex Building A to improve communications between the buildings.
- Installed emergency power and networking cables for new computer server system in the Police Department Records Division.
- Extensive electrical changes and upgrades were made in the vehicle storage garage in Public Works. Electrical panels were removed from on the upper level, eight (8) new light switches and fourteen (14) new light fixtures were added in various locations throughout the interior of the building. New photocells and fifteen (15) outdoor security lights were also replaced as part of the electrical upgrades. In all approximately nine thousand (9,000) feet of wire, two thousand (2,000) feet of conduit and four hundred fifty (450) man-hours were used to complete these upgrades.
- Prepared soil, as well as planted and maintained all flower gardens within the Municipal Complex grounds, Pavilion Senior Center, Public Works, and Lehmann Fountain.
- Trimmed and maintained miscellaneous bushes, shrubs, trees and ground cover at Municipal Complex, Public Works, Lehmann Fountain, Branch Fire Station No. 23, Police Impound Yard at 561 Dundee Rd., Pavilion Senior Center, Metra Station and the Wheeling Cemetery.
- Performed pre-season boiler maintenance in the Municipal Complex.
- Repaired and maintained multiple roof mounted HVAC units, AC units, interior hanging unit heaters, electric baseboard heaters and humidifiers throughout the changing seasons. Performed HVAC maintenance as follows: replaced four hundred fifty-three (453) pleated filters, cleaned thirty-five (35) metal filters, washed down and cleaned thirty-nine (39) condensers, performed thirty (30) belt replacements, replaced eight (8) exhaust fan motors and made various belt adjustments.
- Designed, fabricated and installed new signage at Public Works, Police Impound Yard at 561 Dundee Rd. and Commuter Rail Station (Metra).
- Continued updating key inventory as part of an annual plan.
- Completed installation of new computerized keyless door entry system at the Police Department. Twenty (20) doors have been modified to work with the new security system. The total man-hours that were utilized on this project were in excess of two hundred and fifty-nine (259).
- Continued to develop a new lock and security system for all municipal sites to improve security, replace outdated locks, and implement positive key control and key way system designed specifically for Village needs.
- Continued the installation of locks and deadbolts at various water towers/lift stations to improve security as required and deemed necessary by the Utility Division.

- Multiple building air line modifications were made in Public Works.
- Cleared approximately one thousand two hundred (1,200) feet of interior sewer lines throughout municipal buildings.
- Four hundred sixty-two (462) hours were spent on pre and post seasonal event activities associated with the annual *Lighting of the Lights* celebration. This included the significant task of installing and removing 250,000 miniature seasonal lights and other seasonal decorations such as silhouettes, boughs, etc.
- One hundred thirty-six (136) man-hours were spent performing various set-up, removal and cleanup activities associated with the *Freedom Fest*.
- Continued to aid Police, Fire, Health Services and Administration with events by setting up tables, chairs, etc.
- Met with four (4) individual contractors to acquire quotes for the Municipal Complex HVAC Replacement Program for FY 2007 and supervised the installation of subject HVAC units at the Municipal Complex and 233 Hintz (PW).
- Supervised fire and safety contractors during the annual and semi-annual maintenance of fire control devices, extinguishers and sprinkler systems at the Municipal Complex, Pavilion Senior Center, Fire Stations No. 23 and 24 building and vehicles, Police Department, Crime Prevention Facility (99-101 Wolf Road), Police Impound Yard (561 Dundee Rd.), Police vehicles, 175 Hintz Rd., South Receiving Station, Metra Station, and Public Works building and vehicles.

*Performance Measurements*



## 2007 Work Orders By Job Type



## GOALS FOR FY 2008

The Building Division will continue to improve the services it provides to the citizens, Village Board and other divisions/departments in the Village. The ongoing computerization of many Division functions in the coming year will allow personnel to devote more time to the refinement and implementation of our preventative maintenance program. It is the philosophy of the Division that a solid preventative maintenance program can help save time and resources by eliminating costly emergency repairs.

In addition to its ongoing activities, in the forthcoming fiscal year, the Building Division has planned the following specific programs and improvements:

- Continue painting of exterior buildings, interior rooms and hallways throughout the Village Hall, Public Works, Senior Center, Police Resource Center, Fire Station No. 23, and Metra.
- Oversee the purchase and installation of two (2) new coin machines at the Metra Commuter Parking Lot.
- Continue cleaning all interior and exterior windows at the Metra Station on a monthly basis, as well as at the Municipal Complex and Public Works on a quarterly basis.
- Replace existing seasonal lights and other related seasonal decorations to maintain the existing level of decorative lighting at the Municipal Complex, Metra Commuter Rail Station and Friendship Park, including electrical upgrades as needed in preparation for the *Lighting of the Lights* event.
- Administer janitorial services contract covering the Finance & Administrative Services Department, Police Department, Council Room, Public Works and related common and hallway areas.
- Oversee the professional cleaning of all carpeting located in the Police Department, Finance & Administrative Services Department, Council Room, and Public Works and related common and hallway areas (approximately 15,100 sq. ft).
- Oversee the professional cleaning of upholstered chairs and wall panels in the Police Department, Finance & Administrative Services Department, Council Room, Public Works and related common and hallway areas annually.
- Progress with multi-year Ceiling Tile Replacement Program in the Municipal Complex buildings to replace warped, stained and/or broken tiles.
- Replace rotted landscape railroad ties as time and manpower constraints allow, with decorative landscape stone retaining walls at the Municipal Complex.
- Reinstall aerators at Pavilion Senior Center retention pond; chemically treat water to control aquatic growth and clean/maintain throughout the year.
- Continue up-grades to general interior and exterior building rehabilitative projects, repairs and alterations, including carpentry, plumbing, electrical, mechanical, painting, heating/ventilation and air conditioning (HVAC).
- Install new carpet in areas requiring replacement deemed necessary due to excessive deterioration.
- Continue to up-date door locks throughout all facilities maintained by Building Services as man power and scheduling allow.

BUILDING SERVICES DIVISION - 1220

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY</u> <u>2007</u>	<u>FY</u> <u>2008</u>	<u>INCREASE/</u> <u>(DECREASE)</u>
Full-Time	Building Services Supervisor	1	1	---
	Maintenance Operator	5	5	---
<b>TOTAL FULL-TIME</b>		<b>6</b>	<b>6</b>	<b>---</b>

**FY 2008 BUDGET WORKSHEET  
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1220	5101	LONGEVITY	600	600	600	600	600	600	INCENTIVE PAID TO EMPLOYEES WITH TWELVE (12) OR MORE YEARS OF SERVICE.	0 600
<b>TOTAL JUSTIFICATION:</b>										<b>600</b>
1220	5102	OVERTIME	9,500	15,077	13,500	5,390	13,500	14,186	EMERGENCY SERVICES INCLUDING SNOW REMOVAL AND ICE CONTROL AT VILLAGE-MAINTAINED SITES, EMERGENCY REPAIRS TO MUNICIPAL BUILDING AND GROUNDS, ETC., AT TIME-AND-ONE-HALF AND DOUBLE-TIME RATES, IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT.	0 0 0 0 14,000
<b>TOTAL JUSTIFICATION:</b>										<b>14,000</b>
1220	5103	SEASONAL HELP	27,720	31,491	30,000	25,012	30,000	21,822	SEASONAL HELP TO ASSIST WITH LOW SKILL, LABOR INTENSIVE DUTIES AND RESPONSIBILITIES OF THE DIVISION. ADDITIONAL SEASONAL HELP - EXPANDED LEVEL REQUEST APPROVED BY THE VM. VILLAGE MANAGER ADJUSTMENT	0 30,000 6,000 0 -5,000
<b>TOTAL JUSTIFICATION:</b>										<b>31,000</b>
1220	5104	SALARIES	337,602	305,858	366,100	331,879	380,830	359,137	SALARY AMOUNT BASED ON CURRENT STAFFING LEVELS, CONTRACTUAL INCREASES, PROJECTED MARKET ADJUSTMENTS AND POTENTIAL MERIT INCREASES FOR DIVISION EMPLOYEES.	0 0 365,190
<b>TOTAL JUSTIFICATION:</b>										<b>365,190</b>
1220	5105	TRAINING	3,500	2,826	3,500	3,935	4,000	682	TRAINING COURSES FOR CONTINUED EDUCATION AND PROFESSIONAL DEVELOPMENT. INCLUDES COMPUTER AND SAFETY-RELATED TRAINING AND EMPLOYEE REIMBURSEMENT FOR COMMERCIAL DRIVER'S LICENSE RENEWAL FEES.	0 0 0 0 4,000

**FY 2008 BUDGET WORKSHEET  
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>4,000</b>
1220	5106	UNIFORM ALLOWANCE	3,125	2,355	2,800	2,452	2,800	3,276	ALLOTMENT FOR REPLACEMENT OF REQUIRED UNIFORMS AT \$400/YR PER EMPLOYEE IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT - 5 @ \$400/EA; CARRYOVER OF EMPLOYEE ACCOUNT BALANCES FROM FY2007; T-SHIRTS EACH FOR SEASONAL EMPLOYEES. UNIFORM FOR ADDITIONAL SEASONAL HELP - EXPANDED LEVEL REQUEST APPROVED BY VM.	0 0 2,000 500 300 60 0
<b>TOTAL JUSTIFICATION:</b>										<b>2,860</b>
1220	5108	EMPLOYER CONTRIBUTIONS	63,135	62,634	71,650	67,315	71,440	71,212	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA) AND MEDICARE CONTRIBUTIONS FOR DIVISION PERSONNEL.	0 0 67,490
<b>TOTAL JUSTIFICATION:</b>										<b>67,490</b>
1220	5110	COLLEGE INCENTIVE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1220	5115	POST EMPLOYMENT HEALTH	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1220	5205	CONFERENCES & MEETINGS	1,100	899	1,100	444	1,100	249	EXPENSES TO ATTEND PROFESSIONAL CONFERENCES AND MEETINGS. INCLUDES REGISTRATION FEES, APPLICABLE LODGING AND MEAL EXPENSES; TRAVEL EXPENSES (TOLLS, PARKING, INC).	0 0 800 300

**FY 2008 BUDGET WORKSHEET  
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>1,100</b>
1220	5206	CONSULTING SERVICES	20,000	11,393	15,000	16,580	18,000	10,692	CONSULTING ASSISTANCE AS MAY BE REQUIRED TO RESOLVE PROBLEMS RELATING TO VARIOUS BUILDING SYSTEMS INCLUDING HEATING, AIR CONDITIONING, VENTILATION, ELECTRICAL, PLUMBING, ROOFING, GENERATOR ISSUES, ETC. INCLUDES FUNDING FOR CONTRACTUAL OVERHEAD GARAGE DOOR, FENCE AND LOCK REPAIRS GENERATOR TESTING @ PW AND STATION #24.	0 0 0 0 15,000 2,000
<b>TOTAL JUSTIFICATION:</b>										<b>17,000</b>
1220	5207	IS SERV & MAINT AGREEME	0	0	0	0	2,300	2,280	ANNUAL MAINT AGREEMENT FOR THE FACILITY WIZARDS SOFTWARE (WORK ORDER SYSTEM).	0 2,500
<b>TOTAL JUSTIFICATION:</b>										<b>2,500</b>
1220	5208	DEBRIS DUMP CHARGES	2,500	1,054	2,500	426	1,500	2,257	COST OF FLUORESCENT AND HIGH-DISCHARGE LAMP DISPOSAL ACCORDING TO FEDERAL REGULATIONS; COST FOR LEGAL DISPOSAL OF VARIOUS TOXIC AND/OR HAZARDOUS MATERIAL.	0 0 1,500
<b>TOTAL JUSTIFICATION:</b>										<b>1,500</b>
1220	5209	ENERGY	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1220	5212	EMPLOYEE HEALTH INSURA	67,175	57,302	68,630	62,422	75,230	62,298	HEALTH INSURANCE COSTS FOR EXISTING FULL-TIME EMPLOYEES IN THE DIVISION AND APPLICABLE RETIREES.	0 65,140
<b>TOTAL JUSTIFICATION:</b>										<b>65,140</b>

**FY 2008 BUDGET WORKSHEET  
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1220	5213	GEN LIABILITY INSURANCE	21,290	21,290	21,490	21,490	31,730	31,730	DIVISION SHARE OF INSURANCE COSTS INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY CASUALTY AND THEFT.	0 0 33,190
<b>TOTAL JUSTIFICATION:</b>										<b>33,190</b>
1220	5215	JANITORIAL SERVICES	86,786	77,183	106,786	89,758	106,786	89,332	CONTRACTUAL JANITORIAL CLEANING SERVICES OF VILLAGE HALL AND PUBLIC WORKS BUILDINGS. INCLUDES EXTRA "DAY PERSON" IN THE POLICE DEPARTMENT DUE TO NATURE OF 24-HOUR OPERATION; PROFESSIONAL CARPET CLEANING OF VARIOUS ON-SITE OFFICES AND PUBLIC AREAS; PROFESSIONAL CLEANING OF UPHOLSTERY AND WALL CLEANING CLEANING; PROFESSIONAL MAINTENANCE OF ATRIUM PLANTS BY CONTRACT; ANNUAL CONTRACTUAL CLEANING OF VARIOUS VILLAGE HALL WINDOW BLINDS; PROFESSIONAL CLEANING SERVICES FOR VILLAGE HALL WINDOWS (INTERIOR AND EXTERIOR)-FOUR (4) CLEANINGS.	0 0 0 85,000 0 13,500 0 3,000 5,496 0 2,100 0 4,150
<b>TOTAL JUSTIFICATION:</b>										<b>113,246</b>
1220	5217	LANDSCAPE MAINTENANCE	21,750	13,259	18,000	10,196	18,000	13,682	CONTRACTUAL SERVICES FOR GRASS CUTTING AND LAWN MAINTENANCE, INCLUDING CORE AERATING IN SPRING & FALL AT VILLAGE HALL, CEMETERY & FIRE STATION NO. 23; INCLUDES FUNDING FOR RESTORATION OF TURF AREAS RESULTING FROM WINTER SNOW REMOVAL AND ICE CONTROL OPERATIONS; CHEMICAL SPRAYING BY CONTRACTOR FOR VILLAGE-MAINTAINED LAWNS. PROVIDES FOR FERTILIZER, WEED AND	0 0 0 0 0 15,500 0 0

**FY 2008 BUDGET WORKSHEET  
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1220	5217	LANDSCAPE MAINTENANCE	21,750 ...	13,259 ...	18,000 ...	10,196 ...	18,000 ...	13,682 ...	FUNGUS CONTROL AND OTHER LAWN DISEASES. VILLAGE MANAGER ADJUSTMENT	2,500 -3,000
<b>TOTAL JUSTIFICATION:</b>										<b>15,000</b>
1220	5220	MAINT OFF/SPEC EQUIPMEN	1,500	2,398	1,800	2,191	3,000	1,796	REPAIRS SERVICING OF DIVISION OFFICE MACHINES, COMPUTERS, VILLAGE ALARM SYSTEMS, PORTABLE AND PERMANENT FIRE EXTINGUISHERS AS WELL AS OTHER SPECIALIZED EQUIPMENT.	0 0 0 3,000
<b>TOTAL JUSTIFICATION:</b>										<b>3,000</b>
1220	5221	MAINT RADIO EQUIPMENT	450	0	450	295	450	162	ROUTINE REPAIRS/MAINTENANCE OF DIVISION NEXTEL RADIOS NOT COVERED BY WARRANTY; MAINTENANCE COST FOR DIVISION MOTOROLA REMOTE RADIO EQUIPMENT.	0 250 0 200
<b>TOTAL JUSTIFICATION:</b>										<b>450</b>
1220	5222	MEMBERSHIP DUES	0	0	0	0	0	0	ANNUAL MEMBERSHIPS TO PROFESSIONAL ORGANIZATIONS: AMERICAN PUBLIC WORKS ASSOCIATION.	0 130
<b>TOTAL JUSTIFICATION:</b>										<b>130</b>
1220	5223	ENGINEERING & DESIGN SE	0	178	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1220	5228	PRINTING & BINDING	500	41	500	514	500	618	NON-REFLECTIVE, ADHESIVE-BACKED MATERIALS FOR USE WITH COMPUTERIZED SIGN MAKING SYSTEM FOR CREATING BUILDING RELATED SIGNS AND DECALS.	0 0 500

**FY 2008 BUDGET WORKSHEET  
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
1220	5232	RENTAL AGREEMENTS	0	(210)	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1220	5233	RENTAL EQUIPMENT	300	825	300	488	300	0	TEMPORARY REPLACEMENT OF NON-OPERATIVE TOOLS AND EQUIPMENT INCLUDING USE OF NON-OWNED SPECIAL EQUIPMENT AS REQUIRED.	0 0 300
<b>TOTAL JUSTIFICATION:</b>										<b>300</b>
1220	5234	TREE MAINT SERVICE	1,000	0	1,000	1,000	1,000	1,000	CONTRACTUAL SERVICES FOR ANNUAL FERTILIZATION, PRUNING, TRIMMING AND CHEMICAL SPRAYING OF TREES. INCLUDES OTHER LANDSCAPING MATERIALS AND SERVICES TO CONTROL DISEASE, REMOVES STUMPS, REPLACE DEAD AND DISEASED TREES AT VARIOUS MUNICIPAL SITES.	0 0 0 0 1,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>
1220	5238	TELE-COMMUNICATION SER	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1220	5239	CELLULAR SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1220	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1220	5242	RETIREE HEALTH INSURANC	0	3,576	3,660	3,616	4,000	3,898	HEALTH INSURANCE COSTS FOR BLDG SERVICES RETIREES.	3,970

**FY 2008 BUDGET WORKSHEET  
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>3,970</b>
1220	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	138		
<b>TOTAL JUSTIFICATION:</b>										
1220	5301	AUTO PETROL PRODUCTS	4,450	5,402	7,100	6,050	7,800	7,025	MOTOR AND TRANSMISSION OILS, ANTI-FREEZE, GREASE, BRAKE FLUID, DIESEL AND GASOLINE FUELS, ETC. FOR DIVISION VEHICLES AND EQUIPMENT INCLUDING BUILDING STANDBY GENERATORS.	0 0 0 8,800
<b>TOTAL JUSTIFICATION:</b>										<b>8,800</b>
1220	5302	BOOKS & SUBSCRIPTIONS	350	135	350	374	350	546	MISCELLANEOUS APPLICABLE MANUALS, PUBLICATIONS, ETC. INCLUDING THE ADA COMPLIANCE GUIDE AND MONTHLY SUBSCRIPTIONS.	0 0 350
<b>TOTAL JUSTIFICATION:</b>										<b>350</b>
1220	5303	CHEMICALS	2,500	2,509	2,500	1,843	2,500	2,344	CHEMICALS NECESSARY TO CONTROL WATER QUALITY IN CENTENNIAL FOUNTAIN; SALT AND DE-ICING CHEMICALS FOR SIDEWALKS AT MUNICIPALLY MAINTAINED SITES; MISCELLANEOUS CHEMICALS INCLUDING PAINT, PAINT THINNER, GREASER, SOLVENTS, ETC.	0 1,000 0 1,000 0 500
<b>TOTAL JUSTIFICATION:</b>										<b>2,500</b>
1220	5309	JANITORIAL SUPPLIES	15,000	16,244	17,000	18,376	20,000	20,709	CLEANING MATERIALS AND SUPPLIES USED FOR MUNICIPAL BUILDINGS.	0 22,000

**FY 2008 BUDGET WORKSHEET  
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>22,000</b>
1220	5310	VEHICLE MAINTENANCE	5,000	4,239	5,000	5,377	5,000	7,072	REPAIRS/MAINTENANCE OF DIVISION VEHICLES AND EQUIPMENT INCLUDES FUNDING FOR VEHICLE INSPECTIONS AND FIRE EXTINGUISHER SERVICE.	0 0 5,000
<b>TOTAL JUSTIFICATION:</b>										<b>5,000</b>
1220	5311	BLDG/GROUNDS MAINTENANCE	53,000	51,636	49,000	26,705	60,300	58,271	REPAIRS/MAINTENANCE OF VARIOUS BUILDINGS AND GROUNDS AREAS INCLUDING MISC. SPECIAL PROJECTS AND BUILDING MODIFICATIONS; MAINTENANCE AND REPLACEMENT, AS NECESSARY, OF DECORATIVE SHRUBBERY AND LANDSCAPING MATERIALS AT VILLAGE HALL, CEMETERY, PW, 99 WOLF RD AND FS#23; FLOWERS, BULBS AND VARIOUS MATERIALS FOR ANNUAL PLANTINGS AT VILLAGE HALL; MISCELLANEOUS REPAIR TO AND MAINTENANCE OF CENTENNIAL FOUNTAIN; MISCELLANEOUS GROUNDS IMPROVEMENTS AND REPAIRS AT WHEELING CEMETERY; REPLACEMENT OF WARPED, STAINED AND/OR BROKEN CEILING TILES; REPAIR AS NECESSARY FOR OVERHEAD DOORS.	0 0 32,000 0 0 5,000 0 3,300 0 1,000 0 1,000 0 2,000 8,000
<b>TOTAL JUSTIFICATION:</b>										<b>52,300</b>
1220	5313	IS MISC EQPT & SUPPLIES	0	0	0	0	0	0	ONE (1) REPLACEMENT DESK TOP COMPUTER TO MEET VILLAGE STANDARDS; ADDITIONAL SECOND MONITOR FOR OPERATING SOFTWARE; FUNDS FOR SECURITY SYSTEM WIRELESS CARDS (1-PW, 1-IS)	0 1,750 250 0

**FY 2008 BUDGET WORKSHEET  
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1220	5313	IS MISC EQPT & SUPPLIES...	0...	0...	0...	0...	0...	0...	FOR COMPUTER ACCESS OF VILLAGE & PW SECURITY SYSTEMS (2@\$60 PER MONTH).	0 1,440
<b>TOTAL JUSTIFICATION:</b>										<b>3,440</b>
1220	5315	SMALL TOOLS & EQUIPMEN	10,550	7,874	10,550	10,257	21,770	15,150	REPLACEMENT OR REPAIRS TO WORN OR DEFECTIVE TOOLS AND THE PURCHASE OF MISC. SPECIALTY TOOLS/EQUIPMENT AS MAY BE REQUIRED, INCLUDING: ROTARY DRILL KEY CUTTING CODE MACHINE FOR ALL VILLAGE KEYS GARDEN TILLER	0 0 6,500 900 2,700 650
<b>TOTAL JUSTIFICATION:</b>										<b>10,750</b>
1220	5317	MISC OPERATING SUPPLIES	1,200	1,211	1,200	1,573	1,500	1,685	NUTS, BOLTS, KEYS, MARKING PAINT, BATTERIES AND GENERAL MISC. ITEMS AS REQUIRED BUT NOT ALLOCATED IN OTHER ACCOUNTS; PRIMUS LOCKS AND KEYS FOR POLICE AND FIRE FOR SECURITY UPGRADE.	0 0 1,500 0 5,000
<b>TOTAL JUSTIFICATION:</b>										<b>6,500</b>
1220	5319	PROTECTIVE CLOTHING	3,100	2,443	2,500	2,472	2,500	1,482	REPLACEMENT OF PPE, WEATHER GEAR AND OTHER SAFETY RELATED ITEMS, INCLUDING HARD HATS, SAFETY GLASSES, GLOVES, EAR PROTECTION, ETC.; ANSI-APPROVED STEEL TOE SAFETY BOOTS FOR FIVE (5) SEASONAL EMPLOYEES @ \$100/EA. PROTECTIVE CLOTHING FOR ADDITIONAL SEASONAL HELP - EXPANDED LEVEL REQUEST APPROVED BY VM.	0 0 2,000 0 500 100 0
<b>TOTAL JUSTIFICATION:</b>										<b>2,600</b>

**FY 2008 BUDGET WORKSHEET  
BUILDING SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1220	5322	WATER CHARGE	0	0	0	11,115	0	9,694	WATER & SEWER CHARGES FOR WATER USED IN ALL VILLAGE OWNED BUILDINGS.	0 12,000
<b>TOTAL JUSTIFICATION:</b>										<b>12,000</b>
1220	5408	BUILDING EQUIPMENT	15,000	13,858	56,000	56,000	16,000	14,027		
<b>TOTAL JUSTIFICATION:</b>										
1220	5506	STREETSCAPE IMPROVEME	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1220	5508	PAVEMENT IMPROVEMENTS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1220	5509	BUILDING IMPROVEMENTS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1220	5707	TRANSFER TO CERF	16,490	16,490	19,098	19,098	39,290	39,290	CONTRIBUTION TO CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) FOR REPLACEMENT OF DIVISION VEHICLES AND EQUIP.	0 46,109
<b>TOTAL JUSTIFICATION:</b>										<b>46,109</b>
			796,173	732,070	899,664	805,240	944,076	868,341		915,515

**FY 2008 BUDGET WORKSHEET  
COMMUTER PARKING**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1170	5209	ENERGY	15,000	13,559	15,000	14,208	17,000	16,509	COST OF NATURAL GAS FOR COMMUTER PARKING STATION; COST OF ELECTRICITY VILLAGE MANAGER ADJUSTMENT	3,000 14,000 -2,500
<b>TOTAL JUSTIFICATION:</b>										<b>14,500</b>
1170	5215	JANITORIAL SERVICES	12,650	5,771	12,650	6,304	11,650	6,360	CONTRACTUAL JANITORIAL SERVICES AND MISC. CLEANING. VILLAGE MANAGER ADJUSTMENT	11,650 -4,000
<b>TOTAL JUSTIFICATION:</b>										<b>7,650</b>
1170	5217	LANDSCAPE MAINTENANCE	4,500	2,305	4,500	1,225	4,500	1,687	CHEMICAL SPRAYING THREE (3) TIMES PER YEAR; CONTRACTUAL SERVICES FOR GRASS CUTTING & LAWN MAINT. CONTRACTUAL CORE AERATING SERVICES; MAINTENANCE OF LANDSCAPING MATERIALS SURROUNDING BUILDING AND ASSOCIATED PARKING LOT AREAS. VILLAGE MANAGER ADJUSTMENT	1,000 2,200 200 0 1,100 -1,500
<b>TOTAL JUSTIFICATION:</b>										<b>3,000</b>
1170	5220	MAINT OFF/SPEC EQUIPMEN	5,000	389	4,000	454	4,000	3,254	COST OF REPAIRING ELECTRONIC PAY MACHINES AT THE COMMUTER STATION PARKING LOTS.	0 4,000
<b>TOTAL JUSTIFICATION:</b>										<b>4,000</b>
1170	5228	PRINTING & BINDING	0	0	0	655	0	248		
<b>TOTAL JUSTIFICATION:</b>										
1170	5232	RENTAL AGREEMENTS	10,000	9,224	10,000	9,224	10,000	9,224	COST OF LEASING COMED OWNED PROPERTY AT WHEELING RD AND TOWN ST FOR COMMUTER PARKING PURPOSES. LEASE PAYMENT IS DUE FEB. 1ST FOR EACH YEAR AND IS BASED ON	0 0 0

**FY 2008 BUDGET WORKSHEET  
COMMUTER PARKING**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1170	5232	RENTAL AGREEMENTS...	10,000 ...	9,224 ...	10,000 ...	9,224 ...	10,000 ...	9,224 ...	NUMBER OF VEHICLES PARKED ON THE PROPERTY FOR THE PRECEDING TWO YEARS.	0 9,230
<b>TOTAL JUSTIFICATION:</b>										<b>9,230</b>
1170	5234	TREE MAINT SERVICE	1,500	0	500	0	300	300	CONTRACTUAL SERVICES FOR ANNUAL TREE FERTILIZING, TREE TRIMMING AND PRUNING, CHEMICAL SPRAYING OF TREES AND OTHER LANDSCAPING MATERIALS TO CONTROL VARIOUS DISEASES, STUMP REMOVAL, REPLACEMENT OF DEAD OR DISEASED TREES, ETC. AT THE STATION AND PARKING LOTS.	0 0 0 0 300
<b>TOTAL JUSTIFICATION:</b>										<b>300</b>
1170	5238	TELE-COMMUNICATION SER	2,160	1,377	2,160	1,001	2,160	0	VIDEO SECURITY SYSTEM MAINTENANCE AGREEMENT, \$180 PER MONTH AVERAGE.	0 2,160
<b>TOTAL JUSTIFICATION:</b>										<b>2,160</b>
1170	5239	CELLULAR SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1170	5299	MISC CONTRACTUAL SERVI	0	0	0	1,302	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1170	5309	JANITORIAL SUPPLIES	500	709	500	467	500	689	CLEANING MATERIALS FOR THE COMMUTER RAIL STATION.	600
<b>TOTAL JUSTIFICATION:</b>										<b>600</b>
1170	5311	BLDG/GROUNDS MAINTENA	5,000	5,665	5,000	5,217	5,000	5,332	REPAIR AND REPLACEMENT OF OVERHEAD CABLES, SUPPORT POLES, PARKING LOT LIGHTS, INTERIOR AND EXTERIOR BUILDING REPAIRS AND MAINTENANCE, ELECTRONIC PAY	0 0 0

**FY 2008 BUDGET WORKSHEET  
COMMUTER PARKING**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1170	5311	BLDG/GROUNDS MAINTENANCE	5,000	5,665	5,000	5,217	5,000	5,332	MACHINE SHELTER REPAIRS, DUMPSTER GATES AND ENCLOSURE, SALT FOR ICE CONTROL, HVAC/PLUMBING/ELECTRICAL REPAIRS, GRAFFITI REMOVAL AND INTERIOR AND EXTERIOR PAINTING.	0 0 5,000
<b>TOTAL JUSTIFICATION:</b>										<b>5,000</b>
1170	5314	MINOR STREET REPAIRS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1170	5317	MISC OPERATING SUPPLIES	1,500	4,000	1,500	1,205	1,500	1,181	MISCELLANEOUS SUPPLIES NEEDED TO MAINTAIN THE STATION BUILDING AND PARKING LOT AREAS.	0 1,500
<b>TOTAL JUSTIFICATION:</b>										<b>1,500</b>
1170	5322	WATER CHARGE	0	0	0	179	0	222	WATER CHARGES	500
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
1170	5508	PAVEMENT IMPROVEMENTS	0	0	0	0	0	0	(3) METRA PARKING LOT IMPROVEMENTS INCLUDING SEALING AND STRIPING.	0 30,000
<b>TOTAL JUSTIFICATION:</b>										<b>30,000</b>
1170	5509	BUILDING IMPROVEMENTS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
			57,810	42,998	55,810	41,441	56,610	45,005		78,440

## **FLEET SERVICES DIVISION**

This Division is comprised of four (4) full time Mechanics and one Supervisor. The Fleet Services Supervisor provides direction to personnel who are responsible and accountable for performing or providing necessary oversight of the following functions, duties and activities:

- Automotive repair and maintenance of trucks, tractors, automobiles, fire apparatuses and other specialized equipment. The majority of all repairs are performed in-house (with the exception of warranty work performed by the authorized dealer) with minimal contractual assistance.
- Emergency twenty-four (24) hour road service.
- Fuel distribution, monitoring and underground storage tank (UST) compliance. Administration of fueling card program.
- Maintenance of computerized fleet analysis system which tracks all vehicle repairs and preventive maintenance histories, as well as parts disbursements and inventories.
- Preparation of detailed bid specifications for securing new vehicles and equipment.
- Coordination of the legal disposition of all "out-of-service" Village-owned vehicles and equipment.
- Acquisition of parts and processing of all vendor invoices related to the division.
- Maintenance and servicing of all shop equipment and acquisition of approved new items.
- Snow removal and ice control assistance, storm damage cleanup assistance, aid with emergency flood response and other emergency operations as necessary.

### **ACTIVITIES AND ACCOMPLISHMENTS FOR FY 2007**

- Two thousand nine hundred and sixty (2,960) vehicle and equipment repairs were performed during the fiscal year. Of this number, seven hundred sixty (760) were for preventive maintenance.
- Division personnel tore down and set-up seven (7) new marked police squad cars, (five patrol and two community service vehicles). Equipment removed from the old marked squad cars and subsequently installed in the new units included: computers (complete with docking stations), light bars, communication radios, Setina vehicle partitions, metal window bars, fiberglass rear seats, sirens, additional emergency lighting, trunk boxes, hux bars, shotgun racks, all decals, numerals and lettering and other equipment as required.
- Division personnel converted five (5) other existing cars for use in different divisions within the Police Department.
- Division personnel performed all work necessary to place two undercover cars into service.
- Division personnel installed and removed two different in-car camera systems for the Police Department as part of the department's evaluation process of the different camera systems available. After a final decision was made on the type of system to utilize in our cars, Fleet Services personnel assisted with the permanent installation of four (4) camera systems with additional units to follow.
- Researched, developed specifications, solicited for bid proposals, awarded bid, ordered, received and set-up for service one (1) new Regenerative Air Street Sweeper for the Street Division; one (1) new Combination Sewer Cleaning Machine for the Utility Division; one (1) new Backhoe Loader for the Utility Division; and one (1) new Emergency Water Main Repair Vehicle for the Utility Division.

- Set-up for service one (1) Ford Expedition for use by the Fire Department.
- Staff scheduled, delivered and picked up police, fire and public works vehicles that were returned to the dealer for eleven (11) factory recalls and twenty-five (25) warranty claims.
- Ordered, received and set-up two (2) pickup trucks with light bars, arrow sticks, snowplows, bed liners, trailer hitches, Village decals, lettering and numerals for utilization by the Street Division and Community Development Department.
- Set-up one (1) Command Van for the Fire Department which included; communication radios, additional emergency lighting, decals, numerals and lettering and other equipment as required.
- Division personnel completed implementation of an *on-line* work request system that is utilized by all Village departments and divisions to request vehicle and equipment repairs via the Village's Intranet system.
- One Mechanic and Supervisor attended the Spring (May 12, 2007) NWMC vehicle and equipment auction in Mt. Prospect and oversaw the sale of four (4) out-of-service Village-owned vehicles and seven (7) pieces of equipment. This year, the Village also participated in the fall auction held at the Village of Mt. Prospect Public Works facility on September 26. At this auction, one Mechanic and Supervisor were on hand to oversee the auction of eleven (11) vehicles and two pieces of equipment.
- Division personnel continued utilizing GovDeals.com, an online auction house. One (1) Trackless MT sidewalk machine was successfully sold via the website to a private sector buyer at a rate estimated to be significantly higher than from standard municipal auctions.
- Division personnel assisted in the de-commissioning of the Village's fueling station in October. This process required draining of the tanks to below one inch in preparation for their removal. Building Services personnel removed all electronic monitoring equipment and disconnected the power to the station.
- Division personnel assisted the Utility Division with Underground Storage Tank (UST) compliance regulations at South Station. Work consisted of the installation of a sacrificial anode for the underground piping.
- Division personnel researched, purchased and installed one (1) bulk oil tank and requisite equipment for storing engine oil needed for preventive maintenance. This purchase saved space, increased safety and lowered oil costs by eliminating awkward, hard to move fifty-five gallon drums and purchasing bulk oil at a lower cost.
- Division personnel continued working with the Indian Trails Public Library on maintaining the Bookmobile and assisting them on getting necessary repairs covered under warranty. The maintenance of the vehicle included regular seven (7) preventative maintenance tasks and thirteen (13) other miscellaneous repairs.
- Division personnel researched, set-up, implemented and provided on-going administration of two (2) fuel card programs to provide for commercial fueling of all Village owned vehicles and equipment. Accounts were opened with FleetCor Inc. and with Speedway/Super America. All employees were provided with PIN cards and all Village vehicles were assigned charge cards that can be used to obtain fuel at numerous local and nationwide participating locations.
- Division personnel are continuously evaluating parts inventory to include necessary parts for current vehicles and equipment.

*Training Related:*

In an effort to keep pace with rapidly changing technology, the Division again aggressively sought out and attended as many training classes and seminars offered by manufacturers, vendors, colleges, fleet management associations, etc., as time and budgetary constraints allowed. The following is a list of classes and seminars attended by personnel of the Division during the fiscal year:

- Seminar on new *Tire Pressure Monitoring Systems Diagnosis and Repair* held in Elk Grove Village, Illinois
- *Police Fleet Exposition* in Louisville, Kentucky
- Annual meetings with Ford Motor Company and General Motors – presented by Municipal Fleet Managers Association, Elk Grove Village, Illinois

**GOALS FOR FY 2008**

The Division will continue to strive to improve upon the services it provides to the citizens, Village Board, and other divisions/departments of the Village. In addition to daily ongoing activities, the following specific programs/improvements are scheduled in the forthcoming fiscal year:

- The Fleet Supervisor will continue to work on the development of a more detailed and history-based vehicle and equipment replacement program based in part on data from the fleet software system.
- Preventive maintenance checklists will be periodically reviewed and adjusted according to long-term vehicle & equipment repair and maintenance histories.
- Perform the annual cycle of tearing down retired police squad cars and setting up their replacements. This year the Police Department will be replacing seven (7) patrol and two (2) detective vehicles.
- Continue to ensure that the division's facility is in full compliance with all environmentally related laws and mandates. Re-examine all practices and procedures to ensure that the Division continues to operate in full compliance with all laws and mandates in an environmentally conscious manner.
- Mechanics' training will continue with both fee-based and free training courses offered by NAFA, Elgin Sweeper Company, Navistar Company, Allison Transmission, Emergency Vehicle Technician (EVT), Municipal Fleet Managers Association, Inland Diesel, etc. Emphasis will continue to focus on division personnel studying for and taking EVT certification tests during the course of the fiscal year as well as ASE certification.
- Continue to perform cost effective tasks and services in an efficient manner for our customers (e.g. other Village departments and divisions) in a routine manner as well as when special needs arise.
- Conduct comprehensive inventory of all shop equipment.
- Start implementation of wireless data access in the vehicle repair facility which will allow technicians access to the computerized fleet maintenance system from anywhere in the shop including inside the vehicles.
- Assist as required in the design and construction of a future fueling station at Hintz Road.
- Division personnel will continue to strive to improve upon its preventive maintenance programs and through cost-effective measures maintain the current level of services provided. Through its various programs, the division endeavors to preserve and maintain the Village's major vehicle and equipment investments.

**FLEET SERVICES DIVISION - 1240**

**PERSONNEL SERVICES**

<b><u>CLASSIFICATION</u></b>	<b><u>POSITION</u></b>	<b><u>FY</u></b> <b><u>2007</u></b>	<b><u>FY</u></b> <b><u>2008</u></b>	<b><u>INCREASE/</u></b> <b><u>(DECREASE)</u></b>
Full-Time	Fleet Services Supervisor	1	1	---
	Mechanic	4	4	---
	Service Coordinator	1	0	-1
<b>TOTAL FULL-TIME</b>		<b>6</b>	<b>5</b>	<b>-1</b>

**FY 2008 BUDGET WORKSHEET  
FLEET SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1240	5101	LONGEVITY	2,400	2,400	2,400	2,400	2,400	2,400	INCENTIVE PAID TO EMPLOYEES WITH TWELVE (12) OR MORE YEARS OF SERVICE.	0 3,000
<b>TOTAL JUSTIFICATION:</b>										<b>3,000</b>
1240	5102	OVERTIME	6,000	8,583	8,000	4,784	8,000	5,693	EMERGENCY SERVICE AND REPAIRS TO VEHICLES AND EQUIPMENT AT TIME-AND-ONE-HALF AND DOUBLE-TIME RATES IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT. INCLUDES OTHER EMERGENCY ASSISTANCE SUCH AS FLOOD CONTROL, SNOW & ICE REMOVAL, ETC.	0 0 0 0 8,000
<b>TOTAL JUSTIFICATION:</b>										<b>8,000</b>
1240	5104	SALARIES	327,170	297,439	337,990	311,669	352,040	337,572	SALARY AMOUNT BASED ON CURRENT STAFFING LEVELS, CONTRACTUAL INCREASES, PROJECTED MARKET ADJUSTMENTS AND POTENTIAL MERIT INCREASES FOR DIVISION EMPLOYEES.	0 0 430,580
<b>TOTAL JUSTIFICATION:</b>										<b>430,580</b>
1240	5105	TRAINING	4,000	3,231	4,000	4,070	4,500	1,996	TRAINING COURSES FOR CONTINUED EDUCATION AND PROFESSIONAL DEVELOPMENT OFFERED BY NORTHWEST INSTITUTE OF AUTOMOTIVE SERVICE EXCELLENCE, DETROIT DIESEL, EVT CERTIFICATION TRAINING, FORD MOTOR CO., CFA, ETC.	0 0 0 0 5,000
<b>TOTAL JUSTIFICATION:</b>										<b>5,000</b>
1240	5106	UNIFORM ALLOWANCE	6,125	5,873	6,125	6,436	7,025	5,966	UNIFORM RENTAL FOR DIVISION PERSONNEL ACCORDING TO COLLECTIVE BARGAINING AGREEMENT; TOOL ALLOWANCE PROVIDED TO MECHANICS TO REPLACE WORN/DAMAGED TOOLS. 4@\$500/EMPLOYEE; UNIFORM ALLTMENT FOR SERVICE COORDINATOR;	0 3,900 0 2,000 400

**FY 2008 BUDGET WORKSHEET  
FLEET SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1240	5106	UNIFORM ALLOWANCE...	6,125 ...	5,873 ...	6,125 ...	6,436 ...	7,025 ...	5,966 ...	FIVE (5) DEPARTMENT PROVIDED T-SHIRTS AND TWO (2) SWEATSHIRTS PER MECHANIC.	0 725
<b>TOTAL JUSTIFICATION:</b>										<b>7,025</b>
1240	5108	EMPLOYER CONTRIBUTIONS	61,180	58,016	66,150	61,595	66,040	64,285	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA) AND MEDICARE CONTRIBUTIONS FOR DIVISION PERSONNEL.	0 0 79,970
<b>TOTAL JUSTIFICATION:</b>										<b>79,970</b>
1240	5115	POST EMPLOYMENT HEALTH	0	0	0	0	0	0	SICK TIME BUY BACK PROGRAM	1,160
<b>TOTAL JUSTIFICATION:</b>										<b>1,160</b>
1240	5205	CONFERENCES & MEETINGS	1,750	565	2,000	1,951	2,000	1,093	EXPENSES TO ATTEND PROFESSIONAL CONFERENCES AND MEETINGS, INCLUDES REGISTRATION FEES, APPLICABLE LODGING, AND MEAL EXPENSES; TRAVEL EXPENSES (TOLLS, PARKING, ETC).	0 0 2,000 500
<b>TOTAL JUSTIFICATION:</b>										<b>2,500</b>
1240	5206	CONSULTING SERVICES	2,500	1,381	2,500	2,152	2,500	1,995	CONSULTING ASSISTANCE AS MAY BE REQUIRED TO RESOLVE PROBLEMS RELATING TO FUEL STATION, FUEL MONITORING, HYDRAULIC LIFT, DIVISION COMPUTERS/PERIPHERALS, ETC. VILLAGE MANAGER ADJUSTMENT	0 0 2,500 -300
<b>TOTAL JUSTIFICATION:</b>										<b>2,200</b>
1240	5207	IS SERV & MAINT AGREEMENT	0	0	1,500	1,495	1,500	1,495	ANNUAL TECHNICAL SUPPORT FEE FOR COMPUTERIZED FLEET ANALYSIS SOFTWARE.	0 1,500

**FY 2008 BUDGET WORKSHEET  
FLEET SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>1,500</b>
1240	5208	DEBRIS DUMP CHARGES	1,400	435	1,000	751	900	1,504	PROPER DISPOSAL OF CONTAMINATED FUEL FROM REQUIRED TANK CLEANING; PROPER DISPOSAL OF WASTE OIL/SLUDGE AND USED CRUSHED OIL FILTERS; PROPER DISPOSAL OF USED ANTI-FREEZE.	0 300 0 400 200
<b>TOTAL JUSTIFICATION:</b>										<b>900</b>
1240	5212	EMPLOYEE HEALTH INSURA	49,010	41,928	57,180	43,806	62,930	48,537	HEALTH INSURANCE COSTS FOR EXISTING FULL-TIME EMPLOYEES IN THE DIVISION AND APPLICABLE RETIREES.	0 62,070
<b>TOTAL JUSTIFICATION:</b>										<b>62,070</b>
1240	5213	GEN LIABILITY INSURANCE	25,500	25,500	25,740	25,740	19,530	19,530	DIVISION SHARE OF INSURANCE COSTS, INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY, CASUALTY AND THEFT.	0 0 20,420
<b>TOTAL JUSTIFICATION:</b>										<b>20,420</b>
1240	5220	MAINT OFF/SPEC EQUIPMEN	7,600	3,970	6,100	2,926	6,100	3,967	REPAIRS AND SERVICING OF OFFICE MACHINES, COMPUTERS AND SPECIALIZED AUTOMOTIVE EQUIPMENT; REPAIRS AND SERVICING OF VEHICLE LIFTS AND COMPUTER DIAGNOSTIC SOFTWARE. VILLAGE MANAGER ADJUSTMENT	0 2,500 0 3,600 -2,000
<b>TOTAL JUSTIFICATION:</b>										<b>4,100</b>
1240	5221	MAINT RADIO EQUIPMENT	450	0	450	56	450	183	ROUTINE REPAIRS/MAINTENANCE OF DIVISION NEXTEL RADIOS NOT COVERED BY WARRANTY;	0 250



**FY 2008 BUDGET WORKSHEET  
FLEET SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1240	5242	RETIREE HEALTH INSURANC	0	3,648	420	3,895	760	1,016	HEALTH INSURANCE COSTS FOR FLEET DIVISION RETIREES.	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
1240	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1240	5301	AUTO PETROL PRODUCTS	2,350	2,768	3,300	3,123	3,900	5,470	MOTOR AND TRANSMISSION OILS, ANTI-FREEZE, GREASE, BRAKE FLUIDS, ETC. FOR ALL FLEET SERVICE DIVISION VEHICLES AND EQUIPMENT BASED ON CURRENT REQUIREMENTS.	0 0 4,500
									VILLAGE MANAGER ADJUSTMENT	-500
<b>TOTAL JUSTIFICATION:</b>										<b>4,000</b>
1240	5302	BOOKS & SUBSCRIPTIONS	1,900	1,758	1,500	1,312	1,500	1,187	MISC. APPLICABLE MANUALS AND TECHNICAL PUBLICATIONS.	1,500
<b>TOTAL JUSTIFICATION:</b>										<b>1,500</b>
1240	5303	CHEMICALS	1,850	1,836	1,850	1,741	1,850	1,401	BRAKE CLEANER, RUST PENETRANT, ANTI-SEIZE COMPOUND, SPRAY PAINTS, ETC; OXYGEN, ARGON, ACETYLENE CYLINDER REFILLS, ETC; SOLVENT AND FILTERS FOR PARTS WASHER.	0 1,400 300 150
<b>TOTAL JUSTIFICATION:</b>										<b>1,850</b>
1240	5310	VEHICLE MAINTENANCE	4,350	2,955	3,500	2,727	3,500	2,431	REPAIRS/MAINTENANCE OF VEHICLES AND EQUIPMENT INCLUDING FUNDING FOR VEHICLE INSPECTIONS AND FIRE EXTINGUISHER SERVICE.	0 0 3,500

**FY 2008 BUDGET WORKSHEET  
FLEET SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>3,500</b>
1240	5311	BLDG/GROUNDS MAINTENA	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1240	5313	IS MISC EQPT & SUPPLIES	0	0	1,750	1,491	4,250	3,605	ONE REPLACEMENT DESK-TOP COMPUTER TO MEET VILLAGE STANDARDS.	0 1,750
<b>TOTAL JUSTIFICATION:</b>										<b>1,750</b>
1240	5315	SMALL TOOLS & EQUIPMEN	11,750	11,733	9,950	9,949	9,950	10,067	UPDATES FOR ALL SNAPON FORD, MPSI, AND TECK ONE TEST EQUIPMENT INCLUDING HAND-HELD SCANNERS AND COMPUTER BASED ENGINE ANALYZERS. INCLUDES INTERFACE CABLES AS NEEDED; REPLACEMENT/REPAIR OF WORN OR DEFECTIVE TOOL AND PURCHASE OF MISC. SPECIALIZED TOOLS AS MAY BE REQUIRED FOR AUTOMOTIVE REPAIRS. PROVIDES FUNDS FOR SAW BLADES, SANDING DISKS, CUTTING WHEELS, ETC.	0 0 0 7,000 0 0 0 2,500
<b>TOTAL JUSTIFICATION:</b>										<b>9,500</b>
1240	5317	MISC OPERATING SUPPLIES	5,800	4,100	5,800	3,179	5,800	4,665	MISC. ITEMS USED IN REPAIR AND MAINTENANCE OF VILLAGE EQUIPMENT INCLUDING OPERATING SUPPLIES AS NEEDED; MISC. ITEMS FOR REPAIR OF INDIAN TRAILS BOOKMOBILE. COSTS FOR REIMBURSEMENT BY LIBRARY OR MANUFACTURER-OFFSET BY REVENUE LINE ITEM.	0 2,800 0 0 3,000
<b>TOTAL JUSTIFICATION:</b>										<b>5,800</b>
1240	5319	PROTECTIVE CLOTHING	1,400	1,518	1,400	767	1,400	857	REPLACEMENT OF PPE, WEATHER GEAR AND OTHER SAFETY	0

**FY 2008 BUDGET WORKSHEET  
FLEET SERVICES**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1240	5319	PROTECTIVE CLOTHING...	1,400 ...	1,518 ...	1,400 ...	767 ...	1,400 ...	857 ...	RELATED ITEMS; ANSI-APPROVED STEEL TOE SAFETY BOOTS IN ACCORDANCE TO COLLECTIVE BARGAINING AGREEMENT.	800 0 600
<b>TOTAL JUSTIFICATION:</b>										<b>1,400</b>
1240	5406	MISCELLANEOUS EQUIPME	0	0	0	0	0	0	TWO (2) ABOVE GROUND FUEL STORAGE TANKS - EXPANDED LEVEL REQUEST APPROVED BY VM.	42,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>42,000</b>
1240	5407	OFFICE EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1240	5408	BUILDING EQUIPMENT	0	1,453	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1240	5707	TRANSFER TO CERF	3,580	3,580	2,941	2,941	2,710	2,710	CONTRIBUTION TO THE CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) FOR REPLACEMENT OF DIVISION VEHICLES AND EQUIP.	0 0 5,359
<b>TOTAL JUSTIFICATION:</b>										<b>5,359</b>
			530,190	486,575	555,671	502,811	573,685	531,233		707,164

## CIP ENGINEERING DIVISION

The CIP Engineering Division (formerly part of the dissolved Engineering Department) successfully integrated itself into Public Works where it will continue to provide project management and civil engineering design for the publicly funded capital improvements within the Village of Wheeling. The newly formed CIP Engineering Division is currently comprised of seven (7) full time employees: one (1) Division Manager, two (2) Civil Engineers, one (1) Contract Assistant, one (1) Assistant Permit Specialist, one (1) Engineering/Tech Inspector and one (1) Administrative Secretary. Also, an integral part of the Division is the seasonal support from one (1) Summer Intern and one (1) Coop Student (Optional Summer Intern). Public Works is vigorously pursuing two (2) additional full time professionals, a Capital Projects Engineer and one (1) additional Civil Engineer, which will bring the division to a total of nine (9) employees in 2008.

### 2007 ACTIVITIES AND ACCOMPLISHMENTS

- Managed the completion of the difficult Cornell Avenue Culvert (Dam) Rehabilitation Project. Public Works staff provided project management and a portion of the construction supervision for this challenging project. The project involved the installation of two new twelve (12)" diameter low flow pipes, lining of three (3) large diameter deteriorated corrugated metal arch pipe culverts, removal and replacement of the west reinforced concrete headwall along with the installation of a new reinforced concrete end-wall on the east downstream side. Upon completion of this project, all areas disturbed during construction were fully restored. Cost for the Cornell Avenue Culvert (Dam) Rehabilitation Project was \$456,519.00. **This Project was awarded the Public Works Project of the Year (Under 2 Million Dollars) by the American Public Works Association Suburban Branch.**
- Continued to develop an Operation and Maintenance Manual as required for a dam operating permit for the Cornell Avenue Dam.
- In cooperation and coordination with other Department Heads, prepared a \$78 million dollar, 5-year FY 2008 to 2012 Capital Improvement Plan (CIP). The Plan was presented at a Village Board Workshop for discussion and subsequently approved and adopted at a Village Board meeting.
- Designed, bid, and awarded a Motor Fuel Tax (MFT) funded \$603,370.31 contract for Wheeling Road Pavement Patching, as well as provided project management and construction supervision. This successfully completed project consisted of six thousand (6,000) square yards of 10" thick Portland Cement Concrete Patches, along with the removal and replacement of five hundred (500) feet of curb and gutter and six (6) miles of pavement markings.
- Designed, bid, and awarded a \$1,229,939.10 contract for the 2007 MFT Street Improvement Program, as well as provided project management and construction supervision. This successfully completed project encompassed three and a half (3.5) miles of street that consisted of the removal and replacement of approximately two and a half (2.5) miles of curb and gutter and eleven (11) acres of pavement resurfacing.
- Designed, permitted (with IEPA and IDOT), bid and awarded a \$1,232,814.11 contract for the 2007 Water Main Replacement Program (Hollywood Ridge Subdivision - Phase I). In-house staff provided project management and construction supervision to bring this annual program to a successful completion. The work completed involved the installation of roughly one (1) mile of new water main, replacement of one hundred eleven (111) residential water service laterals and sixteen (16) fire hydrants
- Designed, secured permits (from the IDOT and Cook County Highway Department), bid and awarded \$147,512.55 in contracts for new and replacement sidewalk construction. Project management and construction supervision was provided in-house. This successfully completed project included construction of approximately fifteen thousand (15,000) sq. ft. of public sidewalk.

- Continued a comprehensive program of professional development and training of Division personnel.
- Assisted with the easement and right-of-way acquisition for various projects within the Village, namely Dundee Road for the new Village Hall signalized intersection, Buffalo Streambank Stabilization project, and ComEd easements for burial of their overhead facilities along Wolf Road and Dundee Road.
- Inspected, evaluated and identified hazardous and deteriorated public sidewalks in need of replacement in conjunction with other Public Works personnel. Additionally staff reviewed the Contractor's proposal and awarded a \$150,000 contract (second of four possible renewals) for the 2007 Sidewalk Removal and Replacement Program. Again, in-house staff brought this project to a successful completion by providing project management and supervision of the removal and replacement of public concrete sidewalk, curb and gutter, and driveway aprons. This project consisted of the removal and replacement of forty thousand (40,000) sq. ft. of concrete sidewalk and two hundred nine (209) lineal feet of curb and gutter.
- Assisted with future site planning, engineering and modifications for a possible expansion or a new Public Works facility on Hintz Road.
- Provided contract administration for demolition of Village owned properties.
- Designed, reviewed contractor's proposal, and awarded a \$78,645.50 renewal contract for the 2007 Street Light Replacement Program, as well as provided project management and construction supervision. The 2nd year of this program included the replacement of twenty (20) existing poles and fixtures that had deteriorated and, because of age, were no longer cost effective to repair. This program also included the installation of three thousand four hundred (3,400) lineal feet of conduit and associated copper wire cable to replace old deteriorated direct buried aluminum wire cable.
- Continued coordination along with other Public Works personnel for the final plans of the Village's infrastructure, as part of IDOT's Construction Improvement & Jurisdictional Transfer project of Wolf Road. This included coordination of requisite utilities such as sanitary sewer replacement, street lighting, water system improvements and the burial of overhead utilities.
- Mapping was maintained on four (4) Tax Increment Financing (TIF) districts for Village Zoning; water, storm and sanitary sewer atlas'; streets, snow plow routes, addressing and street lighting.
- Worked and coordinated with the Village's consultant to design and permit Phase I of the Buffalo Creek Streambank Stabilization Project that obtained an EPA Section 319 Grant through the Chicago Metropolitan Agency for Planning (CMAP) (Formerly Northeastern Illinois Planning Commission). The approved budget for this project is \$1,920,760 where \$1,114,040 is the grant's share of the project cost and \$806,720 is Wheeling's share of the cost for Phase I of the Streambank Stabilization project.
- Finalized the Village's engineering consultant's Phase I Engineering Services Agreement (preliminary engineering) for the Hawthorne School Bridge in order to receive IDOT's approval for Federal participation on this Illinois Transportation Enhancement Program (ITEP) Grant. Staff aggressively worked with the consultant to advance through the Phase I Engineering stage. Staff also worked with the North Suburban Library System to have the intergovernmental agreement between our two agencies amended to accommodate a later completion date than was originally approved.
- Spearheaded the Village's efforts to ensure that necessary measures were implemented by designated deadlines to satisfy the requirements for establishing a Federal Railroad Administration (FRA) Quiet Zone Corridor through the Village, which became effective October 12, 2007.

- Coordinated with other Public Works personnel and the Village's consultant to complete the capacity study of the Wolf Road sanitary sewer system from the Metropolitan Water Reclamation District of Greater Chicago's (MWRDGC) interceptor trunk sewer in the Meadowbrook West Subdivision extending north along Wolf Road to Wolf Court and Milwaukee Avenue. Staff along with the Village's consultant, identified the areas of the system that will require modifications that will ensure the system will continue to serve its present needs as well as future expansion needs of the northeast region of the Village. The rehabilitation plans have been prepared to address the initial findings from the study; however, prior to finalizing the plans, the consultant was asked to consider a number of future uses not originally anticipated to assure that we have considered the worst case scenario for this critical Village trunk sewer line. Additionally, a complete review of necessary water main improvements in this area was also conducted.
- Coordinated the scanning of engineering related files which are now available for viewing in the Paper Vision program.

### **2008 ACTIVITIES AND GOALS**

- Design and provide project management for Public Works 2008 Street Light Replacement Program.
- Provide project management and construction supervision of the 2008 Sidewalk Removal and Replacement Program in areas to be determined.
- Continue to work with engineering consultant on design, permitting, administration and construction of Phase I of the Buffalo Creek Bank Stabilization Project.
- Investigate the feasibility of construction of the Wheeling phase of the Regional Greenway Bike Path Corridor from Dundee Road to Denoyer Park.
- Continue to strive to complete the Wheeling Entryway Sign Program for east bound Dundee Road and relocation of the South Milwaukee Avenue sign from its current location, south to opposite the Airport's Tower Road entrance.
- Continue the coordination for burial of overhead utilities along Wolf Road from Hintz Road to Milwaukee Avenue, Dundee Road from Northgate Parkway to Buffalo Creek and other desired areas in the Village.
- Complete project close-out of the MFT funded Wheeling Road Concrete Pavement Patching Project.
- Complete project close-out for the 2007 MFT Street Resurfacing Program.
- Complete design, permitting, bid and award as well as perform construction supervision, project management and project close-out for the 2008 MFT Street Program.
- Initiate design for 2009 MFT Street Improvement Program.
- Complete design, permit, bid and award as well as provide project management and construction supervision for the 2008 Water Main Replacement Program (Hollywood Ridge Subdivision - Phase II).
- Initiate design for the 2009 Water Main Replacement Program (Hollywood Ridge Subdivision - Phase III).
- Design, permit, bid, award and provide project management and construction supervision of the Villages annual New Public Sidewalk Construction Program.

- Coordination with consultant for final design easement acquisition, project management, construction and construction supervision for the Corrugated Metal Pipe Arch Replacement Project, from the old Buffalo Creek alignment to between 7<sup>th</sup>/8<sup>th</sup> Streets and then south to Strong Avenue.
- Obtain written confirmation on the "restitution settlement agreement" to be issued by the United States Army Corps of Engineers (USACOE) necessitated under the violation notice served earlier on the William Rogers Memorial Diversion Channel Permit. This process includes the monitoring of wetland plantings, and necessary vegetation replacement and reporting associated with the William Rogers Memorial Diversion Channel Structure Number 5 modifications.
- Coordination of design related activities for infrastructure improvements of previously annexed areas as directed by the Village Board.
- Continue coordinating microfilm conversion to scanning as well as scanning engineering and CIP related files for Paper Vision application.
- Greater Northwest Pressure Zone - continue working with the consultant to complete design of new high pressure water zone to service the future expansion of the Northwest quadrant of the Village, and assist in the acquisition of property for the new Zone's associated 2 million gallon elevated water storage facility.
- Continue coordination with the Village's consultant for Phase I and Phase II Engineering on the Hawthorne School Bridge replacement project.
- Continue working with the Village Attorney on public sidewalk right-of-way and/or public utility easement acquisition along Dundee Road, as well as Dundee Road widening for intersection improvements.
- Continue to assist in the development of plans and specifications for either the expansion of the existing Public Works facility or on a new Public Works facility at 77 W. Hintz Road.
- Provide contract administration for the demolition of structures of properties acquired through the Village's TIF properties acquisition program.
- Provide continued technical assistance to the Public Works Utility Division for the National Pollution Discharge Elimination System (NPDES) Phase II Regulation compliance.
- Continue updates on TIF district mapping, the Village's Zoning Map, water, storm and sanitary sewer and street atlas'.
- Assist developers with coordinating infrastructure improvements.
- Begin training in the use of the Village's Pentamation CommunityPlus software program.
- Begin gathering field information using GPS to create a high accuracy survey quality map of the Village. This will include the mapping of existing utility systems such as water mains, sanitary sewer lines, storm sewer lines, and street lights, which will afford the Village a comprehensive inventory of their facilities. Such work will significantly benefit the Village in the implementation of their mainstream GIS system.

CIP ENGINEERING DIVISION - 1400\*

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY</u> <u>2007</u>	<u>FY</u> <u>2008</u>	<u>INCREASE/</u> <u>(DECREASE)</u>	
Full-Time	Director of Engineering	1	0	-1	
	Capital Projects & Design Manager	0	1	1	
	Village Engineer	1	0	-1	
	Capital Projects Engineer	1	1	---	
	Civil Engineer I	4	1	-3	
	Civil Engineer II	0	2	2	
	Eng. Tech./Inspector	2	1	-1	
	Supervisor of Inspection Services	1	0	-1	
	Contract Assistant	0	1	1	
	Permit Specialist I	1	1	---	
	Permit Coordinator	1	0	-1	
	Administrative Secretary	1	1	---	
		<b>TOTAL FULL-TIME</b>	<b>13</b>	<b>9</b>	<b>-4</b>
Part-Time	Engineering Co-op	3	0	-3	
	<b>TOTAL PART-TIME</b>	<b>3</b>	<b>0</b>	<b>-3</b>	

\* Formerly Engineering Department

\*\* Five Full-time Personnel have been transferred to Community Development/Village Engineering Division-1350

**FY 2008 BUDGET WORKSHEET  
CIP ENGINEERING DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1400	5101	LONGEVITY	2,400	2,400	3,000	3,000	4,800	4,800	LONGEVITY PAY FOR EMPLOYEES WITH 12 OR MORE YEARS OF SERVICE.	1,600 0
<b>TOTAL JUSTIFICATION:</b>										<b>1,600</b>
1400	5102	OVERTIME	5,000	11,119	10,000	7,228	10,000	8,252	FUNDING TO ENABLE INSPECTIONS OF PUBLIC AND PRIVATE IMPROVEMENTS, 'FAST-TRACK' ENGINEERING PLAN REVIEWS AND ISSUANCE OF UTILITY PERMITS AT TIMES OTHER THAN NORMAL WORKING HOURS. A PORTION OF THE COST IS CHARGED TO CONTRACTORS AND DEVELOPERS, DURING CONSTRUCTION SEASON, INSPECTIONS ARE OFTEN REQUIRED AFTER NORMAL WORK HOURS AND ON SATURDAYS TO ENSURE PROPER INSTALLATION OF IMPROVEMENTS.	5,000 0 0 0 0 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>5,000</b>
1400	5103	SEASONAL HELP	7,000	5,478	6,000	4,653	9,000	10,560	ONE ENGINEERING INTERN, 40 HRS/WK FOR APPROXIMATELY 15 WKS DURING THE PEAK SPRING/SUMMER CONSTRUCTIONAL SEASON (AND OTHER STUDENT BREAK PERIODS) TO ASSIST WITH ENGINEERING REVIEWS, INSPECTIONS AND OTHER ENGINEERING-RELATED DUTIES AND RESPONSIBILITIES. ESTIMATED HOURLY RATE OF \$12-\$15 PER HOUR, INELIGIBLE FOR BENEFITS.	9,000 0 0 0 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>9,000</b>
1400	5104	SALARIES	621,189	553,883	610,799	599,610	696,590	622,956	INCLUDES FY 2008 SALARIES FOR FULL-TIME EMPLOYEES, REDUCTION FOR SALARIES CHARGED TO 3410 (CAP PROJ FUND). REDUCTION FOR SALARIES CHARGED TO W/S R&R FUND. ONE CO-OP POSITION	581,740 -300,000 -100,000 9,000

**FY 2008 BUDGET WORKSHEET  
CIP ENGINEERING DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>190,740</b>
1400	5105	TRAINING	4,400	3,412	3,000	2,054	4,400	1,773	TRAINING COURSES FOR CONTINUED EDUCATION AND PROFESSIONAL DEVELOPMENT OF DIVISION STAFF, INCLUDING SAFETY-RELATED TRAINING, AND CONTINUED COMPUTER TRAINING.	4,400 0 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>4,400</b>
1400	5108	EMPLOYER CONTRIBUTIONS:	115,599	104,742	117,701	117,676	128,660	116,927	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA) AND MEDICARE CONTRIBUTIONS FOR DIVISION PERSONNEL REDUCTION FOR CIP SHARE OF COSTS.	107,440 0 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>107,440</b>
1400	5110	COLLEGE INCENTIVE	0	0	0	0	1,000	0		
<b>TOTAL JUSTIFICATION:</b>										
1400	5112	HEALTH INSURANCE OPT OI	0	875	0	0	0	0		0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
1400	5115	POST EMPLOYMENT HEALT	0	0	0	0	3,650	0	VEMA	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
1400	5116	SICK LEAVE BUY BACK N.U.E	0	0	0	0	0	0	SICK LEAVE BUY BACK	770
<b>TOTAL JUSTIFICATION:</b>										<b>770</b>
1400	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	59		

**FY 2008 BUDGET WORKSHEET  
CIP ENGINEERING DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1400	5205	CONFERENCES & MEETING:	7,150	6,170	7,000	7,281	7,000	4,589	EXPENSES TO ATTEND VARIOUS CONFERENCES & MEETINGS WITH STATE, COUNTY, AND OTHER GOVERNMENTAL/PROFESSIONAL AGENCIES AS AVAILABLE OR REQUIRED, INCLUDES REGISTRATION FEES AND APPLICABLE LODGING AND MEAL EXPENSES. TRAVEL ASSOCIATED EXPENSES: TOLLWAY, PARKING, AIRFARE	6,000 0 0 0 0
<b>TOTAL JUSTIFICATION:</b>										
1400	5206	CONSULTING SERVICES	30,000	16,143	20,000	22,310	30,000	84,396	CONSULTING ENGINEERING SERVICES AS MAY BE REQUIRED FOR TRAFFIC SIGNAL STUDIES, ANALYSES OF UNIQUE TRAFFIC-RELATED PROBLEMS, DESIGNS OF PROPOSED TRAFFIC SIGNAL PROJECTS, MATERIAL TESTING, WETLAND MITIGATION AREAS, ETC.	15,000 0 0 0 0
<b>TOTAL JUSTIFICATION:</b>										
1400	5207	IS SERV & MAINT AGREEMENT	5,000	4,495	1,500	1,272	3,000	2,537	AUTOCAD SERVICE PURCHASE AGREEMENT MAINT OF HP DESIGN JET PLOTTER	4,800 2,000
<b>TOTAL JUSTIFICATION:</b>										
1400	5212	EMPLOYEE HEALTH INSURANCE	92,540	91,000	95,026	89,926	108,420	95,948	HEALTH INSURANCE COST FOR FULL-TIME EMPLOYEES REDUCTION DUE TO CIP SHARE OF ENG COSTS.	102,460 0
<b>TOTAL JUSTIFICATION:</b>										
1400	5213	GEN LIABILITY INSURANCE	12,790	12,790	12,910	12,910	84,200	84,200	DEPARTMENT SHARE OF INSURANCE COSTS, INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY,	88,080 0

**FY 2008 BUDGET WORKSHEET  
CIP ENGINEERING DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1400	5213	GEN LIABILITY INSURANCE..	12,790 ...	12,790 ...	12,910 ...	12,910 ...	84,200 ...	84,200 ...	GENERAL LIABILITY, PROPERTY, CASUALTY, AND THEFT.	0
<b>TOTAL JUSTIFICATION:</b>										<b>88,080</b>
1400	5220	MAINT OFF/SPEC EQUIPMEN	2,620	3,342	2,120	1,712	2,620	3,319	MAINT OF SURVEYING EQUIPMENT MAINT OF ENGINEERING COPIER MAINT OF LETTERING MACHINE MAINT OF TROXLER NUCLEAR GAUGE	1,500 1,020 100 650
<b>TOTAL JUSTIFICATION:</b>										<b>3,270</b>
1400	5221	MAINT RADIO EQUIPMENT	200	198	300	59	0	117	RADCO ALLOWANCE @\$10/MO	120
<b>TOTAL JUSTIFICATION:</b>										<b>120</b>
1400	5222	MEMBERSHIP DUES	2,110	1,373	1,500	981	2,585	2,118	ANNUAL MEMBERSHIP DUES FOR THE FOLLOWING PROFESSIONAL ORGANIZATIONS/AFFILIATIONS: AMERICAN SOCIETY OF CIVIL ENGINEERS - 4 @ \$250.00 IL PROFESSIONAL ENGINEER'S REGISTRATION - 3 @ \$75 INSTITUTE OF TRANSPORTATION ENGINEERS (1) IL ASSOC. FOR FLOODPLAIN & STORM WATER MGMT - 1 @ \$30 IL POTABLE WATER SUPPLY OPERATORS ASSOC. AMERICAN PUBLIC WORKS ASSOCIATION - 3 @ \$130 AMERICAN WATER WORKS ASSOCIATION - 1 @ \$115 ILLINOIS GEOGRAPHIC INFORMATION SYSTEMS ASSOCIATION	0 0 1,000 225 0 30 30 390 115 30
<b>TOTAL JUSTIFICATION:</b>										<b>1,820</b>
1400	5228	PRINTING & BINDING	0	2,878	3,300	4,278	3,400	2,656	SIDWELL UPDATES PRINTING OF CONTRACT DOCUMENTS, CIP, AND OTHER MISC DEPARTMENT FORMS	400 2,000 0

**FY 2008 BUDGET WORKSHEET  
CIP ENGINEERING DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>2,400</b>
1400	5230	RECORDING FEES	0	0	0	96	200	0		
<b>TOTAL JUSTIFICATION:</b>										
1400	5232	RENTAL AGREEMENTS	150	0	150	50	50	50	LEASE OF COM ED PROPERTY FOR AN ENTRYWAY SIGN	50
<b>TOTAL JUSTIFICATION:</b>										<b>50</b>
1400	5238	TELE-COMMUNICATION SER	0	0	0	0	0	0	----	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
1400	5239	CELLULAR SERVICES	3,500	3,846	7,800	6,054	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1400	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1400	5242	RETIREE HEALTH INSURANC	0	21	0	0	0	0	----	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
1400	5244	DUPLICATION SERVICES	0	0	15,000	8,134	15,000	1,953	SCAN DEPARTMENT DOCUMENTS TO DISC	5,000
<b>TOTAL JUSTIFICATION:</b>										<b>5,000</b>
1400	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	0	----	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>

**FY 2008 BUDGET WORKSHEET  
CIP ENGINEERING DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1400	5301	AUTO PETROL PRODUCTS	5,000	5,483	7,400	7,065	8,100	8,632	GASOLINE, OIL, TRANSMISSION FLUID, GREASE, BRAKE FLUID, WINDSHIELD SOLVENT, ETC., FOR ALL DIVISION VEHICLES BASED ON CURRENT PROJECTED REQUIREMENTS. ESTIMATED PETROLEUM FOR 2008 FORD EXPEDITION 4X4	7,300 0 0 1,000
<b>TOTAL JUSTIFICATION:</b>										<b>8,300</b>
1400	5302	BOOKS & SUBSCRIPTIONS	150	240	650	712	1,000	903	APPLICABLE PROFESSIONAL MAGAZINES, SUBSCRIPTIONS, BOOKS, SPECIAL PUBLICATIONS, REFERENCE LITERATURE, ETC.	1,200 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>1,200</b>
1400	5310	VEHICLE MAINTENANCE	3,000	3,495	3,000	2,959	3,500	3,708	REPAIRS TO AND MAINTENANCE OF DIVISION VEHICLES AND EQUIPMENT (E.G., TIRES, BATTERIES, LIGHTS, FILTERS, SPARK PLUGS, PARTS, WIPER BLADES, REFLECTORS, EXHAUST SYSTEMS, ENGINE AND TRANSMISSION REPAIRS, ETC.), AND FUNDING FOR VEHICLE INSPECTIONS/VEHICLE FIRE EXTINGUISHER SERVICE. ESTIMATED MAINTENANCE 2008 FORD EXPEDITION 4X4	2,900 0 0 0 0 0 500
<b>TOTAL JUSTIFICATION:</b>										<b>3,400</b>
1400	5313	IS MISC EQPT & SUPPLIES	0	0	7,000	8,009	3,500	5,494	THREE (3) REPLACEMENT PERSONAL COMPUTERS: 1 WITH VILLAGE STANDARD SPECIFICATIONS WITH 21" MONITOR 1 WITH VILLAGE STANDARD SPECIFICATIONS WITH 24" MONITOR 1 UPGRADED FOR ENGINEER PROGRAMS WITH 24" MONITOR ONE (1) LAPTOP COMPUTER FOR INSPECTOR, 15" DISPLAY	6,500 0 0 0 3,500
<b>TOTAL JUSTIFICATION:</b>										<b>10,000</b>
1400	5315	SMALL TOOLS & EQUIPMEN	8,800	6,661	3,315	5,090	37,500	33,314	MISCELLANEOUS TOOLS AS REQUIRED & REPLACEMENT OF WORN	5,000

**FY 2008 BUDGET WORKSHEET  
CIP ENGINEERING DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1400	5315	SMALL TOOLS & EQUIPMEN	8,800 ...	6,661 ...	3,315 ...	5,090 ...	37,500 ...	33,314 ...	OR BROKEN ITEMS, INCLUDING PICKS, MANHOLE LIFT HOOKS, FLASHLIGHTS & BATTERIES, SURVEY TAPE, MARKERS, FLAGS, ETC. HP DESIGNJET PRINTER 4500PS - EXPANDED LEVEL ITEM APPROVED BY THE VM.	0 0 0 15,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>20,000</b>
1400	5317	MISC OPERATING SUPPLIES	10,000	6,956	10,000	7,144	10,000	9,763	REQUIRED PRINT PAPER, MYLAR, TRACING PAPER, BROTHER LETTERING MACHINE TAPE, MARKING PAINT, TRACING DYE, ENGINEERING COPIER TONER TO INCLUDE ALL H.P. PRINTERS, SHIPPING FEES FOR TONERS, PAPER, FIELD BOOKS, LATH AND HUBS, RIBBONS, ETC.	8,000 0 0 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>8,000</b>
1400	5318	OFFICE SUPPLIES	3,000	3,172	3,000	2,815	3,000	2,473	COST FOR THE ENTIRE DEPARTMENT OF VARIOUS OFFICE SUPPLIES INCLUDING PENS, PENCILS, PAPER CLIPS, RUBBER BANDS, LABELS, FILE FOLDERS, FILE CARDS, FILM, ENVELOPES, COPIER AND COMPUTER PAPER, RIBBONS, INKJET CARTRIDGES. COMPUTER DISKS, STAPLES, ETC.	2,000 0 0 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>2,000</b>
1400	5319	PROTECTIVE CLOTHING	1,500	1,721	1,500	1,407	2,000	1,834	REPLACEMENT OF WORN VILLAGE EMPLOYEE I.D. SHIRTS/ JACKETS, PROTECTIVE AND FOUL WEATHER GEAR INCLUDING HARD HATS, SAFETY GLASSES, GLOVES, EAR PROTECTION, VESTS, COATS/JACKETS, HOODS, COVERALLS, BOOTS, RAIN GEAR, ETC. ALLOTMENT FOR "NEW ISSUE" IN THE EVENT OF UNANTICIPATED EMPLOYEE TURNOVER.	1,500 0 0 0 0 0

**FY 2008 BUDGET WORKSHEET  
CIP ENGINEERING DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>1,500</b>
1400	5327	IS MISC SOFTWARE	0	0	4,000	3,512	4,900	7,955	AUTOCAD NETWORK LICENSE BUMP; FORESITE DXM DOWNLOAD PROGRAM; MISC SOFTWARE UPDATES; PAPERVISION SEAT VILLAGE MANAGER ADJUSTMENT	4,900 0 -600
<b>TOTAL JUSTIFICATION:</b>										<b>4,300</b>
1400	5401	MOBILE EQUIPMENT	30,000	26,737	0	0	0	0	FORD EXPLORER - EXPANDED LEVEL ITEM APPROVED BY THE VM.	25,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>25,000</b>
1400	5406	MISCELLANEOUS EQUIPME	0	0	0	0	0	0	---	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
1400	5407	OFFICE EQUIPMENT	0	0	0	0	0	0	---	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
1400	5506	STREETSCAPE IMPROVEME	0	0	0	0	0	0	---	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
1400	5513	WATERWAY IMPROVEMENT	0	0	0	0	0	0	---	0
<b>TOTAL JUSTIFICATION:</b>										<b>0</b>
1400	5707	TRANSFER TO CERF	12,600	12,600	26,795	26,795	12,820	12,820	CONTRIBUTION TO THE CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) FOR THE ENGINEERING DEPARTMENT'S VEHICLES AND EQUIPMENT.	15,550 0 0

**FY 2008 BUDGET WORKSHEET  
CIP ENGINEERING DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
									<b>TOTAL JUSTIFICATION:</b>	<b>15,550</b>
			985,698	891,227	983,766	954,791	1,200,895	1,134,106		649,200

## STREET DIVISION

This division is comprised of (1) Supervisor, (1) Crew Leader and eight (8) Maintenance Operators. The Street Supervisor provides direction to personnel who are responsible for the following infrastructure and related major operations and maintenance activities:

- Monitor the annual Street Improvement Program where major repair/rehabilitation work is undertaken on a yearly basis for pavement, and curb and gutter repairs within Village's approximate seventy-five (75) mile roadway system.
- Oversee the maintenance of approximately eight thousand (8,000) lineal feet (lf) of crosswalks and seventy three thousand one hundred (73,100) lineal feet of various pavement markings.
- Conduct street sweeping operations.
- Conduct snow removal and ice control operations (plowing and salting).
- Install and maintains all traffic, regulatory and street identification signage located along municipal streets.
- Provide incidental sidewalk repairs. Monitors removal and replacement and new construction of sidewalks through outside contractual agreements. Throughout the year, perform sidewalk repairs as necessary that are not included in the annual program.
- Maintain one thousand one hundred forty (1,140) streetlights. Monitors an additional two hundred forty-six (246) streetlights under the jurisdiction of Commonwealth Edison (ComEd) and informs ComEd when repairs are required.
- Oversee parkway mowing and debris removal within municipal, county and state rights-of-way as required to maintain a groomed, litter-free appearance of over 3.2 million sq. ft. (approx. 74 acres) at over one hundred twenty (120) individual locations throughout the community.
- Perform parkway repairs/restorations relating to snow removal operations and underground utility excavations.
- Perform tree trimming and tree care/maintenance for over eight thousand six hundred (8,600) parkway trees. This responsibility will be moved to the newly created Forestry Division in 2008.
- Oversee the planting of approximately one hundred (100) new parkway trees annually. This activity will be moved to the newly created Forestry Division in 2008.
- Guardrail and barricade maintenance.
- Bus shelter cleaning and maintenance at four (4) locations.
- Flood response assistance, storm damage clean-up assistance, water main break assistance and other emergency operations as necessary.
- Oversee five (5) vehicle traffic bridges and one (1) pedestrian overpass.
- Respond to citizen inquiries and provide assistance when required.
- Provide utility locates through the J.U.L.I.E. system.
- Assist with inspection of public improvements as needed.

### ACTIVITIES AND ACCOMPLISHMENTS FOR FY 2007

- Approximately forty-two (42) cubic yards of concrete was poured by employees to repair miscellaneous curbs, gutters and sidewalks (excludes Sidewalk Removal & Replacement Program and New Sidewalk Construction Program).
- Approximately one hundred eighty (180) tons of asphalt was utilized for various pavement repairs.
- The 2007 Street Improvement Program included the resurfacing of Lexington, Malibu and Kingsport subdivisions along with other miscellaneous residential streets.
- Over three thousand (3,000) tons of road salt was distributed throughout the winter season on municipal streets for snow and ice control.
- Four hundred forty-eight (448) traffic regulatory and street identification signs were posted/ replaced or repaired due to aging, accidents, vandalism, and new signage requests.
- Monitored repair of one thousand four (1,004) defective sidewalk squares and two hundred nine (209) lineal feet of concrete curb and gutter that was removed and replaced as part of the annual Sidewalk Removal & Replacement Program.
- Four hundred forty-one (441) municipal streetlights were repaired because of accidents, vandalism and/or electrical problems. Ten (10) complete light poles were totally replaced due to accidents.
- Oversaw the installation of twenty (20) streetlights that were replaced in the second year of the Streetlight Replacement Program which consists of standardizing streetlight poles and replacing old aluminum wiring with copper wiring inside of the unit duct. Areas targeted were Capitol Commerce Center and Messner Drive.
- Division personnel trimmed two hundred eighty-one (281) trees, removed fifty-two (52) dead, diseased or hazardous parkway trees and supervised the removal of sixteen (16) additional parkway trees by contract with a private firm.
- Oversaw the planting of one hundred fifteen (115) trees as part of the ongoing annual Parkway Tree Planting Program. This compares to one hundred thirteen (113) the prior year.
- The Village was designated as a *2007 Tree City USA!* Calendar year 2007 marked the eighteenth consecutive year that the Village has received this national recognition. The *Tree City USA* program recognizes communities that have proven their commitment to an effective, ongoing community forestry program – a program marked by renewal and improvement. The National Arbor Day Foundation sponsors *Tree City USA* in cooperation with the National Association of State Foresters and the USDA Forest Service. Over two thousand one hundred fifty-six (2,156) new parkway trees have been planted during the eighteen years the Village has been designated a *Tree City USA*. This was also the sixth consecutive year the Village has won the honorable "Growth Award." This coveted prize is given to select cities that meet any number in a list of prerequisites.
- The Milwaukee Avenue Streetscape Improvement Program, including the installation of seasonal streetlight banners (six complete seasonal changeovers), hanging flower baskets and street-light pole decorations, was again completed.
- Seasonal lights were installed on various trees located within the Milwaukee Avenue median adjacent to Lake Cook Road, the park on the northeast corner of Dundee Road and Northgate Parkway, the Wheeling Road median, the Northgate median and Lark Memorial Park as part of the Village's *Lighting*

of the *Lights* celebration. Extensive efforts and resources were added to the previous displays at the Friendship Park fountains.

- Miscellaneous flowers, flower bulbs, ornamental bushes/shrubs/trees and other miscellaneous landscaping materials were procured and planted/utilized at various Village maintained gardens and streetscape areas identified for beautification. Division crews also continued to assist the Plan Commission with its annual flower planting events.
- Avalon-Sienna Park was maintained regularly (i.e. replacing shrubs, flowers, etc) to retain its aesthetic appeal. The playground area and related equipment was routinely inspected and maintained to ensure the safety of the children utilizing the facility.
- The Village's Pavement Management System (PMS), which details all streets within the Village, was again utilized to obtain maximum value of available future street assets and efficiently schedule impending street improvements.
- The division performed over one thousand eight hundred thirty-one (1,831) utility locates (streetlight electric lines) during the fiscal year.

#### **GOALS FOR FY 2008**

The Division will continue to provide and improve on the services it provides to the citizens, Village Board, and other divisions/departments in the Village. In addition to these ongoing activities, the following specific programs/improvements are scheduled for the forthcoming fiscal year:

- The 2008 Street Improvement Program will include the resurfacing of streets within the Candlewood Creek subdivisions.
- Replacement of aged or obsolete traffic regulatory and street identification signs will continue throughout the entire Village in order to conform to state requirements, promote safety and improve enforcement through the replacement of damaged or destroyed signs resulting from vandalism, accidents or weather.
- The annual re-striping and re-painting of pavement markings will be undertaken on Wheeling Road between Hintz and Palatine Roads.
- The annual Sidewalk Removal and Replacement Program will provide for the continued replacement of defective sidewalk squares, as well as concrete curbs and gutters (on an "as needed" basis).
- Municipally maintained streetlights will continue to be repaired because of accidents, vandalism and electrical problems. Complete light poles will be totally replaced, as necessary, due to vehicular accidents and light poles relocated should construction conflicts arise.
- The Streetlight Replacement Program will replace approximately sixteen (16) street lights, including areas in the Palwaukee Business Center.
- Division personnel will continue to remove dead, diseased or hazardous parkway trees as necessary. This responsibility will also be transferred to the newly created Forestry Division in 2008.
- The annual Parkway Tree Trimming Program will continue to preserve the health and appearance of parkway trees and to prevent damage to life and property. This program will be transferred to the newly created Forestry Division in 2008.
- Approximately one hundred five (105) parkway trees will be planted as part of the ongoing annual Parkway Tree Planting Program. The Street Division will prepare and submit the required application

to the National Arbor Day Foundation to receive designation as a *Tree City USA* for the nineteenth (19<sup>th</sup>) consecutive year. This responsibility will also be transferred to the newly created Forestry Division in 2008.

- The Milwaukee Avenue Streetscape Improvement Program, which includes the installation of seasonal streetlight banners (6 complete seasonal changeovers), seasonal street-light pole decorations, and seasonal lighting of the Milwaukee Avenue and Wheeling Road medians, the park on the northeast corner of Dundee Road and Northgate Parkway, Lark Family Memorial Park and the displays at the Friendship Park fountains, will be undertaken.
- Miscellaneous flowers, flower bulbs, ornamental bushes/shrubs/trees and other miscellaneous landscaping materials will be procured and planted/utilized at various Village-maintained gardens and streetscape areas identified for beautification. Division personnel will also continue to assist the Plan Commission with its annual flower planting events.
- Contractual grass cutting and lawn maintenance services will continue at over one hundred twenty (120) sites throughout the community, including various municipal, county, and state rights-of-way. Chemical spraying of turf areas by private contractor will also continue at various Village-maintained rights-of-way throughout the community. This program provides for fertilizer, weed and fungus-control, and control of other lawn diseases.
- Continuation of the Sheriff's Work Alternative Program (SWAP) utilizing workers to perform litter removal, equipment cleaning, park maintenance and other miscellaneous duties.
- Repairs to the Jeffery Avenue Bridge will be undertaken with shotcrete being applied to deteriorated areas on the underside and topside of the bridge deck.
- The Division will continue to strive to improve its preventive maintenance programs and, through cost-effective measures, maintain and improve upon the current level of services provided. Through its various improvement programs, the division endeavors to improve the appearance throughout the Village and preserve and maintain its major infrastructure system investment.

STREET DIVISION - 1420

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY</u> <u>2007</u>	<u>FY</u> <u>2008</u>	<u>INCREASE/</u> <u>(DECREASE)</u>
Full-Time	Street Supervisor	1	1	---
	Forestry Supervisor	0	1	1
	Crew Leader	1	1	---
	Forester	1	1	---
	Maintenance Operator	7	9	2
		<hr/>		
	<b>TOTAL FULL-TIME</b>	10	13	3

**FY 2008 BUDGET WORKSHEET  
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1420	5101	LONGEVITY	1,800	1,800	5,400	5,400	3,100	3,561	INCENTIVE PAID TO EMPLOYEES WITH TWELVE (12) OR MORE YEARS OF SERVICE.	0 3,100
<b>TOTAL JUSTIFICATION:</b>										<b>3,100</b>
1420	5102	OVERTIME	50,000	68,516	60,000	22,887	60,000	69,770	EMERGENCY RESPONSE FOR SNOW AND ICE CONTROL, STORM DAMAGE, FLOODING RESPONSE, BARRICADES, DEBRIS REMOVAL, ETC, AT TIME-AND-ONE-HALF AND DOUBLE-TIME RATES IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT. VILLAGE MANAGER ADJUSTMENT	0 0 0 70,000 -3,000
<b>TOTAL JUSTIFICATION:</b>										<b>67,000</b>
1420	5103	SEASONAL HELP	25,200	14,592	26,400	13,054	25,200	18,562	SEASONAL HELP TO ASSIST WITH LOW SKILL, LABOR INTENSIVE INTENSIVE DUTIES AND RESPONSIBILITIES OF THE DIVISION, ADDITIONAL SEASONAL HELP - EXPANDED LEVEL REQUEST APPROVED BY THE VM.	0 24,000 6,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>30,000</b>
1420	5104	SALARIES	480,340	481,833	496,230	500,567	512,590	511,044	SALARY AMOUNT BASED ON CURRENT STAFFING LEVELS, CONTRACTUAL INCREASES, PROJECTED MARKET ADJUSTMENTS AND POTENTIAL MERIT INCREASES FOR DIVISION EMPLOYEES; NEW FORESTRY DIVISION - EXPANDED LEVEL ITEM APPROVED BY THE VILLAGE MANAGER.	0 0 620,500 149,084 0
<b>TOTAL JUSTIFICATION:</b>										<b>769,584</b>
1420	5105	TRAINING	3,000	2,717	3,000	3,935	3,500	685	TRAINING COURSES FOR CONTINUED EDUCATION AND PROFESSIONAL DEVELOPMENT OF DIVISION STAFF. INCLUDES COMPUTER AND SAFETY-RELATED TRAINING AND EMPLOYEE REIMBURSEMENT FOR COMMERCIAL DRIVER'S LICENSE (CDL)	0 0 0 0

**FY 2008 BUDGET WORKSHEET  
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1420	5105	TRAINING...	3,000 ...	2,717 ...	3,000 ...	3,935 ...	3,500 ...	685 ...	RENEWAL FEES.	3,500
<b>TOTAL JUSTIFICATION:</b>										<b>3,500</b>
1420	5106	UNIFORM ALLOWANCE	5,490	4,377	5,490	2,963	5,490	3,826	ALLOTMENT FOR REPLACEMENT OF REQUIRED UNIFORMS AT \$400/YR PER EMPLOYEE IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT 9 @ \$400/EA; CARRYOVER OF EMPLOYEE ACCOUNT BALANCES; ALLOTMENT OF "NEW ISSUE" IN THE EVENT OF UNANTICIPATED EMPLOYEE TURNOVER; T-SHIRTS EACH FOR SEASONAL EMPLOYEES. NEW UNIFORMS FOR FORESTRY DIVISION - EXPANDED LEVEL ITEM APPROVED BY THE VM. UNIFORM FOR ADDITIONAL SEASONAL HELP - EXPANDED LEVEL REQUEST APPROVED BY THE VM.	0 0 3,600 900 0 750 240 800 0 60 0
<b>TOTAL JUSTIFICATION:</b>										<b>6,350</b>
1420	5108	EMPLOYER CONTRIBUTIONS	89,820	101,072	88,600	103,880	87,010	108,014	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA) AND MEDICARE CONTRIBUTIONS FOR DIVISION PERSONNEL; REDUCTION DUE TO MFT SHARE OF IMRF/SS/MED COSTS. NEW FORESTRY DIVISION - EXPANDED LEVEL ITEM APPROVED BY THE VILLAGE MANAGER.	0 0 115,040 0 28,036 0
<b>TOTAL JUSTIFICATION:</b>										<b>143,076</b>
1420	5110	COLLEGE INCENTIVE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1420	5112	HEALTH INSURANCE OPT OI	0	875	0	0	0	0		

**FY 2008 BUDGET WORKSHEET  
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
1420	5115	POST EMPLOYMENT HEALTH	0	0	0	0	0	0	SICK LEAVE BUY BACK PROGRAM	1,010
<b>TOTAL JUSTIFICATION:</b>										<b>1,010</b>
1420	5205	CONFERENCES & MEETINGS	1,100	703	1,100	75	1,100	550	VARIOUS PROFESSIONAL CONFERENCES AND MEETINGS REGARDING CONSTRUCTION AND MAINTENANCE OPERATIONS, URBAN FORESTRY TECHNIQUES, ETC. INCLUDING REGISTRATION FEES, APPLICABLE LODGING, AND MEAL EXPENSES.	0
									TRAVEL EXPENSES: TOLLS, PARKING, ETC.	1,500
									VILLAGE MANAGER ADJUSTMENT	600
										-1,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,100</b>
1420	5206	CONSULTING SERVICES	3,000	295	2,500	3,523	5,000	2,000	IDOT REQUIRED BRIDGE INSPECTIONS: JEFFERY AVE/WOLF RD.	4,000
<b>TOTAL JUSTIFICATION:</b>										<b>4,000</b>
1420	5208	DEBRIS DUMP CHARGES	10,000	9,899	10,000	9,926	10,000	9,800	DUMP CHARGES FOR DEBRIS COLLECTED FROM STREET SWEEPING, STORM DAMAGE, ROADSIDE DEBRIS, YARD WASTE, ETC.;	0
									EMERALD ASH BORER (EAB) ERADICATION.	0
										12,000
										3,000
<b>TOTAL JUSTIFICATION:</b>										<b>15,000</b>
1420	5209	ENERGY	75,360	64,575	75,360	56,457	89,600	56,549	ENERGY COSTS FOR STREETLIGHTS AS ASSESSED BY COMED.	70,000
									VILLAGE MANAGER ADJUSTMENT	-5,000
<b>TOTAL JUSTIFICATION:</b>										<b>65,000</b>
1420	5212	EMPLOYEE HEALTH INSURANCE	83,580	82,202	85,180	91,121	94,220	112,101	HEALTH INSURANCE COST FOR FULL-TIME EMPLOYEES IN THE	0

**FY 2008 BUDGET WORKSHEET  
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1420	5212	EMPLOYEE HEALTH INSURA	83,580 ...	82,202 ...	85,180 ...	91,121 ...	94,220 ...	112,101 ...	STREET DIVISION AND APPLICABLE RETIREES. NEW FORESTRY DIVISION - EXPANDED LEVEL ITEM APPROVED BY THE VILLAGE MANAGER.	125,700 49,281 0
<b>TOTAL JUSTIFICATION:</b>										<b>174,981</b>
1420	5213	GEN LIABILITY INSURANCE	45,650	45,650	46,090	46,090	79,320	79,320	DIVISION SHARE OF INSURANCE COSTS, INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY, CASUALTY AND THEFT.	0 0 82,970
<b>TOTAL JUSTIFICATION:</b>										<b>82,970</b>
1420	5217	LANDSCAPE MAINTENANCE	87,000	79,522	87,000	100,764	122,500	108,577	CONTRACTUAL GRASS CUTTING & LAWN MAINTENANCE SERVICES SERVICE AT 125 SITES AND ADDITIONAL RIGHTS-OF-WAY (ROW) INCLUDING MUNICIPAL, COUNTY & STATE ROW; CHEMICAL SPRAYING OF TURF AREAS BY CONTRACTOR AT VARIOUS VILLAGE-MAINTAINED LOCATIONS. PROVIDES FOR FERTILIZER, WEED & FUNGUS CONTROL AND OTHER LAWN DISEASES. ASSUMES THREE (3) APPLICATIONS A YEAR; AVALON-SIENNA PARK IMPROVEMENTS AND MAINTENANCE. PROVIDES FUNDING FOR ROUTINE MAINTENANCE AND, IF NECESSARY, VARIOUS TURF AREAS, TREES, BUSHES, SHRUBBERY AND PERENNIAL FLOWERS DUE TO WINTER KILL, & REMOVAL AND REPLACEMENT OF MULCHED, LANDSCAPED AND GARDENED AREAS TO IMPROVE APPEARANCE AND ENHANCE WEED CONTROL EFFORTS; CONTRACTUAL GRASSWEED CUTTING SERVICES AS MAY BECOME NECESSARY DUE TO NON-COMPLIANCE WITH VILLAGE ORDINANCES ON PROPERTIES THROUGHOUT VILLAGE. LIENS MAY BE FILED AGAINST PROPERTY HOLDERS FOR COSTS	0 0 70,000 0 0 6,180 0 0 0 0 0 1,030 0 0 0 0

**FY 2008 BUDGET WORKSHEET  
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1420	5217	LANDSCAPE MAINTENANCE	87,000 ...	79,522 ...	87,000 ...	100,764 ...	122,500 ...	108,577 ...	INCURRED BY THE VILLAGE; MAINTENANCE & LANDSCAPING OF FUTURE LAND ACQUISITIONS; AVALON-SIENNA LANDSCAPE MAINTENANCE;	1,030 3,100 27,800
<b>TOTAL JUSTIFICATION:</b>										<b>109,140</b>
1420	5220	MAINT OFF/SPEC EQUIPMEN	1,500	300	1,000	0	1,000	0	REPAIRS TO PLAYGROUND EQUIPMENT DUE TO BREAKAGE OR VANDALISM AT AVALON-SIENNA PARK; REPAIRS OR SERVICING OF MISC. OFFICE MACHINES AND EQUIPMENT, COMPUTERS AND SPECIALIZED EQUIPMENT.	0 500 0 500
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>
1420	5221	MAINT RADIO EQUIPMENT	450	55	450	194	450	255	ROUTINE REPAIRS/MAINTENANCE OF DIVISION NEXTEL RADIOS NOT COVERED BY WARRANTY; MAINTENANCE COST FOR DIVISION MOTOROLA REMOTE RADIOS;	0 250 200
<b>TOTAL JUSTIFICATION:</b>										<b>450</b>
1420	5222	MEMBERSHIP DUES	1,355	966	1,355	915	1,355	830	ANNUAL MEMBERSHIPS TO PROFESSIONAL ORGANIZATIONS: SUBURBAN TREE CONSORTIUM; INTERNATIONAL SOCIETY OF ARBORICULTURE (ISA); TREE CITY USA; APWA MEMBERSHIP FOR SUPERVISOR; NATIONAL ARBOR DAY FOUNDATION.	0 600 400 150 130 100
<b>TOTAL JUSTIFICATION:</b>										<b>1,380</b>
1420	5233	RENTAL EQUIPMENT	2,050	1,797	2,050	2,053	2,050	1,937	SPECIAL EQUIPMENT TO SUPPLEMENT NON-OPERATING OR NON-OWNED EQUIPMENT; PORTABLE TOILET FOR COOK COUNTY "SWAP" LITTER/DEBRIS CLEANUP PROGRAM: \$85/MO X 10 MONTHS.	0 1,200 0 850

**FY 2008 BUDGET WORKSHEET  
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>2,050</b>
1420	5234	TREE MAINT SERVICE	43,000	31,784	43,000	33,256	43,000	33,686	MISCELLANEOUS TREE AND STUMP REMOVAL TO REMOVE DEAD DYING OR DANGEROUS TREES;	0
									TREE SPRAYING AS MAY BE REQUIRED FOR COTTONY MAPLE SCALE AND OTHER DISEASES AFFECTING APPLICABLE SOFTWOOD TREES;	8,000
									CONTRACTUAL TREE TRIMMING WITHIN VARIOUS DIVISIONS;	0
									THE SCHEDULED PRUNING AND TRIMMING OF TREES IS A NECESSARY MAINTENANCE PRACTICE TO PROMOTE THE HEALTH OF THE TREES AND PREVENT DAMAGE TO LIFE AND PROPERTY FROM HAZARDOUS OR LOW-HANGING LIMBS.	10,000
										0
										0
										0
										0
										25,000
<b>TOTAL JUSTIFICATION:</b>										<b>43,000</b>
1420	5238	TELE-COMMUNICATION SER	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1420	5239	CELLULAR SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1420	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1420	5242	RETIREE HEALTH INSURANC	0	14,080	16,920	11,005	13,750	8,519	HEALTH INSURANCE COSTS FOR STREET DIVISION RETIREES.	8,150
<b>TOTAL JUSTIFICATION:</b>										<b>8,150</b>
1420	5247	PAVEMENT MARKINGS	10,000	9,978	13,000	14,272	13,000	12,445	ANNUAL STRIPING AND PAVEMENT MARKING (PAINT) OF	0

**FY 2008 BUDGET WORKSHEET  
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1420	5247	PAVEMENT MARKINGS...	10,000	9,978	13,000	14,272	13,000	12,445	WHEELING ROAD BETWEEN HINTZ AND PALATINE ROADS - INCLUDES COSTS OF STRIPING AROUND WHEELING RD ISLANDS; PAINT, MARKING TAPE AND OTHER MATERIAL AND EQUIPMENT AS REQUIRED TO PRESERVE AND MAINTAIN CROSSWALKS AND PAVEMENT MARKINGS OF NEW AREAS.	0 10,000 0 0 3,000
<b>TOTAL JUSTIFICATION:</b>										<b>13,000</b>
1420	5251	STREET LIGHT MAINTENANC	40,000	44,234	40,000	41,844	40,000	45,722	STREETLIGHT BULBS, PHOTOCELLS, BALLASTS, LENSES, WIRE FIXTURES, POLES, BASES AND MISC. STREETLIGHT MATERIALS AND SUPPLIES REQUIRED TO MAINTAIN, REPAIR OR REPLACE VILLAGE STREETLIGHTS. INCLUDES CONTRACTUAL ASSISTANCE TO PERFORM DIRECTIONAL BORING FOR WIRING REPLACEMENT ELECTRICAL TROUBLESHOOTING AND TECHNICAL SUPPORT. TRAFFIC SIGNAL MAINTENANCE - THESE FUNDS WERE PREVIOUSLY BUDGETED IN THE MFT FUND.	0 0 0 0 40,000 20,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>60,000</b>
1420	5299	MISC CONTRACTUAL SERVI	0	0	0	594	0	0	CONTRACTUAL SERVICES FOR BRIDGE REPAIR WORK AT JEFFERY AVENUE.	0 11,500
<b>TOTAL JUSTIFICATION:</b>										<b>11,500</b>
1420	5301	AUTO PETROL PRODUCTS	19,400	21,785	28,000	23,612	31,900	33,545	GASOLINE, DIESEL FUEL, OIL, TRANSMISSION FLUIDS, GREASE, LUBRICANTS, HYDRAULIC AND BRAKE FLUIDS, WINDSHIELD SOLVENT, ETC. FOR DIVISION VEHICLES AND EQUIPMENT BASED ON CURRENT PROJECTED REQUIREMENTS.	0 0 0 36,500
<b>TOTAL JUSTIFICATION:</b>										<b>36,500</b>
1420	5302	BOOKS & SUBSCRIPTIONS	1,135	88	1,135	1,240	1,135	1,000	SUBSCRIPTION TO CONTINENTAL WEATHER SERVICE TO PROVIDE	0

**FY 2008 BUDGET WORKSHEET  
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1420	5302	BOOKS & SUBSCRIPTIONS...	1,135 ...	88 ...	1,135 ...	1,240 ...	1,135 ...	1,000 ...	FOR ADVANCED WARNING OF IMPENDING INCLEMENT WEATHER CONDITIONS THAT WILL AFFECT ROADWAY CONDITIONS; MISC. PROFESSIONAL MANUALS, PUBLICATIONS, ETC.	0 1,000 135
<b>TOTAL JUSTIFICATION:</b>										<b>1,135</b>
1420	5303	CHEMICALS	3,500	2,872	3,000	541	3,000	2,610	LIQUID CALCIUM CHLORIDE FOR SNOW AND ICE CONTROL; WEED CONTROL AND MISC. CHEMICALS FOR CLEANING EQUIPMENT, BUG AND MOSQUITO CONTROL FOR EMPLOYEE PROTECTION, TREE PRUNING SEALER, ETC. VILLAGE MANAGER ADJUSTMENT ROAD SALT FOR SNOW & ICE CONTROL - THESE FUNDS WERE PREVIOUSLY BUDGET IN THE MFT FUND.	3,500 0 0 1,500 -1,000 110,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>114,000</b>
1420	5309	JANITORIAL SUPPLIES	1,350	1,470	1,000	286	500	214	CLEANING MATERIALS AND SUPPLIES USED AT VARIOUS DIVISION FACILITIES;	0 500
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
1420	5310	VEHICLE MAINTENANCE	23,200	23,547	22,000	20,896	22,000	28,664	REPAIRS AND MAINTENANCE TO DIVISION VEHICLES AND EQUIPMENT INCLUDING FUNDING FOR VEHICLE INSPECTIONS AND FIRE EXTINGUISHER SERVICE; SANDBLASTING AND PAINTING OF DUMP-BOX, UNIT #124; SANDBLASTING AND PAINTING OF DUMP-BOX, UNIT #143;	0 0 20,000 1,000 1,000
<b>TOTAL JUSTIFICATION:</b>										<b>22,000</b>
1420	5311	BLDG/GROUNDS MAINTENANCE	33,750	37,529	96,000	100,359	41,000	38,242	MISCELLANEOUS REPAIRS TO DIVISION EQUIPMENT AND FACILITIES INCLUDING, CHLORIDE APPLICATOR EQUIPMENT, MATERIAL YARD, SALT CRIB, ETC;	0 0 1,000

**FY 2008 BUDGET WORKSHEET  
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1420	5311	BLDG/GROUNDS MAINTENANCE	33,750	37,529	96,000	100,359	41,000	38,242	MISCELLANEOUS FLOWERS, BULBS, ORNAMENTAL BUSHES, SHRUBS, BLACK DIRT, SOD, LANDSCAPING MATERIALS, DECORATIVE BENCHES, ETC. FOR VARIOUS GARDENS AND STREETScape AREAS IDENTIFIED FOR BEAUTIFICATION; HANGING FLOWER BASKETS FOR MILWAUKEE AVE CORRIDOR; ROUTE 83 UNIFORM FENCE MAINTENANCE.	0 0 0 20,000 5,000 15,000
<b>TOTAL JUSTIFICATION:</b>										<b>41,000</b>
1420	5313	IS MISC EQPT & SUPPLIES	0	0	0	0	0	0	THREE (3) REPLACEMENT DESK TOP COMPUTERS PER VILLAGE STANDARDS (3@1750).	0 5,250
<b>TOTAL JUSTIFICATION:</b>										<b>5,250</b>
1420	5314	MINOR STREET REPAIRS	18,000	13,879	18,000	17,853	18,000	26,100	CONCRETE, GRAVEL, ASPHALT, EMULSION, PRIMER, LUMBER, BLACK DIRT, SOD, ETC. AS REQUIRED FOR MAINTENANCE OF PAVEMENTS, SIDEWALKS, GUARDRAILS AND OTHER ABOVE GROUND IMPROVEMENTS WITHIN VILLAGE RIGHTS-OF-WAY; INDUSTRIAL LANE STREET IMPROVEMENTS (AS PER BOARD AGREEMENT ON 09/17/07).	0 0 0 20,000 0 60,000
<b>TOTAL JUSTIFICATION:</b>										<b>80,000</b>
1420	5315	SMALL TOOLS & EQUIPMENT	8,000	7,352	8,000	8,232	14,700	13,336	MISC. HAND/POWER TOOLS AS REQUIRED. REPLACEMENT WORN/DAMAGED TOOLS AND EQUIPMENT; REPLACEMENT OF DAMAGED/INOPERABLE FLASHING BARRICADES; UNDERGROUND STREETLIGHT CABLE LOCATOR.	0 4,000 0 1,000 4,000
<b>TOTAL JUSTIFICATION:</b>										<b>9,000</b>
1420	5317	MISC OPERATING SUPPLIES	3,000	2,970	3,000	2,746	3,000	2,408	GENERAL MISCELLANEOUS ITEMS REQUIRED BUT NOT	0

**FY 2008 BUDGET WORKSHEET  
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1420	5317	MISC OPERATING SUPPLIES	3,000 ...	2,970 ...	3,000 ...	2,746 ...	3,000 ...	2,408 ...	APPROPRIATED IN OTHER ACCOUNTS. INCLUDES MISC. SUPPLIES AND REPLACEMENT EQUIPMENT AS NEEDED FOR ADOPT-A-HIGHWAY VOLUNTEER PROGRAM;	0 0 3,000
<b>TOTAL JUSTIFICATION:</b>										<b>3,000</b>
1420	5319	PROTECTIVE CLOTHING	3,050	3,197	2,500	1,927	3,300	1,072	REPLACEMENT OF WORN PPE, WEATHER GEAR AND OTHER SAFETY RELATED ITEMS; ALLOTMENT FOR "NEW ISSUE" IN THE EVENT OF UNANTICIPATED EMPLOYEE TURNOVER; ANSI-APPROVED STEEL TOE SAFETY BOOTS FOR FOUR SEASONAL EMPLOYEES. SAFETY GEAR FOR NEW FORESTRY DIVISION - EXPANDED LEVEL ITEM APPROVED BY THE VM. PROTECTIVE CLOTHING FOR ADDL SEASONAL HELP - EXPANDED LEVEL REQUEST APPROVED BY THE VM. VILLAGE MANAGER ADJUSTMENT	0 2,200 0 700 0 400 800 0 100 0 -200
<b>TOTAL JUSTIFICATION:</b>										<b>4,000</b>
1420	5320	STREET SIGNS	15,000	18,022	15,000	11,157	15,000	10,473	REPLACEMENT OF AGED OR OBSOLETE TRAFFIC REGULATORY AND STREET IDENTIFICATION SIGNS. INCLUDES FUNDING FOR THE PURCHASE OF SIGN FACES, ALUMINUM BLANKS, LETTERS, REFLECTIVE SHEETING, SUPPORT POSTS, SIGN POLES, MOUNTING BRACKETS, HARDWARE AND MAINTENANCE OF SIGN SHOP FABRICATION EQUIPMENT. SCHOOL ZONE SAFETY SIGNS - EXPANDED LEVEL ITEM APPROVED BY THE VILLAGE BOARD.	0 0 0 0 0 15,000 32,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>47,000</b>

**FY 2008 BUDGET WORKSHEET  
STREET DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
1420	5322	WATER CHARGE	0	0	0	15,616	0	2,710		
<b>TOTAL JUSTIFICATION:</b>										
1420	5401	MOBILE EQUIPMENT	0	0	0	0	0	0	TWO NEW PICK-UP TRUCKS FOR FORESTRY DIVISION - EXPANDED LEVEL ITEM APPROVED BY THE VM.	51,000 0
<b>TOTAL JUSTIFICATION: 51,000</b>										
1420	5406	MISCELLANEOUS EQUIPMENT	0	0	104,000	22,466	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1420	5506	STREETSCAPE IMPROVEMENTS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1420	5507	SIDEWALK IMPROVEMENTS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1420	5508	PAVEMENT IMPROVEMENTS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1420	5701	CONTINGENCIES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
1420	5707	TRANSFER TO CERF	47,560	47,560	39,134	39,134	78,580	78,580	CONTRIBUTION TO CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) FOR REPLACEMENT OF DIVISION VEHICLES AND EQUIP.	0 171,567
<b>TOTAL JUSTIFICATION: 171,567</b>										

**FY 2008 BUDGET WORKSHEET  
STREET DIVISION**

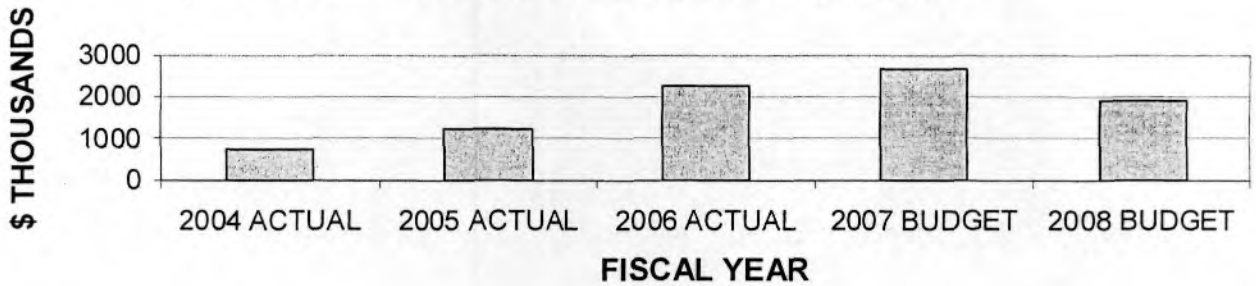
DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
			1,236,640	1,242,093	1,450,894	1,330,840	1,445,350	1,426,707		2,202,293

Special  
Revenue Funds

## SPECIAL REVENUE FUNDS

Motor Fuel Tax Fund .....	\$1,200,000
Emergency Telephone System (E911) Fund .....	471,732
Grant Fund .....	246,506
<b>TOTAL</b> .....	<b>\$1,918,238</b>

### BUDGET LEVELS - SPECIAL REVENUE FUNDS



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**FY 2008 BUDGET WORKSHEET  
MFT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
11	5104	SALARIES	83,300	83,300	83,900	83,900	88,750	88,750		
<b>TOTAL JUSTIFICATION:</b>										
11	5108	EMPLOYER CONTRIBUTIONS	15,580	15,580	14,980	14,980	15,070	15,070		
<b>TOTAL JUSTIFICATION:</b>										
11	5206	CONSULTING SERVICES	0	7,459	0	44,157	17,400	39,156		
<b>TOTAL JUSTIFICATION:</b>										
11	5228	PRINTING & BINDING	0	180	0	154	0	149		
<b>TOTAL JUSTIFICATION:</b>										
11	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
11	5508	PAVEMENT IMPROVEMENTS	825,000	521,142	1,500,000	1,171,801	1,600,000	1,800,042	STREET IMPROVEMENT PROGRAM	1,200,000
<b>TOTAL JUSTIFICATION: 1,200,000</b>										
11	5531	GENERAL MAINTENANCE	93,000	105,185	93,000	47,315	130,000	217,438		
<b>TOTAL JUSTIFICATION:</b>										
			1,016,880	732,846	1,691,880	1,362,307	1,851,220	2,160,605		1,200,000

**FY 2008 BUDGET WORKSHEET  
EMERGENCY TELEPHONE SYS**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
15	5105	TRAINING	1,500	463	1,500	1,684	1,500	604	MISCELLANEOUS TRAINING COSTS FOR POLICE RADIO OPERATORS	1,500
<b>TOTAL JUSTIFICATION:</b>										<b>1,500</b>
15	5205	CONFERENCES & MEETINGS	1,685	1,109	1,685	904	1,685	968	ASSOCIATED PUBLIC SAFETY COMMUNICATIONS OFFICERS CONF. TRAVEL ASSOCIATED EXPENSES FOR ATTENDANCE AT THE APCO CONFERENCE	1,185 0 500
<b>TOTAL JUSTIFICATION:</b>										<b>1,685</b>
15	5207	IS SERV & MAINT AGREEMENT	7,500	4,828	63,692	21,965	58,900	53,511	CONTRACTUAL FEE FOR CONTINUED UPDATES, PROBLEM SOLVING AND SERVICE ON E-911 SOFTWARE ----- MISCELLANEOUS EQUIPMENT MAINTENANCE/REPAIR OF COMPUTERS, PRINTERS, AND OTHER EQUIPMENT UTILIZED AS A PORTION OF THE DISPATCH SYSTEM ----- MAINTENANCE CODE RED EMERGENCY NOTIFICATION SYSTEM ----- PIMS (POLICE INFORMATION MANAGEMENT SYSTEM) THIS AMOUNT IS BASED ON PROJECTED COSTS FROM THE ILLINOIS CRIMINAL JUSTICE AUTHORITY. ----- VISIONAIR MAINTENANCE AGREEMENT	0 8,650 0 0 7,000 0 15,000 0 0 3,000 0 30,000
<b>TOTAL JUSTIFICATION:</b>										<b>63,650</b>
15	5220	MAINT OFF/SPEC EQUIPMENT	40,650	31,400	29,150	34,103	29,150	23,832	CALL CHECK MAINTENANCE REPRESENTS THE COSTS FOR MAINTENANCE ON THE CALL CHECK RECORDERS UTILIZED TO RECORD TELEPHONE AND RADIO TRAFFIC FOR IMMEDIATE PLAYBACK IN THE COMMUNICATIONS CENTER.	0 0 0 12,000

**FY 2008 BUDGET WORKSHEET  
EMERGENCY TELEPHONE SYS**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
15...	5220.	MAINT OFF/SPEC EQUIPMEN	40,650 ...	31,400 ...	29,150 ...	34,103 ...	29,150 ...	23,832 ...	----- COST FOR E-911 EQUIPMENT MAINTENANCE CONTRACT ON THE IN-CAR TERMINALS ----- RENT SPACE ON BUILDING ON MILWAUKEE AVENUE. RENTAL FOR RADIO RECEIVER SITE	0 12,900 4,000 0 0 250
<b>TOTAL JUSTIFICATION:</b>										<b>29,150</b>
15	5221	MAINT RADIO EQUIPMENT	43,000	41,334	44,500	43,832	44,500	43,335	POLICE DEPT'S SHARE OF THE COST OF THE MAINTENANCE CONTRACT THAT COVERS ALL VILLAGE RADIO EQUIPMENT PLUS AN AMOUNT FOR MAINTENANCE AND REPAIRS NOT COVERED BEYOND CONTRACT. INCLUDES REPLACEMENT OF PORTABLE RADIO AND LAPTOP COMPUTER BATTERIES. ----- MISCELLANEOUS RADIO AND RELATED EQUIPMENT MAINTENANCE AND REPAIR NOT COVERED BY MAINTENANCE CONTRACTS.	0 0 0 0 39,000 0 0 5,500
<b>TOTAL JUSTIFICATION:</b>										<b>44,500</b>
15	5222	MEMBERSHIP DUES	250	273	250	0	250	208	NATIONAL EMERGENCY NUMBER ASSOCIATION ASSOCIATED PUBLIC SAFETY COMMUNICATION OFFICERS	125 125
<b>TOTAL JUSTIFICATION:</b>										<b>250</b>
15	5231	REG & SPCL AGENCY ASSES	297,000	311,185	310,200	324,094	326,070	295,827	FIRE DISPATCH CENTER FEES FOR YEAR 2008 ----- FEES FOR ACCESS TO CAD SYSTEM ANNUAL FEES TO VERIZON T-1 LINE TO VERIZON -----	195,000 0 0 17,160 8,400 0

**FY 2008 BUDGET WORKSHEET  
EMERGENCY TELEPHONE SYS**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>220,560</b>
15	5238	TELE-COMMUNICATION SER	25,900	30,084	25,900	34,450	25,900	95	MONTHLY LINE MAINTENANCE AMOUNT IS THE COST FROM A T & T FOR MAINTENANCE OF ALL INCOMING 911 LINES. ----- 800 MHZ RADIO SYSTEM CHARGE FOR SEVEN DEDICATED VOICE QUALITY TELEPHONE LINES REQUIRED TO LINK THE VARIOUS TRANSMITTERS AND REPEATERS IN THE POLICE RADIO SYSTEM.	0 14,400 0 0 0 5,500
<b>TOTAL JUSTIFICATION:</b>										<b>19,900</b>
15	5239	CELLULAR SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
15	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
15	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
15	5313	IS MISC EQPT & SUPPLIES	0	0	12,000	14,729	12,000	8,392	COMPUTER NETWORK - AMOUNT WILL PROVIDE FOR PURCHASE OF EQUIPMENT UTILIZED AS A PORTION OF THE VILLAGE-WIDE COMPUTER NETWORK AS IT PERTAINS TO THE 911 CENTER	0 0 12,000
<b>TOTAL JUSTIFICATION:</b>										<b>12,000</b>
15	5315	SMALL TOOLS & EQUIPMEN	33,100	31,372	1,100	2,508	1,100	3,930	FCC DATABASE SUBSCRIPTION ----- PIKE AND FISCHER'S RADIO RULES SERVICE SUBSCRIPTION	600 0 0

**FY 2008 BUDGET WORKSHEET  
EMERGENCY TELEPHONE SYS**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
15...	5315	SMALL TOOLS & EQUIPMEN	33,100 ...	31,372 ...	1,100 ...	2,508 ...	1,100 ...	3,930 ...	REQUIRED FOR A COMPLETE AND CURRENT SET OF FEDERAL COMMUNICATIONS COMMISSION RULES AND REGULATIONS.	0 500 0
<b>TOTAL JUSTIFICATION:</b>										<b>1,100</b>
15	5317	MISC OPERATING SUPPLIES	1,000	1,100	1,000	231	1,000	1,056	MISCELLANEOUS OPERATING SUPPLIES	1,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>
15	5327	IS MISC SOFTWARE	0	0	3,000	2,544	3,000	2,003	COMPUTER NETWORK - AMOUNT WILL PROVIDE FOR PURCHASE OF SOFTWARE UTILIZED AS A PORTION OF THE VILLAGE-WIDE COMPUTER NETWORK AS IT PERTAINS TO THE 911 CENTER	0 0 3,000
<b>TOTAL JUSTIFICATION:</b>										<b>3,000</b>
15	5402	RADIO EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
15	5509	BUILDING IMPROVEMENTS	5,000	5,800	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
15	5707	TRANSFER TO CERF	36,836	36,836	60,236	60,236	40,690	40,690	MOTOROLA RADIO COMMUNICATIONS CENTER, AMOUNT REPRESENTS 2008 CAPITAL EQUIPMENT REPLACEMENT FUND CONTRIBUTION FOR FUTURE RADIO SYSTEM REPLACEMENT INCLUDING PORTABLE RADIO, MOBILE 800 RADIOS, ISPERN RADIOS, AND IN-CAR COMPUTER TERMINALS.	0 0 0 0 0 0 0
<b>TOTAL JUSTIFICATION:</b>										
<b>TOTAL JUSTIFICATION:</b>										

**FY 2008 BUDGET WORKSHEET  
EMERGENCY TELEPHONE SYS**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
15...	5707.	TRANSFER TO CERF...	36,836 ...	36,836 ...	60,236 ...	60,236 ...	40,690 ...	40,690 ...	-----	0
									FUTURE REPLACEMENT OF THE FILE SERVERS FOR COMPUTERS.	0
									TOTAL	73,437
<b>TOTAL JUSTIFICATION:</b>										<b>73,437</b>
			493,421	495,785	554,213	541,280	545,745	474,450		471,732

**FY 2008 BUDGET WORKSHEET  
GRANT FUNDED PROJECTS**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
5500	5102	OVERTIME	0	0	72,000	91,922	102,000	122,397	OVERTIME FOR TLEP GRANT PROGRAM.	75,650
<b>TOTAL JUSTIFICATION:</b>										<b>75,650</b>
5500	5104	SALARIES	0	0	0	53,134	136,236	129,010	TLEP GRANT PROGRAM COORDINATOR'S SALARY (9 MONTHS) VOCA GRANT PROGRAM COORDINATOR'S SALARY.	54,120 70,588
<b>TOTAL JUSTIFICATION:</b>										<b>124,708</b>
5500	5105	TRAINING	0	0	0	0	0	835		
<b>TOTAL JUSTIFICATION:</b>										
5500	5108	EMPLOYER CONTRIBUTIONS	0	0	0	10,360	25,558	23,844	TLEP GRANT COORD'S FICA/IMRF/MEDICARE COSTS (9 MONTHS) VOCA GRANT COORD'S FICA/IMRF/MEDICARE COSTS.	9,985 13,023
<b>TOTAL JUSTIFICATION:</b>										<b>23,008</b>
5500	5205	CONFERENCES & MEETING	0	0	0	0	0	3,051		
<b>TOTAL JUSTIFICATION:</b>										
5500	5206	CONSULTING SERVICES	0	0	0	0	0	160		
<b>TOTAL JUSTIFICATION:</b>										
5500	5212	EMPLOYEE HEALTH INSURA	0	0	0	8,237	24,450	23,983	TLEP GRANT COORD'S HEALTH INSURANCE COSTS (9 MONTHS). VOCA GRANT COORD'S HEALTH INSURANCE COSTS.	6,780 16,360
<b>TOTAL JUSTIFICATION:</b>										<b>23,140</b>
5500	5228	PRINTING & BINDING	0	0	0	3,201	0	2,566		
<b>TOTAL JUSTIFICATION:</b>										

**FY 2008 BUDGET WORKSHEET  
GRANT FUNDED PROJECTS**

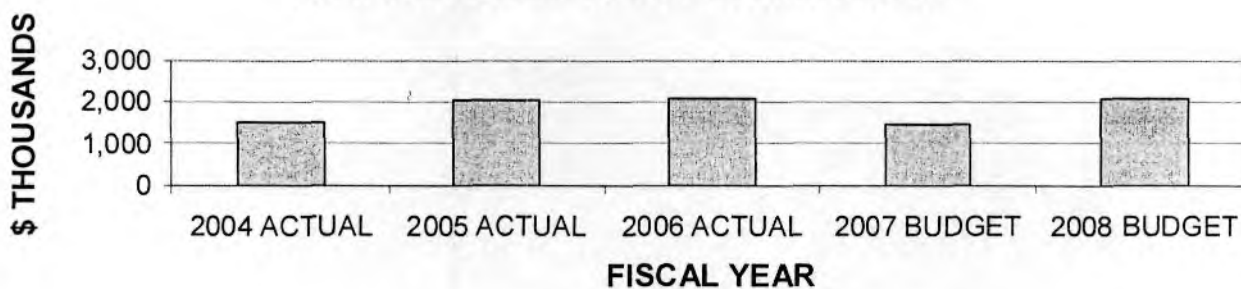
DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
5500	5313	IS MISC EQPT & SUPPLIES	0	0	230,000	98,953	0	14,964		
<b>TOTAL JUSTIFICATION:</b>										
5500	5317	MISC OPERATING SUPPLIES	0	0	0	1,036	0	766		
<b>TOTAL JUSTIFICATION:</b>										
5500	5411	SPECIAL EQUIPMENT	0	0	93,550	93,550	0	0		
<b>TOTAL JUSTIFICATION:</b>										
			0	0	395,550	360,392	288,244	321,576		246,506



## DEBT SERVICE FUNDS

2007 General Obligation Bond Fund (21) .....	394,090
2008 General Obligation Bond Fund (22) .....	761,160
1999 General Obligation Bond Fund (26) .....	\$381,153
2001 General Obligation Bond Fund (27) .....	385,520
2003 General Refunding Bond (28) .....	185,525
<b>TOTAL</b> .....	<b>\$2,107,448</b>

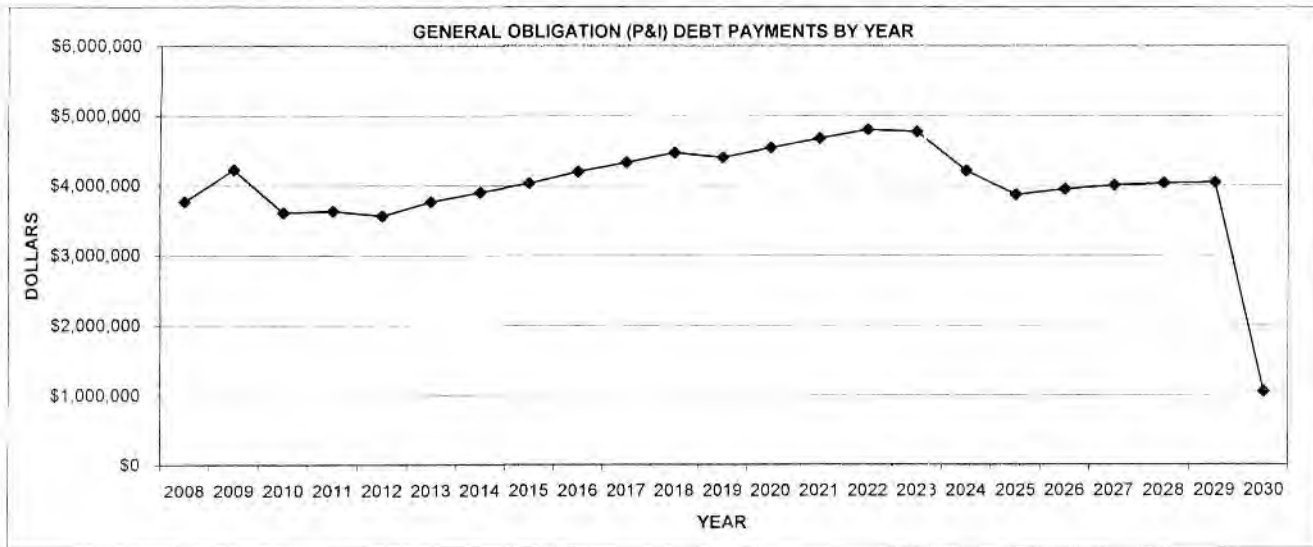
### BUDGET LEVELS - DEBT SERVICE FUNDS



\*NOTE: NOT ALL DEBT SERVICE EXPENSES ARE BUDGETED IN THE DEBT SERVICE FUNDS. SOME DEBT SERVICE COSTS ARE BUDGETED IN THE TIF FUNDS, CAPITAL PROJECTS FUND AND GENERAL FUND.

**GENERAL OBLIGATION DEBT PAYMENTS BY YEAR  
(PRINCIPAL & INTEREST)**

Fiscal Year	Series 1999	Series 2001	Series 2003	Series 2003A	Series 2003B	Series 2004A	Series 2005	Series 2007	Series 2008	Series 2009	Total P&I
2008	679,185	385,170	185,125	184,719	75,000	678,973	418,594	393,039	760,156		\$3,760,011
2009	662,623	386,358	191,000	181,750	100,000	683,173	415,194	392,000	866,000	344,089	\$4,222,187
2010		386,908	191,100	178,625	100,000	680,985	416,594	392,000	866,000	392,000	\$3,604,212
2011		386,465	195,700	200,500	100,000	677,510	417,594	392,000	866,000	392,000	\$3,627,769
2012				196,000	100,000	678,290	423,194	392,000	1,376,000	392,000	\$3,557,484
2013				241,500	125,000	672,710	423,194	392,000	1,513,917	392,000	\$3,760,321
2014				235,500	125,000	675,070	422,794	392,000	1,654,906	392,000	\$3,897,270
2015				229,200	125,000	671,590	426,994	392,000	1,793,534	392,000	\$4,030,318
2016				222,700	150,000	672,253	425,594	392,000	1,939,585	392,000	\$4,194,132
2017				216,000	150,000	667,065	428,794	392,000	2,082,408	392,000	\$4,328,267
2018				208,000	150,000	671,240	431,394	392,000	2,221,788	392,000	\$4,466,422
2019					150,000	669,095	428,394	392,000	2,367,508	392,000	\$4,398,997
2020					150,000	670,555	429,994	392,000	2,503,919	392,000	\$4,538,468
2021					150,000	670,355	435,994	392,000	2,636,020	392,000	\$4,676,369
2022					150,000	668,445	435,731	392,000	2,763,595	392,000	\$4,801,771
2023						670,080	434,850	392,000	2,881,427	392,000	\$4,770,357
2024							437,850	392,000	1,554,517	1,827,000	\$4,211,367
2025								392,000		3,475,748	\$3,867,748
2026								392,000		3,552,660	\$3,944,660
2027								1,837,000		2,166,732	\$4,003,732
2028								4,035,356			\$4,035,356
2029								4,040,316			\$4,040,316
2030								1,044,336			\$1,044,396
2031											
Total	\$1,341,808	\$1,544,901	\$762,925	\$2,294,494	\$1,900,000	\$10,777,389	\$7,252,747	\$18,406,157	\$30,647,278	\$16,854,229	\$91,781,927



## GENERAL OBLIGATION BOND DEBT SERVICE

As an Illinois Home Rule community, the Village of Wheeling has no statutory debt limit. As a result, the Village Board solely determines the acceptable level of debt outstanding for the Village.

The following are some representative measurements of the net direct bonded debt (for FY 2008) for the Village compared to standards recognized as typical for municipalities. These standards, which are expressed as ratios, indicate that the amount of Village debt outstanding is below or near the average ranges for most communities. The ratios are based on Tax Year 2006 and FY 2008 outstanding debt.

	<u>Wheeling</u>	<u>Standard</u>
Total debt to EAV of Village property:	5.08%	3%-4%
Annual debt payments to operating* revenue:	4.65%	<20%
*Operating funds include the General Fund, W/S Operating Fund, E911 Fund, and Liability Insurance Funds.		

The Village's outstanding debt consists of the following issues:

The Village issued \$4,700,000 in debt (**Series 1999 A & B**) in May of 1999 to fund street, water and sewer infrastructure improvements (\$3,000,000) and to partially refinance the 1994 issue (\$1,700,000). The refinancing resulted in a present value savings of approximately \$58,000. The Series 1999A debt service is paid through a property tax levy; the Series 1999B debt is paid using Water & Sewer funds.

In 2001, the Village issued an additional \$3,000,000 in general obligation debt to fund roadway, water main and sanitary sewer improvements. The **Series 2001** issue will be financed through the property tax levy.

The **Series 2003** issue refunded nearly all of the **Series 1995** and **Series 1996** bonds for a net present value savings of approximately \$100,000. TIF Revenue will partially abate the debt service requirements of both the 1996 and 2003 issues with the remaining amount financed through the property tax levy.

In the summer of 2003, the Village issued \$3.4 million in additional G.O. bonded debt. The bond proceeds will be used to pay for water and sewer system improvements (**Series 2003A**) and a TIF Fund project (**Series 2003B**). The Village will use revenue from the Water and Sewer Operating Fund and Lake Cook/North Milwaukee TIF Fund to make the debt service payments on these bonds.

In early 2004, the Village issued \$8.0 million in **Series 2004A** G.O. bonds to pay for the cost of purchasing and improving a building on Hintz Road that now home to the Public Works Department (\$5,000,000), and a \$3.0 million development incentive in the Lake-Cook/North Milwaukee TIF District. The development incentive is the Village's share of construction costs for the Prairie Park multi-family condo development. The principal and interest payments will come proportionally from the Capital Projects Fund and the Lake Cook/North Milwaukee TIF Fund.

In 2005, the Village issued an additional \$24.4 million in debt to pay for the Village's share of the Westin Hotel development. The project, which is located in the Village's Lake Cook/North Milwaukee TIF, consists of a 411 room, 15 story hotel with banquet facilities, conference room space, retail stores and restaurants. The projected cost of the development is \$115.0 million. The Village has agreed to contribute \$23.0 million to pay for extraordinary land acquisition and infrastructure costs. Funds necessary to provide the development incentive will come from \$19.0 million in TIF revenue bonds and \$5.4 million in **Series 2005** G.O. alternate revenue (sales tax) bonds. The Village will pay the debt

service on the TIF revenue bonds using the property tax, sales tax, hotel/motel tax and food and beverage tax generated from the project while the G.O. alternate revenue bonds will be paid off using sales tax proceeds from the project and non-project related sales tax dollars (if necessary).

In November of 2007, the Village sold \$10,000,000 in bank qualified, general obligation bonds to fund the first phase of its building project plan. The plan calls for the construction of a new Village Hall, two new fire stations, expansion of the existing public works building and the construction of a TIF district related intersection at the new municipal campus. A few weeks after the sale of the 2007 bonds, the Village entered into two interest rate swap agreements with Bank of America for the sale of \$20,000,000 in (non-bank qualified) general obligation bonds in January of 2008 and for the sale of \$10,000,000 in bank qualified bonds in 2009. The swap agreements allowed the Village to lock in a fixed interest rate on the debt it planned to issue in the future, thereby eliminating the possibility that rising interest rates would jeopardize the financial viability of the projects. By the end of 2009, the Village will have sold \$40,000,000 in new debt to pay for these projects and will rely on property taxes (with the exception of the TIF related intersection) to pay the debt service on these bonds.

**FY 2008 BUDGET WORKSHEET  
2007 GEN OBLIG BOND FUND**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
21	5206	CONSULTING SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
21	5218	LEGAL SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
21	5228	PRINTING & BINDING	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
21	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
21	5609	FISCAL AGENT FEES	800	400	0	0	0	0	FISCAL AGENT FEES	1,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>
21	5623	BOND PRINCIPAL	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
21	5624	BOND INTEREST EXPENSE	547,371	546,886	0	0	0	0	INTEREST EXPENSE RELATED TO 2007 GO BONDS	393,090
<b>TOTAL JUSTIFICATION:</b>										<b>393,090</b>
			548,171	547,286	0	0	0	0		394,090

**FY 2008 BUDGET WORKSHEET  
2008 GEN OBLIG BOND FUND**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
22	5206	CONSULTING SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
22	5218	LEGAL SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
22	5228	PRINTING & BINDING	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
22	5299	MISC CONTRACTUAL SERVI	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
22	5609	FISCAL AGENT FEES	0	0	0	0	0	0	FISCAL AGENT FEES	1,000
<b>TOTAL JUSTIFICATION: 1,000</b>										
22	5623	BOND PRINCIPAL	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
22	5624	BOND INTEREST EXPENSE	0	0	0	0	0	0	BOND INTEREST EXPENSE RELATED TO THE 2008 GO BONDS	760,160
<b>TOTAL JUSTIFICATION: 760,160</b>										
			0	0	0	0	0	0		761,160

**FY 2008 BUDGET WORKSHEET  
1999 GEN OBLIG BOND FUND**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
26	5609	FISCAL AGENT FEES	400	400	400	400	400	400	DEBT SERVICE FEE FOR GO BOND 1999A	400
<b>TOTAL JUSTIFICATION:</b>										<b>400</b>
26	5623	BOND PRINCIPAL	310,000	310,000	325,000	325,000	335,000	335,000	BOND PRINCIPAL PAYMENT	350,000
<b>TOTAL JUSTIFICATION:</b>										<b>350,000</b>
26	5624	BOND INTEREST EXPENSE	71,978	71,978	58,803	58,803	44,990	44,990	BOND INTEREST 2 PAYMENTS OF \$15,376.25	30,753
<b>TOTAL JUSTIFICATION:</b>										<b>30,753</b>
			382,378	382,378	384,203	384,203	380,390	380,390		381,153

**FY 2008 BUDGET WORKSHEET  
2001 GEN OBLIG BOND FUND**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
27	5206	CONSULTING SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
27	5609	FISCAL AGENT FEES	300	350	300	350	350	350	DEBT SERVICE BILLING FEES	350
<b>TOTAL JUSTIFICATION:</b>										<b>350</b>
27	5623	BOND PRINCIPAL	285,000	285,000	300,000	300,000	310,000	310,000	BOND PRINCIPAL PAYMENT	325,000
<b>TOTAL JUSTIFICATION:</b>										<b>325,000</b>
27	5624	BOND INTEREST EXPENSE	98,208	98,208	86,095	86,095	73,345	73,345	BOND INTEREST 2 PAYMENTS OF \$30,085 EACH	60,170
<b>TOTAL JUSTIFICATION:</b>										<b>60,170</b>
			383,508	383,558	386,395	386,445	383,695	383,695		385,520

**FY 2008 BUDGET WORKSHEET  
2003 GEN REFUNDING BOND**

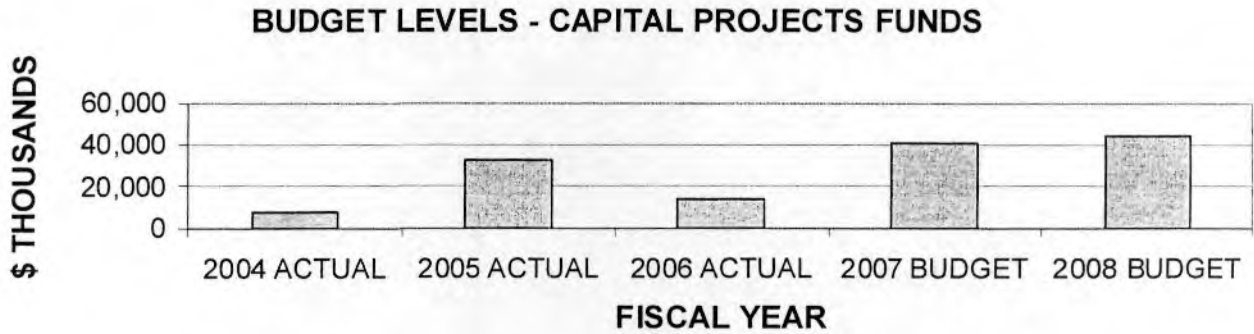
DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
28	5206	CONSULTING SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
28	5218	LEGAL SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
28	5227	POSTAGE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
28	5228	PRINTING & BINDING	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
28	5609	FISCAL AGENT FEES	1,200	400	400	400	400	400	DEBT SERVICE BILLING FEES	400
<b>TOTAL JUSTIFICATION:</b>										
28	5623	BOND PRINCIPAL	1,220,000	1,220,000	1,255,000	1,255,000	660,000	660,000	BOND PRINCIPAL PAYMENT	165,000
<b>TOTAL JUSTIFICATION:</b>										
28	5624	BOND INTEREST EXPENSE	77,875	73,355	55,915	55,915	33,325	33,325	BOND INTEREST 2 PAYMENTS OF \$10,062.50	20,125
<b>TOTAL JUSTIFICATION:</b>										
			1,299,075	1,293,755	1,311,315	1,311,315	693,725	693,725		185,525

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## CAPITAL PROJECTS FUNDS

TIF Implementation Fund – Town Center.....	\$1,899,747
TIF Implementation Fund – Crossroads Redevelopment Project.....	5,292,439
TIF Implementation Fund – South Milwaukee Area.....	1,060,250
TIF Implementation Fund – North Milwaukee/Lake Cook Redevelopment Area.....	3,671,071
Capital Projects Fund:	
Infrastructure Improvements (3410).....	5,270,268
Non-Infrastructure Improvements (3420).....	26,521,731
Capital Equipment Replacement Fund (CERF) .....	1,417,160
<b>TOTAL.....</b>	<b>\$45,132,666</b>



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**FY 2008 BUDGET WORKSHEET  
TOWN CENTER TIF**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
3000	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	1,864		
<b>TOTAL JUSTIFICATION:</b>										
3000	5205	CONFERENCES & MEETINGS	0	0	0	635	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3000	5206	CONSULTING SERVICES	0	86,255	20,000	342,950	100,000	262,045		
<b>TOTAL JUSTIFICATION:</b>										
3000	5217	LANDSCAPE MAINTENANCE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3000	5218	LEGAL SERVICES	0	847	0	6,130	0	38,421	MISC LEGAL SERVICES	25,000
<b>TOTAL JUSTIFICATION: 25,000</b>										
3000	5222	MEMBERSHIP DUES	0	188	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3000	5228	PRINTING & BINDING	0	4,973	0	11	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3000	5230	RECORDING FEES	0	26	0	58	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3000	5299	MISC CONTRACTUAL SERVICES	0	3,950	0	11,998	0	56,450		

**FY 2008 BUDGET WORKSHEET  
TOWN CENTER TIF**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
3000	5311	BLDG/GROUNDS MAINTENA	0	0	13,750	6,489	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3000	5317	MISC OPERATING SUPPLIES	0	0	0	0	0	31		
<b>TOTAL JUSTIFICATION:</b>										
3000	5322	WATER CHARGE	0	0	0	0	0	42		
<b>TOTAL JUSTIFICATION:</b>										
3000	5333	BUSINESS RECRUITMENT	0	0	0	1,565	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3000	5420	LAND ACQUISITION	0	0	0	790,000	4,900,000	1,336,091		
<b>TOTAL JUSTIFICATION:</b>										
3000	5502	SANITARY SEWER IMPROVE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3000	5503	WATER IMPROVEMENTS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3000	5504	STORM SEWER IMPROVEME	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										

**FY 2008 BUDGET WORKSHEET  
TOWN CENTER TIF**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
3000	5506	STREETSCAPE IMPROVEME	0	0	0	0	280,000	835	BURIAL OF OVERHEAD CABLE TV FACILITIES; DESIGN OF OVERHEAD ELECTRIC FACILITIES TO UNDERGROUND	165,000 100,000
<b>TOTAL JUSTIFICATION:</b>										<b>265,000</b>
3000	5507	SIDEWALK IMPROVEMENTS	0	0	0	0	2,000	0	NEW PUBLIC SIDEWALK CONSTRUCTION PROGRAM	2,000
<b>TOTAL JUSTIFICATION:</b>										<b>2,000</b>
3000	5508	PAVEMENT IMPROVEMENTS	0	0	0	0	1,518,067	0	DUNDEE ROAD/NEW ROAD AND INTERSECTION	1,471,400
<b>TOTAL JUSTIFICATION:</b>										<b>1,471,400</b>
3000	5512	BRIDGE IMPROVEMENTS	25,000	0	0	0	330,500	0		
<b>TOTAL JUSTIFICATION:</b>										
3000	5750	TIF INCENTIVE PAYMENTS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3000	5822	TRF TO 2008 BOND FUND	0	0	0	0	0	0	TRANSFER TO 2008 BOND FUND FOR THE TIF FUND'S SHARE OF THE DEBT RELATED TO THE DUNDEE ROAD INTERSECTION PROJECT.	136,347 0 0
<b>TOTAL JUSTIFICATION:</b>										<b>136,347</b>
			25,000	96,239	33,750	1,159,836	7,130,567	1,695,779		1,899,747

**FY 2008 BUDGET WORKSHEET  
CROSSROAD TIF IMPLEMENT.**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
3100	5102	OVERTIME	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3100	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	2,146		
<b>TOTAL JUSTIFICATION:</b>										
3100	5205	CONFERENCES & MEETINGS	500	0	500	635	500	0	MISC TIF CONFERENCES & MEETINGS	500
<b>TOTAL JUSTIFICATION: 500</b>										
3100	5206	CONSULTING SERVICES	0	61,752	20,000	33,834	0	76,002		
<b>TOTAL JUSTIFICATION:</b>										
3100	5208	DEBRIS DUMP CHARGES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3100	5209	ENERGY	20,000	19,747	20,000	20,719	28,000	23,182	ELECTRICITY FOR FRIENDSHIP PARK PROVISION FOR ESTIMATED 40% RATE HIKE	20,000 8,000
<b>TOTAL JUSTIFICATION: 28,000</b>										
3100	5217	LANDSCAPE MAINTENANCE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3100	5218	LEGAL SERVICES	25,000	91,177	50,000	83,411	25,000	79,863	LEGAL SERVICES RELATED TO THE CROSSROADS TIF	50,000
<b>TOTAL JUSTIFICATION: 50,000</b>										
3100	5222	MEMBERSHIP DUES	0	188	0	750	0	0		

**FY 2008 BUDGET WORKSHEET  
CROSSROAD TIF IMPLEMENT.**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
3100	5227	POSTAGE	0	42	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3100	5228	PRINTING & BINDING	0	0	0	11	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3100	5230	RECORDING FEES	0	229	0	182	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3100	5238	TELE-COMMUNICATION SER	0	173	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3100	5299	MISC CONTRACTUAL SERVI	800,000	2,079,768	2,000,000	2,072,543	2,001,331	1,888,028	SURPLUS DISTRIBUTION TO THE TAXING DISTRICTS PER THE BOARD APPROVED INTERGOVERNMENTAL AGREEMENT.	2,275,839 0
<b>TOTAL JUSTIFICATION: 2,275,839</b>										
3100	5311	BLDG/GROUNDS MAINTENA	0	1,539	0	280	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3100	5315	SMALL TOOLS & EQUIPMEN	0	1,902	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3100	5317	MISC OPERATING SUPPLIES	0	361	0	96	0	31		

**FY 2008 BUDGET WORKSHEET  
CROSSROAD TIF IMPLEMENT.**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
3100	5322	WATER CHARGE	0	0	0	27,600	0	5,888	WATER FOR FRIENDSHIP PARK FOUNTAIN	10,000
<b>TOTAL JUSTIFICATION: 10,000</b>										
3100	5406	MISCELLANEOUS EQUIPME	0	8,394	0	100	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3100	5420	LAND ACQUISITION	6,158,000	314,245	1,700,000	593	3,200,000	842,512	LAND ACQUISITION EXPENSES.	2,715,000
<b>TOTAL JUSTIFICATION: 2,715,000</b>										
3100	5506	STREETScape IMPROVEME	59,000	77,274	269,900	130,735	370,000	187,795	FRIENDSHIP PARK FOUNTAIN MAINTENANCE; FRIENDSHIP PARK LANDSCAPE MAINTENANCE; FRIENDSHIP PARK ANNUAL FLOWERS & BULBS; FRIENDSHIP PARK IMPROVEMENTS; POCKET PARK (SE CORNER) LANDSCAPE MAINTENANCE; BRICK PAVER MAINTENANCE FACADE PROGRAM	35,000 25,000 13,600 35,000 15,000 39,500 50,000
<b>TOTAL JUSTIFICATION: 213,100</b>										
3100	5623	BOND PRINCIPAL	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3100	5624	BOND INTEREST EXPENSE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3100	5712	LOSS/LAND HELD FOR RESA	0	0	0	578,212	0	0		

**FY 2008 BUDGET WORKSHEET  
CROSSROAD TIF IMPLEMENT.**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
3100	5750	TIF INCENTIVE PAYMENTS	0	0	0	0	0	9,520		
<b>TOTAL JUSTIFICATION:</b>										
3100	5826	TRANSFER TO 1999 BOND	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3100	5828	TRANSFER TO 2003 BOND	497,090	497,090	503,630	503,630	504,900	504,900		
<b>TOTAL JUSTIFICATION:</b>										
3100	5839	TRANSFER TO NORTH TIF	0	2,349,000	2,640,000	2,640,000	0	0		
<b>TOTAL JUSTIFICATION:</b>										
			7,559,590	5,502,880	7,204,030	6,093,330	6,129,731	3,619,866		5,292,439

**FY 2008 BUDGET WORKSHEET  
SOUTH TIF DISTRICT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
3200	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3200	5205	CONFERENCES & MEETINGS	0	223	0	635	250	0	TIF RELATED CONFERENCES	250
<b>TOTAL JUSTIFICATION:</b>										
3200	5206	CONSULTING SERVICES	0	4,050	20,000	10,963	0	5,005		
<b>TOTAL JUSTIFICATION:</b>										
3200	5209	ENERGY	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3200	5217	LANDSCAPE MAINTENANCE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3200	5218	LEGAL SERVICES	0	13,603	0	26,301	0	6,389	MISC LEGAL SERVICES	10,000
<b>TOTAL JUSTIFICATION:</b>										
3200	5222	MEMBERSHIP DUES	0	188	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3200	5228	PRINTING & BINDING	0	0	0	11	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3200	5299	MISC CONTRACTUAL SERVI	295,000	3,661	0	116,487	0	18,002		

**FY 2008 BUDGET WORKSHEET  
SOUTH TIF DISTRICT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
3200	5317	MISC OPERATING SUPPLIES	0	0	0	0	0	65		
<b>TOTAL JUSTIFICATION:</b>										
3200	5322	WATER CHARGE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3200	5420	LAND ACQUISITION	1,515,000	8,579	0	10,875	0	49,542	LAND ACQUISITION COSTS	1,050,000
<b>TOTAL JUSTIFICATION: 1,050,000</b>										
3200	5506	STREETSCAPE IMPROVEME	85,000	1,503	85,000	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
			1,895,000	31,807	105,000	165,272	250	79,005		1,060,250

**FY 2008 BUDGET WORKSHEET  
NORTH TIF DISTRICT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
3900	5201	ADVERTISING & PUBLISHING	0	0	0	0	0	1,549		
<b>TOTAL JUSTIFICATION:</b>										
3900	5205	CONFERENCES & MEETINGS	0	33	0	635	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3900	5206	CONSULTING SERVICES	100,000	264,689	0	88,001	50,000	58,640	REDEVELOPMENT STUDY	50,000
<b>TOTAL JUSTIFICATION: 50,000</b>										
3900	5217	LANDSCAPE MAINTENANCE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3900	5218	LEGAL SERVICES	40,000	65,719	0	14,053	0	16,378		
<b>TOTAL JUSTIFICATION:</b>										
3900	5222	MEMBERSHIP DUES	250	188	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3900	5227	POSTAGE	50	84	0	15	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3900	5228	PRINTING & BINDING	0	0	0	11	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3900	5299	MISC CONTRACTUAL SERVICES	0	2,737	0	26,274	0	0		

**FY 2008 BUDGET WORKSHEET  
NORTH TIF DISTRICT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
3900	5317	MISC OPERATING SUPPLIES	0	0	0	0	26,577	31	PAYMENT TO SCHOOL DISTRICTS FOR NEW STUDENTS	52,131
<b>TOTAL JUSTIFICATION: 52,131</b>										
3900	5420	LAND ACQUISITION	700,000	14,067,500	0	2,500	1,500,000	0		
<b>TOTAL JUSTIFICATION:</b>										
3900	5502	SANITARY SEWER IMPROVE	405,000	0	911,250	68,212	1,237,900	93,099	WOLF ROAD SANITARY SEWER REHAB	1,237,900
<b>TOTAL JUSTIFICATION: 1,237,900</b>										
3900	5503	WATER IMPROVEMENTS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3900	5506	STREETSCAPE IMPROVEME	469,000	4,534	480,900	25,447	33,000	2,348	LAKE COOK MEDIAN LANDSCAPING: ANNUALS, BULBS, MUMS. FACADE PROGRAM	8,000 25,000
<b>TOTAL JUSTIFICATION: 33,000</b>										
3900	5507	SIDEWALK IMPROVEMENTS	0	0	150,000	0	75,000	0	NEW PUBLIC SIDEWALK CONSTRUCTION PROGRAM	75,000
<b>TOTAL JUSTIFICATION: 75,000</b>										
3900	5508	PAVEMENT IMPROVEMENTS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3900	5609	FISCAL AGENT FEES	0	16,542	4,548	13,590	0	12,329	DEBT SERVICE FEE FOR 2003B GO BONDS DEBT SERVICE FEE FOR 2004A GO BONDS DEBT SERVICE FEE FOR 2005 GO BONDS	400 400 400

**FY 2008 BUDGET WORKSHEET  
NORTH TIF DISTRICT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
3900.	5609.	FISCAL AGENT FEES...	0...	16,542 ...	4,548 ...	13,590 ...	0...	12,329 ...	DEBT SERVICE FEE FOR 2005 TIF REVENUE BONDS	4,000
<b>TOTAL JUSTIFICATION:</b>										<b>5,200</b>
3900	5623	BOND PRINCIPAL	0	0	0	0	179,985	179,985	2003B GO BONDS - PRINCIPAL PAYMENT 2004A GO BONDS - PRINCIPAL PAYMENT 2005 GO SALES TAX REV BOND - PRINCIPAL PAYMENT	64,840 140,000 210,000
<b>TOTAL JUSTIFICATION:</b>										<b>414,840</b>
3900	5624	BOND INTEREST EXPENSE	0	52,056	2,500,474	1,300,474	1,476,489	1,476,489	2004A GO BONDS - INTEREST EXPENSE 2003B GO BONDS - INTEREST EXPENSE 2005 WESTIN TIF REVENUE BONDS - INTEREST EXPENSE. 2005 WESTIN SALES TAX BONDS INT EXP 2 PMTS \$104,296.88	119,235 10,165 1,140,000 208,600
<b>TOTAL JUSTIFICATION:</b>										<b>1,478,000</b>
3900	5628	AMORTIZATION - BOND INTE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3900	5635	INTEREST EXPENSE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3900	5706	TRANSFER TO DEBT SERVIC	2,171,037	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3900	5750	TIF INCENTIVE PAYMENTS	24,700,000	9,928,864	1,825,000	2,590,499	325,000	176,357	PRAIRIE PARK DEVELOPMENT INCENTIVE	325,000
<b>TOTAL JUSTIFICATION:</b>										<b>325,000</b>
3900	5821	TRANSFER TO 2004 BOND	85,537	85,537	0	724	0	0		

**FY 2008 BUDGET WORKSHEET  
NORTH TIF DISTRICT**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
									<b>TOTAL JUSTIFICATION:</b>	
			28,670,874	24,488,482	5,872,172	4,130,434	4,903,951	2,017,205		3,671,071



**FY 2008 BUDGET WORKSHEET  
INFRASTRUCTURE IMPROV'S**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
3410	5504	STORM SEWER IMPROVEME	0	0	0	0	0	0	CORRUGATED METAL ARCH PIPE REPLACEMENT	1,717,500
<b>TOTAL JUSTIFICATION:</b>										<b>1,717,500</b>
3410	5506	STREETSCAPE IMPROVEME	220,000	264,475	80,000	96,330	397,000	90,734	STREETLIGHT REPLACEMENT PROGRAM PEDESTRIAN SIGNAL PROGRAM WOLF ROAD ELECTRIC SERVICE RECONNECTION CHARGE FOR BURIAL OF OVERHEAD ELECTRIC FACILITIES	110,000 52,500 300,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>462,500</b>
3410	5507	SIDEWALK IMPROVEMENTS	405,000	154,165	260,000	296,877	302,500	329,711	SIDEWALK REMOVAL & REPLACEMENT NEW PUBLIC SIDEWALK CONSTRUCTION PROGRAM	130,600 114,000
<b>TOTAL JUSTIFICATION:</b>										<b>244,600</b>
3410	5508	PAVEMENT IMPROVEMENTS	35,000	621	208,452	79,787	135,158	140,675	WHEELING BIKE PATH - DUNDEE TO LAKE COOK WHEELING ROAD IMPROVEMENT	135,158 650,000
<b>TOTAL JUSTIFICATION:</b>										<b>785,158</b>
3410	5512	BRIDGE IMPROVEMENTS	0	0	0	0	0	6,393	HAWTHORNE SCHOOL BRIDGE REMOVAL & REPLACEMENT	45,000
<b>TOTAL JUSTIFICATION:</b>										<b>45,000</b>
3410	5513	WATERWAY IMPROVEMENT	0	0	0	0	1,032,007	225,553	BUFFALO CREEK STREAM BANK STABILIZATION DRAINAGE STRUCTURE REHAB	1,665,510 50,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,715,510</b>
3410	5623	BOND PRINCIPAL	0	0	0	0	215,000	215,000		

**FY 2008 BUDGET WORKSHEET  
INFRASTRUCTURE IMPROV'S**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
3410	5624	BOND INTEREST EXPENSE	0	0	0	0	205,543	205,543		
<b>TOTAL JUSTIFICATION:</b>										
3410	5821	TRANSFER TO 2004 BOND	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
			726,000	498,657	603,297	542,680	2,336,678	1,291,832		5,270,268

**FY 2008 BUDGET WORKSHEET  
NON-INFRASTRUCTURE IMPROV**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
3420	5102	OVERTIME	0	0	0	4,558	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3420	5104	SALARIES	46,520	46,520	177,256	177,256	80,880	80,880		
<b>TOTAL JUSTIFICATION:</b>										
3420	5108	EMPLOYER CONTRIBUTIONS	8,350	8,350	34,168	34,401	14,940	14,940		
<b>TOTAL JUSTIFICATION:</b>										
3420	5201	ADVERTISING & PUBLISHING	0	2,640	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3420	5206	CONSULTING SERVICES	0	24,040	0	550,674	0	999,176		
<b>TOTAL JUSTIFICATION:</b>										
3420	5207	IS SERV & MAINT AGREEMENTS	0	0	0	0	0	21,819		
<b>TOTAL JUSTIFICATION:</b>										
3420	5208	DEBRIS DUMP CHARGES	0	20,420	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3420	5209	ENERGY	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3420	5212	EMPLOYEE HEALTH INSURANCE	6,510	6,510	27,576	27,576	12,590	12,590		

**FY 2008 BUDGET WORKSHEET  
NON-INFRASTRUCTURE IMPROV**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
3420	5215	JANITORIAL SERVICES	0	19	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3420	5218	LEGAL SERVICES	0	7,051	0	443	0	2,503		
<b>TOTAL JUSTIFICATION:</b>										
3420	5220	MAINT OFF/SPEC EQUIPMEN	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3420	5227	POSTAGE	0	15	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3420	5230	RECORDING FEES	0	84	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3420	5233	RENTAL EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3420	5299	MISC CONTRACTUAL SERVI	0	9,000	0	685	0	23,385		
<b>TOTAL JUSTIFICATION:</b>										
3420	5311	BLDG/GROUNDS MAINTENA	0	31,684	0	0	0	7,650		
<b>TOTAL JUSTIFICATION:</b>										

**FY 2008 BUDGET WORKSHEET  
NON-INFRASTRUCTURE IMPROV**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
3420	5313	IS MISC EQPT & SUPPLIES	0	0	0	0	0	11,625		
<b>TOTAL JUSTIFICATION:</b>										
3420	5317	MISC OPERATING SUPPLIES	0	16,222	0	0	0	11,216		
<b>TOTAL JUSTIFICATION:</b>										
3420	5318	OFFICE SUPPLIES	0	3,053	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3420	5406	MISCELLANEOUS EQUIPMEI	0	5,082	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3420	5408	BUILDING EQUIPMENT	247,300	27,953	215,300	171,166	35,000	5,825	HVAC UNIT REPLACEMENT PROGRAM	35,000
<b>TOTAL JUSTIFICATION:</b>										<b>35,000</b>
3420	5420	LAND ACQUISITION	208,688	85,497	208,688	370	0	10,005		
<b>TOTAL JUSTIFICATION:</b>										
3420	5504	STORM SEWER IMPROVEME	0	0	0	0	0	0	STORM SEWER NPDES PHASE II REGULATIONS COMPLIANCE	25,000
<b>TOTAL JUSTIFICATION:</b>										<b>25,000</b>
3420	5506	STREETSCAPE IMPROVEME	971,000	107,899	625,000	600,804	119,100	106,468	PARKWAY TREE PLANTING PROGRAM	35,000
									PARKWAY REGRADING PROGRAM	5,000
									VILLAGE OF WHEELING ENTRANCE SIGN PROGRAM	26,100
<b>TOTAL JUSTIFICATION:</b>										<b>66,100</b>

**FY 2008 BUDGET WORKSHEET  
NON-INFRASTRUCTURE IMPROV**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
3420	5507	SIDEWALK IMPROVEMENTS	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
3420	5509	BUILDING IMPROVEMENTS	4,166,806	717,526	3,800,000	11,030	#####	85,794	NEW PW FACILITY IMPROVEMENTS NEW VILLAGE HALL BUILDING NEW FIRE DEPT HEADQUARTERS/STATION NEW FIRE STATION ROOF REPLACEMENT - POLICE OFFICE AT 99-101 WOLF RD	4,228,000 17,700,000 2,000,000 2,000,000 45,000
<b>TOTAL JUSTIFICATION: 25,973,000</b>										
3420	5609	FISCAL AGENT FEES	0	0	252	326	0	400	2004A GO BONDS FISCAL AGENT FEES	400
<b>TOTAL JUSTIFICATION: 400</b>										
3420	5623	BOND PRINCIPAL	0	0	0	0	0	0	2004A GO BOND PRINCIPAL PAYMENT	220,000
<b>TOTAL JUSTIFICATION: 220,000</b>										
3420	5624	BOND INTEREST EXPENSE	0	0	205,543	205,543	0	0	2004A GO BOND INTEREST PAYMENT	199,738
<b>TOTAL JUSTIFICATION: 199,738</b>										
3420	5628	AMORTIZATION - BOND INTE	0	0	0	0	0	0	2004 GO BONDS AMORTIZATION - BOND INTEREST	2,493
<b>TOTAL JUSTIFICATION: 2,493</b>										
3420	5821	TRANSFER TO 2004 BOND	461,833	461,833	0	(610)	0	0		
<b>TOTAL JUSTIFICATION:</b>										
6,117,007 1,581,399 15,293,783 1,784,222 19,058,510 1,394,275										26,521,731

**FY 2008 BUDGET WORKSHEET  
CAPITAL EQPT REPL FUND**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
33	5219	BANK CHARGES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
33	5233	RENTAL EQUIPMENT	0	4,560	4,560	0	4,560	0	POLICE MINOLTA COPIER LEASE	4,560
									WATER DIVISION - BOBCAT SKID STEER LOADER	3,600
<b>TOTAL JUSTIFICATION:</b>										
										<b>8,160</b>
33	5315	SMALL TOOLS & EQUIPMEN	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
33	5401	MOBILE EQUIPMENT	685,080	475,465	1,150,980	415,010	1,535,479	2,057,333	COMMUNITY DEVELOPMENT	0
									2 FORD ESCAPE	50,000
									VILLAGE ENGINEERING DEPARTMENT	0
									CHEVY TAHOE 4X4	31,800
									POLICE DEPARTMENT	0
									REPLACE 8 VEHICLES	185,200
									FIRE DEPARTMENT	0
									2 AMBULANCES	360,000
									FLEET DIVISION	0
									MODIS	20,000
									STREET DIVISION	0
									ING RAND COMPRESSOR	25,000
									FORD 3/4 TON PICKUP TRUCK	25,500
									FORD AERIAL LIFT	150,000
									WATER DIVISION	0
									CHEVY STEP VAN	85,000
									FORD 1-TON PICKUP TRUCK	35,000
									CASE ARTICULATED END LOADER	160,000

**FY 2008 BUDGET WORKSHEET  
CAPITAL EQPT REPL FUND**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
33...	5401.	MOBILE EQUIPMENT...	685,080 ...	475,465 ...	150,980 ...	415,010 ...	535,479 ...	1,057,333 ...	CHEVY ONE TON 4X4 DUMP SEWER DIVISION FORD 1 TON STAKE BODY	34,500 0 35,000
<b>TOTAL JUSTIFICATION: 1,197,000</b>										
33	5406	MISCELLANEOUS EQUIPME	33,643	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
33	5407	OFFICE EQUIPMENT	32,000	25,839	75,000	128,919	40,000	52,560		
<b>TOTAL JUSTIFICATION:</b>										
33	5411	SPECIAL EQUIPMENT	10,000	166,559	0	15,986	23,000	19,860	POLICE DEPARTMENT BULLET PROOF VESTS FIRE DEPARTMENT SELF-CONTAINED BREATHING APPARATUS	0 7,000 0 200,000
<b>TOTAL JUSTIFICATION: 207,000</b>										
33	5412	IS CAPITAL EQPT/SUPPLIES	0	0	0	0	0	0	NETWORK SERVERS	5,000
<b>TOTAL JUSTIFICATION: 5,000</b>										
33	5801	TRANSFER TO GENERAL FU	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
33	5855	TRANSFER TO GRANT FUNE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										

**FY 2008 BUDGET WORKSHEET  
CAPITAL EQPT REPL FUND**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
			760,723	672,424	1,230,540	559,915	1,603,039	2,129,753		1,417,160

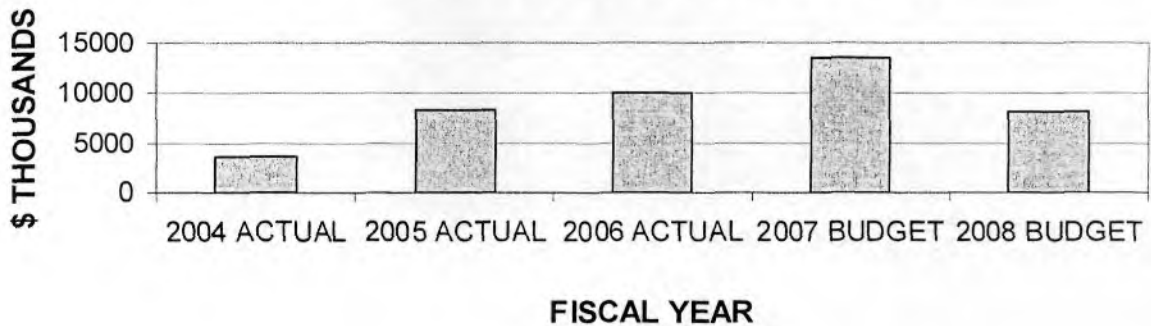
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**ENTERPRISE FUND**  
**Water & Sewer Fund**

Water Operating Program .....	\$4,776,848
Sewer Operating Program.....	1,515,053
Water System Improvements .....	\$100,000
Sewer System Improvements .....	\$0
Water System R&R Projects .....	\$1,355,000
Sewer System R&R Projects.....	\$370,000
<b>TOTAL.....</b>	<b>\$8,116,901</b>

**BUDGET LEVELS - ENTERPRISE FUND**



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## UTILITY DIVISION

This Division is comprised of two previously separate Water and Sewer Divisions with a combined staff of twenty-one (21) fulltime employees (one (1) Utility Superintendent, two (2) Field Supervisors, three (3) Certified Water Operators and fifteen (15) Maintenance Operators). The Division is supervised by the Utility Superintendent who provides direction and supervision to employees assigned to the service, distribution, production and collection subdivisions.

The mission of the Utility Division is to provide, at the lowest possible cost, potable water to all of its customers in sufficient quantities and quality to meet the demands of its users and required fire protection flows. Through continued, aggressive preventative maintenance programs, the Division endeavors to reduce time incurred on isolated emergency situations and increase revenue by improving meter accuracy through ongoing meter maintenance.

This Division also strives to provide for its community a cost effective and reliable collection system for sewerage removal, through an ongoing maintenance program that includes but not limited to cleaning, root cutting and closed circuit televising of all mainline sanitary sewers.

This Division is charged with the responsibility of maintaining all storm water related infrastructures and storm water quality issues. This Division's challenge is to lessen the negative impact, to the greatest extent possible, of damages incurred during heavy rainfall events by monitoring and maintaining all creek flows and levels.

The Division is responsible for the following infrastructure and related major operations and maintenance activities:

- Over one hundred thirty-six (136) miles of 6" to 20" diameter water main.
- Over one thousand four hundred fifty (1,450) valves and valve vaults.
- One thousand five hundred sixty (1,560) fire hydrants and auxiliary valves.
- Two (2) deep wells for emergency backup use.
- Eight (8) water storage facilities providing a total capacity of 11.3 million gallons.
- Four (4) pump stations and five (5) control buildings, including all respective equipment relating thereto.
- Over seven thousand three hundred (7,300) Buffalo-Boxes (also known as 'b-box;' water shutoff valves on individual service lines).
- Over seven thousand seven hundred (7,700) water meters from 5/8" to 10" in size.
- Water testing, sampling, quality control measures and EPA reports including annual Consumer Confidence Report to all consumers.
- Customer inquiry response and assistance.
- Inspection of water, sanitary, and storm water system improvements, connections and new meter installations.
- Emergency response to and repair of water main breaks, sanitary sewer back-ups, and all storm water flood issues. Snow removal and ice control assistance, storm damage cleanup assistance, and other emergency operations.

- Approximately 87.08 miles of sanitary sewers ranging in size from six inches (6") to thirty inches (30") in diameter. The Village's collector sewers discharge into interceptor sewers owned, operated and maintained by the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) which transport flows to MWRDGC treatment facilities.
- Two thousand two hundred sixty-six (2,266) sanitary manholes.
- Eight (8) sanitary sewage lift stations and related equipment.
- Fifty-eight (58) miles of storm sewers and related inlets and catch basins; also responsible for related manhole maintenance and cleaning.
- Two (2) storm water-pumping stations and related equipment.
- Building inspections and investigations to locate and determine sources of clear water flows into the sanitary sewer system.
- Sewer televising, including private service lines to assist homeowners in identifying the source of problems.
- Semi-annual restaurant grease basin inspections at one hundred thirty-two (132) locations.
- Bi-annual waterway inspections and cleaning of approximately seven (7) miles of waterways, including the Buffalo Creek, Wheeling Drainage Ditch, Camp McDonald Creek, and the William Rogers Memorial Diversion Channel.
- Inspection of retention and detention areas.
- Village utility locates requested by J.U.L.I.E. and other agencies, including NiCor Gas, ComEd, AT&T Cable Television as well as various other contractors.

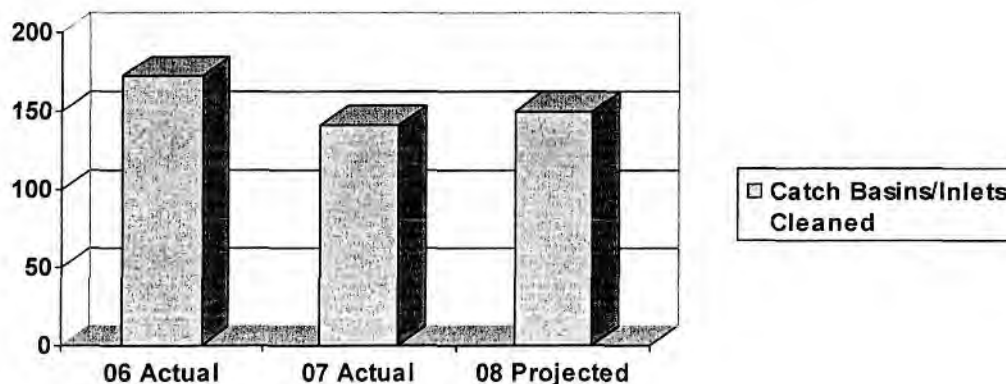
#### **ACTIVITIES AND ACCOMPLISHMENTS FOR FY 2007**

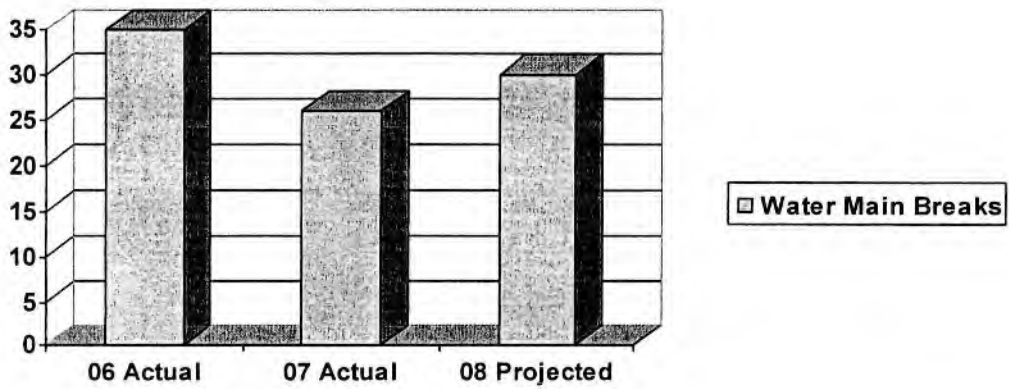
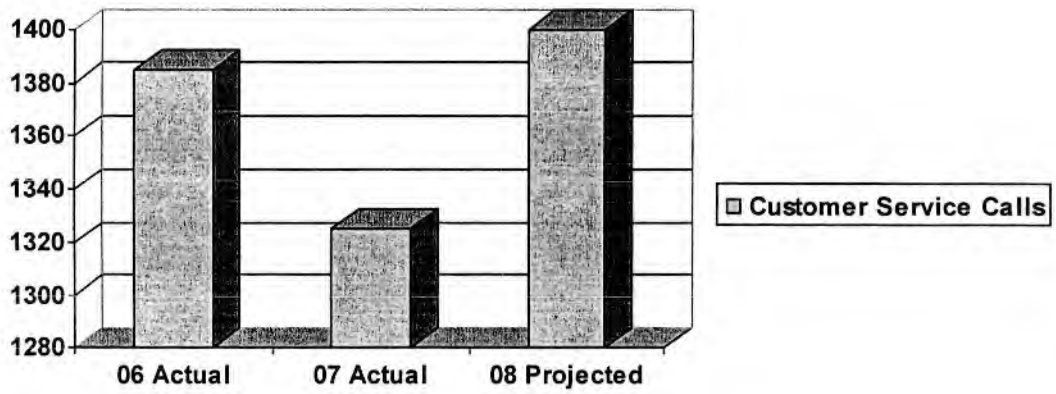
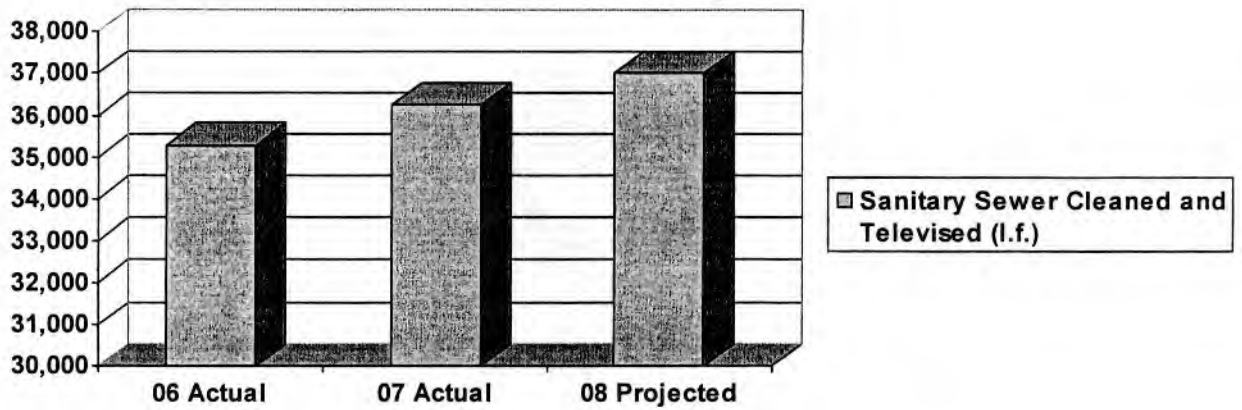
- Division personnel, using a state-of-the-art televising and inspection vehicle, have inspected 9,890 lineal feet (lf) of sewer line in an effort to locate and consequently repair deficiencies. This equipment allows in-house crews to inspect mainline and service lateral sewers, but also replaces the vast and costly Annual Televising Program for which services were previously outsourced.
- The Sanitary Sewer Preventive Maintenance Program continued with sewer lines being routinely cleaned of roots, detergent, grease build-ups and other deposits to restore flow capacity and reduce the potential for sewer back-ups. Approximately 25,400 lf of sewer was cleaned as part of this ongoing maintenance program.
- One hundred thirty-nine (139) restaurant grease basins were inspected at two separate times during the year to determine whether the traps are being properly maintained and cleaned by the respective business owners.
- Division personnel responded to one hundred six (106) sanitary sewer backup complaints, of which sixty-eight (68) were attributed to private service lines and plumbing problems – primarily due to tree roots.
- Administered contracts to outside contractor and monitored the Sanitary Sewer Relining Program. In 2007, the division oversaw the rehabilitation of five thousand two hundred twelve (5,212) lf of sanitary sewer mainline using a resin impregnated liner.

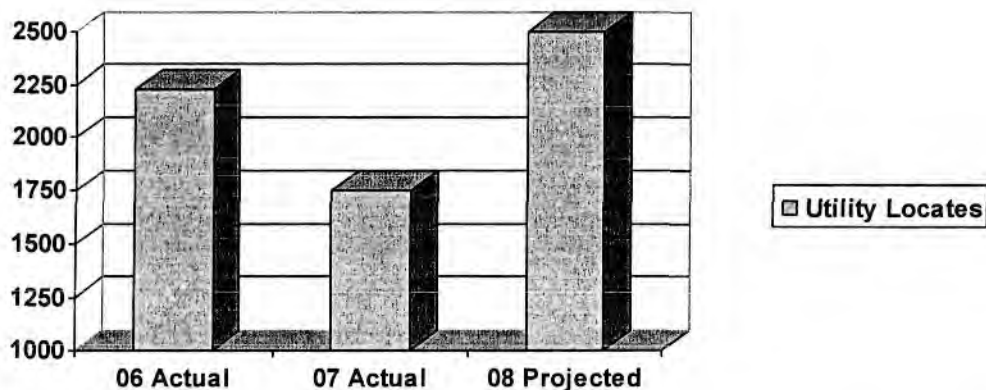
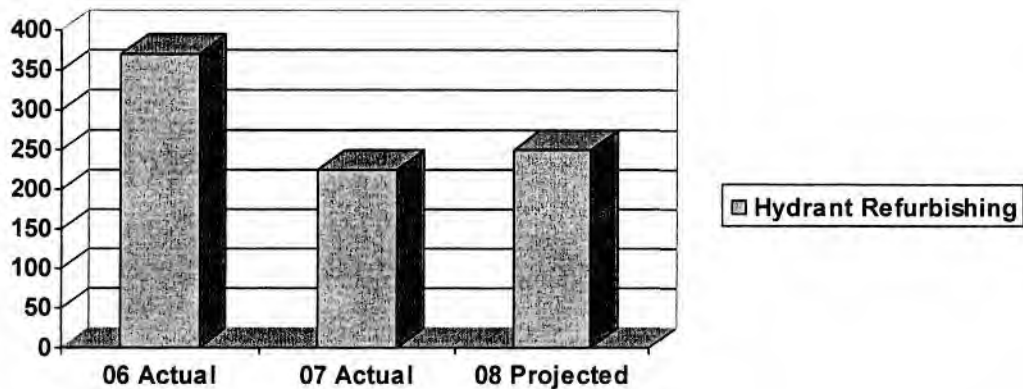
- Division personnel, in an effort to serve the citizenry with unparalleled service, televised (free of charge) thirty-three (33) private service lines. Personnel then advised homeowners of required corrective action to take.
- One hundred seventy-two (172) catch basins and inlets were cleared of debris by division personnel.
- Bi-annual creek maintenance inspections were performed and over one hundred twelve (112) cubic yards of debris were removed using seventy-seven (77) man-hours.
- The Dry Weather Screening Program was implemented with over seventy two (72) outfalls located and inventoried to assist in the monitoring of all illicit discharges as required by the Village's National Pollutant Discharge Elimination System (NPDES) permit.
- Tree trimming/brush removal services by private contract was performed along the Buffalo Creek/Wheeling Drainage Ditch (west of Route 83 to the Arlington Cub development) and Camp McDonald Creek as necessary to remove fallen and dead branches, limbs and trees that were impeding proper flows.
- In-house division personnel performed two (2) sanitary sewer point repairs to correct various pipeline deficiencies.
- Division personnel inspected one hundred seven (107) homes to assure compliance with the Inflow & Infiltration Program (I&I) in an effort to eliminate sanitary sewer back-ups caused by storm water I&I.
- The annual Hydrant Flushing Program to remove particulate matter and corrosion from the water distribution system was completed with over one thousand five hundred (1,500) fire hydrants having been flushed. Dead end hydrants were flushed an additional three (3) times throughout the year to ensure a continued high water quality.
- Administered contracts to outside contractor and oversaw the Hydrant Refurbishing Program. In 2007, a total of three hundred sixty-nine (369) hydrants were sandblasted, refurbished and repainted.
- The comprehensive Meter Testing, Repair and Replacement Program to improve water use accountability were completed. Additionally, two (2) 10" turbine meters were replaced at the Receiving Stations to improve water reading accuracy and accountability. One hundred fifty-nine (159) meters have been contractually tested for accuracy.
- Annual maintenance of the altitude valves at Elevated Tanks 1 and 5 were entirely rebuilt by in-house personnel.
- The ongoing Valve Exercising Program continued with fifty-one (51) valves exercised and eighteen (18) valves rehabilitated and six (6) replaced.
- Division personnel restored fifty-five (55) areas that were excavated for various water and sewer system repairs and maintenance activities.
- Division personnel continued the reading of all water meters bi-monthly throughout the Village.
- Division personnel repaired twenty-six (26) water main breaks and seven (7) damaged fire hydrants and completed maintenance on four hundred forty (440) fire hydrants.

- The annual Illinois Environmental Protection Agency (IEPA) mandated Consumer Confidence Report, setting water quality parameters, was completed in-house, published in newsletter format and mailed to all residents and businesses.
- Four hundred eighty (480) bacteriological samples and thirty (30) water samples testing for lead and copper were submitted.
- Resealing of asphalt driveways at several water facilities was completed.
- Division personnel completed over one thousand three hundred eighty-five (1,385) work orders generated by the Finance Department utility billing division and customer calls.
- The two (2) deep wells were exercised quarterly to ensure their continued status as emergency standby sources of water.
- Upgrading was completed on the existing Supervisory Control and Data Acquisition (SCADA) system.
- Division personnel assisted with construction supervision on the Hollywood Ridge Phase I Water Main Replacement Program.
- The annual Beautification Program continued with the planting of eighty six (86) flats of miscellaneous flowers, one hundred fifty (150) mums and over one hundred eighty (180) various individual container flowers at the water facilities and pocket parks.
- Division personnel maintained and repaired irrigation systems at various municipal building sites and park areas.
- Two hundred forty-six (246) spring-loaded markers three hundred forty (340) reflective tape stripes were added to hydrants in high risk areas to increase visibility during winter snowfalls and low visibility times.
- The South Receiving Station standpipe was completely pressure washed and inspected prior to the Tower Recoating Program.
- The Division performed over two thousand two hundred twenty-eight (2,228) utility locates (water, sanitary and storm sewer pipelines) during the fiscal year.

### PERFORMANCE MEASUREMENTS







#### GOALS FOR FY 2008

The Division will continue to provide and improve on the services to the citizens, Village Board, and other divisions/departments of the Village. In addition to these ongoing activities, the following specific programs/improvements are scheduled for completion in the forthcoming fiscal year:

- Approximately five thousand five hundred (5,500) lf of existing defective segments of sanitary sewer pipelines will be rehabilitated as part of the annual Sanitary Sewer Relining Program. The program also provides for the reinstatement of all active lateral services, post televising of the subject segments of sanitary sewer pipelines and necessary restoration work. The defective segments scheduled for relining are located and identified during the preceding fiscal year's Sanitary Sewer Internal Televising & Cleaning Program.
- The Sanitary Sewer Preventive Maintenance Program will continue with sewer lines being cleaned of roots, detergent, grease accumulations and other deposits to ensure proper flow capacity and minimize the potential for sewer back-ups.
- Restaurant grease basins will continue to be inspected bi-annually to determine whether or not they are being properly maintained and cleaned by the respective business owners.

- Division personnel will continue to respond as necessary to sanitary sewer back-up complaints, including those attributed to private service lines and plumbing problems.
- Division personnel will continue to investigate all violations issued to private businesses by the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC).
- A major emphasis will continue to be placed on the Department's overall plan for compliance with the Phase II Rule developed as part of the National Pollutant Discharge Elimination System (NPDES) storm water program.
- Storm Sewer Structure Inventory and Evaluation will continue in effort to repair or replace any defective structures.
- Tree trimming/brush removal services by private contract will continue along the Buffalo Creek/Wheeling Drainage Ditch and Camp McDonald Creek to remove fallen and dead branches, limbs and trees that impede proper flows.
- Bi-annual creek maintenance inspections will continue to be performed and any silt or debris will be removed to restore proper flows.
- Staff will continue its development of a numerical system for the storm sewers and update of the storm sewer atlas.
- The Sanitary Sewer Point Repair Program will be continued. This annual contractual program provides for point repairs of defective sanitary sewer pipe. The defective segments scheduled for point repairs are located and identified during the preceding fiscal year's in-house Sanitary Sewer Internal Televising & Cleaning Program. This program accounts for contractual repairs only – repairs made in-house are not included. Repairs by contract are made only when soil conditions, utility conflicts and sewer depths warrant outside assistance due to lack of required Village-owned equipment.
- The Dry Weather Screening Program will continue in an effort to reduce illicit discharges.
- The Drainage Structure Rehabilitation Program will be continued. This annual contractual maintenance program provides for the rehabilitation of drainage structures (catch basins, inlets, etc.) throughout the Village. This program is intended to reduce the potential of costly drainage structure wash-ins. Outside contractual assistance is secured to maintain an acceptable maintenance schedule and to take advantage of competitive bid unit prices for manhole, catch basin and inlet repairs/reconstruction and to free up personnel for other needed maintenance activities.
- The Sewer Division will continue to make door to door inspections throughout the Village as part of the Phase II of Sanitary Sewer Evaluation Study to eliminate Infiltration and Inflow (I&I).
- The comprehensive annual Hydrant Flushing Program to remove particulate matter and corrosion from the water system will be continued.
- The Hydrant Refurbishing Program will be continued through the use of outside contractors with three hundred (300) hydrants being scheduled for sandblasting and repainting.
- The Hydrant Reflective Marking Program will continue with division personnel. This program consists of installing color coated reflective adhesive tape on hydrant barrels that indicate hydrant flow capacity to the Fire Dept.

- The Hydrant Flag Program will continue with permanent spring loaded flags installed on hydrants in densely populated areas to allow for easier location by Fire Department personnel.
- The comprehensive Valve Repair and Mapping Program are scheduled for continuation.
- The Comprehensive Meter Testing, Repair and Replacement Program to increase water use accountability will continue.
- Replacement of two (2) influent meters will be undertaken at the Receiving Stations to ensure accuracy of Lake Michigan water usage.
- The Annual Consumer Confidence Report will be completed in-house and distributed through direct mail to all customers.
- Continuation of the contractual Leak Detection Program and implement an in-house survey to increase water use accountability.
- Sealing of the asphalt surfaces at the water facilities will be undertaken.
- Continuation of the comprehensive B-Box Repair and Valve Inspection Program.
- The design of the FY 2008 Water Main Replacement Program will be completed in conjunction with the Capital Projects and Design Division.
- The Division will continue to strive to improve its preventive maintenance programs and through cost-effective measures, maintain the current level or improve upon the level of services provided. Through its various improvement programs, the division endeavors to preserve and maintain its major infrastructure systems investment.

UTILITY DIVISION - 4100 & 4200

PERSONNEL SERVICES

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>FY</u> <u>2007</u>	<u>FY</u> <u>2008</u>	<u>INCREASE/</u> <u>(DECREASE)</u>
Full-Time	Utility Superintendent	1	1	---
	Utility Field Supervisor (Water - 4100)	1	1	---
	Utility Field Supervisor (Sewer - 4200)	1	1	---
	Water Operator	3	3	---
	Maintenance Operator	15	15	---
		<hr/>		
	<b>TOTAL FULL-TIME</b>	21	21	---

**FY 2008 BUDGET WORKSHEET  
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4100	5101	LONGEVITY	4,000	4,300	6,000	6,300	4,650	4,650	INCENTIVE PAID TO EMPLOYEES WITH 12 OR MORE YEARS OF SERVICE.	0 4,650
<b>TOTAL JUSTIFICATION:</b>										<b>4,650</b>
4100	5102	OVERTIME	60,000	61,475	60,000	55,531	60,000	84,806	EMERGENCY SERVICES FOR WATER SYSTEM REPAIRS, PUMP AND STATION ISSUES, HYDRANT FLUSHING, SNOW & ICE CONTROL OPERATIONS, FLOODING RESPONSES, ETC. AT TIME-AND-ONE HALF AND DOUBLE-TIME RATES ACCORDING TO COLLECTIVE BARGAINING AGREEMENT.	0 0 0 0 60,000
<b>TOTAL JUSTIFICATION:</b>										<b>60,000</b>
4100	5103	SEASONAL HELP	12,600	11,484	13,800	3,667	12,000	4,807	SEASONAL HELP TO ASSIST WITH LOW SKILL, LABOR INTENSIVE DUTIES OF THE DIVISION AT TWO (2) POSITIONS @ \$10.00/HR X 40HRS/WK X 15 WEEKS WITH POSSIBLE EXTENDED WEEKS.	0 0 0 15,500
<b>TOTAL JUSTIFICATION:</b>										<b>15,500</b>
4100	5104	SALARIES	714,130	680,934	746,710	653,615	777,250	712,067	SALARY AMOUNT BASED ON CURRENT STAFFING LEVELS, CONTRACTUAL INCREASES, PROJECTED MARKET ADJUSTMENTS AND POTENTIAL MERIT INCREASES FOR DIVISION EMPLOYEES.	0 0 779,460
<b>TOTAL JUSTIFICATION:</b>										<b>779,460</b>
4100	5105	TRAINING	6,000	2,597	6,000	6,574	6,500	4,508	VARIOUS TRAINING COURSES FOR CONTINUED EDUCATION AND PROFESSIONAL DEVELOPMENT OF DIVISION STAFF. INCLUDES COMPUTER AND SAFETY-RELATED TRAINING AS WELL AS FUNDING FOR EMPLOYEE REIMBURSEMENT FOR COMMERCIAL DRIVER'S LICENSE RENEWAL FEES.	0 0 0 0 6,500

**FY 2008 BUDGET WORKSHEET  
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>6,500</b>
4100	5106	UNIFORM ALLOWANCE	6,870	5,469	6,870	4,337	6,870	5,018	ALLOTMENT FOR REPLACEMENT OF REQUIRED UNIFORMS AT \$400/YEAR PER EMPLOYEE ACCORDING TO PUBLIC WORKS COLLECTIVE BARGAINING AGREEMENT;	0
									CARRYOVER OF EMPLOYEE ACCOUNT BALANCES FROM FY2007;	0
									ALLOTMENT OF "NEW ISSUE" IN THE EVENT OF UNANTICIPATED TURNOVER;	4,800
									SIX (6) SHIRTS EACH FOR TWO (2) SEASONAL EMPLOYEES.	1,200
									VILLAGE MANAGER ADJUSTMENT	0
										780
										220
										-1,000
<b>TOTAL JUSTIFICATION:</b>										<b>6,000</b>
4100	5108	EMPLOYER CONTRIBUTIONS:	133,540	139,611	146,130	138,674	145,810	152,668	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA) AND MEDICARE CONTRIBUTIONS FOR DIVISION PERSONNEL	0
										0
										144,650
<b>TOTAL JUSTIFICATION:</b>										<b>144,650</b>
4100	5110	COLLEGE INCENTIVE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4100	5115	POST EMPLOYMENT HEALTH	0	0	0	0	0	0	SICK LEAVE BUY-BACK PROGRAM	1,470
<b>TOTAL JUSTIFICATION:</b>										<b>1,470</b>
4100	5201	ADVERTISING & PUBLISHING	250	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4100	5205	CONFERENCES & MEETINGS	1,900	1,494	1,900	864	2,860	2,320	EXPENSES TO ATTEND PROFESSIONAL CONFERENCES AND	0

**FY 2008 BUDGET WORKSHEET  
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4100	5205	CONFERENCES & MEETINGS	1,900 ...	1,494 ...	1,900 ...	864 ...	2,860 ...	2,320 ...	MEETINGS INCLUDING REGISTRATION FEES, APPLICABLE LODGING AND MEAL EXPENSES; TRAVEL EXPENSES (TOLLS, PARKING, ETC).	0 3,000 500
<b>TOTAL JUSTIFICATION:</b>										<b>3,500</b>
4100	5206	CONSULTING SERVICES	5,000	5,145	5,000	4,800	5,000	2,943	WATER DISTRIBUTION SYSTEM LEAK DETECTION PROGRAM - CONTINUATION OF THE ANNUAL PROGRAM TO MONITOR OLDER WATER MAINS AND REDUCE LEAKAGE; SPECIAL OUTSIDE ASSISTANCE REQUIRED TO RESOLVE WATER - RELATED PROBLEMS, LOCATE MAIN BREAKS, MATERIAL TESTING TO ANALYZE UNUSUAL PIPE FAILURES, ETC. VILLAGE MANAGER ADJUSTMENT	0 0 5,000 0 0 1,000 -1,000
<b>TOTAL JUSTIFICATION:</b>										<b>5,000</b>
4100	5207	IS SERV & MAINT AGREEMENT	0	0	10,000	1,023	10,000	0	SOFTWARE SUPPORT FOR ELECTRONIC METER READING SYSTEM.	10,000
<b>TOTAL JUSTIFICATION:</b>										<b>10,000</b>
4100	5208	DEBRIS DUMP CHARGES	20,000	17,475	20,000	19,550	20,000	20,000	DISPOSAL OF CONCRETE, ASPHALT, EXCAVATING MATERIAL, ETC, RESULTING FROM WATER SYSTEM REPAIRS.	0 25,000
<b>TOTAL JUSTIFICATION:</b>										<b>25,000</b>
4100	5209	ENERGY	53,000	53,165	53,000	55,875	71,900	70,775	ENERGY CHARGES FOR ELECTRICAL MOTORS, PUMPS, HEATERS, TOWER LIGHTS AND OTHER EQUIPMENT USED IN WATER FACILITY OPERATIONS; NICOR & COMED CHARGES.	0 0 64,000
<b>TOTAL JUSTIFICATION:</b>										<b>64,000</b>
4100	5212	EMPLOYEE HEALTH INSURANCE	139,460	123,690	133,520	120,405	158,370	133,305	HEALTH INSURANCE COSTS FOR FULL-TIME EMPLOYEES IN THE	0

**FY 2008 BUDGET WORKSHEET  
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4100	5212	EMPLOYEE HEALTH INSURA	139,460 ...	123,690 ...	133,520 ...	120,405 ...	158,370 ...	133,305 ...	DIVISION AND APPLICABLE RETIREES.	155,140
<b>TOTAL JUSTIFICATION:</b>										<b>155,140</b>
4100	5213	GEN LIABILITY INSURANCE	51,160	51,160	51,650	51,160	91,520	91,520	DIVISION SHARE OF INSURANCE COSTS, INCLUDING WORKERS' COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY, CASUALTY AND THEFT.	0 0 95,740
<b>TOTAL JUSTIFICATION:</b>										<b>95,740</b>
4100	5214	HYDRANT MAINTENANCE	30,500	23,403	30,500	27,046	30,500	25,685	FIRE HYDRANT REPLACEMENT AND PARTS, PAINT, BACKFILL MATERIAL, FITTINGS, GASKETS, COUPLINGS, STEMS, MARKERS AND OTHER ITEMS TO REPAIR AND MAINTAIN HYDRANTS WITH SOME COSTS REIMBURSED TO GENERAL FUND THROUGH RESPONSIBLE PARTIES; ANNUAL SANDBLASTING OF FIRE HYDRANTS TO REMOVE FLAKING PAINT AND ALLOW REPAINTING; REFLECTIVE TAPE TO CONTINUE THE COLOR-CODING OF FIRE HYDRANTS FOR FIRE DEPARTMENT IDENTIFICATION AND TO INCREASE GENERAL VISIBILITY. VILLAGE MANAGER ADJUSTMENT	0 0 0 9,000 0 20,000 0 0 2,500 -1,500
<b>TOTAL JUSTIFICATION:</b>										<b>30,000</b>
4100	5217	LANDSCAPE MAINTENANCE	22,000	20,288	20,000	16,280	20,000	19,144	CONTRACTUAL SERVICES FOR WEEKLY SCHEDULED GRASS CUTTING AND LAWN MAINTENANCE AT VARIOUS WATER TOWER, RESERVOIR AND WATER STATION SITES. INCLUDES CORE AERATING IN SPRING AND FALL; CHEMICAL SPRAYING BY CONTRACTOR OF VILLAGE - MAINTAINED LAWNS AT VARIOUS WATER DIVISION SITES, AND PROVIDES FOR FERTILIZER, WEED/ FUNGUS CONTROL AND	0 0 0 17,000 0 0 0

**FY 2008 BUDGET WORKSHEET  
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4100	5217	LANDSCAPE MAINTENANCE	22,000 ...	20,288 ...	20,000 ...	16,280 ...	20,000 ...	19,144 ...	OTHER LAWN DISEASES.	3,000
<b>TOTAL JUSTIFICATION:</b>										<b>20,000</b>
4100	5219	BANK CHARGES	8,000	6,635	11,400	0	11,400	0	LOCKBOX PROCESSING FEE \$1100/MONTH FIFTH THIRD BANK \$1110 X 12 X 80%	0 10,656
<b>TOTAL JUSTIFICATION:</b>										<b>10,656</b>
4100	5220	MAINT OFF/SPEC EQUIPMEN	3,000	342	2,000	1,026	2,000	1,886	REPAIRS TO OFFICE MACHINES AND SERVICING OF LOCATING EQUIPMENT, RE-CALIBRATION OF METER TESTING AND CONFINED SPACE ENTRY EQUIPMENT, ETC.	0 0 2,000
<b>TOTAL JUSTIFICATION:</b>										<b>2,000</b>
4100	5221	MAINT RADIO EQUIPMENT	550	0	550	388	550	250	ROUTINE REPAIRS OF DIVISION NEXTEL RADIOS NOT COVERED BY WARRANTY; MAINTENANCE COST FOR DIVISION MOTOROLA REMOTE RADIO.	0 350 200
<b>TOTAL JUSTIFICATION:</b>										<b>550</b>
4100	5222	MEMBERSHIP DUES	1,000	226	1,000	409	1,000	468	ANNUAL PROFESSIONAL MEMBERSHIPS: AMERICAN WATER WORKS ASSOCIATION; MID-CENTRAL WATER WORKS ASSOCIATION; AMERICAN PUBLIC WORKS ASSOCIATION; AMERICAN POTABLE WATER SUPPLY OPERATORS ASSOCIATION; NORTH CENTRAL ASSOCIATION.	0 720 105 130 50 125
<b>TOTAL JUSTIFICATION:</b>										<b>1,130</b>
4100	5227	POSTAGE	14,200	17,000	14,200	4,250	12,520	10,613	MAILING COSTS ASSOCIATED WITH WATER BILLING, SECOND NOTICES AND OPERATIONAL NEEDS. WATER FUND SHARE IS 80%,	0 0

**FY 2008 BUDGET WORKSHEET  
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4100	5227	POSTAGE...	14,200 ...	17,000 ...	14,200 ...	4,250 ...	12,520 ...	10,613 ...	BASED ON 50,000 BILLS & LATE NOTICES AT .32 PER BILL. 50000 X .32 CENTS X 80%	12,800 0
<b>TOTAL JUSTIFICATION:</b>										<b>12,800</b>
4100	5228	PRINTING & BINDING	20,700	17,691	20,700	17,969	8,350	11,206	WATER FUND SHARE OF WATER BILL PRINTING COSTS (80%) BASED ON 50,000 BILLS PER YEAR INCLUDING LATE NOTICES. 50,000 X .19CENTS = \$9500 X 80% SET-UP CHARGES \$150 X 12 = 1800 X 80%	0 0 7,600 1,440
<b>TOTAL JUSTIFICATION:</b>										<b>9,040</b>
4100	5232	RENTAL AGREEMENTS	5,400	8,100	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4100	5233	RENTAL EQUIPMENT	3,000	2,431	3,000	849	3,000	317	TEMPORARY RENTAL OF SPECIAL EQUIPMENT AND TOOLS NOT OWNED BY VILLAGE. INCLUDES FUNDS FOR BARRICADE RENTAL, WATER SYSTEM REPAIRS AND MAINTENANCE ACTIVITIES.	0 0 3,000
<b>TOTAL JUSTIFICATION:</b>										<b>3,000</b>
4100	5237	TELEMETRY EQUIP MAINT	13,500	13,629	13,500	12,533	14,000	7,993	MISC. REPAIR PARTS, RECORDING TAPE, CHARTS, LIGHTS, PRINTED CIRCUIT BOARDS, PRESSURE TRANSMITTERS, ETC; TECHNICAL AND SPECIALIZED ELECTRICAL SERVICE ASSISTANCE FOR MAINTENANCE OF PUMPING STATION CONTROLS & RELATED EQUIPMENT THROUGH A SERVICE AGREEMENT @ \$500/MONTH.	0 10,000 0 0 6,000
<b>TOTAL JUSTIFICATION:</b>										<b>16,000</b>
4100	5238	TELE-COMMUNICATION SER	0	0	0	0	0	0		

**FY 2008 BUDGET WORKSHEET  
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
4100	5239	CELLULAR SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4100	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4100	5242	RETIREE HEALTH INSURANC	0	11,140	25,370	6,742	18,370	7,828	HEALTH INSURANCE COSTS FOR WATER DIVISION RETIREES.	18,890
<b>TOTAL JUSTIFICATION: 18,890</b>										
4100	5243	PUMPHOUSE MAINTENANCE	17,750	26,973	19,350	18,798	17,350	19,388	MISCELLANEOUS REPAIRS FOR PUMP HOUSE EQUIPMENT AND SUPPLIES FOR MAINTENANCE PURPOSES; ANNUAL PREVENTATIVE MAINTENANCE OF EMERGENCY GENERATORS AT NORTH AND SOUTH RECEIVING STATIONS AND RESERVOIR #2; MAINTENANCE OF AUTOMATIC TRANSFER SWITCHES AT RECEIVING STATIONS & ANNUAL INSPECTION/CERTIFICATION OF FIRE SUPPRESSION SYSTEM AT SOUTH RECEIVING STATION; TANK AND FUEL CLEANING @ WELL #7 AND NORTH STATION; TANK, LINE AND CENSOR TESTING AT SOUTH STATION.	0 11,000 0 3,000 0 0 750 2,000 750
<b>TOTAL JUSTIFICATION: 17,500</b>										
4100	5299	MISC CONTRACTUAL SERVI	0	812	0	0	0	108		
<b>TOTAL JUSTIFICATION:</b>										
4100	5301	AUTO PETROL PRODUCTS	18,220	18,904	26,100	23,615	28,100	30,760	GASOLINE, DIESEL FUEL, OIL LUBRICANTS, ANTI-FREEZE,	0

**FY 2008 BUDGET WORKSHEET  
WATER DIVISION**

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4100	5301	AUTO PETROL PRODUCTS...	18,220 ...	18,904 ...	26,100 ...	23,615 ...	28,100 ...	30,760 ...	HYDRAULIC, TRANSMISSION & BRAKE FLUIDS, ETC. FOR VEHICLES/EQUIPMENT, INCLUDING STANDBY GENERATORS.	0 32,500
<b>TOTAL JUSTIFICATION:</b>										<b>32,500</b>
4100	5302	BOOKS & SUBSCRIPTIONS	450	37	300	222	300	100	APPLICABLE DIVISION SUBSCRIPTIONS, BOOKS, MANUALS, SPECIAL PUBLICATIONS, ETC.	0 300
<b>TOTAL JUSTIFICATION:</b>										<b>300</b>
4100	5303	CHEMICALS	7,500	7,442	7,500	2,930	7,500	4,423	CHEMICALS FOR POTABLE WATER TREATMENT INCLUDING CHLORINE, CO2, CYLINDER RENTAL AND MISCELLANEOUS REPAIRS TO CHEMICAL FEED EQUIPMENT AND CHLORINATORS - INCLUDES FUNDING FOR CO2 USED IN FREEZING SERVICE LINES FOR REPAIR AND CHEMICAL REAGENTS FOR CHLORINE RESIDUAL ANALYSIS FOR SEVEN (7) CHLORINE ANALYZERS AND ACETYLENE/OXYGEN FOR GAS TORCHES.	0 0 0 0 0 8,500
<b>TOTAL JUSTIFICATION:</b>										<b>8,500</b>
4100	5307	HEATING FUEL	1,000	0	500	0	500	16	PROPANE, KEROSENE AND NATURAL GAS USED FOR HEATING PUMP FACILITIES & PORTABLE HEATERS FOR WINTER REPAIRS.	0 250
<b>TOTAL JUSTIFICATION:</b>										<b>250</b>
4100	5308	WATER SAMPLES	7,000	5,450	7,000	5,411	7,500	6,480	REQUIRED SAMPLING AND ANALYSIS OF POTABLE WATER INCLUDING POSTAL COSTS, TRANSPORTATION AND LAB CHARGES. COSTS INCLUDE: TESTING FOR LEAD, COPPER, INORGANICS, COLIFORM, ETC. COMPLETE MINERAL ANALYSIS - TWO (2) SAMPLES @ \$750/EA; MISCELLANEOUS TESTING TO RESOLVE CONSUMER CONCERNS.	0 0 0 17,700 1,500 800

**FY 2008 BUDGET WORKSHEET  
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>20,000</b>
4100	5309	JANITORIAL SUPPLIES	500	1,385	500	297	500	430	CLEANING MATERIAL AND SUPPLIES USED AT VARIOUS WATER SYSTEM FACILITIES.	0 500
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
4100	5310	VEHICLE MAINTENANCE	19,950	20,018	19,000	16,823	16,500	18,125	REPAIRS AND MAINTENANCE OF DIVISION VEHICLES AND EQUIPMENT, INCLUDING FUNDING FOR VEHICLE INSPECTIONS AND FIRE EXTINGUISHER SERVICE.	0 0 16,500
<b>TOTAL JUSTIFICATION:</b>										<b>16,500</b>
4100	5311	BLDG/GROUNDS MAINTENANCE	24,000	14,291	24,000	27,158	74,000	74,255	MISCELLANEOUS REPAIRS TO PUMP HOUSE AND RESERVOIR BUILDING/GROUNDS, INCLUDING: LIGHTS, PAINT, SEALERS, HEATING SYSTEM REPAIRS, ELECTRICAL REPAIRS TO FANS, MOTORS - ETC, LUMBER, BLOCKS, LANDSCAPING MATERIALS, FLOWERS, MULCH AND OTHER RELATED ITEMS; SOD, SEED, BLACK DIRT, FERTILIZER, ETC, TO REPAIR DAMAGED PARKWAYS RESULTING FROM WATER SYSTEM REPAIR; SURFACE SEALING OF ASPHALT DRIVEWAYS AT PUMP HOUSE FACILITIES; SOUTH STATION VFD PUMP CONTROLS. VILLAGE MANAGER ADJUSTMENT	0 0 0 14,000 0 6,000 0 4,000 21,000 -5,000
<b>TOTAL JUSTIFICATION:</b>										<b>40,000</b>
4100	5313	IS MISC EQPT & SUPPLIES	0	0	9,500	9,489	1,750	1,497	REPLACEMENT OF (4) DESKTOP COMPUTERS TO MEET CURRENT VILLAGE STANDARDS. 4@1750.00/EACH.	0 7,000
<b>TOTAL JUSTIFICATION:</b>										<b>7,000</b>

**FY 2008 BUDGET WORKSHEET  
WATER DIVISION**

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4100	5315	SMALL TOOLS & EQUIPME	6,500	5,273	6,500	6,046	6,500	5,776	REPLACEMENT OF WORN OR DAMAGED HAND OR POWER TOOLS AS NECESSARY. LEAK DETECTION SYSTEM - EXPANDED LEVEL ITEM APPROVED BY THE VM.	0 7,000 25,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>32,000</b>
4100	5317	MISC OPERATING SUPPLIES	1,000	1,157	1,000	1,528	1,000	165	REPLACEMENT BATTERIES FOR LINE LOCATORS, MAGNETIC LOCATORS, MULTI-METERS, PH METERS, ETC. INCLUDING GENERAL MISCELLANEOUS SUPPLIES AS REQUIRED BUT NOT APPROPRIATED IN OTHER BUDGET ACCOUNTS.	0 0 0 1,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>
4100	5319	PROTECTIVE CLOTHING	4,750	3,093	4,000	2,498	4,000	3,340	REPLACEMENT OF WORN PPE AND WEATHER GEAR INCLUDING HARD HATS, SAFETY VESTS, GLOVES, EAR PROTECTION, RAINGEAR & OTHER SAFETY RELATED ITEMS. ALLOTMENT FOR "NEW ISSUE" IN THE EVENT OF UNANTICIPATED EMPLOYEE TURNOVER; ANSI-APPROVED STEEL TOE SAFETY BOOTS FOR SEASONAL EMPLOYEES.	0 0 3,250 0 750 0 200
<b>TOTAL JUSTIFICATION:</b>										<b>4,200</b>
4100	5341	METERS	56,000	26,192	40,000	49,560	40,000	30,916	PURCHASE OF WATER METERS FOR WORN OR NONFUNCTIONING WATER METERS; PURCHASE OF WATER METERS FOR NEW CONSTRUCTION (OFFSET BY REVENUE DEVELOPERS); METER PARTS, REPAIRS, TESTING AND CERTIFICATION OF LARGER METERS; ANNUAL REPLACEMENT OF TURBINE CHAMBERS AND	0 20,000 0 39,000 0 10,500 0

**FY 2008 BUDGET WORKSHEET  
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4100	5341	METERS...	56,000 ...	26,192 ...	40,000 ...	49,560 ...	40,000 ...	30,916 ...	RECALIBRATION OF METERS AT RECEIVING STATIONS TO ENSURE ACCURACY OF MONITORING WATER RECEIVED: 2 @ \$2500/EA, MISCELLANEOUS MATERIALS, SUPPLIES & PARTS REQUIRED TO PERFORM METER REPAIR SERVICE.	0 5,000 0 500
<b>TOTAL JUSTIFICATION:</b>										<b>75,000</b>
4100	5344	WATER MAIN MAINTENANCE	55,000	62,424	45,000	63,445	45,000	58,062	REPAIR PARTS, PIPE, VALVES, VAULTS, REPAIR CLAMPS, BACKFILL MATERIAL, NUTS, BOLTS, B-BOXES - ETC, AND OTHER MISCELLANEOUS ITEMS USED IN THE REPAIR AND MAINTENANCE OF WATER MAINS & RELATED APPURTENANCES.	0 0 0 60,000
<b>TOTAL JUSTIFICATION:</b>										<b>60,000</b>
4100	5345	WATER STORAGE MAINT	7,500	7,537	32,000	30,475	32,000	23,349	ANNUAL INSPECTION AND RE-CALIBRATION OF CATHODIC PROTECTION EQUIPMENT FOR TWO (2) WATER TOWERS, MISCELLANEOUS REQUIRED EQUIPMENT AND CHLORINATION OF THREE (3) WATER STORAGE FACILITIES AND MISCELLANEOUS REPAIRS/MAINTENANCE AS MAY BE REQUIRED; FUNDS FOR WATER SYSTEM VULNERABILITY ASSESSMENT COMPLIANCE.	0 0 0 0 7,000 0 25,000
<b>TOTAL JUSTIFICATION:</b>										<b>32,000</b>
4100	5401	MOBILE EQUIPMENT	0	19,064	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4100	5406	MISCELLANEOUS EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										

**FY 2008 BUDGET WORKSHEET  
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4100	5408	BUILDING EQUIPMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4100	5503	WATER IMPROVEMENTS	0	0	0	0	0	0	WATER POINT REPAIRS-WHIPPLE TREE AREA (MOVED FROM CIP)	0 50,000
<b>TOTAL JUSTIFICATION: 50,000</b>										
4100	5609	FISCAL AGENT FEES	800	0	0	0	0	0	1999B & 2003A BOND FISCAL AGENT FEES	800
<b>TOTAL JUSTIFICATION: 800</b>										
4100	5623	BOND PRINCIPAL	400,000	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4100	5624	BOND INTEREST EXPENSE	127,290	0	0	0	0	0	1999B BOND INTEREST EXPENSE 2003A BOND INTEREST EXPENSE	23,433 59,719
<b>TOTAL JUSTIFICATION: 83,152</b>										
4100	5701	CONTINGENCIES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4100	5703	GENERAL FUND REIMBURSE	892,290	789,990	735,248	735,248	831,690	831,690	REIMB TO GENERAL FUND FOR SALARIES/OVERHEAD EXPENSES WATER PROGRAM'S SHARE (80%) OF REIMBURSEMENT COSTS. REMAINING SHARE (20%) IN SEWER PROGRAM.	0 860,800 0
<b>TOTAL JUSTIFICATION: 860,800</b>										
4100	5705	NWWC WATER CHARGE	1,660,000	1,509,621	1,700,000	1,571,459	1,750,000	1,562,751	COST TO PURCHASE WATER FROM THE NORTHWEST WATER COMM. BASED ON THE VILLAGE'S SHARE OF WATER COSTS.	0 1,771,000

**FY 2008 BUDGET WORKSHEET  
WATER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>1,771,000</b>
4100	5706	TRANSFER TO DEBT SERVIC	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4100	5707	TRANSFER TO CERF	86,900	(54,539)	113,583	0	116,760	116,760	CONTRIBUTION TO CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) FOR REPLACEMENT OF DIVISION VEHICLES AND EQUIP.	0 163,170
<b>TOTAL JUSTIFICATION:</b>										<b>163,170</b>
4100	5709	TRANSFER TO W/S CAPITAL	1,855,350	1,855,350	1,843,590	2,282,869	2,258,877	2,258,877		
<b>TOTAL JUSTIFICATION:</b>										
			6,579,510	5,599,357	6,037,471	6,057,736	6,734,247	6,422,047		4,776,848

**FY 2008 BUDGET WORKSHEET  
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4200	5101	LONGEVITY	3,000	2,700	6,000	5,700	3,450	3,450	INCENTIVE PAID TO EMPLOYEES WITH 12 OR MORE YEARS OF SERVICE	0 4,050
<b>TOTAL JUSTIFICATION:</b>										<b>4,050</b>
4200	5102	OVERTIME	50,000	19,267	40,000	31,224	35,000	45,338	EMERGENCY ASSISTANCE FOR SEWER SYSTEM REPAIRS, PUMP AND LIFT STATION PROBLEMS, FLOODING RESPONSE, SNOW AND ICE CONTROL OPERATIONS, CUSTOMER ASSISTANCE, ETC AT TIME-AND-ONE-HALF AND DOUBLE-TIME RATES ACCORDING TO COLLECTIVE BARGAINING AGREEMENT; COSTS RELATING TO THE INFILTRATION & INFLOW (I&I) PROGRAM WHICH NECESSITATES EVENING AND WEEKEND IN-HOUSE INSPECTIONS FOR POSSIBLE CODE VIOLATIONS.	0 0 0 0 20,000 0 0 15,000
<b>TOTAL JUSTIFICATION:</b>										<b>35,000</b>
4200	5103	SEASONAL HELP	6,300	3,182	6,000	5,661	6,000	8,920	SEASONAL HELP TO ASSIST WITH LOW SKILL, LABOR INTENSIVE DUTIES AND RESPONSIBILITIES OF THE DIVISION: TWO (2) POSITIONS @ \$10.00/HR X 40 HRS/WK X 15 WEEKS. VILLAGE MANAGER ADJUSTMENT	0 0 12,000 -2,000
<b>TOTAL JUSTIFICATION:</b>										<b>10,000</b>
4200	5104	SALARIES	484,380	489,981	549,790	506,015	563,600	529,039	SALARY AMOUNT BASED ON CURRENT STAFFING LEVELS, CONTRACTUAL INCREASES, PROJECTED MARKET ADJUSTMENTS AND POTENTIAL MERIT INCREASES FOR DIVISION EMPLOYEES.	0 0 536,500
<b>TOTAL JUSTIFICATION:</b>										<b>536,500</b>
4200	5105	TRAINING	3,500	755	3,500	3,974	4,000	1,305	TRAINING COURSES FOR CONTINUED EDUCATION AND PROFESSIONAL DEVELOPMENT OF DIVISION STAFF. INCLUDES COMPUTER AND SAFETY-RELATED TRAINING AND EMPLOYEE	0 0 0

**FY 2008 BUDGET WORKSHEET  
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4200	5105	TRAINING...	3,500 ...	755 ...	3,500 ...	3,974 ...	4,000 ...	1,305 ...	REIMBURSEMENT FOR COMMERCIAL DRIVER'S LICENSE (CDL) RENEWAL FEES.	0 4,000
<b>TOTAL JUSTIFICATION:</b>										<b>4,000</b>
4200	5106	UNIFORM ALLOWANCE	4,810	4,021	4,810	3,232	4,810	3,335	ALLOTMENT FOR REPLACEMENT OF REQUIRED UNIFORMS AT \$400/YR PER EMPLOYEE IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT: 8 @ \$400; CARRYOVER OF EMPLOYEE ACCOUNT BALANCES FROM FY2007; ALLOTMENT OF "NEW ISSUE" IN THE EVENT OF UNANTICIPATED EMPLOYEE TURNOVER; SIX (6) T-SHIRTS FOR TWO (2) SEASONAL EMPLOYEES.	0 0 3,200 800 0 750 100
<b>TOTAL JUSTIFICATION:</b>										<b>4,850</b>
4200	5108	EMPLOYER CONTRIBUTIONS	90,580	97,812	116,830	107,070	115,380	108,135	ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF), SOCIAL SECURITY (FICA) AND MEDICARE FOR DIVISIONAL PERSONNEL.	0 99,720
<b>TOTAL JUSTIFICATION:</b>										<b>99,720</b>
4200	5110	COLLEGE INCENTIVE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4200	5115	POST EMPLOYMENT HEALTH	0	0	0	0	0	0	SICK LEAVE BUY BACK PROGRAM	850
<b>TOTAL JUSTIFICATION:</b>										<b>850</b>
4200	5205	CONFERENCES & MEETING	1,100	80	1,100	349	1,100	461	EXPENSES TO ATTEND PROFESSIONAL CONFERENCES AND MEETINGS PERTAINING TO SANITARY AND STORM SEWER SYSTEMS. INCLUDING REGISTRATION FEES, APPLICABLE LODGING AND MEAL EXPENSES FOR SEWER EQUIPMENT &	0 0 0 0

**FY 2008 BUDGET WORKSHEET  
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4200	5205	CONFERENCES & MEETINGS	1,100 ...	80 ...	1,100 ...	349 ...	1,100 ...	461 ...	TECHNOLOGY IN KENTUCKY; TRAVEL EXPENSES: TOLLS, PARKING, ETC.	2,000 500
<b>TOTAL JUSTIFICATION:</b>										<b>2,500</b>
4200	5206	CONSULTING SERVICES	5,000	4,975	5,000	0	5,000	0	SPECIALIZED "OUTSOURCED" ASSISTANCE FOR RESOLVING VARIOUS SANITARY AND STORM SEWER PROBLEMS, INCLUDING TELEVISIONING SEWERS, MISCELLANEOUS PUMP INSPECTIONS. SERVICING OF ELECTRICALLY CONTROLLED EQUIPMENT SPECIALIZED ROOT REMOVAL OPERATIONS, ETC.	0 0 0 0 5,000
<b>TOTAL JUSTIFICATION:</b>										<b>5,000</b>
4200	5208	DEBRIS DUMP CHARGES	7,500	6,255	7,500	7,355	7,500	7,475	DISPOSAL CHARGES FOR DEBRIS COLLECTED FROM CLEANING & REPAIRING SANITARY AND STORM SEWER SYSTEMS AND WATERWAY DEBRIS REMOVAL.	0 0 17,000
<b>TOTAL JUSTIFICATION:</b>										<b>17,000</b>
4200	5209	ENERGY	9,100	5,719	9,100	11,149	19,200	15,966	ENERGY COSTS FOR ELECTRICAL MOTORS, PUMPS, HEATERS, LIGHTS AND OTHER EQUIPMENT USED DURING THE OPERATION OF SANITARY LIFT STATIONS AND STORM WATER FACILITY PUMPING STATIONS; ELECTRICITY AND GAS.	0 0 0 15,000
<b>TOTAL JUSTIFICATION:</b>										<b>15,000</b>
4200	5212	EMPLOYEE HEALTH INSURANCE	86,390	82,138	102,490	91,170	112,020	98,323	HEALTH INSURANCE COST FOR FULL-TIME EMPLOYEES IN THE DIVISION AND APPLICABLE RETIREES.	0 102,510
<b>TOTAL JUSTIFICATION:</b>										<b>102,510</b>
4200	5213	GEN LIABILITY INSURANCE	29,950	29,950	30,240	29,950	48,820	48,820	DIVISION SHARE OF INSURANCE COSTS, INCLUDING WORKERS'	0

**FY 2008 BUDGET WORKSHEET  
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4200	5213	GEN LIABILITY INSURANCE...	29,950 ...	29,950 ...	30,240 ...	29,950 ...	48,820 ...	48,820 ...	COMPENSATION, PUBLIC OFFICIALS' LIABILITY, GENERAL LIABILITY, PROPERTY, CASUALTY AND THEFT.	0 51,060
<b>TOTAL JUSTIFICATION:</b>										<b>51,060</b>
4200	5217	LANDSCAPE MAINTENANCE	0	0	0	0	0	0	WHEELING DIVERSION CHANNEL MITIGATION WETLAND MAINT. INCLUDING MANAGEMENT OF INVASIVE SPECIES, PRESCRIBED BURN, ETC.; CONTRACTUAL DIVERSION CHANNEL LANDSCAPE MAINT.; CONTRACTUAL GRASS CUTTING & LAWN MAINT. OF AREAS ADJACENT TO DIVERSION CHANNEL.	0 0 10,000 17,510 0 6,600
<b>TOTAL JUSTIFICATION:</b>										<b>34,110</b>
4200	5219	BANK CHARGES	0	0	0	0	0	0	LOCKBOX PROCESSING FEE \$1110/MONTH FIFTH THIRD BANK \$1110 X 12 X 17%	0 2,265
<b>TOTAL JUSTIFICATION:</b>										<b>2,265</b>
4200	5220	MAINT OFF/SPEC EQUIPMEN	4,000	1,973	2,500	2,544	2,500	2,062	REPAIRS AND SERVICING OF OFFICE EQUIPMENT AND MACHINES, LOCATOR EQUIPMENT, GAS DETECTORS, AIR TANKS, SEWER FLOW MONITORS, SEWER CAMERA AND PERIPHERAL EQUIPMENT, COMPUTERS, ETC.	0 0 0 3,500
<b>TOTAL JUSTIFICATION:</b>										<b>3,500</b>
4200	5221	MAINT RADIO EQUIPMENT	450	48	450	334	450	447	ROUTINE REPAIRS/MAINTENANCE OF DIVISION NEXTEL RADIOS NOT COVERED BY WARRANTY; MAINTENANCE COST FOR DIVISION MOTOROLA REMOTE RADIO EQUIPMENT.	0 250 0 250

**FY 2008 BUDGET WORKSHEET  
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
4200	5222	MEMBERSHIP DUES	0	121	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4200	5227	POSTAGE	2,800	2,400	2,800	600	3,130	2,259	MAILING COSTS ASSOCIATED WITH SEWER BILLING INCLUDING LATE NOTICES AND OTHER MISCELLANEOUS OPERATIONAL REQUIREMENTS. SEWER FUNDS SHARE IS 17% BASED ON 50,000 BILLS & LATE NOTICES AT .32 PER BILL 50,000 X .32 X 17%	0 0 0 0 2,720
<b>TOTAL JUSTIFICATION:</b>										<b>2,720</b>
4200	5228	PRINTING & BINDING	3,300	2,550	3,300	2,455	2,090	1,729	SEWER FUND PORTION OF WATER/SEWER UTILITY BILL PRINTING CHARGE. SEWER FUNDS SHARE IS 17% BASED ON 50,000 BILLS AND LATE NOTICES A YEAR 50,000 X .19 X .17% SET-UP CHARGES \$150 X 12 = 1800 X 17%	0 0 0 1,615 306
<b>TOTAL JUSTIFICATION:</b>										<b>1,921</b>
4200	5233	RENTAL EQUIPMENT	2,000	246	2,000	455	2,000	300	FUNDS FOR TEMPORARY REPLACEMENT OF NON-OPERATIVE OR NON VILLAGE-OWNED EQUIPMENT AND TOOLS AS MAY BE REQUIRED. INCLUDES BARRICADE RENTAL COSTS FOR EMERGENCY STREET CLOSURES.	0 0 0 2,000
<b>TOTAL JUSTIFICATION:</b>										<b>2,000</b>
4200	5234	TREE MAINT SERVICE	30,000	29,967	30,000	29,988	30,000	29,948	FUNDS FOR TREE TRIMMING/BRUSH REMOVAL BY PRIVATE CONTRACTOR ALONG BUFFALO CREEK/WHEELING DRAINAGE	0 0

**FY 2008 BUDGET WORKSHEET  
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4200	5234	TREE MAINT SERVICE...	30,000 ...	29,967 ...	30,000 ...	29,988 ...	30,000 ...	29,948 ...	DITCH, CAMP MCDONALD CREEK AND THE WHEELING DIVERSION CHANNEL TO REMOVE FALLEN AND DEAD BRANCHES, LIMBS & TREES WHICH IMPEDE PROPER FLOW.	0 0 30,000
<b>TOTAL JUSTIFICATION:</b>										<b>30,000</b>
4200	5237	TELEMETRY EQUIP MAINT	6,000	1,650	2,500	1,923	2,500	0	FUNDING FOR TECHNICAL ELECTRICAL ASSISTANCE FOR MAINTENANCE OF PUMPING CONTROLS & RELATED EQUIPMENT.	0 2,500
<b>TOTAL JUSTIFICATION:</b>										<b>2,500</b>
4200	5238	TELE-COMMUNICATION SER	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4200	5239	CELLULAR SERVICES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4200	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4200	5242	RETIREE HEALTH INSURANC	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4200	5299	MISC CONTRACTUAL SERV	11,500	1,000	7,500	1,094	7,500	2,680	PERMIT FEES ACCORDING TO FEDERAL MANDATES TO NPDES-PHASE II REGULATIONS FOR STORMWATER DISCHARGE, INCLUDES STORMWATER CONSTRUCTION PERMIT FEE AND STORMWATER MS4 PERMIT FEE; MISC. OUTSOURCED CONTRACTUAL ASSISTANCE TO PROVIDE INSPECTION SERVICES BASED ON RESULTS OF THE	0 0 1,500 0 0

**FY 2008 BUDGET WORKSHEET  
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4200	5299	MISC CONTRACTUAL SERV	11,500 ...	1,000 ...	7,500 ...	1,094 ...	7,500 ...	2,680 ...	SANITARY SEWER EVALUATION STUDY (SSES) RELATING TO THE INFILTRATION & INFLOW (I&I) PROGRAM. INCLUDES SMOKE AND DYE TESTING TO LOCATE POSSIBLE SOURCES OF I&I, INSPECTIONS BY PROFESSIONAL SERVICE PROVIDERS AND VARIOUS OTHER MEANS OF ENSURING COMPLIANCE. VILLAGE MANAGER ADJUSTMENT	0 0 0 0 6,000 -1,500
<b>TOTAL JUSTIFICATION:</b>										<b>6,000</b>
4200	5301	AUTO PETROL PRODUCTS	13,200	14,498	19,400	13,710	21,200	19,303	GASOLINE, DIESEL FUEL, OIL TRANSMISSION FLUIDS, GREASE, LUBRICANTS, HYDRAULIC AND BRAKE FLUIDS, WINDSHIELD SOLVENT, ETC FOR ALL DIVISION VEHICLES AND EQUIPMENT INCLUDING FUEL FOR STANDBY GENERATORS.	0 0 0 24,500
<b>TOTAL JUSTIFICATION:</b>										<b>24,500</b>
4200	5302	BOOKS & SUBSCRIPTIONS	2,820	2,620	2,820	2,606	2,820	2,707	ANNUAL SUBSCRIPTION CHARGE RELATING TO ONGOING SERVICE OF MICRO TRU'S INSTALLED AT ALL EXISTING PUMPING AND LIFT STATION SITES, ESTIMATED \$250/MO X 12 MONTHS; APPLICABLE SUBSCRIPTIONS, BOOKS, SPECIAL PUBLICATIONS, MANUALS, ETC.	0 0 3,000 0 120
<b>TOTAL JUSTIFICATION:</b>										<b>3,120</b>
4200	5303	CHEMICALS	5,300	5,129	6,000	5,478	6,000	5,726	DEGREASING CHEMICALS FOR LIFT STATIONS "FORCE-MAIN" PREVENTATIVE MAINTENANCE PROGRAM AND SEWER LINES TO CONTROL AND REDUCE GREASE BUILDUP IN THE SYSTEM; CHEMICALS INCLUDING OXYGEN, TRACING DYE AND OTHER MISC. CHEMICALS TO CONTROL SEWER ODORS.	0 0 8,200 0 800
<b>TOTAL JUSTIFICATION:</b>										<b>9,000</b>

**FY 2008 BUDGET WORKSHEET  
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4200	5310	VEHICLE MAINTENANCE	17,500	13,306	18,000	9,228	18,000	17,367	REPAIRS AND MAINTENANCE OF DIVISION VEHICLES AND EQUIPMENT. INCLUDES FUNDING FOR VEHICLE INSPECTIONS AND FIRE EXTINGUISHER SERVICE; PRESSURE AND LEADER HOSE FOR #929.	0 0 16,000 2,000
<b>TOTAL JUSTIFICATION:</b>										<b>18,000</b>
4200	5311	BLDG/GROUNDS MAINTENANCE	2,800	2,363	2,800	1,460	2,800	3,618	MISCELLANEOUS REPAIRS TO LIFT STATION BUILDINGS AND SITES INCLUDING LANDSCAPE MATERIALS & RELATED ITEMS FOR REPAIRS TO DAMAGED PARKWAYS DUE TO SEWER REPAIRS.	0 0 2,800
<b>TOTAL JUSTIFICATION:</b>										<b>2,800</b>
4200	5315	SMALL TOOLS & EQUIPMENT	8,250	4,803	6,500	3,745	6,500	5,348	REPLACEMENT OR REPAIRS OF WORN/DAMAGED TOOLS, CHAINS, PICK/SHOVEL HANDLES, PIPE CUTTERS, SEWER JET CUTTER ETC.	0 0 6,500
<b>TOTAL JUSTIFICATION:</b>										<b>6,500</b>
4200	5317	MISC OPERATING SUPPLIES	4,000	2,623	4,000	2,933	4,000	10,273	RAGS, NUTS, BOLTS, KEYS, LOCKS, MARKING PAINT, MARKING FLAGS, SAFETY CONES, BATTERIES, FILM, ANTI-BACTERIAL SCRUBS AND GENERAL MISC. ITEMS NOT APPROPRIATED IN OTHER BUDGET ACCOUNTS. VILLAGE MANAGER ADJUSTMENT	0 0 0 4,000 -500
<b>TOTAL JUSTIFICATION:</b>										<b>3,500</b>
4200	5319	PROTECTIVE CLOTHING	3,050	1,979	3,050	2,937	3,050	3,808	REPLACEMENT OF WORN PPE AND WEATHER GEAR INCLUDING HARD HATS, SAFETY GLASSES, EAR PROTECTION, PROTECTIVE VESTS AND OTHER SAFETY RELATED ITEMS; ALLOTMENT FOR "NEW ISSUE" IN THE EVENT OF UNANTICIPATED EMPLOYEE TURNOVER;	0 0 2,200 0 750

**FY 2008 BUDGET WORKSHEET  
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4200	5319	PROTECTIVE CLOTHING...	3,050 ...	1,979 ...	3,050 ...	2,937 ...	3,050 ...	3,808 ...	ANSI-APPROVED STEEL TOE SAFETY BOOT FOR ONE (2) SEASONAL EMPLOYEES.	0 200
<b>TOTAL JUSTIFICATION:</b>										<b>3,150</b>
4200	5340	LIFT STATIONS	25,000	10,659	20,000	4,520	20,000	16,814	REPAIRS, PARTS, PUMP REPLACEMENTS, SERVICE CALLS, ROUTINE MAINTENANCE, ETC. FOR ALL STORM WATER PUMPING STATIONS AND SANITARY LIFT STATIONS. LEAK DETECTION SYSTEM - EXPANDED LEVEL REQUEST APPROVED BY THE VM. LIFT STATION MONITORING DEVICE REPLACEMENTS - EXPANDED LEVEL REQUEST APPROVED BY THE VM.	0 0 20,000 25,000 0 23,000 0
<b>TOTAL JUSTIFICATION:</b>										<b>68,000</b>
4200	5342	SEWER LINE MAINTENANCE	27,000	32,507	27,000	27,440	27,000	72,261	ROUTINE MAINTENANCE TO STORM AND SANITARY SEWER SYSTEMS, MANHOLES, INLETS, CATCH BASINS, HEAD WALLS, ETC. INCLUDES: PIPE, COUPLINGS, CONCRETE, GRATES, LIDS, FRAMES AND BACKFILL MATERIAL; ANNUAL COST RELATING TO A SEWER SERVICE AGREEMENT WITH MWRDGC. THESE COSTS WILL BE ULTIMATELY REIMBURSED TO THE VILLAGE BY MOBILE OIL COMPANY; REPAIRS TO JACKSON DRIVE AND INDUSTRIAL LANE PIPES AND AND STRUCTURES; INDUSTRIAL LANE DITCH CLEANING AND CULVERT REPAIR (AS PER BOARD AGREEMENT ON 09/17/07).	0 0 0 25,000 0 0 2,000 0 35,000 0 60,000
<b>TOTAL JUSTIFICATION:</b>										<b>122,000</b>
4200	5406	MISCELLANEOUS EQUIPME	0	0	0	0	0	0		

**FY 2008 BUDGET WORKSHEET  
SEWER DIVISION**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
4200	5502	SANITARY SEWER IMPROVE	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4200	5504	STORM SEWER IMPROVEME	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4200	5513	WATERWAY IMPROVEMENT	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4200	5701	CONTINGENCIES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4200	5703	GENERAL FUND REIMBURSE	102,300	102,300	183,812	183,812	207,920	207,920	SEWER FUND'S SHARE OF REIMB TO GF COSTS (20%)	215,200
<b>TOTAL JUSTIFICATION:</b>										
4200	5707	TRANSFER TO CERF	56,270	0	62,799	0	46,400	46,400	CONTRIBUTION TO CAPITAL EQUIPMENT REPLACEMENT FUND (CERF) FOR REPLACEMENT OF DIVISION VEHICLES AND EQUIP.	0 65,727
<b>TOTAL JUSTIFICATION:</b>										
4200	5709	TRANSFER TO W/S CAPITAL	790,000	790,000	2,710,000	666,029	2,459,701	2,459,701		
<b>TOTAL JUSTIFICATION:</b>										
			1,899,150	1,769,578	3,999,591	1,766,140	3,801,441	3,781,239		1,515,053

**FY 2008 BUDGET WORKSHEET  
WATER SYSTEM IMPROV**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4310	5104	SALARIES	21,300	21,300	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4310	5108	EMPLOYER CONTRIBUTIONS	3,820	3,820	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4310	5206	CONSULTING SERVICES	2,980	5,410	0	29,020	0	263,744		
<b>TOTAL JUSTIFICATION:</b>										
4310	5212	EMPLOYEE HEALTH INSURA	0	4,650	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4310	5230	RECORDING FEES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4310	5503	WATER IMPROVEMENTS	0	0	0	5,703	278,450	0	SCADA UPGRADE	100,000
<b>TOTAL JUSTIFICATION: 100,000</b>										
4310	5609	FISCAL AGENT FEES	800	800	800	800	800	800		
<b>TOTAL JUSTIFICATION:</b>										
4310	5623	BOND PRINCIPAL	400,000	0	405,000	0	410,000	410,000		
<b>TOTAL JUSTIFICATION:</b>										
4310	5624	BOND INTEREST EXPENSE	127,289	126,684	112,789	112,176	98,077	98,076		

**FY 2008 BUDGET WORKSHEET  
WATER SYSTEM IMPROV**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
<b>TOTAL JUSTIFICATION:</b>										
4310	5625	86 CROSSROADS REDEV/PP	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
			556,189	162,665	518,589	147,699	787,327	772,621		100,000

**FY 2008 BUDGET WORKSHEET  
SEWER SYSTEM IMPROV**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4320	5104	SALARIES	33,500	33,500	6,304	6,304	1,865	1,865		
<b>TOTAL JUSTIFICATION:</b>										
4320	5108	EMPLOYER CONTRIBUTIONS	6,010	6,010	1,215	1,215	345	345		
<b>TOTAL JUSTIFICATION:</b>										
4320	5206	CONSULTING SERVICES	4,690	0	0	12,342	0	7,770		
<b>TOTAL JUSTIFICATION:</b>										
4320	5212	EMPLOYEE HEALTH INSURA	0	4,650	981	981	290	290		
<b>TOTAL JUSTIFICATION:</b>										
4320	5502	SANITARY SEWER IMPROVE	357,000	363,002	0	7,402	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4320	5504	STORM SEWER IMPROVEME	0	0	25,000	8,820	25,000	4,300		
<b>TOTAL JUSTIFICATION:</b>										
4320	5513	WATERWAY IMPROVEMENT	0	0	4,470,288	0	60,000	0		
<b>TOTAL JUSTIFICATION:</b>										
			401,200	407,162	4,503,788	37,064	87,500	14,570		

**FY 2008 BUDGET WORKSHEET  
WATER SYSTEM R&R PROJECTS**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4330	5102	OVERTIME	0	0	0	2,249	0	1,367		
<b>TOTAL JUSTIFICATION:</b>										
4330	5104	SALARIES	0	0	88,999	88,999	74,608	74,608	W/S FUND SHARE OF ENGINEERING SALARIES	100,000
<b>TOTAL JUSTIFICATION: 100,000</b>										
4330	5108	EMPLOYER CONTRIBUTIONS	19,770	19,770	17,155	17,206	13,780	13,780		
<b>TOTAL JUSTIFICATION:</b>										
4330	5201	ADVERTISING & PUBLISHING	0	133	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4330	5212	EMPLOYEE HEALTH INSURANCE	15,420	7,710	13,846	13,846	11,612	11,612		
<b>TOTAL JUSTIFICATION:</b>										
4330	5228	PRINTING & BINDING	0	0	0	43	0	0		
<b>TOTAL JUSTIFICATION:</b>										
4330	5503	WATER IMPROVEMENTS	0	0	1,205,000	1,480,951	1,650,000	1,670,826	WATER MAIN REPLACEMENT PROGRAM WATER POINT REPAIRS - WHIPPLE TREE AREA WATER METER IMPROVEMENT PROGRAM WOLF ROAD WATER MAIN IMPROVEMENT INFRASTRUCTURE RESTORATION ELEVATED TANK RECOATING AND REPAIR	1,000,000 50,000 75,000 100,000 20,000 10,000
<b>TOTAL JUSTIFICATION: 1,255,000</b>										

**FY 2008 BUDGET WORKSHEET  
WATER SYSTEM R&R PROJECTS**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
			35,190	27,613	1,325,000	1,603,295	1,750,000	1,772,193		1,355,000

**FY 2008 BUDGET WORKSHEET  
SEWER SYSTEM R&R PROJECT**

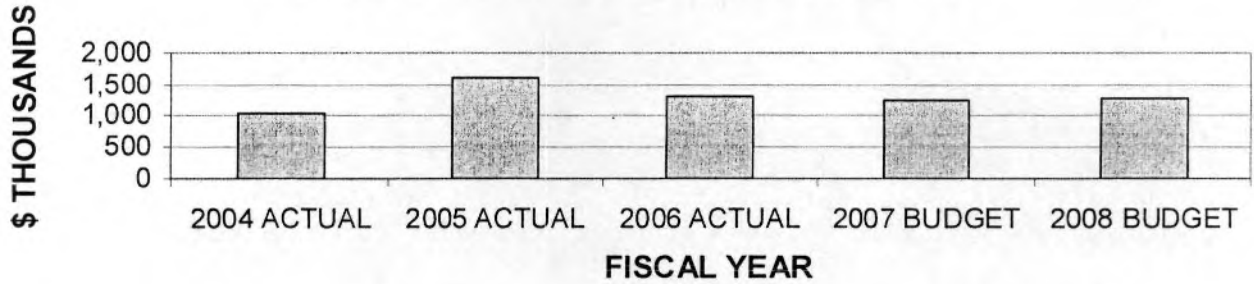
DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
4340	5104	SALARIES	22,740	22,740	7,416	7,416	76,995	76,995		
<b>TOTAL JUSTIFICATION:</b>										
4340	5108	EMPLOYER CONTRIBUTIONS	4,080	4,080	1,430	1,472	14,221	14,221		
<b>TOTAL JUSTIFICATION:</b>										
4340	5206	CONSULTING SERVICES	0	9,600	0	1,860	0	1,501		
<b>TOTAL JUSTIFICATION:</b>										
4340	5212	EMPLOYEE HEALTH INSURA	3,180	1,590	1,154	1,154	11,984	11,984		
<b>TOTAL JUSTIFICATION:</b>										
4340	5502	SANITARY SEWER IMPROVE	0	0	350,000	335,552	350,000	110,544	SANITARY SEWER RELINING PROGRAM SANITARY SEWER POINT REPAIR PROGRAM PUMP REPLACEMENT PROGRAM SANITARY & STORM SEWER REPLACEMENT PROGRAM SANITARY SEWER MANHOLE REHAB PROGRAM	200,000 25,000 25,000 100,000 20,000
<b>TOTAL JUSTIFICATION:</b>										<b>370,000</b>
4340	5513	WATERWAY IMPROVEMENT	0	0	2,350,000	293,848	3,038,507	290,943		
<b>TOTAL JUSTIFICATION:</b>										
			30,000	38,010	2,710,000	641,302	3,491,707	506,188		370,000



# INTERNAL SERVICE FUND

Liability Insurance Fund.....\$1,282,300

### BUDGET LEVELS - INTERNAL SERVICE FUND



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**FY 2008 BUDGET WORKSHEET  
LIABILITY INSURANCE FUND**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
51	5125	SAFETY PROGRAM	2,500	0	2,500	0	2,500	0	INCENTIVE PROGRAM TO REWARD EMPLOYEES WITH NO AVOIDABLE ACCIDENTS OR INJURIES.	2,500 0
<b>TOTAL JUSTIFICATION: 2,500</b>										
51	5206	CONSULTING SERVICES	15,500	15,000	27,500	27,830	65,025	16,000	COST OF RISK MANAGEMENT CONSULTING SERVICES ACTUARIAL SERVICES FOR LIABILITY INSURANCE FUND BROKER FEES	16,800 12,000 39,000
<b>TOTAL JUSTIFICATION: 67,800</b>										
51	5213	GEN LIABILITY INSURANCE	480,000	445,617	386,500	434,486	405,825	423,696	PREMIUMS FOR EXCESS PROPERTY, CASUALTY AND WORKERS' COMPENSATION COVERAGE.	400,000 0
<b>TOTAL JUSTIFICATION: 400,000</b>										
51	5218	LEGAL SERVICES	0	0	0	10,125	0	0		
<b>TOTAL JUSTIFICATION:</b>										
51	5222	MEMBERSHIP DUES	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
51	5271	INSURANCE CLAIMS ADMIN	48,000	35,301	38,000	26,130	39,900	33,053	THIRD PARTY CLAIMS ADMINISTRATION EXPENSES.	38,000
<b>TOTAL JUSTIFICATION: 38,000</b>										
51	5272	INSURANCE CLAIMS	327,060	1,121,993	370,000	804,180	721,560	713,183	ANTICIPATED LOSSES FOR FY 2006.	774,000
<b>TOTAL JUSTIFICATION: 774,000</b>										
			873,060	1,617,911	824,500	1,302,750	1,234,810	1,185,932		1,282,300

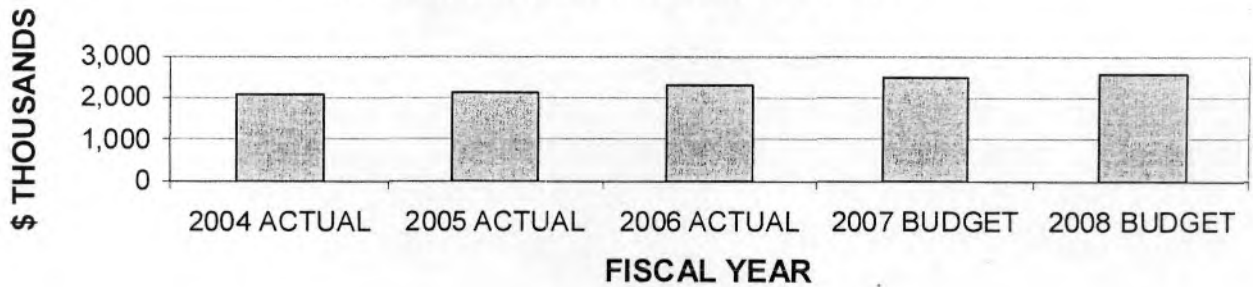
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## FIDUCIARY FUNDS

Police Pension Fund.....	\$1,231,705
Firefighters' Pension Fund .....	1,375,312
TOTAL.....	\$2,607,017

### BUDGET LEVELS - FIDUCIARY FUNDS



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**POLICE PENSION FUND**

The Police Pension Fund was created in 1954, pursuant to State statutes, and provides retirement and disability benefits for all sworn police officers. The funding is obtained through defined employee contributions (currently 9.91% of base wages), investment earnings, and contributions from the Village.

Members of the Police Pension Fund are entitled to a normal retirement pension on or after age 50 and completion of 20 years of creditable service. At that time, they receive a monthly benefit equal to 50% of either the annual salary for the rank held for one (1) year prior to retirement or the salary attached to the rank held on the last day of service, whichever is greater. In addition members receive 2.5% of such salary for each year of service in excess of 20 to a maximum of ten (10).

If the officer is disabled in the line of duty, he or she is entitled to a life annuity equal to the greater of 1) 65% of salary for the rank at the date of suspension of duty or retirement, or 2) the benefit he or she could have received if retiring on a service pension. If the member is disabled but not while on duty, he or she receives a life annuity of 50% of salary for the rank at the date of suspension of duty or retirement.

Additional benefits are provided for spouses and dependent children in certain circumstances.

During the 2007 Fiscal Year, the Village hired Timothy W. Sharpe, a certified actuary, to perform an independent analysis of the fund utilizing several actuarial assumptions more in keeping with the performance and management of the fund and experience with the Village's firefighters. The results of the analysis are:

	As of 12/31/2005	12/31/2006
Accrued Liability	\$30,634,278	\$33,050,685
Less Current Assets	27,157,866 =====	27,814,390 =====
Unfunded Accrued Liability (Surplus)	3,476,412	5,236,295
Percent Funded	88.7%	84.2%

The Village's contribution is funded entirely from a portion of the annual property tax levy. This part of the 2007 levy, to be collected in fiscal year 2008, is \$823,000. The 2007 levy is up \$20,885 from 2006.

**FY 2008 BUDGET WORKSHEET  
POLICE PENSION FUND**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
61	5203	AUDIT	4,300	4,592	4,600	4,886	4,900	5,125	DIRECTOR OF INSURANCE - ANNUAL COMPLIANCE FEE	4,900
<b>TOTAL JUSTIFICATION:</b>										<b>4,900</b>
61	5205	CONFERENCES & MEETINGS	500	2,679	500	0	500	0	MEETINGS AND CONFERENCE EXPENSES	500
<b>TOTAL JUSTIFICATION:</b>										<b>500</b>
61	5206	CONSULTING SERVICES	2,500	1,250	2,000	1,250	2,000	0	CONSULTING SERVICES	2,000
<b>TOTAL JUSTIFICATION:</b>										<b>2,000</b>
61	5218	LEGAL SERVICES	6,000	1,224	5,000	4,330	3,000	2,063	LEGAL FEES/PENSION BOARD MEETINGS AT \$500/MEETING ADDITIONAL EXPENSES	2,000 1,000
<b>TOTAL JUSTIFICATION:</b>										<b>3,000</b>
61	5219	BANK CHARGES	1,800	1,601	2,000	1,400	2,000	51,537	MONTHLY BANK TRUST ACCOUNT FEE \$135/MONTH CHECKING ACCOUNT CHARGES	1,620 380
<b>TOTAL JUSTIFICATION:</b>										<b>2,000</b>
61	5222	MEMBERSHIP DUES	750	750	750	750	750	750	PPFA ANNUAL MEMBERSHIP DUES	750
<b>TOTAL JUSTIFICATION:</b>										<b>750</b>
61	5225	ACTUARIAL SERVICES	1,500	0	1,500	0	1,500	0		
<b>TOTAL JUSTIFICATION:</b>										
61	5318	OFFICE SUPPLIES	0	383	0	0	250	105	OFFICE SUPPLIES	250
<b>TOTAL JUSTIFICATION:</b>										<b>250</b>

**FY 2008 BUDGET WORKSHEET  
POLICE PENSION FUND**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
61	5702	REFUND PENSION CONTRIB	0	0	0	2,784	0	44,989		
<b>TOTAL JUSTIFICATION:</b>										
61	5704	RETIREMENT PENSION	804,000	786,574	836,100	897,099	979,785	924,023	PENSION BENEFIT FOR 21 RETIRED POLICE OFFICERS ANTICIPATED RETIREMENTS	931,845 30,000
<b>TOTAL JUSTIFICATION:</b>										<b>961,845</b>
61	5714	NON-DUTY DISABILITY PENS	41,350	41,300	41,050	41,300	41,300	41,300	NON-DUTY RELATED RETIREMENT BENEFIT FOR 1 OFFICER	53,695
<b>TOTAL JUSTIFICATION:</b>										<b>53,695</b>
61	5716	DUTY DISABILITY PENSION	61,000	60,610	61,000	60,610	60,610	60,610	PENSION BENEFIT FOR 2 POLICE OFFICERS	60,610
<b>TOTAL JUSTIFICATION:</b>										<b>60,610</b>
61	5718	SURVIVING SPOUSE PENSIC	168,500	168,171	168,500	146,488	142,155	142,151	SURVIVING SPOUSE BENEFIT FOR 6 SPOUSES	142,155
<b>TOTAL JUSTIFICATION:</b>										<b>142,155</b>
			1,092,200	1,069,133	1,123,000	1,160,897	1,238,750	1,272,653		1,231,705

## FIREFIGHTERS' PENSION FUND

The Fire Pension Fund was created in 1971, pursuant to State statutes, and provides retirement and disability benefits for all firefighter/paramedics. The funding is obtained through defined employee contributions (currently 9.455% of base wages), investment earnings, and contributions from the Village.

Members of the Firefighters' Pension Fund are entitled to a normal pension on or after age 50 and completion of 20 years of creditable service. They receive 50% of the annual salary for the rank held at the time of retirement plus 2.5% of such salary for each year of service in excess of 20 to a maximum of 10. Firefighters disabled in the line of duty receive a life annuity equal to the greater of 1) 65% of salary for rank at the date they are removed from the payroll, or 2) the pension payable if the firefighter retired, excluding any automatic increases.

A non-duty disability pension provides a life annuity of 50% of salary for rank at the date of suspension of duty or retirement if they have at least 7 years of creditable service.

An occupational disease disability pension pays an annuity equal to the greater of 1) 65% of salary for rank at the date they are removed from the payroll, or 2) the pension payable if the firefighter retired, excluding any automatic increases if the firefighter has at least 5 years of creditable service and is disabled by reason of heart disease, cancer, stroke, tuberculosis or any disease of the lungs or respiratory tract resulting from service as a firefighter. The pension laws also provide benefits for spouses and dependant children in certain circumstances.

During the 2007 Fiscal Year, the Village hired Timothy W. Sharpe, a certified actuary, to perform an independent analysis of the fund utilizing several actuarial assumptions more in keeping with the performance and management of the fund and experience with the Village's firefighters. The results of the analysis are:

	As of 12/31/2005	As of 12/31/2006
Accrued Liability	\$26,211,991	\$29,041,818
Less Current Assets	\$27,522,371	\$25,052,911
	=====	=====
Unfunded Accrued Liability (Surplus)	\$(1,310,380)	\$3,988,907
Percent Funded	105.0%	86.3%

The Village's contribution is funded entirely from a portion of the annual property tax levy. The Village extended a \$685,000 levy for the 2007 tax year. The 2007 levy is \$214,830 higher than the 2006 levy due in large part to a change in actuarial assumptions. The Village changed the way it values its assets from a smoothing method to a straight market method to take a more conservative approach to funding its pension funds.

**FY 2008 BUDGET WORKSHEET  
FIRE PENSION FUND**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
62	5203	AUDIT	4,500	4,497	4,500	4,641	4,650	4,723	DIRECTOR OF INSURANCE ANNUAL COMPLIANCE FEE	4,750
<b>TOTAL JUSTIFICATION:</b>										<b>4,750</b>
62	5205	CONFERENCES & MEETING	3,500	150	3,000	100	3,000	165	EDUCATIONAL SEMINARS AND TRAVEL	3,000
<b>TOTAL JUSTIFICATION:</b>										<b>3,000</b>
62	5206	CONSULTING SERVICES	1,000	1,250	1,000	1,250	1,250	0	CONSULTING SERVICES	1,250
<b>TOTAL JUSTIFICATION:</b>										<b>1,250</b>
62	5218	LEGAL SERVICES	6,000	0	3,000	176	3,000	865	LEGAL SERVICES	3,000
<b>TOTAL JUSTIFICATION:</b>										<b>3,000</b>
62	5219	BANK CHARGES	1,800	26,453	2,000	27,232	26,800	29,762	TRUST ACCOUNT FEE \$100/MONTH OAK BROOK TRUST MANAGEMENT FEES	1,200 28,000
<b>TOTAL JUSTIFICATION:</b>										<b>29,200</b>
62	5225	ACTUARIAL SERVICES	0	0	0	0	0	1,250		
<b>TOTAL JUSTIFICATION:</b>										
62	5240	TRAVEL & TRANSPORTATIO	0	0	0	0	0	0		
<b>TOTAL JUSTIFICATION:</b>										
62	5246	MEDICAL EXAMS	1,000	0	1,000	0	1,000	0	MEDICAL EXAMINATIONS	1,000
<b>TOTAL JUSTIFICATION:</b>										<b>1,000</b>
62	5318	OFFICE SUPPLIES	200	400	250	0	250	0	CHECKS, DEPOSIT TICKETS OTHER OFFICE SUPPLIES	250

**FY 2008 BUDGET WORKSHEET  
FIRE PENSION FUND**

DEPT #	ACCT #	ACCT TITLE	2005 BUDGET	2005 ACTUAL	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2007 YTD ACTUAL	BUDGET JUSTIFICATION	2008 BOARD APPROVED
									<b>TOTAL JUSTIFICATION:</b>	<b>250</b>
62	5702	REFUND PENSION CONTRIB	0	0	1,000	0	1,000	3,027	REFUND OF PENSION CONTRIBUTION	1,000
									<b>TOTAL JUSTIFICATION:</b>	<b>1,000</b>
62	5704	RETIREMENT PENSION	814,000	742,995	802,597	775,373	867,532	877,090	SERVICE PENSION BENEFIT FOR 16 RETIRED FIREFIGHTERS ANTICIPATED RETIREMENTS	904,985 40,000
									<b>TOTAL JUSTIFICATION:</b>	<b>944,985</b>
62	5714	NON-DUTY DISABILITY PENS	0	0	0	0	0	0		
									<b>TOTAL JUSTIFICATION:</b>	
62	5716	DUTY DISABILITY PENSION	222,500	222,084	223,552	233,996	225,195	222,508	DUTY-DISABILITY PENSION FOR 6 FIREFIGHTERS	238,670
									<b>TOTAL JUSTIFICATION:</b>	<b>238,670</b>
62	5718	SURVIVING SPOUSE PENSIC	58,000	84,345	105,572	137,548	148,207	148,207	SURVIVING SPOUSE BENEFIT FOR 3 PARTICIPANTS	148,207
									<b>TOTAL JUSTIFICATION:</b>	<b>148,207</b>
			1,112,500	1,082,175	1,147,471	1,180,316	1,281,884	1,287,597		1,375,312



**Village of Wheeling Capital Improvement Plan  
Summary of Projects and Their Probable Cost  
FY 2008 - 2012**

BEGIN		CAPITAL PROJECTS FUND					BEGIN
		FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Five Year Totals
<b>Engineering</b>		<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,500,000</b>
<b>CAPITAL INFRASTRUCTURE SALARY AND BENEFIT EXPENDITURES (3410)</b>							
<b>INFRASTRUCTURE IMPROVEMENT EXPENDITURES (3410)</b>							
CP-10	Sidewalk Removal & Replacement Program	\$ 130,600	\$ 130,600	\$ 130,600	\$ 130,600	\$ 130,600	\$ 653,000
CP-13	Wheeling Road Improvement	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ 2,522,000
CP-15*	New Public Sidewalk Construction Program	\$ 114,000	\$ 30,400	\$ 201,000	\$ 75,000	\$ 175,800	\$ 596,200
CP-16**	Wheeling Bike Path-Dundee to Lake-Cook	\$ 135,158	\$ -	\$ -	\$ -	\$ -	\$ 135,158
CP-29	Wolf Road Reconstruction - Manchester Dr. to Rte 21	\$ -	\$ -	\$ -	\$ -	\$ 1,108,000	\$ 1,108,000
CP-41	Streetlight Replacement Program	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 550,000
CP-42	<del>Federal Railroad Administration Quiet Zone</del> Project Completed	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CP-43	Buffalo Creek Stream Bank Stabilization	\$ 1,665,510	\$ 115,250	\$ -	\$ 1,548,010	\$ 1,548,010	\$ 4,876,780
CP-44***	Pedestrian Signal Program	\$ 52,500	\$ 55,125	\$ 57,881	\$ 60,775	\$ 63,814	\$ 255,284
CP-45****	Corrugated Metal Arch Pipe Replacement - Creek to 7th/8th Street	\$ 1,717,500	\$ -	\$ -	\$ -	\$ -	\$ 1,717,500
CP-46*****	Hawthorne School Bridge Removal and Replacemnt	\$ 45,000	\$ 310,500	\$ -	\$ -	\$ -	\$ 355,500
CP-47!	Wolf Road - Elec. Service Recon. Charge for Burial of Overhead Electric Facilities.	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
CP-48!!	Drainage Structure Rehabilitation	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
<b>SUBTOTAL INFRASTRUCTURE IMPROVEMENT COSTS</b>		<b>\$ 4,970,268</b>	<b>\$ 801,875</b>	<b>\$ 549,481</b>	<b>\$ 1,974,385</b>	<b>\$ 3,186,224</b>	<b>\$ 13,319,422</b>
<b>TOTAL SALARY, BENEFIT AND INFRASTRUCTURE COSTS</b>		<b>\$ 5,270,268</b>	<b>\$ 1,101,875</b>	<b>\$ 849,481</b>	<b>\$ 2,274,385</b>	<b>\$ 3,486,224</b>	<b>\$ 14,819,422</b>

**Notes:**

- \* The expenditure level reflected for item CP-15 above is partial, other TIF Projects shall appropriate funds for the balance of these improvements.
- \*\* The capital improvement project CP-16 has been cancelled and the Federal Grant money previously received for this project has to be repaid.
- \*\*\* Moved from unfunded CP-44 to funded CP-44.
- \*\*\*\* Moved from SRR-12 to CP-45
- \*\*\*\*\* Combined SWR-08 & TIF(30)-01 into CP-46
- ! Electric service reconnection charges for all electric users (RDR-02 for burial of electric facilities).
- !! Moved from SRR-03

**Village of Wheeling Capital Improvement Plan  
Summary of Projects and Their Probable Cost  
FY 2008 - 2012**

CONTINUED		CAPITAL PROJECTS FUND					CONTINUED
		FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Five Year Totals
		<b>CAPITAL NON-INFRASTRUCTURE SALARY AND BENEFIT EXPENDITURES (3420)</b>					
Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		<b>NON-INFRASTRUCTURE IMPROVEMENT EXPENDITURES (3420)</b>					
CP(N)-01	New Public Works Facility on Hintz Road	\$ 4,228,000	\$ 2,300,000	\$ -	\$ -	\$ -	\$ 6,528,000
CP(N)-07	HVAC Unit Replacement Program	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000
CP(N)-11	Parkway Tree Planting Program	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000
CP(N)-20	<del>Pocket Parks/Streetscape Program - Removed</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CP(N)-28	<del>Village of Wheeling Entrance Signs Program - Project completed</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CP(N)-38	New Village Hall Facility	\$ 17,700,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 19,700,000
CP(N)-44	Village's Fire & Police Departments Building Renovation	\$ -	\$ 697,300	\$ 697,300	\$ -	\$ -	\$ 1,394,600
CP(N)-45	New Senior Center	\$ -	\$ 820,000	\$ 820,000	\$ -	\$ -	\$ 1,640,000
CP(N)-46	New Fire Department Headquarters/Station	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 4,000,000
CP(N)-47	New Fire Station	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 4,000,000
CP(N)-48	Parkway Regrading Program	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
CP(N)-50	<del>Roof Replacement - Police Offices at 99-101 Wolf Road Project Completed</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CP(N)-51*	Storm Sewer NPDES Phase II Regulations Compliance	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
<b>SUBTOTAL NON-INFRASTRUCTURE PROJECT COSTS</b>		<b>\$ 26,028,000</b>	<b>\$ 9,917,300</b>	<b>\$ 1,617,300</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 37,762,600</b>
<b>TOTAL SALARY, BENEFIT &amp; NON-INFRASTRUCTURE PROJECT COSTS</b>		<b>\$ 26,028,000</b>	<b>\$ 9,917,300</b>	<b>\$ 1,617,300</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 37,762,600</b>
<b>TOTAL COSTS, ALL CAPITAL PROJECTS</b>		<b>\$ 31,298,268</b>	<b>\$ 11,019,175</b>	<b>\$ 2,466,781</b>	<b>\$ 2,374,385</b>	<b>\$ 3,586,224</b>	<b>\$ 52,582,022</b>

\* Moved from SWR-04 to CP(N)-51

END		CAPITAL PROJECTS FUND					END
BEGIN		MOTOR FUEL TAX (MFT) FUND					BEGIN
		FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Five Year Totals
		<b>MFT SALARY AND BENEFIT EXPENDITURES</b>					
<del>Public Works' Street Division Moved to General Fund</del>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		<b>EXPENDITURES</b>					
MFT-01	Street Improvement Program	\$ 1,200,000	\$ 1,440,000	\$ 1,440,000	\$ 1,440,000	\$ 1,440,000	\$ 6,960,000
MFT-02	<del>Traffic Signal Maintenance Moved to General Fund</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MFT-03	<del>Road Salt for Snow and Ice Control Moved to General Fund</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MFT-05	<del>Town Center Preliminary Roadway Concept Report Project completed</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL MFT CONSTRUCTION/MAINTENANCE COSTS</b>		<b>\$ 1,200,000</b>	<b>\$ 1,440,000</b>	<b>\$ 1,440,000</b>	<b>\$ 1,440,000</b>	<b>\$ 1,440,000</b>	<b>\$ 6,960,000</b>
<b>TOTAL MFT CONSTRUCTION/MAINTENANCE COSTS</b>		<b>\$ 1,200,000</b>	<b>\$ 1,440,000</b>	<b>\$ 1,440,000</b>	<b>\$ 1,440,000</b>	<b>\$ 1,440,000</b>	<b>\$ 6,960,000</b>
END		MOTOR FUEL TAX (MFT) FUND					END

Village of Wheeling Capital Improvement Plan  
 Summary of Projects and Their Probable Cost  
 FY 2008 - 2012

BEGIN	WATER & SEWER FUNDS						BEGIN
<b>WATER CAPITAL PROJECTS FUND (4310)</b>							
		FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Five Year Totals
<b>WATER CAPITAL SALARY AND BENEFIT EXPENDITURES (4310)</b>							
Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>WATER CAPITAL PROJECTS EXPENDITURES (4310)</b>							
WTR-09	SCADA Upgrade	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
	<del>Greater Northwest Pressure Zone (GNWPZ) Short-Term Improvements</del>						
WTR-10*	Moved to UNFUNDED WTR-10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL WATER CAPITAL IMPROVEMENT COSTS</b>		<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>TOTAL WATER CAPITAL SALARY, BENEFIT &amp; IMPROVEMENT COSTS</b>		<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>SEWER CAPITAL PROJECTS FUND (4320)</b>							
		FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Five Year Totals
<b>SEWER CAPITAL SALARY AND BENEFIT EXPENDITURES (4320)</b>							
Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SEWER CAPITAL PROJECTS (4320) EXPENDITURES</b>							
SWR-04	<del>Storm Sewer NPDES Phase II Regulations Compliance - Moved to CP(N)-51</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SWR-08**	<del>Demolition of Hawthorne School Bridge - Moved to CP-46 w/TIF(30)-01</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL SEWER CAPITAL IMPROVEMENT COSTS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL SEWER CAPITAL SALARIES, BENEFITS &amp; IMPROVEMENT COSTS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL COSTS, ALL WATER &amp; SEWER CAPITAL PROJECTS</b>		<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

**Notes:**

\* The expenditure level reflected for item WTR-10 above is partial and only appropriates funds for the design of this project, Unfunded Worksheet WTR-10 reflects the probable costs and the proposed funding sources for this project. **ALL 2008 FUNDING WAS MOVED TO UNFUNDED.**

\*\* This SWR-08 & TIF(30)-01 was combined into CP-46.

**Village of Wheeling Capital Improvement Plan  
Summary of Projects and Their Probable Cost  
FY 2008 - 2012**

CONTINUED

WATER &amp; SEWER FUNDS

CONTINUED

WATER SYSTEM REPAIR AND REPLACEMENT (R&R) FUND (4330)		FY	FY	FY	FY	FY	Five Year
		2008	2009	2010	2011	2012	Totals
<b>WATER SYSTEM REPAIR AND REPLACEMENT SALARY AND BENEFIT EXPENDITURES (4330)</b>							
Engineering		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
<b>WATER SYSTEM REPAIR AND REPLACEMENT EXPENDITURES (4330)</b>							
WRR-01*	Water Main Replacement Program	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000
WRR-02	Elevated Tank Recoating & Repair Program	\$ -	\$ 10,000	\$ 625,000	\$ 1,280,000	\$ 775,000	\$ 2,690,000
WRR-07	Water Point Repairs Whipple Tree Area	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
WRR-08	Water Meter Improvement Program	\$ 75,000	\$ 430,000	\$ 430,000	\$ 430,000	\$ 430,000	\$ 1,795,000
WRR-09	Wolf Road Water Main Improvement	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
WRR-10	Infrastructure Restoration	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
<b>SUBTOTAL WATER SYSTEM R&amp;R COSTS</b>		<b>\$ 1,245,000</b>	<b>\$ 1,510,000</b>	<b>\$ 2,125,000</b>	<b>\$ 2,780,000</b>	<b>\$ 2,275,000</b>	<b>\$ 9,935,000</b>
<b>TOTAL WATER SALARIES, BENEFITS &amp; SYSTEM R&amp;R COSTS</b>		<b>\$ 1,345,000</b>	<b>\$ 1,610,000</b>	<b>\$ 2,225,000</b>	<b>\$ 2,880,000</b>	<b>\$ 2,375,000</b>	<b>\$ 10,435,000</b>
<b>SEWER SYSTEM REPAIR AND REPLACEMENT (R&amp;R) FUND (4340)</b>							
		FY	FY	FY	FY	FY	Five Year
		2008	2009	2010	2011	2012	Totals
<b>SEWER REPAIR AND REPLACEMENT SALARY AND BENEFIT EXPENDITURES (4340)</b>							
Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SEWER SYSTEM REPAIR AND REPLACEMENT EXPENDITURES (4340)</b>							
SRR-01	Sanitary Sewer Relining Program	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
SRR-02	Sanitary Sewer Point Repair Program	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
SRR-03	<del>Drainage Structure Rehabilitation - Moved to CP-48</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SRR-06	Pump Replacement Program	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
SRR-11	<del>Cornell Avenue/McDonald Creek Culverts Rehabilitation Project Completed</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SRR-12	<del>Corrugated Metal Arch Pipe Replacement - Moved to CP-45</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SRR-13*	Sanitary & Storm Sewer Replacement Program	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
SRR-14	<del>Buffalo Creek Stream Bank Stabilization Combined into CP-43</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SRR-15	Sanitary Sewer Manhole Rehabilitation Program	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
<b>SUBTOTAL SEWER SYSTEM R&amp;R COSTS</b>		<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 1,850,000</b>
<b>TOTAL SEWER SALARIES, BENEFITS &amp; SYSTEM R&amp;R COSTS</b>		<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 1,850,000</b>
<b>TOTAL COSTS, ALL WATER AND SEWER SYSTEM R&amp;R PROJECTS</b>		<b>\$ 1,715,000</b>	<b>\$ 1,980,000</b>	<b>\$ 2,595,000</b>	<b>\$ 3,250,000</b>	<b>\$ 2,745,000</b>	<b>\$ 12,285,000</b>
<b>TOTAL COSTS, ALL WATER AND SEWER PROJECTS</b>		<b>\$ 1,815,000</b>	<b>\$ 1,980,000</b>	<b>\$ 2,595,000</b>	<b>\$ 3,250,000</b>	<b>\$ 2,745,000</b>	<b>\$ 12,385,000</b>

## Notes:

\* The expenditure amounts for Items WRR-01 and SRR-13 above are combined to appropriate funds for a comprehensive water and sewer infrastructure replacement program.

END

WATER &amp; SEWER FUNDS

END

**Village of Wheeling Capital Improvement Plan  
Summary of Projects and Their Probable Cost  
FY 2008 - 2012**

**BEGIN TAX INCREMENT FINANCING (TIF) CAPITAL PROJECTS BEGIN**

**TOWN CENTER TIF DISTRICT CAPITAL PROJECTS (3000)**

		FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Five Year Totals
<b>TOWN CENTER TIF DISTRICT EXPENDITURES</b>							
TIF(30)-01*	<del>Hawthorne School Bridge Removal and Replacement-Moved to CP-46 w/SWR-08</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TIF(30)-05**	Burial of Overhead Cable TV facilities	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000
TIF(30)-06†	Design of Overhead Electric Facilities to Underground	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
TIF(30)-09	Dundee Road Intersection	\$ 1,471,400	\$ 2,695,000	\$ -	\$ -	\$ -	\$ 4,166,400
TIF(30)-11	<del>Federal Railroad Administration Quiet Zone Project Completed</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TIF(30)-12#	New Public Sidewalk Construction Program	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000
<b>TOTAL IMPROVEMENT COSTS, TOWN CENTER TIF</b>		<b>\$ 1,738,400</b>	<b>\$ 2,695,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,433,400</b>

**Notes:**

- \* The expenditure amount for item TIF(30)-01 above appropriates funding for Phase I, II and III Engineering and construction of a new bridge over the creek, Sewer Capital Fund, Project No. SWR-08 appropriates the funds for the demolition of the existing deteriorated bridge.
- \*\* The expenditure amount for Item TIF(30)-05 above appropriates funding for the burial of overhead Cable TV facilities; more expenditures for this project are reflected in the Unfunded Town Center TIF District, Project No. TIF(30)-05 and in the Unfunded Capital Projects Fund, Project No. CP(N)-33.
- † The expenditure amount for Item TIF(30)-05 above appropriates funding for the design of overhead electric facilities to underground; more expenditures are reflected for this project in the Unfunded Town Center TIF District, Project No. TIF(30)-06 and Unfunded South Milwaukee TIF District, Project No. TIF(32)-04, and in the Unfunded Capital Projects Fund, Project No. CP(N)-34.
- # The expenditure level reflected for item TIF(30)-12 above is partial, other Capital and TIF Projects shall appropriate the funding for the balance of this overall project.

**CROSSROADS TIF DISTRICT CAPITAL PROJECTS (3100)**

		FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Five Year Totals
<b>CROSSROADS TIF DISTRICT EXPENDITURES</b>							
TIF(31)-05	Pocket Park Southeast Corner Milwaukee Ave & Dundee Rd	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
TIF(31)-06	<del>Pocket Park Southwest Corner Milwaukee Ave &amp; Dundee Rd - Removed</del>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL IMPROVEMENT COSTS, CROSSROADS TIF</b>		<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

**Village of Wheeling Capital Improvement Plan  
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CONTINUED	TAX INCREMENT FINANCING (TIF) CAPITAL PROJECTS	CONTINUED
<b>SOUTH MILWAUKEE TIF DISTRICT CAPITAL PROJECTS (3200)</b>		
	FY 2008	FY 2009
	FY 2010	FY 2011
	FY 2012	Five Year Totals
<b>SOUTH MILWAUKEE TIF DISTRICT EXPENDITURES</b>		
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
<b>TOTAL IMPROVEMENT COSTS, SOUTH MILWAUKEE TIF</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NORTH MILWAUKEE/LAKE COOK TIF DISTRICT CAPITAL PROJECTS (3900)</b>		
	FY 2008	FY 2009
	FY 2010	FY 2011
	FY 2012	Five Year Totals
<b>NORTH MILWAUKEE/LAKE COOK TIF DISTRICT EXPENDITURES</b>		
TIF(39)-11 Wolf Road Sanitary Sewer Rehabilitation	\$ 1,237,900	\$ -
TIF(39)-12* New Public Sidewalk Construction Program	\$ 75,000	\$ -
	\$ -	\$ -
	\$ 107,000	\$ 135,000
	\$ -	\$ -
<b>TOTAL IMPROVEMENT COSTS, N. MILWAUKEE/LAKE COOK TIF</b>	<b>\$ 1,312,900</b>	<b>\$ -</b>
	\$ -	\$ 107,000
	\$ -	\$ 135,000
	\$ -	\$ -
<b>TOTAL IMPROVEMENT COSTS, ALL TIF DISTRICT PROJECTS</b>	<b>\$ 3,066,300</b>	<b>\$ 2,695,000</b>
	\$ -	\$ 107,000
	\$ -	\$ 135,000
	\$ -	\$ 6,003,300
<b>Notes:</b>		
* Expenditure levels reflected for item TIF(39)-12 above are partial, other Capital and TIF Projects shall appropriate the funding for the balance of this overall project.		
<b>END</b>	<b>TAX INCREMENT FINANCING (TIF) CAPITAL PROJECTS</b>	<b>END</b>

**Village of Wheeling Capital Improvement Plan  
Summary of Projects and Their Probable Cost  
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BEGIN		GRAND TOTALS					BEGIN
		FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Five Year Totals
<b>FUND NO.</b>		<b>TOTAL CAPITAL EXPENDITURES</b>					<b>Five Year Totals</b>
3410	TOTAL SALARY, BENEFIT AND INFRASTRUCTURE COSTS	\$ 5,270,268	\$ 1,101,875	\$ 849,481	\$ 2,274,385	\$ 3,486,224	\$ 14,819,422
3420	TOTAL SALARY, BENEFIT & NON-INFRASTRUCTURE PROJECT COSTS	\$ 26,028,000	\$ 9,917,300	\$ 1,617,300	\$ 100,000	\$ 100,000	\$ 37,762,600
11	TOTAL MFT CONSTRUCTION/MAINTENANCE COSTS	\$ 1,200,000	\$ 1,440,000	\$ 1,440,000	\$ 1,440,000	\$ 1,440,000	\$ 6,960,000
4310	TOTAL WATER CAPITAL SALARY, BENEFIT & IMPROVEMENT COSTS	\$ 100,000	-	-	-	-	\$ 100,000
4320	TOTAL SEWER CAPITAL SALARIES, BENEFITS & IMPROVEMENT COSTS	-	-	-	-	-	-
3000	TOTAL IMPROVEMENT COSTS, TOWN CENTER TIF	\$ 1,738,400	\$ 2,695,000	-	-	-	\$ 4,433,400
3100	TOTAL IMPROVEMENT COSTS, CROSSROADS TIF	\$ 15,000	-	-	-	-	\$ 15,000
3200	TOTAL IMPROVEMENT COSTS, SOUTH MILWAUKEE TIF	-	-	-	-	-	-
3900	TOTAL IMPROVEMENT COSTS, N. MILWAUKEE/LAKE COOK TIF	\$ 1,312,900	-	-	\$ 107,000	\$ 135,000	\$ 1,554,900
<b>* TOTAL COST, ALL CAPITAL PROJECTS</b>		<b>\$ 35,664,568</b>	<b>\$ 15,154,175</b>	<b>\$ 3,906,781</b>	<b>\$ 3,921,385</b>	<b>\$ 5,161,224</b>	<b>\$ 65,645,322</b>

FUND NO.		TOTAL WATER AND SEWER REMOVE AND REPLACE EXPENDITURES					Five Year Totals
4330	TOTAL WATER SALARIES, BENEFITS & SYSTEM R&R COSTS	\$ 1,345,000	\$ 1,610,000	\$ 2,225,000	\$ 2,880,000	\$ 2,375,000	\$ 10,435,000
4340	TOTAL SEWER SALARIES, BENEFITS & SYSTEM R&R COSTS	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 1,850,000
<b>** TOTAL COSTS, WATER &amp; SEWER SYSTEMS R&amp;R</b>		<b>\$ 1,715,000</b>	<b>\$ 1,980,000</b>	<b>\$ 2,595,000</b>	<b>\$ 3,250,000</b>	<b>\$ 2,745,000</b>	<b>\$ 12,285,000</b>
<b>TOTAL COST, ALL CIP PROJECTS</b>		<b>\$ 37,379,568</b>	<b>\$ 17,134,175</b>	<b>\$ 6,501,781</b>	<b>\$ 7,171,385</b>	<b>\$ 7,906,224</b>	<b>\$ 77,930,322</b>
<b>ENGINEERING CIP COSTS</b>		<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 2,000,000</b>

**Note:**

\* The costs for Water and Sewer Systems Repair and Replacement Project aren't included in these totals.

\*\* The costs are a part of the Water & Sewer Divisions Operating Budget, see page 10 for a listing of the projects that comprise these costs.

END		GRAND TOTALS					END
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BEGIN		RIDER 28 FUNDS					BEGIN
		FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Five Year Totals
<b>RIDER 28 FUNDS</b>		<b>EXPENDITURES PAID BY COMED</b>					<b>Five Year Totals</b>
RDR-01*	Dundee Road - Burial of Overhead Electric Facilities	\$ 982,000	\$ 950,000	\$ 450,000	\$ 1,151,000	-	\$ 3,533,000
RDR-02*	Wolf Road - Burial of Overhead Electric Facilities	\$ 1,830,000	-	-	-	-	\$ 1,830,000
RDR-03*	Illinois Route 83 - Burial of Overhead Electric Facilities	-	-	-	-	\$ 1,600,000	\$ 1,600,000
<b>TOTAL BURIAL COST, COMED OVERHEAD</b>		<b>\$ 2,812,000</b>	<b>\$ 950,000</b>	<b>\$ 450,000</b>	<b>\$ 1,151,000</b>	<b>\$ 1,600,000</b>	<b>\$ 6,963,000</b>

**Notes:**

\* Expenditure levels reflected for items RDR-01, RDR-02 and RDR-03 above are for the estimated probable burial costs, the Village shall fund, upfront, the initial design costs of these improvements.

END		RIDER 28 FUNDS					END
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## COMMUNITY PROFILE

### Wheeling's History



Wheeling's beginnings came as an overnight stop for travelers from Chicago who were headed to the Wisconsin Territory via the overland trail now known as Milwaukee Avenue (Illinois Route 21). The string of inns, taverns and eateries established in the 1830's was the start of what is now Wheeling's renowned Restaurant Row.

Farmers took advantage of the area's fertile soil, and growing overland transportation network. Soon the stage stop community began to export its crops. Wheeling became particularly well known for its landscaping nurseries.

Later, in step with the growth of Metro Chicago, Wheeling emerged as a center for industry and commerce in the 1960's. Manufacturing plants that clustered in Wheeling brought rail transportation (SOO LINE) for the shipping of freight to and from the area. These manufacturers were followed by the development of residential neighborhoods. Commercial development followed the population growth.



### Wheeling Today

The Village of Wheeling encompasses an area of approximately 8.4 square miles in northwestern Cook and southern Lake Counties. Over ninety-nine percent (99.9%) of the Village's assessed valuation is located in Cook County. The Village is located 27 miles northwest of Chicago's "Loop". Neighboring communities include Lincolnshire and Riverwoods to the north, Prospect Heights and Arlington Heights to the south, Northbrook to the east and Buffalo Grove to the west.

Incorporated in 1894, the Village became a home rule unit by referendum on April 19, 1977. A President and a six member Board of Trustees elected at large for four year, staggered terms, govern the Village. The Village Manager handles day-to-day operations.

The Village provides complete police, fire, paramedic service, street maintenance, water distribution (Lake Michigan water through the Northwest Water Commission) and sewage collection. The Metropolitan Water Reclamation District of Greater Chicago provides sewage treatment. Separate, independent units of government provide parks and recreation, library, and education. Located in Chicago's northwest suburbs, the Village of Wheeling offers a wide range of housing, prestigious restaurants and first-class

office, retail and industrial locations. A balance of residential and commercial properties and accessibility makes Wheeling an ideal location to live and work.

Both businesses and residents enjoy Wheeling's location because of the convenient access via major roadways to the interstate system, commuter and freight rail service and close proximity to O'Hare International Airport. This unsurpassed accessibility in any direction and in any form of transportation enhances Wheeling's location.

Interstate 294 (Tri-State Tollway) runs along the eastern edge of the Village, connecting Wheeling with O'Hare International Airport, Chicago and Milwaukee via the interstate system. Just two miles to the west is Route 53, a freeway that leads to I-290 and I-355, offering easy access to the south and west suburbs, Rockford and beyond. Illinois Highways - Routes 68, 83 and 21 - run through the Village, providing the accessibility that propels commercial development.

Wheeling is also home to a Metra commuter rail station. Metra service provides a fast, convenient way to get to Chicago's 'Loop' to work or to enjoy the city's attractions, without having to drive. Wheeling's Metra Line, which was double-tracked in 2005, provides improved transportation to and from the community. Residents who choose not to drive have access to public transportation within the Village and to nearby communities in northern Cook County and southern Lake County.

Not only is Wheeling just eight miles north of O'Hare International Airport, but it is home to Chicago Executive Airport, the third busiest airport in Illinois. Chicago Executive is a state-of-the-art regional airport which covers 411 acres of land, hosts more than 300 corporate planes and jets, and experiences over 200,000 take-offs and landings each year. The airport provides business travelers fast and easy access to virtually anywhere in the world. As a full-service airport, it has multiple fixed-base operators ready to provide a full range of aviation services from maintenance and hangar storage to worldwide charter access. Recent developments include new hangar constructions and runway improvements which now permit virtually any corporate jet to use the airport 24 hours a day, avoiding the congestion around O'Hare International Airport. A 2007 study conducted by Wilber Smith Associates indicated that Chicago Executive generates more than \$330 million of economic impact to the area annually.

### **Center For Business and Industry**

Wheeling's reputation as a dynamic business and industrial center continues to grow. It is home to more than 900 business, commercial and retail establishments, making it one of the largest business-industrial centers in Chicago's northwest suburbs. It boasts nearly 13 million square feet of industrial space and several expansive industrial parks offering room for companies to grow. More than 20,000 jobs are generated by Wheeling-based businesses attesting to its economic strength.

### **Living in Wheeling**

Northwest suburban Cook and Lake Counties, along with the rest of the northwest suburbs, has had tremendous economic and population growth over the past three decades. As part of that growth, Wheeling population trends continue to edge upward.

Wheeling's employment growth rate accelerated during the last 25 years. The number of businesses in the Village has also more than doubled since 1981. Household income continues to increase here. These indicators point to Wheeling in Chicago's northwest suburbs as a good place to live, work and play.

Wheeling residents are a diverse group of people, with ancestries from all over the world, who share a high standard of living. Wheeling boasts a variety of housing stock in the community that allows young couples starting a family to find suitable and affordable single-family homes in one of the Village's established, tree-lined neighborhoods. Likewise, business executives can find a great selection of homes here in their size and price ranges. For empty nesters and homeowners on the go there are many well-maintained townhome/condominium developments in the Village.

Growth and development in and around Wheeling offers much competition for the local consumers' shopping dollar. Wheeling is within a few minutes drive of Golf Mill, Randhurst, Hawthorne Center, and Northbrook Court regional shopping malls. Within the Village limits are a dozen different shopping centers, with additional centers being planned. These centers, along with Wheeling's other commercial stores, provide a variety of convenient retail and consumer services to Wheeling residents.

Numerous medical practitioners in many specialties practice in Wheeling, meeting residents' healthcare needs. Six major hospitals are also nearby, with Holy Family Medical Center in Des Plaines and Glenbrook Hospital in Glenview the most accessible. Emergency healthcare is available at the Holy Family/Wheeling Professional Building in Wheeling, and at the Northwest Community Hospital Emergency Facility on Lake-Cook Road in Buffalo Grove.

There is also a wealth of rental apartment complexes in Wheeling to accommodate families of all sizes.

### **Quality of Life**

Wheeling is home to some of the finest dining in the Chicagoland area along its famed 'Restaurant Row.' This stretch of road along the banks of the Des Plaines River features culinary delights ranging from tantalizing seafood and steaks to delectable Asian and American dishes. In addition, patio enthusiasts will find no shortage of outside seating and entertainment during the warmer months, as well as cozy, intimate settings inside during the chilly fall and winter periods.

Education has set the tone of excellence throughout Wheeling. From the primary grades through high school, Wheeling's schools have consistently exceeded the state averages for reading and math skills. Wheeling's secondary education students attend either Wheeling or Buffalo Grove High School in Township High School 214. National Louis University has a campus in Wheeling offering graduate-level courses in business and education. William Rainey Harper College, a leading two-year community college, serves Wheeling, offering certificate and associate degree programs as well as college transfer programs. In addition, Worsham College of Mortuary Science is located within the village.

The Wheeling Park District is one of the finest park districts in the state. Residents can take advantage of a number of amenities within its Recreation Center, including a fitness center, gymnasium, indoor track, indoor lap pool and meeting rooms. Numerous parks, walking paths and playgrounds located throughout the community provide open space for all types of enjoyable outdoor activities, including baseball, soccer, tennis, roller-blading and ice-skating. The award-winning outdoor aquatic center, touting two new attractions, has been voted the most popular water park in the northwest suburbs by the readers of the Daily Herald Newspaper, and the renovated Traditions at Chevy Chase Golf Course and Country Club not only challenges the area's best golfers, but hosts elegant weddings and outings as well.

In late 2006, Wheeling received the results of a United States Census Bureau special census conducted earlier that year. The results of this census indicate that Wheeling's population increased from 34,496 in 2000 to 38,555 in 2006, a gain of 4,059 or 11.77%. This change in population is due to annexations of previously unincorporated areas contiguous to Wheeling and an increase in high-end housing in the community.

## MISCELLANEOUS STATISTICS

### POPULATION:

1970 Census	13,243
1974 Special Census	18,106
1979 Special Census	21,503
1980 Census	23,266
1986 Special Census	26,276
1990 Census	29,911
2000 Census	34,496
2006 Special Census	38,555

2000 PER CAPITA INCOME	\$24,989
2000 MEDIAN HOUSEHOLD INCOME	\$55,491
2000 MEDIAN FAMILY INCOME	\$63,088

### MUNICIPAL SERVICES AND FACILITIES

VILLAGE BOND RATING	
Standard & Poors	AA

MILES OF STREET	65
MILES OF STORM SEWERS	68
MILES OF SANITARY SEWERS	76.7

### MUNICIPAL WATER UTILITY

Average Daily Usage	4.488 mgd
Miles of Water Main	134.205
Number of Metered Accounts	7,710

### BUILDING ACTIVITY

<u>NEW BUILDINGS</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
Single Family	7	0	3	19	5	0
Townhomes	16 Bldgs (90 units)	9 Bldgs (56 units)	1 Bldg (8 units)	2 Bldgs (10 units)	0	3 Bldgs (14 units)
Condos	3 Bldgs (96 units)	1 Bldg (38 units)	3 Bldgs (44 units)	1 Bldg (48 units)	1 Bldg (59 units)	1 Bldg (35 units)
Industrial	4	4	4	3	2	1
Commercial	1	1	3	1	2	4
Other Major Const	22	4	15	15	9	9

### FIRE PROTECTION

Number of Stations	2
Number of Fire Hydrants	1,488
I. S. O. Rating	3

RECREATION FACILITIES (WHEELING PARK DISTRICT)

Number of Parks and Playgrounds	21
Park Area in Acres	135

ELECTIONS

Number of Registered Voters	14,717
Number of Votes Cast in Last Municipal Election	3,520

TAX LEVY HISTORY

TAX YEAR	EAV	RATE	TAX LEVY
1993	640,198,029	1.0701	6,850,498
1994	622,214,662	1.016	6,321,608
1995	674,804,176	0.8018	5,410,143
1996	691,648,107	0.8273	5,721,595
1997	703,140,930	0.8236	5,791,263
1998	750,994,063	0.7751	5,820,952
1999	778,744,725	0.8491	6,611,900
2000	780,293,723	0.867	6,766,232
2001	900,246,070	0.842	7,580,477
2002	953,308,489	0.798	7,600,914
2003	941,702,835	0.837	7,853,082
2004	1,101,641,089	0.758	8,344,130
2005	1,166,555,624	0.737	8,589,473
2006	1,163,599,227	0.771	8,997,471

TEN LARGEST TAXPAYERS AS A % OF TOTAL VILLAGE EAV (BASED ON 2005 TAX YEAR) 11.50%

UNEMPLOYMENT RATES

1992	5.5%
1993	5.5%
1994	4.3%
1995	4.1%
1996	3.8%
1997	3.3%
1998	3.3%
1999	3.2%
2000	2.8%
2001	2.4%
2002	5.8%
2003	5.6%
2004	5.1%
2005	4.8%
2006	3.6%

Source: Illinois Dept. of Employment Security – Website Address: <http://lmi.ides.state.il.us>

**VILLAGE OF WHEELING, ILLINOIS**  
**PRINCIPAL PROPERTY TAXPAYERS**  
December 31, 2007

Taxpayer	Type of Business	2006 Equalized Assessed Value	Percentage of Total Equalized Assessed Valuation
Wal-Mart Stores Inc.	Retail & Wholesale Discount Stores	\$ 19,767,370	1.70%
C Cusick USGI INCC	Woodland Creek Apartments	16,592,844	1.43%
Allstate Insurance Co	Real Estate Holdings	13,908,188	1.20%
Capstone Realty	Arlington Club/Village Green Apartments	13,542,627	1.16%
Durable Inc	Industrial	12,175,996	1.05%
Pactive	Industrial	11,697,273	1.01%
Shorewood Management	Mallard Lake Apartments	11,091,905	0.95%
MIDCO Wheeling LLC	Retail Stores, Restaurants	9,608,877	0.83%
Foxboro Apartments	Real Estate Holdings	9,479,817	0.81%
Valspar Corporation	Enterprise Paint	6,742,498	0.58%
<b>TOTAL</b>		<b>\$ 124,607,396</b>	<b>10.71%</b>

Data Source

Office of the Cook County Clerk

**BUDGETED FULL TIME PERSONNEL  
BY FISCAL YEAR**

<b>DEPARTMENT</b>	<b>02/03</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
Finance & Admin	17	0 <sup>(5)</sup>	0	0	0	0	0
Administration & BOT	-	4	4	4	5 <sup>(19)</sup>	5	6 <sup>(24)</sup>
Finance	-	12 <sup>(6)</sup>	12	11 <sup>(14)</sup>	11	12 <sup>(23)</sup>	10 <sup>(25)</sup>
Information Systems	0	0	0	0	0	0	3 <sup>(25)</sup>
Human Resources	-	2	2	2	2	2	2
Econ. Devel.	2	2	2	2	0 <sup>(19)</sup>	0	0
Comm. Devel.	17 <sup>(1)</sup>	18 <sup>(7)</sup>	18	18	18	18	17 <sup>(26)</sup>
Village Engineering	0	0	0	0	0	0	4 <sup>(27)</sup>
Senior Services	2	3 <sup>(8)</sup>	3	3	4 <sup>(20)</sup>	4	4
Police	91 <sup>(2)</sup>	90 <sup>(9)</sup>	90	92 <sup>(15)</sup>	93 <sup>(21)</sup>	93	96 <sup>(28)</sup>
Fire	53 <sup>(3)</sup>	56 <sup>(10)</sup>	56	56	58 <sup>(22)</sup>	58	61 <sup>(29)</sup>
Engineering	8 <sup>(4)</sup>	10 <sup>(11)</sup>	13 <sup>(13)</sup>	13	13	13	0 <sup>(27)</sup>
CIP Engineering	0	0	0	0	0	0	9 <sup>(27)</sup>
PW Administration	6	6	3 <sup>(13)</sup>	4 <sup>(16)</sup>	4	4	4
Bldg. Services	5	5	5	6 <sup>(17)</sup>	6	6	6
Fleet Services	5	6 <sup>(12)</sup>	6	6	6	6	5 <sup>(30)</sup>
Street	10	10	10	10	10	10	13 <sup>(31)</sup>
<b>Total Budgeted Personnel - General Fund</b>	<b>216</b>	<b>224</b>	<b>224</b>	<b>227</b>	<b>230</b>	<b>231</b>	<b>240</b>
Water	13	13	13	13	13	13	13
Sewer	9	9	9	8 <sup>(18)</sup>	8	8	8
<b>Total Budgeted Personnel - Enterprise Fund</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>
<b>TOTAL</b>	<b>238</b>	<b>246</b>	<b>246</b>	<b>248</b>	<b>251</b>	<b>252</b>	<b>261</b>

Footnotes:

1. Addition of an assistant planner position and an additional health inspector.
2. Addition of one police officer and a temporary increase of one sergeant.
3. Additional three firefighter/paramedics as second year of a three year hiring plan to ultimately add nine new positions to staff an additional ambulance.

4. Re-organization of the Division to eliminate the engineering assistant, engineering tech/inspector, draftsman and permit coordinator positions and replace with supervisor of inspection services, permit specialist and administrative analyst positions.
5. Personnel accounted for under Village Manager's Office and Board of Trustees, Finance Department, and Human Resources Division.
6. Addition of an accountant and a systems administrator.
7. Addition of a community development clerk.
8. Upgrade of part-time social worker position to full-time.
9. Temporary sergeant position no longer required
10. Additional three firefighter/paramedics as third year of a three year hiring plan to ultimately add nine new positions to staff an additional ambulance.
11. Addition of one engineering tech/inspector.
12. Upgrade of part-time data entry operator position to full-time information systems coordinator position.
13. Creation of the Engineering Department. Assistant public works director position eliminated due to the need for a director of engineering position. Capital projects manager and secretary steno positions transferred from the Public Works Department to the Engineering Department.
14. Full-time finance clerk position replaced by two part-time finance clerks.
15. Addition of one information technology officer and an additional records clerk.
16. Addition on one clerk /typist.
17. Addition of one maintenance operator.
18. Water supervisor and sewer supervisor positions replaced by a utility superintendent position which is accounted for in the Water Division.
19. Addition of a staff secretary position to work with the assistant village manager and public relations coordinator due to the elimination of the Economic Development Division and the need to have a full-time secretary dedicated solely to human resources.
20. Upgrade of part-time custodian position to full-time.
21. Addition of one police officer.
22. Upgrade two (2) part-time fire inspector positions to full-time.
23. Upgrade of one (1) part-time finance clerk position to full-time.
24. Addition of one director of special projects position.
25. Transfer of three (3) IS positions to the newly created Information Systems Division.
26. Upgrade of one (1) part-time finance clerk position to full-time.
26. Elimination of one (1) municipal inspector position.
27. Engineering Department eliminated and reorganized into two (2) newly created divisions: Village Engineering and CIP Engineering
28. Addition of two (2) police officer positions and one (1) administrative/ordinance enforcement officer position.
29. Addition of three (3) firefighter/paramedics
30. Elimination of service coordinator position.
31. Newly created Forestry Division which is budgeted within the Street Division.

CERTIFICATE OF PUBLICATION  
Paddock Publications, Inc.

Daily Herald

PUBLIC HEARING  
VILLAGE OF WHEELING  
PROPOSED FY 2008  
BUDGET

The Village of Wheeling will hold a public hearing at 7:30 p.m. on Monday, December 17, 2007, in the Council Chambers of the Village Hall, 255 W. Dundee Road, Wheeling, Illinois for the purpose of hearing written and oral comments from the public concerning the proposed annual budget for the fiscal year beginning January 1, 2008 and ending December 31, 2008.

A copy of the proposed FY 2008 budget has been available since October 26, 2007 at the Village Hall, 255 W. Dundee Road, Wheeling, Illinois during normal business hours and at the Indian Trails Public Library, 355 Schoenbeck Road, Wheeling, Illinois, and will remain available for public inspection up to the time of the public hearing.

All interested persons are invited to attend the meeting and may present either written or oral comments. Written comments should be addressed to Michael Mondschein, Director of Finance, Village of Wheeling, 255 W. Dundee Road, Wheeling, Illinois, 60090.

Elaine E. Simpson  
Village Clerk  
Village of Wheeling  
Published in Daily Herald  
November 30, 2007  
(4011856)N

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the DAILY HERALD. That said DAILY HERALD is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Carpentersville, Cary, Deer Park, Des Plaines, South Elgin, East Dundee, Elburn, Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Geneva, Gilberts, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Villa, Lake in the Hills, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Mt. Prospect, Mundelein, Palatine, Prospect Heights, Rolling Meadows, Schaumburg, Sleepy Hollow, St. Charles, Streamwood, Tower Lakes, Vernon Hills, Volo, Wauconda, Wheeling, West Dundee, Wildwood, Campton Hills

County(ies) of Cook, Kane, Lake, McHenry and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 7150, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published November 30, 2007 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.  
DAILY HERALD NEWSPAPERS

*Naely Bratonick*

BY \_\_\_\_\_  
Authorized Agent

Control # T4011856

ORDINANCE 4284

ORDINANCE ADOPTING THE VILLAGE OF WHEELING ANNUAL BUDGET FOR  
THE FISCAL YEAR BEGINNING JANUARY 1, 2008 AND ENDING DECEMBER 31,  
2008

WHEREAS, the Corporate Authorities of the Village of Wheeling have heretofore deemed it to be in the best interest of the Village of Wheeling to require a budget ordinance rather than an appropriation ordinance be passed pursuant to State Statute, 65 ILCS 5/8-2-9.1 et seq.; and

WHEREAS, the Corporate Authorities of the Village of Wheeling has made the proposed annual budget available for public inspection at the Village Hall and at the Indian Trails Public Library for a period in excess of one month prior to final consideration of the proposed budget; and

WHEREAS, the Corporate Authorities of the Village of Wheeling held a public hearing for the purpose of obtaining public comment on the proposed budget on December 17, 2007; and

WHEREAS, the Corporate Authorities have complied with all of the requirements of our local ordinances and State Statutes regarding compilation and contents of the budget.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WHEELING, COUNTIES OF COOK AND LAKE, STATE OF ILLINOIS as follows:

Section 1: That the proposed budget for the Village of Wheeling for the fiscal year 2008, a copy of which is on file with the Village Clerk, in the total amount of NINETY THREE MILLION SIX HUNDRED TWO THOUSAND THREE HUNDRED SIXTY TWO DOLLARS (\$93,602,362) of which THIRTY TWO MILLION FOUR HUNDRED THIRTY SEVEN THOUSAND SEVEN HUNDRED NINETY TWO DOLLARS (\$32,437,792) is for the General Fund, ONE MILLION NINE HUNDRED EIGHTEEN THOUSAND TWO HUNDRED THIRTY EIGHT DOLLARS (\$1,918,238) is for the Special Revenue Funds, TWO MILLION ONE HUNDRED SEVEN THOUSAND FOUR HUNDRED FORTY EIGHT DOLLARS (\$2,107,448) is for the Debt Service Funds, FORTY FIVE MILLION ONE HUNDRED THIRTY TWO THOUSAND SIX HUNDRED SIXTY SIX DOLLARS (\$45,132,666) is for the Capital Project Funds; EIGHT MILLION ONE HUNDRED SIXTEEN THOUSAND NINE HUNDRED ONE DOLLARS (\$8,116,901), is for the Enterprise Funds, ONE MILLION TWO HUNDRED EIGHTY TWO THOUSAND THREE HUNDRED DOLLARS (\$1,282,300) is for the Internal Service Funds, and TWO MILLION SIX HUNDRED SEVEN THOUSAND SEVENTEEN DOLLARS (\$2,607,017) is for the Pension Trust Funds, a summary of which is attached hereto and marked as Attachment 1, is hereby adopted and approved.

Section 2: That this ordinance shall be in full force and effect after the passage and publication pursuant to the laws of the State of Illinois and the Village of Wheeling.

Trustee Abruscato Aye  
Trustee Argiris Aye  
Trustee Brady Aye

Trustee Heer Aye  
Trustee M. Horcher Aye  
Trustee P. Horcher Aye

APPROVED this 17<sup>th</sup> day of December, 2007, by the President and Board of Trustees of the Village of Wheeling, Illinois

Judy Abruscato  
Judy Abruscato  
Acting Village President

ATTEST:

Elaine Simpson  
Elaine Simpson  
Village Clerk



APPROVED AS TO FORM:

James V. Ferolo  
James Ferolo  
Village Attorney

To be published in pamphlet form 12-18-07

## GLOSSARY OF TERMS

**Accrual:** Refers to the process of matching revenues and expenditures (expenses) to the period in which they were earned or incurred, regardless of whether or not cash has changed hands.

**CERF:** The Capital Equipment Replacement Fund. It is an internal service fund set up to provide for the purchase of all major (>\$10,000) capital equipment in the Village. Contributions are made to the fund by each operating function based on the replacement cost of the item and the expected life of the equipment. The intent is to even out the year to year expenditures in the contributing funds.

**Capital Improvement:** Refers to any major project requiring the expenditure of public funds (over and above operating expenditures) for the construction, reconstruction, or replacement of physical assets in the community.

**Capital Improvement Program (CIP):** A CIP is a multi-year planning instrument used by governments to identify needed capital projects and to coordinate the financing and timing of such improvements in a way that maximizes the return to the public.

**Capital Outlay:** Refers to the purchase of land, buildings, machinery, and those equipment items which have an estimated useful life of three (3) years or more and belong to the classes of property commonly considered as fixed assets.

**Commodities:** All expenditures for materials, parts, and supplies except those incidentally used by outside firms performing contractual services for the Village.

**Community Development Block Grant (CDBG):** A federal entitlement grant distributed to municipalities on the basis of a formula that considers population, housing condition, and poverty. CDBG funds are then distributed by the Village for activities that benefit low and moderate-income families.

**Contractual Services:** Expenditures for services from outside vendors that are obtained by an express or implied contract.

**Debt Service:** Debt service funds are used to account for the payment of interest and principal on long term, general obligation debt.

**Downstate Pension Funds:** State statute requires that the sworn Police and Fire employees belong to their own locally controlled and administered pension funds. These are defined benefit funds administered pursuant to state statute.

**Draw Down:** The use of prior year fund balance for current year expenditures.

**Equalized Assessed Valuation:** The total taxable property value. It is a combination of the market value of a property as determined by the county assessor, multiplied by a fraction depending on the classification of the property and adjusted by a multiplier determined by the state to equalize valuations across the state. It is the final value against which the total tax rate is multiplied to determine the property taxes due.

**Fiscal Year:** A twelve- (12) month period between settlements of financial accounts. Prior to Fiscal Year 2003, the Village's fiscal year began May 1st and ended April 30th of each calendar year. Fiscal Year 2003 was an eight (8) month fiscal year due to the Village Board's decision to change the Village's fiscal year to coincide with the calendar year. The change was effective January 1, 2004.

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**Fund Accounting:** A method of municipal accounting where resources are allocated to and accounted for in separate funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

**Fund Balance:** The net unrestricted monies remaining in a fund after the year's expenditures and revenues have been tallied.

**GASB 34** – The Village implemented Government Accounting Standards Board (GASB) Statement No. 34 for its Fiscal Year Ended December 31, 2003. This accounting standard requires the Village to report the value of its infrastructure assets in the governmental financial statements and depreciate them over their estimated useful life. Projects that do not extend the useful life of the asset (e.g. overlay of a road) are expensed rather than capitalized. GASB 34 also requires the Village to prepare government-wide financial statements and a section entitled "Management's Discussion and Analysis" (MD&A) which provides an overview of the financial statements.

**General Fund:** The general fund is used to account for all revenues and expenditures of the Village that are not accounted for in any other fund. It is an operating fund from which most of the current operations of the Village are financed.

**General Obligation Bond (G.O. Bond):** A long-term security where the general taxing power of the Village is pledged to pay both principal and interest.

**Home Rule:** A status granted by the Illinois Constitution which gives cities of a certain size or by referendum broad powers not otherwise available to local municipalities. For instance, there is no statutory limit to the property tax levy nor is there any requirement to seek referendum approval for increasing the levy or issuing debt.

**Home Rule Sales Tax:** An additional tax levied by the home rule municipality on retail sales within its jurisdiction. The tax, levied in 0.25% increments with no limit, is on all items except those that have a title (autos, boats, etc.) and groceries and drugs. It is collected by the state from the retailer and returned to the municipality.

**Illinois Municipal Retirement Fund (IMRF):** This retirement fund, established under State statutes, provides employees of local governments (excluding police and firefighters) in Illinois with a system for the payment of retirement annuities, disability, and death benefits.

**Infrastructure:** The basic installations and facilities on which the continuance and growth of a community depend. Examples include sewer and water systems, roadways, and communication systems.

**Interfund Transfer:** A planned movement of money between funds to offset expenses incurred in the receiving fund due to the operation of the sending fund. This is sometimes referred to as an overhead transfer.

**Levy:** An imposing and collecting of a tax. In Illinois, the property tax is determined by the local unit of government, levied by the county clerk, and collected by the county treasurer. Taxes levied for any particular year are collected in the following calendar year.

**Line-Item Budget:** A form of budget that allocates money for expenditures to specific items or objects of cost.

**Longevity:** An additional compensation amount granted to any employee after 12 years of continuous service. The amount the employee is entitled to varies depending on the number of years he or she has served.

**Metra:** The regional agency in charge of the suburban commuter rail transit system.

**Modified Accrual Accounting:** A method of accounting used to recognize revenue and expenditures. Funds that use the modified accrual basis of accounting recognize revenues when measurable and available (i.e. collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period). Expenditures are recognized (with some exceptions) when the related liability is incurred.

**Motor Fuel Tax (MFT):** The State returns a portion of the gas tax to the municipalities on a per capita basis for use in the maintenance and construction of public roads.

**Operations and Maintenance Department:** The prior designation for the Public Works Department.

**Other:** Includes operating charges primarily of a fixed nature that cannot properly be classified as personnel services, contractual services, commodities, capital outlay, or capital improvements. Examples include overhead, contingency reserve, and the Northwest Water Commission water charge.

**Overhead:** This refers to an interfund transfer from a particular fund (e.g. Water and Sewer) to the General Fund to pay for its share of expenses such as accounting services, equipment costs etc. that are recognized in the General Fund.

**Pavilion:** The Village of Wheeling senior center. Built by a combination of Federal Revenue Sharing and local funds, it is currently funded by local taxes, membership fees, fund-raising events and contributions. Provides activities and programs for Village seniors.

**Personnel Services:** Expenditures directly attributable to Village employees, including salaries, overtime, training, and the Village's contribution to the Illinois Municipal Retirement Fund and Social Security.

**Restaurant and Other Places for Eating Tax:** In October 2005, the Village implemented a 1% Restaurant and Other Places for Eating Tax (i.e. "food and beverage" tax). The tax applies to the sale of "prepared food", which is defined as food or liquid, including alcoholic beverages, that are prepared for immediate consumption at "Restaurants and Other Places for Eating." "Places for Eating" is defined as a place where prepared food is sold at retail for immediate consumption with seating provided on the premises (including any outdoor seating on the premises), whether the food is consumed on the premises or not.

**Revenue Bond:** A long-term security where the revenue from the project, as opposed to the Village's taxing authority, is pledged to pay both principal and interest expenses on the debt.

**Sales Tax:** A levy on the retail sales of goods and services collected by the retailers and remitted to the State Department of Revenue. The total tax in the Cook County portion of Wheeling is comprised of a 5% state levy, 1% regular local tax, 1.00% regional transit agency tax, and 1% county levy. In addition, the Village levies an additional 1.00% home rule tax. The total tax on most items in Cook County is 9.00%; on autos and boats it is 7.25% (no home rule tax); and on groceries and drugs it is 2.25% (no state, county, or home rule component).

In the Lake County portion of Wheeling, the total tax is comprised of a 5% state levy, 1% regular local tax, .25% county tax, .75% regional transit agency tax and 1.00% home rule tax. The total tax on most items in the Lake County portion of Wheeling is 8.00%; on autos and boats it is 7.00% (no home rule tax); and on groceries and drugs it is 1.75% (no state, county, or home rule component).

The Village receives 1% of the sales tax on groceries and drugs in Cook County (2.25% total) and Lake county (1.75% total).

**SWANCC:** Solid Waste Agency of Northern Cook County. An intergovernmental agency formed to dispose of residential household solid waste generated by its municipal members.

**Tax Increment Financing (TIF):** Tax increment financing is a redevelopment method, authorized by Illinois State Statutes that allows municipalities to encourage new development by using the new incremental property taxes generated by development to make public improvements, assemble property, or incur authorized costs in order to attract the development.

